KIAMA MUNICIPAL COUNCIL

Resolution register: 1 July 2026 to 30 Sep0tember 2026

Meeting	Item	Resolution	Responsibility	Action	Status
21/07/2026		***26/179OC*** is a motion to allow Cr Brown to attend the meeting by audio-visual link.	Chief Executive Officer	Procedural motion only. No action required.	Completed.
21/07/2026	6.1	***26/180OC*** **An amended motion was resolved** that the Minutes of the Ordinary meeting held on 16 June 2026 and associated minutes attachment be confirmed subject to amending point 1 of minute 26/152OC to accurately record the subject property as Lot 2 DP1075959 Pacific Avenue Werri Beach. (Councillors Lawton and Larkins)	Chief Executive Officer	Minutes have been published on the Council website.	Completed.
21/07/2026	6.2	***26/181OC*** **Resolved** that the Minutes of the Extraordinary Council meeting held on 30 June 2026 be confirmed. (Councillors Warren and Larkins)	Chief Executive Officer	Minutes have been published on the Council website.	Completed.
21/07/2026	11.1	***26/182OC*** At the request of Councillor Larkins and by consent an **amended motion was resolved** that Council: 1. Advocate to the NSW Government to confirm that they will fund the indirect costs of holding the Kiama Municipal Council by-election. 2. Request that the NSW Government give urgent consideration to identifying alternative/additional State funding sources to reduce the burden of the Kiama Municipal Council by-election on the ratepayers of the Kiama Municipality. 3. Delegate to the CEO to draft a motion to be put to the Local Government NSW's Annual Conference in November 2026 on the countback election process and legislative changes.	Chief Executive Officer	1. & 2. Letter to Minister Ron Hoenig and Office of Local Government Deputy Secretary sent on 2 September 2026 addressing these points and a response received on 19 October 2026. 3. Notice of Motion uploaded to the LGNSW portal on 22 September 2026.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		4. Delegate to the CEO to write to the NSW Minister for Local Government, the Hon. Ron Hoenig MP, and the NSW Office of Local Government providing a copy of this Mayoral Minute and encouraging the Minister and the Office of Local Government to make legislative amendments to the Local Government Act 1993, including re-enlivening sections 224 and 224A and any related provisions, to enable temporary reductions in councillor numbers to be approved by the Minister following appropriate public consultation without the need for a constitutional referendum. (Councillor McDonald)			
21/07/2026	13.1	***26/183OC*** At the request of Councillor Draisma and by consent the **motion was amended and resolved** that Council: 1. Determines Councillors McDonald, Larkins, Warren and Tatrai attend the Local Government NSW (LGNSW) Conference being held in Wollongong from 22 to 24 November 2026. 2. Receives any notices of motion for consideration at the LGNSW Conference, by the 15 September 2026 ordinary Council meeting for endorsement, prior to submission to LGNSW by 30 September 2026. 3. Registers Councillors Larkins, Warren and Tatrai as voting delegates at the LGNSW Conference prior to 30 October 2026. (Councillors Brown and Tatrai)	Chief Executive Officer	1. Councillors have been registered to attend the LGNSW Conference. 2. Notices of motion were received and submitted to LGNSW on 22 September 2026. 3. Councillors have been registered as voting delegates.	Completed.
21/07/2026	13.2	***26/184OC*** **Resolved** that Council 1. Endorse waiving the difference in fees between the existing hire arrangements at the Joyce Wheatley Community Centre (JWCC) and the alternate arrangements at The Pavilion Kiama for the Kiama Quilters, Personnel Group and Campbell Page Limited that have needed to be relocated due to use of the JWCC for the required 68-day period for the purposes of the Kiama local government by-election.	Director Corporate and Commercial	1. The relevant fees were waived for the Kiama Quilters, Personnel Group and Campbell Page Limited 2. Noted 3. Noted	Completed.

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		2. Note the total amount to be waived is $2,784 for hall hire fees which will appear as a by-election cost. 3. Note that, should the by-election not proceed, any further fee waivers associated with the temporary relocation of hirers from the Joyce Wheatley Community Centre will cease, and regular hirers will return to their standard booking arrangements. (Councillors Lawton and Warren)			
21/07/2026	13.3	***26/185OC*** **Resolved** that Council: 1. Note that the Minister for Local Government, The Hon Ron Hoenig MP formally issued Kiama Municipal Council with a variation to the Performance Improvement Order on 30 June 2026, 2. Display a copy of the varied Performance Improvement Order on the Council website, 3. Acknowledge that the varied Performance Improvement Order establishes actions required to be undertaken by Kiama Municipal Council by 30 June 2027. (Councillors Tatrai and Brown)	Executive Manager Organisational Reform	1. Varied Performance Improvement Order received. 2. Copy has been published on the Council website. 3. Actions required to be undertaken have been incorporated into the Strategic Finance and Governance Improvement Plan.	Completed.
21/07/2026	14.1	***26/186OC*** **Resolved** that Council receives and adopts the Monthly Financial Report for May 2026. (Councillors Larkins and Warren)	Chief Financial Officer	Noted.	Completed.
21/07/2026	14.2	***26/187OC*** **Resolved** that Council receives the information relating to the Statement of Investments as at 30 June 2026. (Councillors Warren and Larkins)	Chief Financial Officer	Investment report resolutions reviewed and any required action has been taken.	Completed.
21/07/2026	16.1	***26/188OC*** **Resolved** that Council: 1. Endorse the draft Street, Reserve and Asset Naming Policy be placed on public exhibition for 28 days calling for submissions.	Director Infrastructure and Operations	1. The policy was placed on public exhibition. 2. A further report was presented to the October 2026 Council meeting,	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		2. Following conclusion of the exhibition period: (a) receive a further report for consideration, if any relevant submissions are received or if any substantial changes are proposed for any other reason, detailing the public exhibition outcomes and proposed changes with recommendations regarding adoption of the above documents, or (b) adopt the draft Street, Reserve and Asset Naming Policy if there are no relevant submissions received and there are no substantial changes proposed for any other reasons. (Councillors Larkins and Draisma)		advising of public exhibition outcomes. 3. The Policy was adopted at the October 2026 Council meeting.	
	16.2	***26/189OC*** **Resolved** that Council adopt the amended Works on Council Owned Facilities and Managed Land (Funding Support) Policy. (Councillors Draisma and Warren)	Director Infrastructure and Operations	Policy adopted and placed on the Pulse policy register.	Completed.
21/07/2026		***26/190OC*** is a procedural motion to exclude press and public.	Chief Executive Officer	Procedural motion only. No action required.	Completed.
21/07/2026		***26/191OC*** is a procedural motion to enter confidential committee of the whole.	Chief Executive Officer	Procedural motion only. No action required.	Completed.
21/07/2026	23.1	***26/192OC*** At the request of Councillor Lawton and by consent the motion was **further amended and the Committee recommended** that Council: 1. Approve the preparation of a subdivision plan to subdivide Lot 45 DP 800176, Glenbrook Drive, Kiama along zoning boundaries and retain the C2 portion as Public Reserve and offer the R2 portion for sale via Expression of Interest including a request for joint venture or other partnering opportunities. 2. Delegate to the Chief Executive Officer to write to the Minister for Roads & Regional Transport, the Hon Jenny Aitchison MP, requesting:	Director Corporate and Commercial	Prior to the market testing of the proposed divestment of this property, the site's potential needs to be clarified with further engagement with internal stakeholders. A further report submitted to Council 15 September 2026 which supersedes this resolution (26/260OC).	Completed.

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		(a) approval to release the Restrictive Covenant on Title on Lot 45 DP 800176 to enable possible divestment of the residential land, and (b) to replace the Restrictive Covenant with an easement, similar to the one placed over DP 1263679. 3. Consider a Q1 2026-27 budget review adjustment for the costs associated with subdivision and associated disposal costs. 4. Be provided with a further report following the conclusion of the Expression of Interest process and any arising joint venture or other partnering opportunities. 5. Delegate to the Chief Executive Officer to sign any documentation necessary to give effect to the subdivision and Expression of Interest process. (Councillors Brown and Larkins)			
21/07/2026	23.2	***26/193OC*** **Committee recommendation** that Council: 1. Note the information provided in the Blue Haven update report for June 2026. 2. Endorse the adjustment to unit pricing to cover additional building fire safety rectification works as per the report. 3. Endorse the proposed action regarding a small adjustment to the refund process in the specific situation as per the report. (Councillors Draisma and Tatrai)	Director Corporate and Commercial	1. Noted. 2. Adjustments to unit pricing to cover additional building fire safety rectification works undertaken. 3. Refund process adjustment actioned.	Completed.
21/07/2026	23.3	***26/194OC*** **Committee recommendation** that Council: 1. In accordance with Clause 178 (1)(a) of the *Local Government (General) Regulation 2005* (NSW), accept the tender offer for contract KT130526 for the Gerry Emery Reserve Clubhouse Upgrade project from Ikodome Pty Ltd. 2. Allocate a project contingency for the works to manage risks and opportunities associated with the project. This contingency will not form part of the awarded contract value.	Director Infrastructure and Operations	1. Tender accepted. 2. Project contingency allocated. 3. Delegated to finalise and execute contract. 4. Authority granted.	Completed.

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		3. Delegate to the Chief Executive Officer the authority to finalise and execute the contract and associated documents on behalf of Council. 4. Grant authority to the Chief Executive Officer to affix the Common Seal of Council on the contracts and any other documentation, should it be required, to give effect to this resolution. (Councillors Warren and Draisma)			
21/07/2026		***26/195OC*** is a procedural motion to revert to open council.	Chief Executive Officer	Procedural motion only. No action required.	Completed.
21/07/2026		***26/196OC*** is a procedural motion to confirm and adopt the recommendations of the confidential committee of the whole.	Chief Executive Officer	Procedural motion only. No action required.	Completed.
21/07/2026		***26/197OC*** is a procedural motion to allow Cr Matters to attend the meeting by audio-visual link.	Chief Executive Officer	Procedural motion only. No action required.	Completed.
18/08/2026	6.1	***26/198OC*** **Resolved** that the Minutes of the Ordinary Council meeting held on 21 July 2026 and associated minutes attachments be confirmed. (Councillors Larkins and Tatrai)	Chief Executive Officer	Minutes have been published on the Council website.	Completed.
18/08/2026	11.1	***26/199OC*** **Resolved** that Council formally acknowledges and recognises the achievements of local individuals, groups and businesses from the Kiama Municipality who recently received significant recognition at the Local Government Regional 2026 NAIDOC Awards, the Local Government Week Awards 2026, as finalists for the IMB Illawarra Business 2026 Awards. (Councillor McDonald)	Chief Executive Officer	Recipients have all been acknowledged.	Completed.
18/08/2026		***26/200OC*** **Resolved** that Council move englobo and adopt the recommendations contained with the report for items:	Chief Executive Officer	Procedural motion only. No action required.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		13.1 Local Government NSW 2026 annual conference motion – Minister ability to reduce councillor numbers 13.2 Support of Federation Compact with Local Government 14.1 2025-26 End of Financial Year Report 14.2 Statement of Investments – July 2026 14.3 Submission on Crown Land Management Amendment (statutory review) 15.3 Incoming donation: Kiama Library shelving			
18/08/2026	12.1	***26/201OC*** **Resolved** that the Minutes of the Kiama Local Transport Forum meeting held on 4 August 2026 be received and noted. (Councillors Larkins and Warren)	Director Infrastructure and Operations	Minutes of the KLTF meeting on 4/8/26 received and noted, and published on the Council website.	Completed.
18/08/2026	13.1	***26/202OC*** **Resolved** that Council endorse the following motion for submission to the Local Government NSW Conference: That Local Government NSW lobby the NSW Government to amend the Sections 224A, 291A and 294 of *Local Government Act 1993* to enable the Minister for Local Government, upon application by a council, to approve a temporary reduction in the number of councillors where a casual vacancy occurs after the first 18 months and before the final 18 months of a council term, where: (a) the vacancy cannot be filled through a countback process; (b) the council resolves to seek approval for the temporary reduction; (c) the Minister is satisfied that democratic representation will be maintained and that the reduction is in the public interest; and (d) the approved reduction remains in effect only until the next ordinary local government election. Further, that LGNSW advocate for greater flexibility in the management of councillor casual vacancies to reduce	Chief Executive Officer	Motion uploaded to the LGNSW portal on 22 September 2026.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		unnecessary by-election costs and support the financial sustainability of local government across NSW. (Councillors Larkins and Lawton)			
18/08/2026	13.2	***26/203OC*** **Resolved** that Council: 1. Welcomes the Federal Government's recent announcement recognising the very real challenge of financial sustainability impacting the Local Government sector and committing to a meaningful, ongoing, annual increases in the level of Financial Assistance Grants; 2. Welcomes the announcement of the Federation Compact with Local Government that commits to: (a) Ongoing annual increases to Financial Assistance Grants to return them to historic levels; (b) Ensure Roads to Recovery funding can be used to purchase plant and equipment to enable councils to carry out their own road maintenance with their own trained workers, to the extent possible; (c) Support and increase the availability of apprenticeships in local government, as well as other employment programs in a local government context; (d) Deliver new capabilities to improve outcomes in housing, planning, emergency management and aged care; and (e) Ensure the Government publishes an annual summary of funding for Local Government. 3. Write to the Prime Minister and Local Government Minister Catherine King MP welcoming their commitment to address the crisis in local government financial sustainability and urging them to work with the local government sector to urgently progress the Federation Compact with Local Government. (Councillors Larkins and Lawton)	Chief Executive Officer	1. Information on the Federation Compact received. 2. Commitments noted. 3. Letters of support were sent to the Prime Minister and The Hon Catherine King on 24 August 2026.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
18/08/2026	14.1	***26/204OC*** **Resolved** that Council: 1. Receives and adopts the Monthly Financial Report for June 2026. 2. Note the operational budget carry forwards of $26,000 into the 2026-27 budget, reflecting existing contractual commitments and projects that have commenced prior to year end June 2026. 3. Note the capital budget carry forwards of $3.8M into the 2026-27 budget, reflecting existing contractual commitments and projects that have commenced prior to year end June 2026. 4. Approve capital budget revotes of $60,000 into the 2026-27 budget in respect of projects not commenced at year end June 2026. 5. Note that with respect to the above adjustments, the Chief Executive Officer will identify possible savings of $1.61M to offset the adverse impact to unrestricted cash, and split $1.584M in capital expenditure and $26,000 in operating expenditure, which will then be presented to Council through upcoming quarterly business reporting processes in 2026-27. (Councillors Larkins and Lawton)	Chief Financial Officer	1. Monthly Financial report was adopted as tabled to Council. 2. Operational carry forwards of $26,000 have been incorporated into the adopted budget. 3. Capital carry forwards of $3.8M have been incorporated into the adopted budget. 4. Capital revotes of $60K have been incorporated into the adopted budget. 5. Council has identified savings of $1.61M to offset the adverse impact to unrestricted cash. The savings will be incorporated into QBR1.	On track
18/08/2026	14.2	***26/205OC*** **Resolved** that Council receives the information relating to the Statement of Investments as at 31 July 2026. (Councillors Larkins and Lawton)	Chief Financial Officer	Action items read, no further actions required.	Completed.
18/08/2026	14.3	***26/206OC*** **Resolved** that Council 1. Endorse the draft submission on the proposed Crown Land Management (Statutory Review) Bill 2026 as per the enclosure in this report 2. Delegate to the Chief Executive Officer to monitor the progress of the Bill and provide a further report should the legislation be	Director Corporate and Commercial	1. Noted 2. The Bill has been passed but awaiting advice of date of commencement to the changes the Act.	Completed.

