KIAMA MUNICIPAL COUNCIL

Resolution register: 1 January 2026 to 31 March 2026

Meeting	Item	Resolution	Responsibility	Action	Status
17/02/2026		***26/001OC*** is a motion to allow media to record the meeting	Chief Executive Officer	Procedural motion only.	Completed.
17/02/2026	6.1	***26/002OC*** **Resolved** that the Minutes of the Ordinary Council meeting held on 16 December 2025 be received and accepted. (Councillors Larkins and Cains)	Chief Executive Officer	Minutes published on the Council website.	Completed.
17/02/2026	11.1	***26/003OC*** **Resolved** that Council formally congratulates: 1. Margaret Rose Snelling on being awarded the Medal of the Order of Australia (OAM) in recognition of her service and contribution to the community. 2. Shane Andrew Wicks on being awarded the Medal of the Order of Australia (OAM) in recognition of his service and contribution to the community. 3. Mitchell von Borstel on being awarded the Australian Corrections Medal in recognition of his outstanding service, professionalism and leadership in Corrections. (Councillor McDonald)	Chief Executive Officer	Recipients attended the Council meeting and were provided with a copy of the Mayoral Minute.	Completed.
17/02/2026	11.2	***26/004OC*** **Resolved** that Council acknowledge and congratulates the Kiama Cricket Club on reaching the extraordinary milestone, celebrating the Club's 170th anniversary in the sporting and social history of our community. (Councillor McDonald)	Chief Executive Officer	Letter of congratulations sent to the Cricket Club.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
17/02/2026		***26/005OC*** is a motion for en globo adoption	Chief Executive Officer	Procedural motion only.	Completed.
17/02/2026	12.1	***26/006OC*** **Resolved** that the Minutes of the Audit, Risk and Improvement Committee meeting held on 4 December 2025 be received and accepted. (Councillors Matters and Larkins)	Chief Executive Officer	Minutes reported to the 3 March 2026 meeting and published on the Council website.	Completed.
17/02/2026	12.2	***26/007OC*** **Resolved** that the Minutes of the Tourism and Economic Advisory Committee meeting held on 22 January 2026 be received and noted. (Councillors Brown and Draisma)	Director Strategies and Communities	Minutes sent to Committee Members on 20 February 2026 and published on the Council website.	Completed.
17/02/2026	13.1	***26/008OC*** **Resolved** that Council adopt: 1. the updated Code of Meeting Practice 2. the Draft Public Forum Rules. (Councillors Matters and Larkins)	Head of Implementation	Code of Meeting Practice and Public Forum Rules added to the policy register and Pulse and link added to the Council website.	Completed.
17/02/2026	13.2	***26/009OC*** **Resolved** that Council approve the Director Corporate & Commercial, the Director Infrastructure & Operations, and the Director Strategies & Communities to fulfil the role of Chief Executive Officer during periods of leave taken by the Chief Executive Officer of greater than three (3) consecutive business days. (Councillors Matters and Larkins)	Head of Implementation	Delegation Officer advised and information has been recorded.	Completed.
17/02/2026	13.3	***26/010OC*** **An amended motion was resolved** that Council approve the Mayor, Deputy Mayor and Councillor Warren to attend the	Chief Executive Officer	Councillors have been registered to attend the National General Assembly in Canberra.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		Australian Local Government Association's National General Assembly held in Canberra 23 – 25 June 2026. (Councillors Larkins and Brown)			
17/02/2026	13.4	***26/011OC*** **Resolved** that Council adopt the Agency Information Guide 2026 for publishing on the Council website. (Councillors Matters and Larkins)	Head of Implementation	The Agency Information Guide 2026 has been finalised, updated in Pulse and on the website. Sent to the Information Privacy Commission NSW.	Completed.
17/02/2026	13.5	***26/012OC*** **Resolved** that Council adopt the Privacy Management Plan 2026 and publish the Plan on the Council website. (Councillors Matters and Larkins)	Head of Implementation	Privacy Management Plan has been finalised, updated in Pulse and on the website. Sent to the Information Privacy Commission NSW.	Completed.
17/02/2026	14.1	***26/013OC*** **Resolved** that Council: 1. Delegates to the Chief Executive Officer the authority to extend the Licence Agreement with Gerringong Surf Life Saving Club Incorporated for continued tenure for eight (8) months to October 2026 on the same current terms and conditions. 2. Undertake to prepare the final draft lease for Gerringong Surf Life Saving Cub Incorporated and submit to a future Ordinary meeting, noting that the Minister for Local Government will be the decision maker on this leasing matter as per Section 47 of the Local Government Act. (Councillors Brown and Lawton)	Director Corporate and Commercial	1. Noted 2. In progress.	On track
17/02/2026	14.2	***26/014OC*** **Resolved** that Council receives and adopts the quarterly budget review statement for the quarter ending 31 December 2025, including the recommended changes to operational and capital budgets and updated cash forecast. (Councillors Larkins and Brown)	Director Corporate and Commercial	Recommended changes to operational and capital budgets made and cash forecast updated.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
17/02/2026	14.3	***26/015OC*** **Resolved** that Council receives the information relating to the Statement of Investments as at 31 January 2026 and for the prior period 31 December 2025. (Councillors Larkins and Brown)	Director Corporate and Commercial	Information for noting. No further action required.	Completed.
17/02/2026	15.1	***26/016OC*** **Resolved** that Council: 1. Notes the early Round Two funding allocations endorsed in December 2025 for Sounds of Rock Music Festival and SurfLife Music Festival. 2. Approves the allocation of Destination Event Funding for Round Two of the 2025/26 program as follows: o THAT Skate Park Music Festival – $5,470. o KISS Arts Festival – $15,000. o Jones Beach Boardriders Surfing South Coast Cup – $3,000. o Expressive Art Experience – Daisy Spring Festival – $4,500. 3. Refuse funding for the Kiama Yoga, Health & Wellbeing Festival. 4. Notes that the above allocations fully expend the remaining Round Two Destination Event Funding budget for 2025–26. (Councillors Matters and Larkins)	Director Strategies and Communities	1. Noted. The Sounds of Rock Music Festival was unable to secure a headline artist for the dates available at the confirmed festival venues (The Pavilion and Kiama Showground) and therefore have cancelled the 2026 event. 2. Noted. o THAT music festival - Sponsorship letter issued and returned. Event completed. Awaiting post event debrief and report. o KISS Arts - Sponsorship letter issued. o Surfing cup - Sponsorship letter issued and returned. o Art experience - Sponsorship letter issued. 3. Letter issued on 19/2/2026. 4. Noted. Due to the cancellation of the Sounds of Rock Music Festival, $15,000 remains unspent, which will be reallocated to cover Council's contribution to the Stronger Together Local Council Major Festival grant for the delivery of the Kiama Culture	Completed.

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				Festival in May 2026, as per Council's resolution.	
17/02/2026	15.2	***26/017OC*** **Resolved** that Council: 1. Approve, subject to conditions of consent set out in enclosure 3, Development Application No 10.2025.154.1 (PAN-570905) for new shop top housing - Construction of mixed use development - 3 Commercial units, 38 Shop top housing, 93 Car parks and associated infrastructure and landscaping. 2. Advise persons who made a submission on Development Application No 10.2025.154.1 of Council's decision. (Councillors Brown and Tatrai)	Director Strategies and Communities	1. Notice of Determination uploaded to the Portal on 20 February 2026. 2. Emails and letter sent to those that made a submission on 20/2/2026.	Completed.