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		enacted and require changes to the management of Crown Land in the municipality. (Councillors Larkins and Lawton)			
18/08/2026	15.1	***26/207OC*** **Resolved** that Council: 1. Support the request to vary a development standard 4.1E(4)(a) under the Kiama LEP 2011 made pursuant to Clause 4.6 of Kiama Local Environmental Plan 2011 for the variation to the minimum site area for dual occupancies in R2 Zone associated with Development Application No 10.2026.41. (PAN- 620085) at Lot 1 DP 1263679 - 17 Glenbrook Drive Kiama. 2. Approve, subject to conditions of consent for Development Application No 10.2026.41.1 (PAN-620085) for the construction of a dual occupancy (attached) and Strata subdivision at Lot 1 DP 1263679 – 17 Glenbrook Drive Kiama. (Councillors Brown and Tatrai)	Director Strategies and Communities	1. Noted, no further action. 2. Notice of determination uploaded to the Portal on 21 August 2026.	Completed.
18/08/2026	15.2	***26/208OC*** **Resolved** that Council: 1. Endorse the South Kiama Urban Release Area Housekeeping Planning Proposal PP-2026-1778 for the purpose of seeking a Gateway determination. 2. Submit Planning Proposal PP-2026-1778 to the Department of Planning, Housing and Infrastructure for a Gateway determination and identify that Council is seeking to be authorised as the Local Plan Making Authority. 3. Delegate to the Chief Executive Officer to undertake the necessary actions to comply with any conditions of a Gateway Determination, including public exhibition and consultation with the community, key authorities and government agencies. 4. Place the Draft amendments to the Kiama Development Control Plan 2020 site specific Chapter 12.11 South Kiama Urban Release Area on public exhibition concurrently with Planning Proposal PP-2026-1778.	Director Strategies and Communities	1. Noted. No action required. 2. Submitted on 21 August 2026. 3. Gateway determination issued on 29 September 2026. 4. The PP and Draft DCP are on public exhibition from 23 October to 22 November 2026. 5. Further report to be submitted.	On track.

Meeting	Item	Resolution	Responsibility	Action	Status
		5. Receive a further report regarding the finalisation of the Planning Proposal and adoption of the amendment to Kiama Development Control Plan 2020 Chapter 12.11. (Councillors Brown and Larkins)			
18/08/2026	15.3	***26/209OC*** **Resolved** that Council: 1. Gratefully accept the donation of $11,412.90 from the Friends of Kiama Library, a not for profit organisation, for shelving at Kiama Library. 2. Delegate to the Chief Executive Officer to formally thank the Friends of Kiama Library for the generous donation. (Councillors Larkins and Lawton)	Director Strategies and Communities	1. Donation noted. 2. Letter from the Mayor to the Friends of Kiama Library for the generous donation emailed on 28 September 2026.	Completed.
18/08/2026	15.4	***26/210OC*** **Resolved** that Council: 1. Receive and note the outcomes of the public exhibition of the Draft Kiama Visitor Economy Strategy 2035 detailed in the post exhibition engagement report. 2. Adopt the Kiama Visitor Economy Strategy 2035 incorporating the amendments detailed in this report. 3. Note that the Kiama Visitor Strategy 2035 replaces the Tourism and Events Strategic Plan 2026 and the Tourism Opportunities Plan 2018. (Councillors Brown and Larkins)	Director Strategies and Communities	1. Noted. 2. Strategy adopted with amendments. 3. Noted.	Completed.
18/08/2026	15.5	***26/211OC*** **Resolved** that Council 1. Note the Public Exhibition Engagement Report. 2. Endorse the Planning Proposal Report for Planning Proposal PP-2025-1821, 2 Caliope Street Kiama. 3. Endorse the amendments to Kiama Local Environmental Plan 2011 under section 3.36(1) of the *Environmental Planning and Assessment Act 1979*.	Director Strategies and Communities	1. Noted. No action required. 2. Completed 24/2/2026 3. Completed 24/2/2026. 4. A Gateway Determination was issued on 24 March 2026, and the Conditions have been actioned. The Planning Proposal was placed on public exhibition	Completed.

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		4. Delegate to the Chief Executive Officer the authority to send the Planning Proposal to the Office of the NSW Parliamentary Counsel in accordance with section 3.36(1) of the *Environmental Planning & Assessment Act 1979* to draft the final legal instrument that will give effect to this Planning Proposal. 5. Delegate to the Chief Executive Officer the authority to make minor mapping and Local Environmental Plan instrument changes if required by the Office of the NSW Parliamentary Counsel. 6. Delegate to the Chief Executive Officer the authority to finalise the Planning Proposal by referring the final instrument to the NSW Department of Planning, Housing and Infrastructure for review and Gazettal in the Government Gazette and NSW Legislation website. (Councillors Brown and Larkins)		between 1 and 31 May 2026. 5. This was reported back to Council in August 2026.	
18/08/2026	15.6	***26/212OC*** **Resolved** that Council, as part of the Quarter one budget adjustments, reduce the total allocation to Council's Competitive Grant Program to $85,000, resulting in the following allocation: 1. Destination Event Funding: $46,000. 2. Community Grants: $39,000. (Councillors Lawton and Warren)	Director Strategies and Communities	Reduction in grant funding noted.	Completed.
18/08/2026	16.1	***26/213OC*** **Resolved** that Council: 1. Endorse in-principle support for the drainage improvements at Michael Cronin Oval, noting that as advised by the Chief Executive Officer any project shortfalls will not be funded by Kiama Municipal Council. 2. Continue to assist the Gerringong Rugby League Football Club (GRLFC) to seek grant funding for the completion of the full drainage improvements at the Oval.	Director Infrastructure and Operations	1. In principle support is endorsed by Council. 2. Will continue to seek grant funding in future, there is none available at present. 3. Landowners consent issued a) Consultant/PM providing supervision for project delivery	Completed.

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		3. Issue conditional Landowner's Consent to the GRLFC to undertake the first stage of drainage improvements subject to: (a) Council staff providing project management and supervision of the project as per the Council policy and as advised by the Chief Executive Officer. (b) The GRLFC agreeing to fund all costs for this project including (a) above. (c) The GRLFC nominating a head contractor with suitable qualifications, experience, licenses and insurances. (d) The nominated head contractor being responsible for all statutory and regulatory compliance including (but not limited to) risk, safety, quality and environmental management. (e) The nominated head contractor being responsible for the delivery of the project to the Council's and GRLFC satisfaction. (f) No work commencing on the site until written approval is issued by Council. (Councillors Larkins and Brown)		b) GRLFC agreed to fund all costs c) GRLFC nominated a head contractor d) Head contractor provided all regulatory compliance including risk, safety, quality and environmental management e) Contractor will be responsible for the delivery of the project]f) Work has commenced on site and approved by Council.	
18/08/2026	17.1	***26/214OC*** **Resolved** that Council delegates to the Chief Executive Officer to: 1. Write to the Minister for Planning and Public Spaces, the Hon Paul Scully MP, expressing disappointment in the NSW Department of Planning, Housing and Infrastructure (DPHI)'s decision not to support the establishment of Heritage Conservation Areas (HCAs) in the Jamberoo Village, advised in the DPHI's letter to Council on 7 May 2026. 2. Provide the background information and reports that Council have worked on since 2022 that supports the establishment of the two HCAs, accompanying the letter to the Minister. 3. Request that the Minister review the decision not to proceed with establishing HCAs in the Jamberoo Village.	Director Strategies and Communities	1. Letter compiled to Minister Scully and emailed on 14 September 2026. 2. Background information and reports also sent to Minister Scully. 3. Minister requested to review the decision not to proceed with establishing HCAs in the Jamberoo Village. The Minister responded on 9 October 2026 affirming the NSW Government's position.	Completed.

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		4. Provide a copy of the representation and background information to the MP for Kiama, Katelin McInerney, seeking support to reconsider the NSW DPHI's decision (Councillors Larkins and Warren)		4. A copy of the representation and background information forwarded to the Member for Kiama, Katelin McInerney, emailed on 14 September 2026.	
18/08/2026	20.1	***26/215OC*** At the request of Councillor Brown and by consent the **motion was amended and resolved** that Council: 1. Work with Wildlife Watch Jamberoo Incorporated on wildlife related issues in the Kiama Municipality. 2. Support the Wildlife Watch Signage Program on private property wildlife safety signage, with more designs planned. 3. Work collaboratively with Wildlife Watch Jamberoo Incorporated to erect Wildlife Watch Jamberoo Incorporated signs on public land. These signs will be community-funded (no cost to Council) but Council's public support of this initiative will definitely be advantageous. (Councillors Warren and Larkins)	Director Infrastructure and Operations	1. Council will work with Wildlife Watch on wildfire related issues in the Kiama Municipality. 2. Council supports the Wildlife Watch Signage Program on private Property. Wildlife Watch has been notified that any requests for signage on private property must be arranged and approved with the property owner, Council cannot provide approval for this. 3. Council staff are working collaboratively with Wildlife Watch, to plan for appropriate and safe places for signage to be installed. Email sent to Amanda Large 31/8/26 to initiate this.	Completed.
18/08/2026	20.2	***26/216OC*** At the request of Councillor Lawton and by consent the **motion was amended and resolved that Council** defer consideration of this Notice of Motion, and request the Chief Executive Officer write to The Green Seat Project and provide information on how requests of this nature can be applied for and assessed against Council's Plaques and Memorials Policy. (Councillors Warren and Draisma)	Director Infrastructure and Operations	A letter was sent to the Green Seat Project on 2/9/26, advising on how the request is assessed against Council's Plaques and Memorials Policy, as per the resolution.	Completed.