17/02/2026	15.3	***26/018OC*** At the request of Councillor Larkins and by consent, the **motion was varied and resolved** that Council: 1. Endorse Planning Proposal PP-2025-1821 for the purpose of seeking Gateway determination 2. Submit the Planning Proposal to the Department of Planning, Housing and Infrastructure for a Gateway determination. 3. When submitting the Planning Proposal for a Gateway determination, identify that Council is seeking to be authorised as the Local Plan Making Authority. 4. Note should a Gateway determination be issued, any conditions required, including public exhibition and consultation with the community, key authorities and government agencies, will be actioned by staff. 5. Receive a further report regarding the finalisation of the Planning Proposal. (Councillors Warren and Larkins)	Director Strategies and Communities	1. Noted. No action required. 2. Completed on 24 February 2026. 3. Completed on 24 February 2026. 4. Noted. Proposal is currently on public exhibition until 31 May 2026. 5. Further report to be prepared following public exhibition.	On track.

Meeting	Item	Resolution	Responsibility	Action	Status
17/02/2026	15.4	***26/019OC*** **Resolved** that Council receive and note the library programs undertaken by library staff for the six-month period July to December 2025. (Councillors Matters and Larkins)	Director Strategies and Communities	Information for noting. No action required.	Completed.
17/02/2026	15.5	***26/020OC*** **Resolved** that Council notes: 1. The Planning and Development report for the period October to December 2025 (Q2 2025-26), specifically that: (a) Dwelling approvals and completions are significantly lower than the annualised Dwelling Targets. (b) Expected Development Application lodgement timeframes (i.e. 7 gross average days) have not been met, with the actual average lodgement timeframe of 8 days. (c) Expected Development Application assessment, timeframes (i.e. 105 gross average days) have been met, with an actual average assessment timeframe of 74 days. 2. That an internal review of the DA Policy and associated Delegations, with a view to further streamline and expedite assessment timeframes, has been commenced. 3. That a further report will be provided for the January to March 2026 period. 4. That the CEO will continue to advocate for changes to the Council League Table calculation method to ensure that additional information requests (ie stop the clock), amended plans (ie revised proposal) and Land and Environment Court deemed refusal timeframes are acknowledged and excluded from the Council assessment times.	Director Strategies and Communities	1. No action required. 2. The DA Policy is under review and a draft DA Policy will be reported to Council in 2026. 3. This is reported to Council in May 2026. 4. Ongoing.	Completed

Meeting	Item	Resolution	Responsibility	Action	Status
		(Councillors Matters and Larkins)			
17/02/2026	15.6	***26/021OC*** **Resolved** that Council receive and note the compliance activities undertaken by the Environment & Compliance Team for the quarter October to December 2025. (Councillors Larkins and Draisma)	Director Strategies and Communities	Information for noting. No action required.	Completed.
17/02/2026	15.7	***26/022OC*** **Resolved** that Council endorse the rescission of the following policies: • Preparation of Development Control Plans Policy. • Donations Policy. • Youth Advisory Committee Policy. • Busking Guideline. (Councillors Matters and Larkins)	Director Strategies and Communities	Governance actioned rescission of the policies listed in the resolution.	Completed.
17/02/2026	16.1	***26/023OC*** **Resolved** that Council: 1. Endorse the draft Traffic Convex Safety Mirror Policy be placed on public exhibition for 28 days calling for submissions. 2. Following conclusion of the exhibition period in relation to the draft Traffic Convex Mirror Policy: (a) Receive a further report for consideration, if any relevant submissions are received or if any substantial changes are proposed for any other reason, detailing the public exhibition outcomes and proposed changes with recommendations regarding adoption of the above documents, or (b) Adopt the Traffic Convex Mirror Policy if there are no relevant submissions received and there are no substantial changes proposed for any other reasons.	Director Infrastructure and Operations	1. Draft Traffic Convex Safety Mirror Policy was placed on exhibition for 28 days. 2. No submissions were received. Policy adopted and published on Pulse and linked to the Council website.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		(Councillors Matters and Larkins)			
17/02/2026	16.2	***26/024OC*** **An amended motion was resolved** that Council: 1. Endorse the delivery of a modified Jamberoo Dog Park (Lot 101, DP 1063277 & Lot 251, DP 1206471) and all associated infrastructure as shown on the exhibited plan including unfenced off-leash area for large dogs and a fenced area designated for small dogs within the reserve. 2. Considers appropriate natural aesthetic design at and around the space, including for appropriate vegetation and works with local volunteer organisations for options at the site including natural bush regeneration and/or community garden spaces. (Councillors Larkins and Draisma)	Director Infrastructure and Operations	1. Delivery of the project still underway as per Council resolution and exhibited plan. 2. Noted that natural aesthetic design and appropriate vegetation be a part of the project, as per the resolution.	On track
17/02/2026	16.3	***26/025OC*** **Resolved** that Council: 1. Endorse the submission letter to Transport for NSW in response to the Draft Illawarra Shoalhaven Strategic Regional Integrated Transport Plan (SRITP). 2. Note the submission letter to Transport for NSW in response to the Draft Illawarra Shoalhaven Strategic Regional Integrated Transport Plan (SRITP) was sent on 9 February 2026 to ensure the exhibition period was met. (Councillors Brown and Cains)	Director Infrastructure and Operations	1. Endorsed by Council. 2. Submission letter sent to TfNSW noted.	Completed.
17/02/2026	18.1	***26/026OC*** **Resolved** that Council: 1. Thanks the Commonwealth Government for the opportunity to apply for grant funding of $497,000 for the Kiama Surf Life Saving Club by 1 March 2026 and notes the exceptional work the surf club perform for our whole community.	Director Corporate and Commercial	1. Noted and completed 2. Noted 3. Currently awaiting formal agreement from the funding body for Council's signature.	On track

Meeting	Item	Resolution	Responsibility	Action	Status
		2. Delegate to the Chief Executive Officer to finalise and execute any landowners consent documents associated with the grant funding application for upgraded works on the Kiama Surf Life Saving Club building and facilities on Manning Street Kiama. 3. Prior to the issue of landowner's consent delegates to the Chief Executive Officer the authority to enter into a formal agreement with the Kiama Surf Club Incorporated for Council to project manage the works on their behalf as per Council's adopted policy and to establish a project steering committee. (Councillors Brown and Draisma)			
17/02/2026	18.2	***26/027OC*** **Resolved** that Council endorse a copy of this report being submitted to the Department of Planning, Housing and Infrastructure in response to the document titled "A new approach to strategic planning: Discussion Paper and the draft Sydney Plan". (Councillors Brown and Larkins)	Director Strategies and Communities	Submission sent and acknowledged on 27 February 2026.	Completed.
17/02/2026	20.1	***26/028OC*** At the request of Councillor Brown and by consent the **motion was further varied and resolved** that Council as part of preparing, exhibiting and adopting its 2026/2027 Operational Plan and associated budget, prepare and present a business case which explores various opportunities for New Year's Eve celebrations for 2026, including but not limited to Council supported and coordinated events on private land and/or public land and/or Council led events on public land. The business case is to include: 1. A review of resident, business and visitor feedback on the various opportunities for New Year's Eve 2026 celebrations.	Director Strategies and Communities	1. Sparrowly Group engaged. Draft business case received. Final anticipated mid-May 2026. 2. Included in above scope. 3. Included in above scope. 4. Included in above scope. 5. Included in above scope. 6. Included in above scope.	On track

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		2. A review of the type and location of events and attractions which could be supported, coordinated or delivered within the Municipality to celebrate New Year's Eve 2026. 3. Identification, following the above reviews, of distinct options for Council to either support, coordinate or lead New Year's Eve 2026 celebrations. 4. A cost benefit analysis for each option, considering cost to the ratepayer, economic return for local businesses and relevant legislative and safety requirements. 5. Options for designing a 3- or 5-year recurring New Year's Eve program for funding of a Kiama New Year's Eve event each year, that assists with applications for grant funding as well as financial security of the event each year. 6. Noting the resolution of item 7.1 of the Tourism and Economic Advisory Committee minutes of the meeting held on 22 January 2026. (Councillors Warren and Matters)			
17/02/2026	20.3	***26/029OC*** **Resolved** that Council: 1. Notes the Kiama Local Strategic Planning Statement outlines a need for an Urban Greening Strategy as a required action item. 2. Considers for inclusion in the 2026/2027 and/or the 2027/2028 Delivery and Operational Plans the provision of the Urban Greening Strategy. 3. As part of designing the Urban Greening Strategy, consider the inclusion of the following measures: (a) A review of Topic 2.4 of the Development Control Plan that lists Norfolk Pines as a Tree Species of Significance. (b) Green building designs as well as water efficient managed gardens.	Director Strategies and Communities	1. Noted. 2. Recommended for inclusion in the 2027-28 Operational Plan. 3. To be included in Strategy preparation.	Completed