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18/08/2026	20.3	***26/217OC*** **Resolved** that Council receives a report providing an overview of the recommendations arising from the Service Reviews undertaken for: (a) Kiama Leisure Centre (b) The Pavilion (c) Tourism and Events services. The report is to also include: (a) a summary of the original Service Review findings and recommendations (b) relevant contextual information and any changes since the recommendations were considered (c) advice on the implications of retaining, amending or revisiting the recommendations (d) any options for Council's reconsideration. (Councillors Lawton and Larkins)	Executive Manager Organisational Reform	Report was submitted to the October Council meeting.	Completed.
18/08/2026		***26/218OC*** is a procedural motion to exclude press and public.	Chief Executive Officer	Procedural motion only. No action required.	Completed.
18/08/2026		***26/219OC*** is a procedural motion to enter into confidential committee of the whole.	Chief Executive Officer	Procedural motion only. No action required.	Completed.
18/08/2026	23.1	***26/220OC*** **Committee recommendation** that Council: 1. Delegate to the Chief Executive Officer and/or Mayor to enter into a contract of sale for Lot 9 and Lot 10 in DP 1280516 adjoining 14 Farmer Street Kiama. 2. Note the sale price of $40,000 (including GST) and approve standard contract of sale settlement term of 42 days. 3. Allocate the proceeds of the sale to Roads Reserve in accordance with the restricted reserves policy and relevant legislation.	Director Corporate and Commercial	1. Noted 2. Noted 3. Noted 4. Contracts exchanged and settlement to occur in November	On track

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		4. Authorise the Chief Executive Officer and / or Mayor delegated authority to sign any documentation associated with the road closure and subsequent sale of land and affix the Common Seal of Kiama Municipality Council to all documentation required to be sealed. (Councillors Draisma and Warren)			
18/08/2026	23.3	***26/221OC*** **Committee recommendation** that Council: 1. In accordance with clause 178(1)(a) of the Local Government (General) Regulation 2021, accept the Fulton Hogan Industries Pty Ltd and State Asphalt Services Pty Ltd submission in the Request for Quotation VP509467 – Supply and Lay Asphaltic Concrete, for the 2026-27 financial year. 2. Delegate to the Chief Executive Officer the authority to finalise and execute the contracts and any other documentation required to give effect to this resolution. 3. Grant authority for the use of the Common Seal of Council on the contracts and any other documentation, should it be required, to give effect to this resolution. (Councillors Brown and Draisma)	Director Infrastructure and Operations	1. Submission accepted. 2. Delegated. 3. Authority granted.	Completed.
18/08/2026		***26/222OC*** is a procedural motion to revert to open council.	Chief Executive Officer	Procedural motion only. No action required.	Completed.
18/08/2026		***26/223OC*** is a procedural motion to confirm and adopt the recommendations of the confidential committee of the whole.	Chief Executive Officer	Procedural motion only. No action required.	Completed.
15/09/2026		***26/224OC*** is a procedural motion to suspend standing orders.	Chief Executive Officer	Procedural motion only. No action required.	Completed.
15/09/2026	13.1	***26/225OC*** **Resolved** that Councillor Stanley Jarrett takes an oath of office. (Councillors Larkins and Warren)	Chief Executive Officer	Councillor Jarrett took the oath at the September meeting.	Completed.

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15/09/2026		***26/226OC*** is a procedural motion to ender into committee of the whole.	Chief Executive Officer	Procedural motion only. No action required.	Completed.
15/09/2026		***26/227OC*** is a procedural motion for the Mayor to vacate the Chair for the election.	Chief Executive Officer	Procedural motion only. No action required.	Completed.
15/09/2026	13.2	***26/228OC*** **Resolved** that Council: 1. Resolve the form of election will be by ordinary ballot. 2. Receive written nominations for the Office of Mayor for a period of two (2) years to September 2028. 3. Thereafter, proceed with the election of the Mayor. (Councillors Draisma and Larkins)	Chief Executive Officer	1. Written nominations were received from Councillors McDonald, Brown and Lawton 2. An election for Mayor held by ordinary ballot. 3. Election of Cr McDonald as Mayor confirmed.	Completed.
15/09/2026	13.3	***26/229OC*** **Resolved** that Council: 1. Proceed with the election of a Deputy Mayor to be conducted in the same manner as that which applied to the election of the Mayor. 2. Receive written nominations for the Office of Deputy Mayor for a period of two (2) years to September 2028 or for a shorter term if so resolved. (Councillors Larkins and Matters)	Chief Executive Officer	1. An election for Deputy Mayor was held by ordinary ballot. 2. Written nominations were received from Councillors Larkins and Lawton.	Completed.
15/09/2026		***26/230OC*** **Resolved** that Council, having conducted the mid term elections in accordance with Schedule 7 of the Local Government (General) Regulation 2021, declare Councillor McDonald as the Mayor and Councillor Larkins as the Deputy Mayor of Kiama Municipal Council for a period of two years to September 2028, and advise the Secretary and Chief Executive Officer of Local Government NSW accordingly. (Councillors Draisma and Warren)	Chief Executive Officer	The Secretary of the Department of Planning, Industry and Environment and the CEO of the LGNSW were advised by letter on 28 October 2026.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
15/09/2026		***26/231OC*** is a procedural motion to revert to open council.	Chief Executive Officer	Procedural motion only. No action required.	Completed.
15/09/2026		***26/232OC*** is a procedural motion to adopt the recommendations of the committee of the whole.	Chief Executive Officer	Procedural motion only. No action required.	Completed.
15/09/2026		***26/233OC*** is a procedural motion to resume standing orders.	Chief Executive Officer	Procedural motion only. No action required.	Completed.
15/09/2026	6.1	***26/234OC*** **Resolved** that the Minutes of the Ordinary meeting held on 18 August 2026 and associated minutes attachments be confirmed. (Councillors Draisma and Brown)	Chief Executive Officer	Minutes have been published on the Council website.	Completed.
15/09/2026	11.1	***26/235OC*** **Resolved** that Council formally acknowledge and congratulate Harrison Wicks on being the recipient of the NSW Young Surf Life Saver of the Year 2026 award. (Councillors McDonald)	Chief Executive Officer	Harrison Wicks' achievements were acknowledged at the Council meeting by the Mayor.	Completed.
15/09/2026		***26/236OC*** **Resolved** that Council move in globo and adopt the recommendations contained within the report for items: 12.1 Minutes: Audit, Risk and Improvement Committee – 25/08/2026 13.5 For endorsement: Mayoral delegations 13.7 Disclosure of Pecuniary Interest: Councillors and Designated Persons Annual Returns 2025/2026 13.8 Endorse for public exhibition: Draft Council committees framework policy 13.9 LGNSW 2026 conference motion: improved playing fields for cricket pitches	Chief Executive Officer	Procedural motion only. No action required.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		13.10 LGNSW 2026 conference motion: sustainability of local government councils 14.1 Monthly Financial Report: July 2026 14.2 Statement of Investments – August 2026 15.4 Endorse for public exhibition: Draft Community Development Plan 15.5 Council-declared Special Events (Councillors Larkins and Brown)			
15/09/2026	12.1	***26/237OC*** **Resolved** that the Minutes of the Audit, Risk and Improvement Committee meeting held on 25 August 2026 be received and noted. (Councillors Larkins and Brown)	Chief Executive Officer	Minutes were reported to the 13 October 2026 Audit, Risk and Improvement Committee and published on the Council website.	Completed.
15/09/2026		***26/238OC*** is a procedural motion to put the amendment to the vote.	Chief Executive Officer	Procedural motion only. No action required.	Completed.
15/09/2026		***26/239OC*** ***Resolved*** that Council: 1. Receive and note the Minutes of the Tourism and Economic Advisory Committee meeting held on 20 August 2026. 2. Invite the three Surf Lifesaving Clubs in the Kiama local government area (Gerringong, Kiama and Kiama Downs) to collect donations at the 2026 New Year's Eve festivities, 3, Run an Expression of Interest process to identify local community and volunteer groups who are interested in partnering with Kiama Municipal Council to deliver its 12-month event calendar, including but not limited to the New Year's Eve Sky Show.	Director Strategies and Communities	1. Noted. 2. The three Surf Life Saving Clubs in the Kiama LGA (Gerringong, Kiama and Kiama Downs) have been invited to participate in fundraising activities at the 2026 New Year's Eve event. 3. An Expression of Interest process is being developed to identify community and volunteer groups interested in partnering with Council to assist in the delivery of Council's annual events program, including the New Year's Eve Sky Show.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
15/09/2026	13.4	***26/240OC*** **Resolved** that Council: 1. Determine its representatives for external organisations for the period to September 2028, as follows: (a) CivicRisk Mutual: - Mayor / Councillor, being Councillor Lawton - CEO or delegate (b) Cleary Bros Community Consultative Committee: - 1 Councillor being Councillor Warren (c) Friends of Kiama Library - 1 Councillor being Councillor Lawton - 1 Alternate being Councillor Larkins (d) Healthy Cities Alliance (including Australian Chapter) - 1 Councillor being Councillor Lawton (e) Illawarra Academy of Sport - Mayor / delegate being Councillor McDonald (f) Illawarra Bush Fire Management Committee - 1 Councillor being Councillor Larkins - CEO or delegate being Director Infrastructure & Operations (g) Illawarra District Weeds Authority Committee - 1 Councillor being Councillor Lawton - CEO or delegate being Landscape & Recreation Coordinator (h) Illawarra Shoalhaven Joint Organisation - Mayor, Councillor McDonald - 1 Councillor being Councillor Larkins - 1 Alternate being Councillor Warren - CEO	Chief Executive Officer	1. All external bodies were written to and advised of Councillor representation. 2. Council website has been updated with Councillor representation. 3. Terms of Reference for the Finance and Major Projects Advisory Committee have been updated.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		(i) Kiama Liquor Accord • 2 Councillors being Councillor Warren and Councillor Tatrai • CEO or delegate (j) NSW Public Libraries Association and the South East Zone Committee • 1 Councillor being Councillor Larkins • CEO or delegate being Manager Libraries (k) Southern Regional Planning Panel • Mayor, Councillor McDonald • 1 Councillor to be clarified at the October 2026 Ordinary Council meeting • CEO or delegate, being Director Strategies & Communities • Alternate: Bronwyn Seiden 2. Determine the Councillor membership for the following Committees to September 2028: (a) Audit, Risk and Improvement Committee – 1 Councillor (non-voting) being Councillor Lawton (b) Finance and Major Projects Advisory Committee – 3 Councillors being, Councillor McDonald, Councillor Lawton and Councillor Jarrett (c) Kiama Local Transport Forum – 1 Councillor being Councillor Tatrai and 1 Alternate being Councillor Larkins. 3. Amend the Terms of Reference for the Finance and Major Projects Advisory Committee to increase the Councillor membership to three (3). (Councillors Brown and Larkins)			
15/09/2026		***26/241OC*** **Resolved** that Council:	Chief Executive Officer	1. All external bodies were written to and advised of Councillor representation and the Council website has	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		1. Determine its representatives for the following committees for the period to September 2028 as: (a) Kiama and District Sports Association • 1 Councillor being Councillor Jarrett and an alternate being Councillor Matters. • CEO or delegate (b) Tourism and Economic Advisory Committee • 2 Councillors being Councillor Tatrai and Councillor Brown (c) Performance Review Committee • Mayor, Councillor McDonald • Deputy Mayor, Councillor Larkins • 1 Councillor being Councillor Warren • 1 Councillor to be selected by the CEO 2. Receive a further report to the October 2026 Ordinary Council meeting with the nomination of the Chief Executive Officer's Performance Review Committee Councillor member.		been updated with Councillor representation. 2. A report is submitted to the November Council meeting.	
15/09/2026	13.5	***26/242OC*** **Resolved** that Council endorse the "Mayor's Delegation (Instrument of Delegation)". (Councillors Larkins and Brown)	Executive Manager Organisational Reform	Mayor's delegation has been published on the Council website.	Completed.
15/09/2026	13.6	***26/243OC*** **Resolved** that Council: 1. Receive and note the findings and recommendations contained within both the Draft Revenue Improvement Strategy and the Draft Strategic Asset Review. 2. Note Council's obligations under item 6 and item 10 of the varied Performance Improvement Order to finalise and adopt the Strategic Asset Review within the prescribed timeframe.	Executive Manager Organisational Reform	1. Recommendations and findings noted. 2. Obligations to finalise and adopt the document within the prescribed timeframe has been met. 3. The Strategy and Review documents were placed on public exhibition.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		3. Endorse the Draft Revenue Improvement Strategy and draft Strategic Asset Review to be placed on public exhibition from 17 September to 15 October 2026. 4. Receive a further report following the public exhibition period to consider submissions and adopt both the final Revenue Improvement Strategy and the final Strategic Asset Review. (Councillors Brown and Tatrai)		4. A report was submitted to the 20 October 2026 Council meeting to adopt the documents.	
15/09/2026		***26/244OC*** **Resolved** that Council: 1. Note the tabling of the register of Disclosure of Pecuniary Interest Annual Returns for councillors, designated staff, and independent representatives of the Audit, Risk and Improvement Committee for the 2025-26 financial year. 2. Note the names and positions set out in the register who have been identified as designated persons of Kiama Municipal Council, for the period 1 July 2025 to 30 June 2026. (Councillors Larkins and Brown)	Executive Manager Organisational Reform	1. Register was noted. 2. Designated persons were noted.	Completed.
15/09/2026	13.8	***26/245OC*** **Resolved** that Council: 1. Endorse the draft Council Committees Framework Policy to be placed on public exhibition for 28 days calling for submissions. 2. Following conclusion of the exhibition period: (a) receive a further report for consideration, if any relevant submissions are received or if any substantial changes are proposed for any other reason, detailing the public exhibition outcomes and proposed changes with recommendations regarding adoption of the above documents, or (b) adopt the draft Council Committees Framework Policy if there are no relevant submissions received and there are no substantial changes proposed for any other reasons. (Councillors Larkins and Brown)	Chief Executive Officer	1. The draft Policy was placed on exhibition – closing on 25 October 2026. 2. One submission was received and a report to endorse the policy submitted to the November 2026 Council meeting.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
	13.9	***26/246OC*** **Resolved** that Council endorse the following motion for submission to the 2026 Local Government NSW Conference: That Local Government NSW advocates to the NSW Local Government to: 1. Develop, in consultation with councils and sporting organisations, Statewide guidelines and best practice standards for the management of sports fields used for both cricket and football/rugby league/AFL matches. 2. Establish a dedicated, rolling funding program to support councils in the progressive upgrade of multi-use sports fields containing embedded cricket pitches to improve player safety. 3. Ensure any program is delivered as a long-term rolling fund recognising the significant number of community sports fields across NSW requiring assessment and upgrade. (Councillors Larkins and Brown)	Chief Executive Officer	Motion uploaded to the LGNSW portal on 22 September 2026.	Completed.
15/09/2026	13.10	***26/247OC*** **Resolved** that Council endorse the following motion for submission to the Local Government NSW Conference: That Local Government NSW advocates to the NSW Government for a comprehensive review of local government financial performance reporting frameworks, including: 1. The treatment of depreciation within the Operating Performance Ratio and other key financial sustainability indicators. 2. The treatment of externally funded assets, including assets funded through grants, developer contributions and disaster recovery programs, within local government financial performance assessments.	Chief Executive Officer	Motion uploaded to the LGNSW portal on 22 September 2026.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		3. The exclusion or alternative treatment of assets for which councils have limited control over replacement, renewal or operational funding responsibilities. 4. The development of financial sustainability measures that better reflect the unique infrastructure stewardship role of local government and the non-commercial nature of council asset ownership. 5. A review of the Local Government Accounting Code and associated performance benchmarks to ensure they provide a fair, accurate and meaningful assessment of council financial sustainability. 6. Consultation with Local Government NSW, councils, the Audit Office of NSW and relevant accounting bodies to develop a contemporary financial reporting framework that supports improved strategic asset management and long-term financial sustainability. (Councillors Larkins and Brown)			
15/09/2026	14.1	***26/248OC*** **Resolved** that Council receives and adopts the Monthly Financial Report for July 2026. (Councillors Larkins and Brown)	Chief Financial Officer	Action items read, no further actions required.	Completed.
15/09/2026	14.2	***26/249OC*** **Resolved** that Council receives the information relating to the Statement of Investments as at 31 August 2026. (Councillors Larkins and Brown)	Chief Financial Officer	Action items read, no further actions required.	Completed.
15/09/2026	15.1	***26/250OC*** **Resolved** that Council: 1. Note that the site is zoned, primarily, RU2 Rural Landscape and that the majority of commercial and industrial uses are prohibited on the site.	Director Strategies and Communities	1. Noted no further action. 2. Noted no further action. 3. Noted no further action. 4. Refusal Notice uploaded to the Portal on 23 September 2026.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		2. Note that the Additional Permitted Uses Map – Sheet APU_007 of the *Kiama Local Environmental Plan (LEP) 2011* does not show 'Areas A or B' as required by Schedule 1 of the LEP. 3. Note that the draft Employment Lands Strategy (Item 15.2 of this Agenda) identifies the need to rezone the site to ensure ongoing Park and other related uses can be permissible. 4. Refuse Development Application No 10.2026.28.1 (PAN-6616347) for use of portion of existing car parking for the parking of light vehicles not associated with the recreation facility (major) at Lot 100 DP 1175715 – 1215 Jamberoo Road, Curramore. 5. Advise persons who made a submission on Development Application No 10.2026.28.1 of Council's decision. (Councillors Draisma and Larkins)		5. Persons advised of refusal via email on 23 September 2026 and via mail on 23 September 2026.	
15/09/2026	15.2	***26/251OC*** **Resolved** that Council: 1. Note the Public Exhibition Engagement Report (enclosure 1 of the report). 2. Note the Petition received on 7 September 2026 (enclosure 2 of the report) 3. Adopt the Employment Lands Strategy. 4. Notify those who made submissions that the Employment Lands Strategy has been adopted. 5. Publish the Employment Lands Strategy on the Council's website. 6. Advise the Department of Planning, Housing and Infrastructure that the Employment Lands Strategy has been adopted by Council and submit it for endorsement. 7. Commence implementing the Actions in the Strategy. (Councillors Draisma and Lawton)	Director Strategies and Communities	1. Noted. 2. Petition noted. 3. Employment Lands Strategy adopted by Council's at its meeting held on 15 September 2026. 4. People that made a submission notified on 18 September 2026. 5. Employment Lands Strategy published on Council's website on 18 September 2026. 6. Department of Planning, Housing and Infrastructure advised on 2 November 2026. 7. Noted. Actions in the Strategy being implemented.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
15/09/2026	15.3	***26/252OC*** At the request of Councillor Tatrai and by consent the **motion was amended and resolved** that Council endorse the lodgement of the submission to the NSW Government in response to the public exhibition of the Draft Illawarra Shoalhaven Plan, subject to replacing the final sentence at the end of the fourth paragraph under the heading "Respond to the housing needs of temporary and seasonal workers" with the following: *The NSW Government are encouraged to complete/finalise their STRA Framework review and as part of doing so assess the impacts of any proposed changes on housing availability and affordability, visitor accommodation capacity and local economies.* (Councillors Larkins and Draisma)	Director Strategies and Communities	Submission was sent on 29 September 2026.	Completed.
15/09/2026	15.4	***26/253OC*** **Resolved** that Council 1. Endorse the Draft Community Development Plan for public exhibition for a minimum of 28 days. 2. Following conclusion of the public exhibition period: (a) Receive a further report for consideration detailing the public exhibition period result, or (b) Adopt the Community Development Plan if no submission is received and there are no substantial changes proposed for any other reasons. (Councillors Larkins and Brown)	Director Strategies and Communities	1. Draft Plan on public exhibition from 28 September to 21 October 2026. 2. Report to Council's November 2026 meeting.	Completed.
15/09/2026	15.5	***26/254OC*** **Resolved** that Council, in accordance with the provisions of the State Environmental Planning Policy (Exempt and Complying Development Codes) 2008, declare the following events as Council-declared Special Events for the purpose of facilitating temporary extended trading hours for eligible non-licensed premises: 1. Kiama New Year's Eve: 31 December 2026, until 2.00am.	Director Strategies and Communities	Council-declared Special Event status has been established for the nominated events. The approved extended trading hours will be communicated to businesses and stakeholders as part of event planning and delivery.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		2. Kiama Show: 22-23 January 2027, until midnight. 3. Kiama Jazz & Blues Festival: 4-6 March 2027, until midnight. 4. Crooked River Winter Wine Festival: 5-6 June 2027, until midnight. (Councillors Larkins and Brown)			
15/09/2026	15.6	***26/255OC*** At the request of Councillor Draisma and by consent the **motion was amended and resolved** that Council: 1. Receives and notes the Kiama After Dark Public Exhibition Engagement Report. 2. Adopts the Kiama After Dark Strategy subject to an amendment to the phasing of key action 2.8 on page 43 of the Strategy being changed from future to priority. 3. Notify those who made submissions that the Kiama After Dark Strategy has been adopted. 4. Publish the Kiama After Dark Strategy on the Council's website. 5. Commence implementing the Actions in the Strategy. (Councillors Brown and Larkins)	Director Strategies and Communities	1. Noted. 2. Amendment to Strategy completed. 3. People that made a submission notified on 28/10/2026. 4. Strategy published on Council's website on 20 October 2026. 5. Implementing actions commencing.	Completed.
15/09/2026	15.7	***26/256OC*** **Resolved** that Council: 1. Accepts sponsorship pledges totalling $80,500 (excluding GST) towards the delivery of the 2026 Kiama New Year's Eve Sky Show from the organisations identified in this report. 2. Notes that the sponsorship contributions have been assessed against Council's Incoming Donations and Bequests Policy, including consideration of any actual, potential or perceived conflicts of interest, and are considered acceptable subject to the governance measures outlined in this report. (Councillors Brown and Tatrai)	Director Strategies and Communities	1. Noted. 2. Noted.	Completed.
15/09/2026	16.1	***26/257OC*** **Resolved** that Council:	Director Infrastructure	1. Household Bulky Waste Alternatives Business Case received and noted.	On track.