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		(c) "Pollinator Friendly" principles for public gardens and spaces. (d) An update of other Council plans and policies, including the Roadside Vegetation Plan of Management and the Public Trees Management Policy. (Councillors Larkins and Draisma)			
17/02/2026	20.4	***26/030OC*** **Resolved** that Council, as part of implementing its Local Housing Strategy, Employment Lands Strategy, Vegetation Study and Rural Lands Strategy, look to systematically review the Kiama Local Environmental Plan (LEP) 2011 and Kiama Development Control Plan (DCP) 2020 with a view to removing any inconsistencies and to facilitate good outcomes for our community. (Councillors Matters and Warren)	Director Strategies and Communities	Systematic review of the Kiama Local Environmental Plan (LEP) 2011 and Kiama Development Control Plan (DCP) 2020 will occur as part of implementing the various strategies. LEP and DCP amendments included as actions within the endorsed Local Housing Strategy currently being actioned.	On track
17/02/2026	20.5	***26/031OC*** **Resolved** that Council: 1. Acknowledge the value of the Kiama Family History Centre as a significant cultural, educational, and community resource, not only within our local Municipality but the service it provides Nationally and Internationally. 2. Reaffirms its position that the volunteers of the Kiama Family History Centre will continue to have access to the Centre, during Kiama Library opening hours, to undertake research on behalf of the broader community 3. Receive a report at a future Ordinary Meeting outlining: a. The annual cost of subscriptions to core family history research databases required to operate the Centre (estimated at up to $5,000 per year).	Director Strategies and Communities	1. Acknowledged 2. Notices provided to all volunteers. Corporate Induction Sessions held end of March 2026. 3. Consultant engaged to prepare report. Matters listed included in scope. 4. As above 5. Consultation with volunteers and broader community has occurred. Final report anticipated for mid-May 2026.	On track

Meeting	Item	Resolution	Responsibility	Action	Status
		b. The annual cost of volunteer insurance to enable approximately 20 trained volunteers to continue contributing to Centre operations. c. Any additional minor operating costs required to support supervised volunteer activity. 4. Direct the Chief Executive Officer to prepare a report that includes an operating model for the Kiama Family History Centre that includes options including but not limited to: a. Fee-for-service options, such as a $10 fee for a two-hour, volunteer-assisted research session. b. Annual membership or subscription options to provide regular cost recovery for database access and operational expenses. c. A model for volunteer-led service delivery with minimal staff oversight limited to coordination and access facilitation. 5. Undertake consultation with Centre volunteers and the broader community on the proposed operating model, including cost-recovery options, and include the outcomes in the report. (Councillors Warren and Larkins)			
17/02/2026		***26/032OC*** is a motion to exclude press and public	Chief Executive Officer	Procedural motion only.	Completed.
17/02/2026		***26/033OC*** is a motion to form confidential committee of the whole	Chief Executive Officer	Procedural motion only.	Completed.
17/02/2026		***26/034OC*** is a motion to bring item 22.6 forward	Chief Executive Officer	Procedural motion only.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
17/02/2026	22.6	***26/035OC*** **Resolved** that Council: 1. In accordance with Clause 178 (1)(a) of the Local Government (General) Regulation 2005 (NSW), accept the tender offer from Lamond Contracting Pty Ltd for Contract KT080126. 2. Delegate to the Chief Executive Officer the authority to finalise and execute the contract and associated documents on behalf of Council. 3. Grant authority to the Chief Executive Officer to use the Common Seal of Council on the contracts and any other documentation, should it be required, to give effect to this resolution. (Councillors Brown and Larkins)	Director Infrastructure and Operations	1. Tender accepted. 2. Contract finalised and executed. 3. Seal not required.	Completed.