Meeting	Item	Resolution	Responsibility	Action	Status
		1. Receive and note the Household Bulky Waste Alternatives Business Case. 2. Endorse community consultation on the available Household Bulky Waste service options that clearly explain the safety, financial, environmental and access implications of each option, including indicative cost estimates, potential rebates, voucher values, user-pays fees and potential increases to the Domestic Waste Management Charge. 3. Following conclusion of the community consultation, receive a further report for consideration, detailing the public exhibition outcomes, any proposed changes and recommendations regarding the future Household Bulky Waste service. (Councillors Larkins and Draisma)	and Operations	2. Community Consultation was endorsed, and held as per resolution. Community Consultation ended on 26/10/26. 3. A further report on public exhibition outcomes will be presented to the December 2026 Council meeting.	
15/09/2026		***26/058OC*** is a procedural motion to exclude press and public	Chief Executive Officer	Procedural motion only. No action required.	Completed.
15/09/2026		***26/059OC*** is a procedural motion to enter into confidential committee of the whole.	Chief Executive Officer	Procedural motion only. No action required.	Completed.
15/09/2026	23.1	***26/260OC*** At the request of Councillor Lawton and by consent the **motion was amended and recommended** that Council 1. Proceed with Option 1 and Option 2 to subdivide and conduct an Expression of Interest process for the potential disposal of the R2-zoned portion of Lot 45 DP800176 and part of Lot 286 DP 823193 to determine market interest and value. 2. Receive a further report on the outcome of the Expression of Interest process for consideration prior to any decision regarding disposal. (Councillors Brown and Draisma)	Director Corporate and Commercial	1. Noted 2. Once the Expression of Interest process has been completed a further report will be presented to Council.	On track
15/09/2026	23.2	***26/261OC*** **Committee recommendation** that Council	Director Infrastructure	1. Tender accepted.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		1. In accordance with Clause 178 (1)(a) of the *Local Government (General) Regulation 2005* (NSW), accept the tender offer for Tender RFT-2011216 - 'Bluehaven Stage 5 Wet Fire and Typology Refurbishments' from Patterson Building Group Pty Ltd, subject to a satisfactory financial assessment by Equifax Australasia Credit Ratings Pty Ltd. 2. Delegate to the Chief Executive Officer the authority to finalise and execute the contract, approve any available extension options and associated documents on behalf of Council. 3. Grant authority to use of the Common Seal of Council on the contracts and any other documentation, should it be required, to give effect to this resolution. (Councillors Brown and Larkins)	and Operations	2. Delegated to the CEO the authority to finalise and execute contract. 3. Authority granted.	
15/09/2026	23.3	***26/262OC*** **Committee recommendation** that to a Council resolution to award the Blue Haven Terralong Stage 5: Wet Fire Services Tender, that Council: 1. In accordance with Clause 178 (1)(a) of the *Local Government (General) Regulation 2005* (NSW), accept the tender offer for Tender RFT-2011719 – 'Blue Haven Stage 5 - Project Management – Wet Fire and Refurbishments' from RP Infrastructure Pty Ltd. 2. Delegate to the Chief Executive Officer the authority to finalise and execute the contract, approve any available extension options and associated documents on behalf of Council. 3. Grant authority to use of the Common Seal of Council on the contracts and any other documentation, should it be required, to give effect to this resolution. (Councillors Brown and Draisma)	Director Infrastructure and Operations	1. Tender accepted. 2. Delegated to the CEO the authority to finalise and execute contract. 3. Authority granted.	Completed.
15/09/2026	23.4	***26/263OC*** **Committee recommendation** that Council: 1. Note the five year proposed lease to the Kiama Historical Society cannot be undertaken due to the land lying within the boundaries of the South Coast Peoples registered Native Title	Director Corporate and Commercial	1. Noted 2. Noted 3. Licence agreement process has commenced and will be	On track.

Meeting	Item	Resolution	Responsibility	Action	Status
		claim pursuant to the Native Title Act 1993 and as such, there is no available leasing pathway without the development of Indigenous Land Use Agreement which may take several years to negotiate and has inherent associated risks such as potential compensation, timing delays and resourcing. 2. Receive and note the legal advice as enclosed in this report. 3. Proceed with Option 2 which is to enter a five-year licence agreement tenure arrangement with the Pilots Cottage to give certainty of tenure. (Councillors Draisma and Brown)		finalised by 31 December 2026	
15/09/2026	23.5	***26/264OC*** **Committee recommendation** that Council: 1. Note the Kiama Coast Holiday Parks expression of interest / tender process that was previously resolved cannot be undertaken due to four crown land managed holiday parks being currently claimed under the Aboriginal Land Rights Act 1983 (ALRA) and lying within the boundaries of the South Coast Peoples registered Native Title claim pursuant to the Native Title Act 1993 and as such, there is no available leasing pathway. 2. Delegate to the Chief Executive Officer to prepare correspondence to advise the proponents of the unsolicited offers concerning the holiday parks that the tender / expression of interest process cannot be undertaken as outlined in recommendation 1 above. 3. Provide permission for the Chief Executive Officer and Councillor Matters (as an observer) to undertake "in good faith negotiations" between Reflections Holidays and Council (as tier one crown land operators) as requested by the State Government, and as permitted under Section 55(i)(c) of the *Local Government Act 1993*. 4. Note that ***no decision*** on the four (4) Crown land holiday parks has been made and that a future report be prepared advising of the outcomes from the "in good faith negotiations" will be required prior to any decision being made.	Director Corporate and Commercial	1. Noted 2. Noted and completed 3. Noted and Crown Lands advised of this resolution 4. Noted - Good Faith negotiations have commenced with Reflections 5. Noted	On track.