17/02/2026	22.4	***26/036OC*** **Resolved** that Council note the information in the report and endorse Option 2 regarding the sale of Lot 1 DP1304287 Akuna Street Kiama. (Councillors Brown and Tatrai)	Director Corporate and Commercial	Divestment has been completed.	Completed
17/02/2026	22.5	***26/037OC*** **Resolved** that Council does not resolve to adopt the investigator's recommendation for the following reason – (a) Councillor Draisma made a full and frank apology to her colleagues, CEO and staff and gave an undertaking that her future conduct will comply with the code of conduct for councillors and the *Local Government Act 1993*. (Councillors Larkins and Brown)	Head of Implementation	Investigator advised of decision.	Completed.
17/02/2026		***26/038OC*** is a motion to revert to open council.	Chief Executive Officer	Procedural motion only.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
17/02/2026		***26/039OC*** is a motion to resolve the confidential committee of the whole recommendations.	Chief Executive Officer	Procedural motion only.	Completed.
17/03/2026		***26/040OC*** is a motion to allow media to record the meeting.	Chief Executive Officer	Procedural motion only.	Completed.
17/03/2026	6.1	***26/041OC*** **Resolved** that the Minutes of the Ordinary Council meeting held on 17 February 2026, and associated minutes attachments, be received and accepted. (Councillors Larkins and Draisma)	Chief Executive Officer	Minutes published on the Council website.	Completed.
17/03/2026	10.1	***26/042OC*** **Resolved** that Council formally recognises and congratulates the 2026 Local Women of the Year recipients, with special acknowledgement of Kiama's own honouree Suzanne Eggins for her outstanding service and dedication. (Councillor McDonald)	Chief Executive Officer	Letter of congratulations given to Sue Eggins' family member.	Completed.
17/03/2026		***26/043OC*** is a motion to adopt en globo recommendations.	Chief Executive Officer	Procedural motion only.	Completed.
17/03/2026	11.1	***26/044OC*** **Resolved** that the Minutes of the Audit, Risk and Improvement Committee meeting held on 3 March 2026 be received and accepted. (Councillors Warren and Cains)	Chief Executive Officer	Minutes published on the Council website.	Completed.
17/03/2026	12.1	***26/045OC*** **Resolved** that Council receives the half-yearly progress report of the Delivery Program 2025-2029 and the Operational Plan 2025-26 for the period July – December 2025. (Councillors Matters and Larkins)	Head of Implementation	Information for noting. No action required.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
17/03/2026	12.2	***26/046OC*** **Resolved** that Council: 1. Receive the Strategic Finance & Governance Improvement Plan – Implementation Status Update – March 2026. 2. Note that the Chief Executive Officer, through the Implementation Team, will: a. provide a copy of the Implementation Status Update – March 2026 to the NSW Office of Local Government, and b. place a copy of the Implementation Status Update – March 2026 on Council's website. 3. Delegate to the CEO to meet with the Office of Local Government to discuss the seven (7) outstanding items and prepare a report back to a future ordinary meeting. (Councillors Matters and Larkins)	Head of Implementation	1. Updated Plan received. 2. Copy provided to the Office of Local Government (OLG) and placed on the Council website. 3. Meeting with OLG on 26 March 2026 attended by CEO and Deputy Mayor.	Completed.
17/03/2026	12.3	***26/047OC*** **Resolved** that Council: 1. Delegates to the CEO to write to Minister Hoenig confirming the following: (a) Kiama Municipal Council's ongoing commitment to the Illawarra Shoalhaven Joint Organisation (ISJO) and commending the 2025 Year in Review report. (b) Notes that Council is working constructively with Wollongong, Camden, Campbelltown, Shellharbour, Shoalhaven, Wingecarribee, and Wollondilly Councils on the`LG8 Strategic Partnership' focusing on advocacy and collaboration. (c) Requests the NSW Government to consider opportunities to expand and enhance the operational and governance model for the Illawarra Shoalhaven Joint Organisation to include the Macarthur and	Chief Executive Officer	Correspondence sent to Minister Hoenig on 8 April 2026.	Completed.