Meeting	Item	Resolution	Responsibility	Action	Status
		5. Delegate to the CEO and Mayor (and / or delegate) to continue to meet with and inform the Minister for Lands and Property, The Hon Stephen Kamper of progress being made on recommendation three above, as required. (Councillors Brown and Draisma)			
15/09/2026	23.6	***26/265OC*** **Committee recommendation** that Council: 1. Receive and note the outcome of the annual performance review of the Chief Executive Officer undertaken by the Performance Review Committee on 25 August 2026. 2. Note the CEO's performance for the review period as determined by the Performance Review Committee and that the CEO achieved an exceptional rating in all areas of the appraisal. (Councillors Brown and Draisma)	Chief Executive Officer	1. Outcomes noted and actioned. 2. Performance noted.	Completed.
15/09/2026		***26/266OC*** is a procedural motion to revert to open council.	Chief Executive Officer	Procedural motion only. No action required.	Completed.
15/09/2026		***26/277OC*** is a procedural motion to confirm and adopt the recommendations of confidential committee of the whole.	Chief Executive Officer	Procedural motion only. No action required.	Completed.

KIAMA MUNICIPAL COUNCIL

Resolution register: Outstanding items from previous periods up to 30 June 2026

Meeting	Item	Resolution	Responsibility	Action	Status
30/06/2026	8.2	***26/175OC*** **Committee recommendation** that Council: 1. In response to Council's resolution 26/028OC, receive the New Year's Eve Event Lean Business Case, prepared by Sparrowly Group. 2. Note that the Business Case acknowledges the community support for a New Year's Eve Sky Show. 3. Note that the Business Case recommends delivering a scaled-back Council-led New Year's Eve activation for five years with promoted extended trading permits (Option 1), as it achieves a comparable return of predicted local spend, meets community expectations, supports local businesses, and minimises costs (approximately $15,000 per year, including staff). 4. Include in its 2026-27 Financial Year budget $20,000 as Council's contribution toward the delivery of the New Year's Eve fireworks event. 5. Provide in-principle support for allocating similar funds in future budgets. 6. Delegates to the CEO to prepare, in consultation with Council's Tourism & Economic Advisory Committee, to seek sponsorship and other external contributions to meet the balance of funding required to deliver the fireworks event in its original location at the Harbour foreshore. 7. In the event that sponsorship and other external contributions to meet the balance of funding is not achieved, support fireworks proceeding in a location	Director Strategies and Communities	1. Received. 2. Noted. 3. Noted. 4. Funds included in 26/27 Budget. 5. Noted. 6. Sponsorship sought and received. 7. Noted. 8. Noted. 9. No external grant funding sources identified to date.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		that will not require road closures and additional funding/sponsorship. 8. In the event that fireworks cannot proceed in a location that will not require road closures and additional funding/sponsorship, utilise allocated funding to facilitate Option 1 of the New Year's Eve Event Lean Business Case, prepared by Sparrowly Group. 9. Actively search and apply for external grant funding sources, including funding from Australian and NSW Governments, for council-led or supported New Years Eve events. (Councillors Larkins and Warren)			
16/06/2026	14.1	***26/149OC*** **Resolved** that Council: 1. Endorse the draft Community Engagement Strategy 2026-2030 for public exhibition for a period of 28 days calling for submissions. 2. Following conclusion of the exhibition period: (a) Receive a further report for consideration, if any relevant submissions are received or if any substantial changes are proposed for any other reason, detailing the public exhibition outcomes and proposed changes with recommendations regarding adoption of the above documents, or (b) Adopt the Community Engagement Strategy 2026-2030 if there are no relevant submissions received and there are no substantial changes proposed for any other reasons. (Councillors Matters and Larkins)	Chief Executive Officer	1. Placed on public exhibition. 2. A number of submissions were received requiring a report to Council. Reported to the November meeting for adoption.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
16/06/2026	14.4	***26/152OC*** **Resolved** that Council: 1. Apply to the Minister for Local Government for consent to enter into a ten (10) year plus ten (10) year lease with Gerringong Surf Life Saving Club Incorporated for the premises known as Lot 2 DP 1075959 Pacific Avenue Werri Beach. 2. Receive a further report outlining the outcome of the application to the Minister for Local Government for consent to enter a ten (10) year plus ten (10) year lease with Gerringong Surf Life Saving Club Incorporated. 3. Enter into a licence agreement for a period of ten (10) years with the Werri Beach Boardriders for the storage of their trailer, club memorabilia, historical records and shark drone equipment within agreed ground floor area of the GSLSC. 4. Note the information provided on the concerns raised in relation to the use of the members changerooms and toilets, and community use of the club upstairs area 5. Endorses Option 3 under the proposed Operating models for the first-floor space to ensure this is used as a community facility as well as Surf Life Saving regular use. (Councillors Lawton and Larkins)	Director Corporate and Commercial	1. Application has been completed and sent to the OLG 2. Noted 3. Licence agreement for storage not required as a request from the Werri Beach Board riders 4. Noted 5. This is no longer required and will form part of the report back to Council on the outcome of the application to the Minister.	On track.
16/06/2026	15.2	***26/154OC*** **Resolved** that Council 1. Endorse the public exhibition of the draft Night-time Economy Strategy, "Kiama After Dark", and associated Background Reports for a minimum of 28 days to enable community consultation.	Director Strategies and Communities	1 Noted. 2 Night-time Economy Strategy, 'Kiama After Dark', was on public exhibition from 22 June to 26 July 2026	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		2. Undertake consultation with the community and relevant stakeholders in accordance with the Engagement Strategy. 3. Following conclusion of the exhibition period in relation to the Draft Night-time Economy Strategy, "Kiama After Dark": (a) Receive a further report for consideration, if any relevant submissions are received or if any substantial changes are proposed for any other reason, detailing the public exhibition outcomes and proposed changes with recommendations regarding adoption of the above documents, or (b) Adopt the Night-time Economy Strategy, "Kiama After Dark" if there are no relevant submissions received and there are no substantial changes proposed for any other reasons. (Councillors Larkins and Brown)		3 A further report was submitted to Council's September meeting. Strategy adopted.	
16/06/2026	15.3	***26/155OC*** At the request of Councillor Draisma and by consent the **motion was amended and resolved** that Council: 1. Receive and note the enclosed Kiama Family History Centre – Service Delivery Options, prepared by Jan Richards; 2. Adopt Option 2 – Integrated Library and Local Studies Model, of the enclosed Kiama Family History Centre – Service Delivery Options, as the preferred delivery model, noting that preferred operating hours be set in consultation with the Family History Centre volunteers and the operational requirements of the Kiama Library. 3. Note that Option 2 – Integrated Library and Local Studies Model will position the service to meet	Director Strategies and Communities	1. Noted. 2. Consultation with volunteers on preferred operating hours ongoing. Note that operating hours will also be set in accordance with the operational requirements of the Kiama Library. 3. Noted. 4. Noted.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		contemporary expectations while preserving its strong community and volunteer foundation. 4. Note that further recommendations of the enclosed Kiama Family History Centre – Service Delivery Options will be included in future Operational Plans. (Councillors Warren and Larkins)			
16/06/2026	23.2	***26/161OC*** **Resolved** that Council: 1. Note the information provided in the report on Council Crown Lands - Land Classification. 2. Endorse Option 2 as contained in the report. (Councillors Brown and Tatrai)	Director Corporate and Commercial	1. Noted. 2. Option 2 endorsed. Request sent to Crown Lands for consideration, may not be an outcome until the 'good faith' negotiations with Reflections is completed.	On track.
16/06/2026	23.8	***26/166OC*** **Resolved** that Council 1. Delegate to the Chief Executive Officer and/or Mayor to enter a contract of sale for Lot 1 DP 1324358 Brown Street Kiama to Waljim Pty Ltd. 2. Note the sale price as contained in the report. 3. Allocate the proceeds of the sale of Lot 1 DP 1324358 to the Roads Reserve in accordance with the restricted reserves policy and relevant legislation. 4. Delegate to the Chief Executive Officer and/or Mayor authorisation to sign and execute all documentation in relation to the contract of sale including the use of the common seal of Council if required. (Councillors Brown and Draisma)	Director Corporate and Commercial	1. Contracts have exchanged. 2. Noted 3. Noted 4. Waiting on transfer documents – settlement to occur in November.	On track.
19/05/2026	13.1	***26/104OC*** **Resolved** that Council:	Chief Financial Officer	1. External Grant Management Policy public exhibition completed.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		1. Endorse the External Grant Management Policy for public exhibition for a period of 28 days calling for submissions. 2. Following conclusion of the exhibition period: (a) Receive a further report for consideration, if any relevant submissions are received or if any substantial changes are proposed for any other reason, detailing the public exhibition outcomes and proposed changes with recommendations regarding adoption of the above documents, or (b) Adopt the External Grant Management Policy if there are no relevant submissions received and there are no substantial changes proposed for any other reasons. (Councillors Matters and Larkins)		2. A report is submitted to the November 2026 Council meeting to recommend adopting the Policy.	
19/05/2026	13.4	***26/107OC*** **Resolved** that Council: 1. Endorse the draft South Werri Reserve Plan of Management to be placed on public exhibition for a period of 42 days, to allow for any public submissions during this time. 2. Request that following the public exhibition, a further report be presented to Council for consideration of any submissions received and a recommendation regarding completion and finalisation of the draft South Werri Reserve Plan of Management. (Councillors Matters and Larkins)	Director Corporate and Commercial	1. Draft South Werri Reserve Plan of Management public exhibition period completed. 2. Report to be prepared for December 2026 Council meeting.	On track.
19/05/2026	14.3	***26/111OC*** **Resolved** that Council: 1. Note the Visitor Economy Strategy (VES) 2026-2035 Exhibition Report.	Director Strategies and Communities	1. Noted. 2. Visitor Economy Strategy was on public exhibition from 25 May to 25 June 2026	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		2. Endorse the Draft Kiama Visitor Economy Strategy 2026–2035 for public exhibition for a minimum period of 28 days. 3. Following conclusion of the exhibition period in relation to the Draft Kiama Visitor Economy Strategy 2026–2035: (a) Receive a further report for consideration, if any relevant submissions are received or if any substantial changes are proposed for any other reason, detailing the public exhibition outcomes and proposed changes with recommendations regarding adoption of the above documents, or (b) Adopt the Kiama Visitor Economy Strategy 2026–2035 if there are no relevant submissions received and there are no substantial changes proposed for any other reasons. (Councillors Brown and Tatrai)		3. Post-exhibition report submitted to Council at August 2026 meeting. Strategy adopted	
19/05/2026	18.2	***26/118OC*** **Resolved** that Council: 1. In relation to concession lots, reaffirms its commitment to reviewing the Kiama Local Environmental Plan (LEP) 2011 thematically following the adoption of the Local Housing Strategy, Employment Lands Strategy, Rural Lands Strategy and other applicable strategies, in order to resolve ongoing technical non-compliances with various Development Applications. 2. Include in these reviews the objective to (where appropriate) enable dwellings on rural zoned lots which are less than the current 40 hectare minimum lot size, as part of implementing the Rural Lands Strategy.	Director Strategies and Communities	1. Noted. Reviews underway. 2. Noted.	On track.

Meeting	Item	Resolution	Responsibility	Action	Status
		(Councillors Warren and Tatrai)			
21/04/2026	13.3	***26/091OC*** **Resolved** that Council: 1. Commence the formal road closure process, including advertising and exhibition of the proposed closure of council public road traversing Lot 1 & 2 in DP 1098035, Kiama. 2. Classify the subject land outlined in resolution (1) above as operational land upon formal closure. 3. Delegate to the Chief Executive Officer and/or Mayor to sign any documentation associated with the application for closure of the public road traversing Lot 1 & 2 in DP 1098035. 4. Note that most of the costs associated with the road closure will be borne by the applicant with Council only contributing a minor amount as noted in the report. 5. Note that a separate report will be provided to Council to seek approval for the land to be sold. (Councillors Matters and Larkins)	Director Corporate and Commercial	1. Advertising commenced in June 2026. Notifiable Authority notification stage complete. Public Exhibition 28 day period completed. 2. To be completed. 3. Noted. 4. Noted. 5. Report to be presented to February 2027 Council meeting on the proposed sale of this land.	On track.
21/04/2026	14.2	***26/093OC*** At the request of Councillor Lawton and by consent the **motion was amended and resolved** that Council: 1. Note the Public Exhibition Engagement Report. 2. Endorse placing the draft Employment Lands Strategy (Draft v2) on public exhibition for 28 days, with the following amendment: (a) The inclusion maps and text identifying potential future investigation areas, as outlined by this Report and consistent with the NSW Government's 'NSW Urban	Director Strategies and Communities	1. No action required. 2. The Draft Strategy v2 was updated and placed on public exhibition between 24 April and 24 May 2026. 3. Consultation with the community and stakeholders, including attendance at community pop up sessions and with the Kiama Business Network, occurred during the public exhibition period.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		Development Programs: Guide for implementation in regional NSW, 3. Consult with the community and relevant stakeholders on the updated Draft Strategy in accordance with the Engagement Strategy – Employment Lands Strategy. 4. Receive a further report with a recommendation regarding adoption of the Employment Lands Strategy, which also includes: (a) the outcomes of the consultation process (b) an analysis on the realistic deliverability of employment land and the distinction between theoretical and developable capacity utilising the methodology contained in the NSW Government's Employment Lands Development Monitor (c) a discussion on the opportunities for regular reviews to track the delivery of key employment precincts to ensure a consistent pipeline of employment lands in the Municipality. (Councillors Tatrai and Brown)		4. Final Employment Lands Strategy reported to Council's September meeting. Strategy adopted.	
21/04/2026	17.2	***26/098OC*** **Resolved** that Council: 1. Note the proposed scope of the peer review for Blue Haven Terralong Asset Condition Report. 2. Note that as this is an additional budget request a funding source would require to be identified. (Councillors Matters and Larkins)	Director Corporate and Commercial	1. The peer review scope has been drafted and on track for delivery 2. Budget allocated. Work to commence in November 2026.	On track.

Meeting	Item	Resolution	Responsibility	Action	Status
07/04/2026	9.1	***26/068OC*** At the request of Councillor Lawton and by consent **the motion was amended and resolved** that Council: 1. Notes the findings of the Asset Condition (Dilapidation) Report and makes the report public as required of the Office of the Minister's Varied Performance Improvement Order (PIO), Part B. 2. Notes the report states that the order of capital works and building safety rectification required at Blue Haven Terralong in the next ten (10) years is estimated at $45M to bring the condition of the asset from poor to fair, with additional maintenance and refurbishment costs of $6.2M, resulting in a reported asset investment requirement of $51.2M. 3. Acknowledges that the Asset Condition Report does not include a number of significant cost components commonly associated with asset programs of this scale, including but not limited to project management, contingencies, construction escalation, resident decanting or alternative accommodation, internal resourcing, financing costs, and potential revenue impacts arising from disruption to occupancy and unit sales and as a result, the reported capital and maintenance figures do not represent the full potential financial exposure of council and that further work is required to transparently identify and communicate the likely total cost envelope. 4. Requests that an independent peer review of the Blue Haven Terralong Asset Condition Report be undertaken to provide assurance on the methodology, assumptions, scope and conclusions of the report, and to assist Council and the community in understanding the potential full extent of the financial implications, subject to a further report from the CEO	Director Corporate and Commercial	1. Noted 2. Noted 3. Noted 4. The cost for the additional review has been included in Budget 2027. The current focus is progressing the Fire Safety Order and the required works program including onsite planning and contract tendering. 5. a) Forecast costs have been included in the LTFP. b) The report and information has been shared with key regulatory authorities and the community. c) Strategic review completed May 2026 and market testing/ business case is currently being progressed. d) Communications processes with residents occurring. A separate KMC Communications working group has been formed to co-ordinate all communications.	On track.

Meeting	Item	Resolution	Responsibility	Action	Status
		to the April ordinary Council meeting on the scope and costing of such review. 5. Delegates to the Chief Executive Officer to: (a) utilise planned funding identified in the Long-Term Financial Plan towards maintenance and compliance works at Blue Haven Terralong as an interim measure. (b) engage with key stakeholders including retirement village residents, the broader community, and State and Federal representatives regarding the findings of the report and future options. (c) commence market testing processes in accordance with the Local Government Act 1993 to explore alternative future management, leasing, partnership or divestment options for Blue Haven Terralong and associated sites, and report back to Council on findings. (d) ensure ongoing, clear and transparent communication with residents of Blue Haven Terralong and the wider community regarding asset condition, safety, and future planning considerations. (Councillors Matters and Warren)			
17/03/2026	13.3	**26/050OC** **Resolved** that Council 1. Enter into a Licence Agreement with White Constructions & Developments to provide access to part Lot 112 and Lot 113 in DP 245502, and part Lot 2 in DP 707300 for the purpose of providing adequate wastewater infrastructure to support the planned development of the South Kiama Development Urban Release Area.	Director Corporate and Commercial	1. Noted 2. The dates of the licence agreement are on hold due to the contractor not commencing the work due to the fuel crisis. Waiting on updated dates for the construction work to commence. 3. Noted.	On track.

Meeting	Item	Resolution	Responsibility	Action	Status
		2. Approve the licence term of 7 April 2026 to 17 December 2026, with a licence fee of $10,000 including GST and security bond of $5,000. 3. Delegate to the Chief Executive Officer to sign any documentation necessary to give effect to this resolution. 4. Request White Constructions appropriately maintain the verge adjacent to the lease site on Saddleback Mountain Road. (Councillors Brown and Tatrai)		4. Noted - this has been completed.	
17/03/2026	13.4	***26/051OC*** **Resolved** that Council: 1. Endorse the proposal from Department of Planning, Housing and Infrastructure (Crown Lands) to revoke the existing Crown Lands Licence - RI 516374. 2. Endorse the issuing of a new Crown Lands Licence to Council capturing the full area of existing Council infrastructure. 3. Agree to an initial annual statutory minimum rental of $674.30. 4. Delegate to the Chief Executive Officer to execute all necessary documentation to have effect to the revocation and re-issue of the Crown Lands Licence .(Councillors Matters and Larkins)	Director Corporate and Commercial	1. Noted and completed. 2. Noted. 3. Noted. 4. New licence has been issued and executed.	Completed.
16/12/2025	14.3	***25/402OC*** **Resolved** that Council: 1. Commence the formal road closure process, including advertising and exhibition of the proposed closure of council public road provided for in DP 258605, traversing Lot 1 DP 707300 & Lot 5 DP 740252 Kiama. 2. Classify the subject area outlined in resolution (1) above as operational land upon formal closure.	Director Corporate and Commercial	1. Completed 2. In progress 3. In progress 4. Applicant has been advised 5. Waiting on applicant's valuation to commence negotiations on the sale price.	On track.

Meeting	Item	Resolution	Responsibility	Action	Status
		3. Delegate to the Chief Executive Officer and/or Mayor to sign any documentation associated with the application for closure of the public road provided for in DP 258605, traversing Lot 1 DP 707300 & Lot 5 DP 740252 Kiama. 4. Note that all relevant costs associated with the road closure will be borne by the applicant. 5. Note that a separate report will be provided to Council following community consultation and valuation, seeking approval for the sale to proceed. (Councillors Matters and Cains)			
16/12/2025	20.5	***25/418OC*** **Resolved** that Council: 1. Note the community feedback on the efficacy of the communication on the vision for the future of the Shoalhaven Street Precinct (Kiama Depot) and the state-led rezoning proposal, particularly from the residents of the properties adjacent to the site. 2. Subsequent to Ministerial decision making on the re-zoning process, a future report be provided to Council that outlines how staff will implement a co-design process for a Development Control Plan (DCP) on the Shoalhaven Street site consistent with the adopted Community Participation Plan 2019. 3. Refer the costs associated with a co-design process for consideration in the 2026-27 Delivery Program and Operational Plan. (Councillors Draisma and Brown)	Director Strategies and Communities	1. Noted. 2. Report will be presented to Council by the end of 2026-27. 3. To be included in the report referred to above.	On track.
16/12/2025	22.1	***25/422OC*** **Resolved** that Council: 1. Seek consent from the affected property owner to allow Council access to excavate and remove the built-up material within the drainage channel.	Director Infrastructure and Operations / Director Corporate & Commercial	1. Council staff have made ongoing attempts to contact the property owner to arrange access. No change-I & O 2. Council have commenced the process for creation of a drainage easement over the	On track.

Meeting	Item	Resolution	Responsibility	Action	Status
		2. Commence further investigation and negotiations on the long-term maintenance of the drainage channel. (Councillors Brown and Tatrai)		affected property. Until contact can be made with the land owner Property Team cannot commence the creation of the easement documentation.	
18/11/2025	14.2	***25/364OC*** **Resolved** that Council: 1. Commences the formal process including advertising the proposal to firstly enter into an Agreement to Lease and then secondly a Lease agreement for five (5) years with Gerringong District All Sports Incorporated, for the premises of clubhouse on Lot 601 DP 739447 Bridges Road Gerringong. 2. Present a further report to Council in relation to any relevant submissions received prior to any final lease being executed. (Councillors Matters and Larkins)	Director Corporate and Commercial	1. Formal process completed. 2. One submission received. Report will be presented to November 2026 Council meeting advising that no relevant submissions have been received and resolution to execute the final lease document.	Completed.
18/11/2025	14.3	***25/365OC*** **Resolved** that Council: 1. Commence the formal road closure process, including advertising and exhibition of the proposed closure of road reserve traversing Lot 101 DP 1176643 and Lot 2 DP 609971 Kiama. 2. Classify the subject area of Lot 101 DP 1176643 and Lot 2 DP 609971 Kiama road closed as operational land upon formal closure. 3. Delegate to the Chief Executive Officer and/or Mayor to sign any documentation associated with the application for closure of the public road traversing Lot 101 DP 1176643 and Lot 2 DP 609971 Kiama. 4. Note that all relevant costs associated with the road closure will be borne by the applicant.	Director Corporate and Commercial	1. Completed 2. In progress 3. In progress 4. Applicant advised and in progress 5. Applicant is reassessing their development requirements and will advise outcome and if road or partial road closure is required.	On track.

Meeting	Item	Resolution	Responsibility	Action	Status
		5. Note that a separate report will be provided to Council following community consultation and valuation, seeking approval for the sale to proceed. (Councillors Matters and Larkins)			
18/11/2025	20.2	***25/377OC*** **Resolved** that Council: 1. Considers as part of the draft 2026-27 Operational Plan and budget, the allocation of funding for establishing a "Kiama Council public WiFi plan" and an updated "Council Operated Closed Circuit Television (CCTV) policy". 2. As part of progressing a new plan and policy, considers working and partnering with, the National Broadband Network (NBN) and relevant telecommunication service providers for exploring cost-effective options for providing and extending Public WiFi services across Kiama LGA public spaces and facilities. 3. Also explores cost-effective initiatives and shared services with neighbouring councils via the Illawarra Shoalhaven Joint Organisation. 4. Notes that in the Kiama Council advocacy document, there is an advocacy initiative for contemporary CCTV infrastructure and as such, requires council to undertake the necessary work and planning so it can successfully advocate for funding from Federal and State Governments. (Councillors Larkins and Draisma)	Director Corporate and Commercial	1. Funding and grant opportunities to be considered. 2. Subject to achievement of funding. 3. Noted 4. Noted in line with above.	On track.
18/11/2025	22.2	***25/382OC*** At the request of Councillor Larkins and by consent the committee recommendation was **varied and resolved** that Council: 1. Note the three options for recycling service delivery model as outlined in the Change of Waste Management at Minnamurra Depot business case.	Executive Manager Organisational Reform	1. Complete. 2. Complete. 3. Complete. 4. A business case was presented to Council in September to review alternative methods due to safety, financial and	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		2. Endorse the implementation of Option 2, as outlined in the Change of Waste Management at Minnamurra Depot business case. 3. Delegate to the CEO to undertake all necessary engagement and consultation associated with this resolution. 4. Continue to provide the user pays on call kerbside clean up service and for a period of three (3) years continue to provide household bulky waste drop off from Minnamurra whilst longer term alternatives and / or options are explored. (Councillors Warren and Matters)		environmental factors. Community consultation was completed during October.	
16/09/2025	15.5	**Resolved** that Council: 1. Notes and releases publicly for information purposes the Tilma Kiama Major Events Impact Review and Recommendations Report 2024, 2. Adopts the Event Risk Mitigation Matrix and licensing conditions. 3. Approve a trial in event capacity at Kiama Showground to 10,000 patrons for one eligible major event in 2025-26, subject to strict compliance with the Event Risk Mitigation Matrix and licensing conditions. 4. Require a comprehensive evaluation report to Council following the trial event, assessing impacts on residents, amenity, safety, and economic outcomes. 5. In line with the Local Government Act 1993 prepare a draft Local Approvals Policy for Events on Public Land, incorporating the Risk Mitigation Matrix assessment tool and the findings of the trial including establishing a permanent maximum major event capacity as Major Event locations. Councillors Matters and Tatrai	Director Strategies and Communities	1. Report published on Council's website 2. Adopted. 3. Working with relevant event organisers. 4. Ongoing. 5. Draft Local Approvals Policy anticipated to be reported to Council by end of 2026.	On track

Meeting	Item	Resolution	Responsibility	Action	Status
16/09/2025	22.4	***25/304OC*** At the request of Councillor Brown and by consent the motion was varied and the **Committee recommended** that Council: 1. Delegate to the CEO to undertake an Expression of Interest (EOI) process to identify a suitability qualified independent/private sector partner to run the programs at the Kiama Leisure Centre identified by this report. 2. Delegate to the CEO to undertake all necessary industrial relations actions associated with Point one (1) of this resolution. 3. Delegate to the CEO to engage a consultant to: a. conduct market testing for Option 2 and/or 3 and/or a combination of either or both as outlined in the Extraordinary February 2025 Kiama Leisure Centre Business Case report, and b. develop a cost reduction plan by reducing administrative, operation and overhead costs; to be brought back to a future Council meeting. (Councillors Lawton and Warren)	Director Strategies and Communities	1. The draft EOIs have been developed. A commercial-in-confidence pricing process will be initiated in Q4 of 2026. 2. A change management process has been drafted for staff impacts. A courtesy/ notification letter will be sent to staff likely to be impacted following the EOI. 3. 3a and 3b - Market testing brief has been developed. Consultant engaged and findings due in Q4 of 2026.	On track
19/08/2025	20.2	***25/273OC*** At the request of Councillor Larkins and Councillor Lawton, and by consent the motion was varied and resolved that Council: 1. Returns the current grant funding allocated for the Jamberoo Cycleway project to Transport for NSW (TfNSW), acknowledging that the existing design and scope are not feasible for completion under the current funding. 2. Updates the 2005 Cycleway Plan, with the following amendments:	Director Infrastructure and Operations	1. Reimbursement of project costs incurred to date was approved by TfNSW. 2a. Complete - Plan has been renamed on the website to the Shared Pathways Plan. 2b. Complete - Staged approached adopted. 2c. Complete - Inclusive community consultation will be engaged as a part of No. 3 below.	On hold

Meeting	Item	Resolution	Responsibility	Action	Status
		(a) Rename the plan to the Shared Pathways Plan to reflect broader active transport opportunities. (b) Adopt a staged approach to the development of shared pathways in Jamberoo, with Stage 1 prioritising the connection from Browns Lane to Minnamurra Lane. (c) Ensure inclusive community consultation, engaging – • Jamberoo residents • Jamberoo Valley Residents and Ratepayers Association (JVRRA) • Local cycling and walking groups • Affected landowners 3. Include the development of a Shared Pathways Plan in the forward budget estimates for consideration in the 2026-27 budget. 4. Upon completion of the Shared Pathways Plan, apply for new funding to support the design and construction of Stage 1: Browns Lane to Minnamurra Lane. (Councillors Warren and Matters)		3. Complete - This will be incorporated in the 2026-27 forward budget estimates. 4. Grant funding application for the Cycleway Strategy was unsuccessful. Council intends to reapply in the next funding round. The outcome of the future application will determine whether the project proceeds to delivery.	
15/07/2025	22.1	***25/235OC*** **Committee recommendation** that Council: 1. Note the information provided in the Blue Haven update report for June 2025. 2. Endorse the proposed solution within the report to address the building compliance matters at Terralong Retirement Village. (Councillors Brown and Tatrai)	Director Corporate and Commercial	1. Noted 2. Work underway to address compliance matters.	On track
17/06/2025	18.1	***25/191OC*** **Resolved** that Council:	Director Corporate and Commercial	1. Completed 2. Completed 3. Noted	On track.

Meeting	Item	Resolution	Responsibility	Action	Status
		1. Approve the easement over Lot 2 DP 619072, for drainage purposes as outlined within the attached diagram. 2. Approve the easement over Lot 11 DP 619144, for drainage purposes and right of way as outlined within the attached diagram. 3. Determine the compensation value of $282,500 (excl GST) payable by the applicant as recommended by Council's Valuer. 4. Approve the creation of an easement over Lot 2 DP 619072 and Lot 11 DP 619144 for drainage purposes and right of way pursuant to Section 88B of the *Conveyancing Act 1919*. 5. Approve to enter into a licence agreement to occupy the Lot 11 DP 619144 for providing access during construction phase of the development. The cost for this licence agreement will be as per Council's adopted fees and charges (at the time) for a short term licence for use of Council's Land. 6. Delegate to the CEO and/or Mayor authority to execute any necessary documentation associated with the new easement and use of the Council seal if required. (Councillors Brown and Larkins)		4. Completed 5. Construction has not commenced – licence agreement will be entered into prior to construction. 6. Noted	
17/06/2025	20.3	***25/193OC*** At the request of Councillor Draisma and by consent the motion was **varied and resolved** that Council: 1. Include in the Delivery Plan and Operational Plan 2025-26, as per agenda item 13.3 *Integrated Planning and Reporting,* the recommendations from the Gerringong-Jamberoo Flood Study. 2. Include in the forward budget estimates register for 2026-27 annual budget an allocation of funding towards the capital project for the implementation of	Director Infrastructure and Operations	1. Complete - This is included. 2. Minor modifications are outstanding for two out of the four sites to finalise the designs. Council is currently waiting for the designer to complete the changes. Additional geotechnical testing has been completed to inform design and option feasibility. Upon completion of the designs Council will explore and seek	On track.

Meeting	Item	Resolution	Responsibility	Action	Status
		the recommendations from the Gerringong-Jamberoo Flood Study. 3. Apply for funding to complete the recommended works for flood mitigation and stormwater management as recommended in the Gerringong - Jamberoo Flood Study revision 4 April 2022. (Councillors Warren and Tatrai)		funding opportunities and allocate to the capital budget accordingly. 3. Finalised designs and estimates need to be completed first, prior to applying for funding.	
20/05/2025	20.1	***25/135OC*** **Resolved** that Council: 1. Acknowledge and receive the 2025 petition to formally recognise Gerringong Surf Lifesaving Club as the appropriate body to manage the Gerringong Surf Lifesaving Club facility, signed by more than 2,228 local residents to date 2. Note that our volunteer surf club members save ratepayers more than $300,000.00 a year by providing free patrolled beaches at Jones Beach, Surf Beach and Werri Beach (see Patrol Labour Cost attachment to the report for financial costings). 3. Thank our three surf lifesaving clubs, Kiama Downs, Kiama and Gerringong ("Our Surf Clubs"), and their members, for preventing thousands of potential rescues each year (figures are documented). 4. Thank Our Surf Clubs, and their brave members, for performing hundreds of rescues each year, potentially saving dozens of lives. 5. Thank Our Surf Clubs, and their generous sponsors, for building and maintaining these vital lifesaving institutions, mostly without any Council funding, which exemplify our Australian volunteer spirit. 6. Recognise the critical role of the area's Surf Life Saving Clubhouses in patrolling, lifesaver training, community engagement, and fundraising and ensure that all clubhouse facilities remain entirely under the	Director Corporate and Commercial	1. Noted 2. Noted 3. Noted 4. Noted 5. Noted 6. Noted 7. Noted 8. Reclassification and rezoning process will commence when there is budget allocation. 9. Kiama Surf Club do not wish to reclassify or rezone the land that they occupy. 10. A further report was presented to the June 2026 Council meeting. Lease negotiations are completed, awaiting Minister for Local Government approval on the granting of the lease. 11. Completed 12. Completed	On track

Meeting	Item	Resolution	Responsibility	Action	Status
		control of the Clubs as per normal practice across NSW. 7. Recognise this autonomy is essential for maintaining efficient emergency response, flexible training programs, strong community bonds, and sustainable funding, all of which contribute to coastal safety. 8. Undertake to reclassify and rezone the Gerringong Surf Lifesaving Club and Kiama Downs Surf Lifesaving Club, subject to their written consent, (Lot 2 DP 1075959 and part of Lot 1027 DP 232242) from community land to operational land, subject to: a. the subdivision of Lot 1027 DP 232242 to excise the Kiama Downs Surf Club for the broader lot which encompasses Jones Beach; b. the completion of the required public notice period, and public submissions being received and considered following the notification period, in accordance with section 34 of the Local Government Act 1993 (public notice to classify or reclassify public land); and c. the subsequent planning proposal process. 9. Undertake to reclassify and rezone the Kiama Surf Lifesaving Club, subject to their written consent, (part of Lot 2 DP 531612 and part of Lot 7016 DP 1074643) from community land to operational land, subject to: a. receipt of approval and concurrence from The Minister for Lands and Property, the Hon. Stephen Kamper MP, to undertake the reclassification and rezoning processes; b. the subdivision of Lot 2 DP 531612 and Lot 7016 DP 1074643 to excise the Kiama Surf Lifesaving Club from the Coronation Park Reserve; c. the completion of the required public notice period, and public submissions being received and considered following the notification period,			

Meeting	Item	Resolution	Responsibility	Action	Status
		in accordance with section 34 of the Local Government Act 1993 (public notice to classify or reclassify public land); and d. the subsequent planning proposal process. 10. Authorise the CEO to negotiate a lease with Gerringong Surf Club similar to the lease with Kiama Downs Surf Club and the lease being negotiated with Kiama Surf Club. 11. Thank the more than 1500 members, and their families of Our Surf Clubs, along with their supporters and sponsors (mostly local business), for their amazing efforts to keep our beaches safe and to support community and to minimise cost to Council. 12. Delegates to the CEO to provide owner's consent for the Gerringong Surf Life Saving Club (GSLSC) to complete the section of footpath to the disability facilities, noting that the GSLSC will fund these works. (Councillors Brown and Tatrai)			
20/05/2025	15.1	***25/146OC*** **Resolved** that Council: 1. Prepare and adopt a wholistic and strategic approach to social infrastructure planning and management, (community halls, leisure, library, old fire station, etc.) through the development of a Community Facilities Strategy and Operational Plan. 2. Consider leasing arrangements for certain community halls (where there is more than one facility and low demand) with not-for-profit agencies who meet a service gap in Kiama including education, early childhood, business incubator, health provider, in accordance with any Lease and Licence Policy. 3. In long-term, repurpose of facilities into multipurpose hubs and consider leasing of surplus stock.	Director Strategies and Communities	1. The development of the Social Infrastructure Strategy is included in the adopted 2026-27 Operational Plan. 2. Leasing of facilities is a Property team function which is facilitated in accordance with Council's Leasing and Licencing Policy, adopted October 2025. 3. Noted, to be included in Strategy. 4. Noted, to be included in Strategy. 5. Draft Strategy to be reported to Council in 2026-27.	On track

Meeting	Item	Resolution	Responsibility	Action	Status
		4. Investigate infrastructure funding for community facilities and opportunities through development proposals and developer contributions. 5. Report back to a future Council meeting with analysis and opportunities for improved activation and management of other community infrastructure. (Councillors Brown and Tatrai)			
20/05/2025	15.2	***25/147OC*** **Resolved** that Council, as part of the review of the Grants and Donations Policy, consider including a tailored approach for the Kiama Show Society to include: 1. Exempting the Kiama Show Society from the Pavilion hiring/usage fees for up to 10 days per calendar year, in lieu of applying for in-kind support through the grants program. 2. Allocating funds in the operational budget annually to cover the cost of in-kind contributions toward Council services and fees, as outlined in 'Financial Implication' and as per Council's annual fees and charges. 3. In consultation with the Kiama Show Society, reviewing items 1 and 2 in three (3) years and present a report to Council with recommendations to continue or modify the arrangements. 4. Investigating the possibility of a Memorandum of Understanding between the Kiama Show Society and Council for the use of the Showground and The Pavilion for the annual Kiama Show. (Councillors Tatrai and Cains)	Director Strategies and Communities	1. Completed. 2. Completed. 3. Noted. 4. This is in progress. Meeting between Director Strategies & Communities, Manager Properties and Show Society representatives has occurred. Show Society reviewing their records to identify historic MOUs.	On track
20/05/2025	16.3	***25/154OC*** At the request of Councillor Cains and by consent the **motion was varied and resolved** that Council: 1. Proceed to public exhibition for a period of 56 days on the draft Masterplans for South Werri Beach Reserve	Director Corporate and Commercial	1. Public exhibition stage completed. 2. Community Consultation completed.	On track

Meeting	Item	Resolution	Responsibility	Action	Status
		and Kiama Sports Complex so that members of the public can provide feedback and submissions. 2. Endorse that direct community consultation be undertaken with the users of the South Werri Beach Reserve and Kiama Sports Complex to obtain feedback on the draft Masterplans. 3. Note that a further report will be presented to Council outlining the submissions and feedback received during the exhibition on the draft South Werri Beach Masterplan and the Kiama Sports Complex Masterplan options. 4. Directly engage with the local Aboriginal Community regarding the draft South Werri Beach masterplan and provide a post-community consultation report for information to councillors on the community engagement with the Aboriginal community and the native title interests in the subject land. (Councillors Larkins and Lawton)		3. Kiama Sports Complex Masterplan endorsed and adopted by Council - May 2026. 4. Engagement has been finalised with the local Aboriginal Community and feedback incorporated into the Masterplan. Masterplan to be reported to the December 2026 Council meeting	
15/04/2025	20.1	***25/125OC*** At the request of Councillor Draisma and by consent the **motion was varied and resolved** that Council 1. Undertake a thorough analysis of the environmental impact of any move of the Kiama Council Works Depot to the Minnamurra Catchment. 2. Undertake and present to the full Council the cost estimation of remedial works and storm run-off work that will need to be undertaken to protect the Minnamurra River, including any risk to the movement of the leachate-contaminated groundwater. 3. Undertake to consider road maintenance issues including access and dilapidation costs. 4. Provide a detailed flood risk report based on current rainfall and weather patterns.	Director Infrastructure and Operations	1. The project is in the investigative phase. Quotations will soon be released seeking suitable qualified & experience consultants to undertake an assessment of the environmental aspects, geotechnical, utilities and other site constraints to determine the appropriate planning pathway required by the Environmental Planning & Assessment Act 1979. Points 1-4 and 7 of resolution are required by *Environmental Planning and Assessment Act 1979* and the NSW Community	On track

Meeting	Item	Resolution	Responsibility	Action	Status
		5. Note that the proposed budget for this work is included in the Long Term Financial Plan included at Item 18.2 *Endorse for public exhibition: Integrated planning and reporting suite of documents* in the Business Paper of the Ordinary Meeting of Council and is therefore able to progress. 6.. Write to Shellharbour City Council and relevant NSW Government stakeholders to progress the adoption of a joint environmental protection statement for the Minnamurra River. 7. Provide updates to the Minnamurra Progress Association on the environmental considerations and planning requirements as it progresses with the possible relocation of the Kiama Council Works Depot. (Councillors Lawton and Warren)		Participation Plan and will occur as project progresses. 2. As above. 3. As above. 4. As above. 5. Noted. 6. Complete - Letter sent 10 September 2025 to Shellharbour City Council and State Agencies. 7. As per 1 above.	
24/02/2025	8.2	***25/064OC*** The motion was varied by consent and **resolved** that Council: 1. Note the three options for the operations of the Kiama Coast Holiday Parks as outlined in the Kiama Coast Holiday Parks Business Case. 2. Endorse the implementation of Option 2, as outlined in the Kiama Coast Holiday Parks Business Case. 3. Delegate to the CEO to execute and undertake all necessary engagement and consultation associated with this resolution, and receive a quarterly report to a future ordinary meeting on progress. (Councillors Brown and Larkins)	Director Corporate and Commercial	1. Noted 2. In progress 3. Quarterly reporting submitted to the July 2026 ordinary meeting. Council is currently in 'good faith' negotiations with Reflections.	On track.
24/02/2025	8.5	***25/067OC*** The motion was varied by consent and **resolved** that Council:	Director Strategies and Communities	1. Noted. 2. Noted and implemented. 3. Ongoing.	On track.

Meeting	Item	Resolution	Responsibility	Action	Status
		1. Note the four options for the operations of The Pavilion Kiama as outlined in The Pavilion Kiama Business Case. 2. Endorse the implementation of Option 2, as outlined in The Pavilion Kiama Business Case. 3. Delegate to the CEO to execute and undertake all necessary engagement and consultation associated with this resolution, and receive a quarterly report to a future ordinary meeting on progress. (Councillors Lawton and Larkins)			
18/02/2025	17.2	***25/043OC*** An **amended motion** was put by Councillor Draisma and seconded by Councillor Larkins, and **resolved** that Council: 1. Congratulate Gerringong Surf Lifesaving Club (GSLSC) on their work in obtaining Federal, State, Local government and sponsorship funding to build a new community asset, being the new clubhouse and associated facilities, along with their continued commitment to the local community and visitors. 2. Work with GSLSC to occupy the new building so the club can patrol Werri Beach and provide training and education to its members including its nippers program. 3. Receive a report on the history of the previous and current GSLSC kiosk, including the permissibility under the current lease, land classification and zoning, as well as, any considerations for future compliance of a kiosk at the clubhouse. Noting that the kiosk provides a critical income stream to the club. 4. Subject to compliance with section 2.74 of the NSW State Environmental Planning Policy (Transport and Infrastructure) 2021, facilitate the construction of a new concrete footpath from the existing footpath on the western side of Pacific Avenue to the public toilet	Director Corporate and Commercial	1. Completed. 2. Completed. 3. Report presented to June 2026 Council meeting to apply to the Minister for consent to grant the lease. CEO met with the executive of GSLSC and CEO SLSNSW on 29 July 2026. Draft lease and maintenance schedule was sent to the executive of GSLSC on 7 August 2026 for review. Lease negotiations completed. Application to the Minister for Local Government for approval to issue the lease. 4. Completed.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		facilities on the southern side of the new GSLSC clubhouse to enable access to these facilities, noting GSLSC is ready to build this path. (Councillors Draisma and Larkins)			
18/02/2025	22.2	***25/054OC*** **Resolved** that Council endorse the unsolicited proposal to proceed to the next stage of the process in line with Council's Unsolicited Proposal Policy. A further report will be presented to Council outlining a final binding offer with the proponent. (Councillors Draisma and Larkins)	Director Corporate and Commercial	Further information was required and this was lodged with Strategic Planning on 7 August 2026.	On track.
10/12/2024	20.3	***24/367OC*** **Resolved** that Council: 1. Assures the Jamberoo Community Preschool they will not be required to vacate their current council-owned premises, barring circumstances that are beyond Council's control or are made reasonable by necessity, until a viable and functional alternative location is found. 2. Shall provide, if necessary, an extension to the current lease, to allow the preschool the required time to establish operations in a new location. 3. Notes that advocacy for supporting the Jamberoo Community Preschool will be included in the new Kiama Council advocacy document. 4. Write to the Deputy Premier and Minister for Education and Early Learning, the Hon Prue Carr MP, seeking support for the preschool, including support for the preschool to access the NSW 2025 Start Strong for Community Preschools program. 5. Finalise and publicly release the details on the designs for flood mitigation, as part of the action items	Director Corporate and Commercial	1. Completed 2. Completed 3. Completed. 4. Completed. 5. Designs are not at the stage for public release yet. 6. When relevant grants become available, applications will be submitted.	On track.

Meeting	Item	Resolution	Responsibility	Action	Status
		identified from the Gerringong-Jamberoo Flood study report, as soon as practical. 6. Apply for relevant grants through the Federal National Emergency Management Agency (NEMA), the NSW Reconstruction Authority and any other government agency for flood mitigation works in Jamberoo and across our local government area. (Councillors Larkins and Draisma)			
16/04/2024	13.4	***24/101OC*** **Resolved** that Council supports: 1. A longer lease tenure of 5 x 5 x 5 x 5 with Burnetts on Barney for 80 Barney Street, Kiama (Lot 9 DP850163 and part Lot 69 DP1065423). 2. Investigating minor modifications to the site-specific Development Control Plan. (Councillors Draisma and Croxford)	Director Corporate and Commercial	1. Valuation has been completed. 2. The tenant is currently working through some planning processes. Once this has been completed the new lease will be finalised. Existing leasing arrangements continue in the interim.	On track
15/03/2023	8.2	***22/016OC*** **Resolved t**hat Council review the cost to our tenant, Kiama Lions Club, for the lease of the Carers Cottage and explore a means of sale by limited tender application as per section 55 (1) (g) of the LG Act from not for profit organisations, who are based in and provide direct service to the Kiama Community, for the sale of the lion's cottage. (Councillors Reilly and Croxford)	Director Corporate and Commercial	The Shoalhaven Street planning proposal has been approved for residential use. Council will now discuss the proposal, the Council resolution, and the limited opportunities arising from any potential sale with the Lions Club, noting that the Lions Cottage lot was included as part of the planning proposal.	On track
20/12/2022	13.3	***22/408OC*** **Resolved** that Council: 1. Continue the road closure process for the section of road reserve along Noorinan Street, Kiama (generally behind No's 10 – 40 Elimatta Place, Kiama) under the Roads Act 1993.	Director Corporate and Commercial	1. Land Registry Services have concerns over the road closure plan in relation to subdivision and lot sizes 2. Noted. 3. Noted.	Needing attention.

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		2. Approve classification of the subject area of road reserve as operation land upon closure and the issue of a certificate of title subject to public notice of the proposed classification under Section 31 and 34 of the *Local Government Act 1993*. 3. Delegate to the Chief Executive Office the authority to sign under seal or as landowner any documentation associated with the road closure. 4. Note that following completion of the road closure process a future report will be provided to Council in relation to the subdivision and sale of the lands. (Councillors Draisma and Brown)		4. A further report will be presented to Council on the status of this matter in December 2026 with a recommendation to rescind the Council resolution due to limitations on lot size.	
20/12/2022	13.4	***22/409OC*** **Resolved** that Council: 1. approves the closure of the section of road reserve at Riverside Drive, Kiama Downs as outlined within the attached plan. 2. approves classification of the subject area of road reserve as operational land upon closure and the issue of a certificate of title subject to public notice of the proposed classification under Section 34 of the *Local Government Act 1993.* 3. gives the Mayor and/or CEO delegated authority to sign under seal or as landowner any documentation associated with the road closure. 4. note that following completion of the road closure process a future report will be provided to Council in relation to the potential subdivision and/or sale of the lands. (Councillors Brown and Renkema-Lang)	Director Corporate and Commercial	1. The statutory road closure process is complete. 2. Noted and completed. 3. Noted. 4. Road closure gazetted and in the 60 day Land and Environmental Court waiting period. Report presented to the October Council meeting outlining the divestment options.	Completed.
20/09/2022	13.1	***22/273OC*** **Resolved** that Council:	Director Corporate and Commercial	1. Noted 2. Noted 3. Completed.	On track

Meeting	Item	Resolution	Responsibility	Action	Status
		1. approve the closure of the section of surplus road reserve adjoining No.2A Pheasant Point Drive, Kiama (Lot 1 DP 1026897) approximately 64m2 in area as identified by the survey plan attached to this report. 2. classify the subject area of surplus road reserve as operational land upon closure and issue of a certificate of title following public notice of the proposed classification under Section 34 *Local Government Act 1993.* 3. provide owner's consent for the landowner of No.2A Pheasant Point Drive Kiama to lodge a planning proposal for consideration of rezoning the subject land to R2 Low Density Residential following completion of the road closure process in Recommendation 2 above. 4. delegate authority to the Chief Executive Officer to sign under seal or sign on behalf of Council any documentation associated with the road closure. 5. endorse the future sale of the closed section of road to the adjoining owner of No.2A Pheasant Point Drive, Kiama in accordance with the Acquisition and Disposal of Land and Easements Policy. 6. note that a separate report will be provided to Council to dispose of the closed section of road reserve subject to market valuation advice at the time. (Councillors Draisma and Steel)		4. Noted. 5. Noted. 6. New planning proposal has been lodged and is currently being assessed.	
19/07/2022	13.1	***22/188OC*** **Committee recommendation** was moved by Councillor Steel, seconded by Councillor Croxford and further amended by Councillor Larkins that Council: 1. Re-affirms that private encroachments on public-reserve land is unacceptable and will enforce breaches under the Local Government Act 1993. 2. Resolves to commence the reclassification of land forming part of lot 1 DP593079 Eureka Reserve located	Director Corporate and Commercial	This project has been significantly impacted by resources being allocated to high priority divestment projects. 1. Noted 2. Valuations completed by both parties. Valuers to now meet with relevant staff to come to	On track.

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		adjacent to lots DP231597, 1019, 1020, 1021, and 1018 from community purpose to operational land, to enable the disposal of the land to affected land owners and to address long standing encroachment issues that Council's own building and swimming pool approval processes contributed to and which created a false boundary line at the rear of the properties. 3. Charges all costs associated with the land reclassification and disposal costs onto the affected landowners of lots and notes the undertakings given from all owners made in correspondence and during public access to pay those costs and purchase the land once reclassified. 4. Notes that failure to proceed and comply with points 2 and 3 of the report entitled "Encroachments onto Eureka Reserve" dated 19 July 2022 will result in Council seeking costs and expenses from the affected landowners of lots DP231597, 1019, 1020, 1021, and 1018 which are adjacent to 1 DP593079 Eureka Reserve, and the continuation of Notices and Orders under the Local Government Act 1993 for the removal of the illegal structures and ground reinstatement. 5. Notes the measures taken by staff to ensure that current development assessment approval processes and additional checks are in place to avoid a reoccurrence of this issue. (Councillors Steel and Larkins)		an agreed value for the lots for this matter to proceed. 3. Noted and to date all associated costs have been charged to the affected landowners 4. Noted. 5. Noted	
12/04/2022	17.1	***22/045OC*** **Resolved** that Council: 1. as part of considerations for the 2022/23 draft Operational Plan and Budget consider funding and the allocation of resources to undertake the development of a five-year Companion Animals Management Plan. 2. include in the Plan:	Director Strategies and Communities	1. Development of a Companion Animals Management Plan has not been included in the 2026-27 Operational Plan and budget. Preparation can be reconsidered for 2027-28 as part of the service review.	On hold. Items 2 to 4 have been completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		a. A Dog Friendly Spaces Strategy. b. Identifying potential future dog friendly spaces, including potential options for fenced dog spaces in the Kiama Local Government Area. c. An outline of how Council responds and actions incidents of companion animal aggression and attacks. d. Identify potential Council initiatives to encourage the desexing, registration, microchipping and behavioural management of companion animals. e. Providing community information on responsible pet ownership, including but not limited to information around best practice management of cats, and the consideration on the use of therapy and assistance Dogs and other animals in the Local Government Area. 3. regularly provide yearly data to Councillors on the number of animals registered in the Kiama Local Government Area, including a breakdown of suburb area, and include the rates of desexing, animal vaccinations and number of incidents involving companion animal attacks and number of listed dangerous dogs residing in the Local Government Area. This is to assist with informing future Council policy decisions. 4. That Council explores options for additional animal management initiatives, and business efficiencies, through the Illawarra-Shoalhaven Joint Organisation for council services. (Councillors Larkins and Draisma)		2. Key aspects identified in Item 2 have commenced as stand alone tasks. 2(a) is complete a Dog Friendly Spaces Strategy has been adopted 17 June 2025 2(b) this action makes up part of the Dog Friendly Spaces Strategy. Council amended the Strategy to include a future fenced off leash area in Kiama Downs. 2(c) this item is bound by legislation as set out in the Companion Animals Act and regulations. Items 2(d), 2(e), 3 and 4, managed as 'BAU' within the CSP. 3. Relevant available data will be provided to Councillors annually. 4. Council continues to explore shared service with Wollongong City Council. Wollongong City Council is in the process of completing a feasibility study to inform future companion animal care and rehoming operations. This will be completed in 2027.	