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		Southern Highland Regions as the respective Council's determine via resolution. (d) Notes the significant value that Wollondilly Shire Council adds to the ISJO and recommends that the associate membership status for joint organisations be removed, in favour of full membership should that council resolve to so pursue such status. (Councillors Matters and Larkins)			
17/03/2026	13.1	***26/048OC*** **Resolved** that Council: 1. Endorse the amended Cemetery Operations Policy be placed on public exhibition for 28 days calling for submissions. 2. Following conclusion of the exhibition period in relation to amended Cemetery Operations Policy: (a) Receive a further report for consideration, if any relevant submissions are received or if any substantial changes are proposed for any other reason, detailing the public exhibition outcomes and proposed changes with recommendations regarding adoption of the above documents, or (b) Adopt the Cemetery Operations Policy if there are no relevant submissions received and there are no substantial changes proposed for any other reasons. (Councillors Matters and Larkins)	Director Corporate and Commercial	1. Noted 2. a) Policy is currently on public exhibition b) Noted.	On track
17/03/2026	13.2	***26/049OC*** **Resolved** that Council receives and adopts the Monthly Financial Report for January 2026. (Councillors Brown and Larkins)	Director Corporate and Commercial	Information for noting. No further action required.	Completed.
17/03/2026	13.3	**26/050OC** **Resolved** that Council	Director Corporate and Commercial	1. Noted 2. The dates of the licence agreement are on hold due to the	On track

Meeting	Item	Resolution	Responsibility	Action	Status
		1. Enter into a Licence Agreement with White Constructions & Developments to provide access to part Lot 112 and Lot 113 in DP 245502, and part Lot 2 in DP 707300 for the purpose of providing adequate wastewater infrastructure to support the planned development of the South Kiama Development Urban Release Area. 2. Approve the licence term of 7 April 2026 to 17 December 2026, with a licence fee of $10,000 including GST and security bond of $5,000. 3. Delegate to the Chief Executive Officer to sign any documentation necessary to give effect to this resolution. 4. Request White Constructions appropriately maintain the verge adjacent to the lease site on Saddleback Mountain Road. (Councillors Brown and Tatrai)		contractor not commencing the work due to the fuel crisis. Waiting on updated dates. 3. Noted. 4. Noted - this has been completed.	
17/03/2026	13.4	***26/051OC*** **Resolved** that Council: 1. Endorse the proposal from Department of Planning, Housing and Infrastructure (Crown Lands) to revoke the existing Crown Lands Licence - RI 516374. 2. Endorse the issuing of a new Crown Lands Licence to Council capturing the full area of existing Council infrastructure. 3. Agree to an initial annual statutory minimum rental of $674.30. 4. Delegate to the Chief Executive Officer to execute all necessary documentation to have effect to the revocation and re-issue of the Crown Lands Licence .(Councillors Matters and Larkins)	Director Corporate and Commercial	1. Noted and completed. 2. Noted. 3. Noted. 4. Currently awaiting the new licence agreement from Department of Planning, Housing and Infrastructure (Crown Lands) for execution by the CEO.	On track.

Meeting	Item	Resolution	Responsibility	Action	Status
17/03/2026	13.5	***26/052OC*** **Resolved** that Council receives the information relating to the Statement of Investments as at 28 February 2026. (Councillors Matters and Larkins)	Director Corporate and Commercial	Information for noting. No further action required.	Completed.
17/03/2026	14.1	***26/053OC*** **Resolved** that Council 1. Note the submissions received during public exhibition (Enclosure 1). 2. Endorse the Jamberoo Heritage Review Planning Proposal PP-2026-486 (Enclosure 2) for the purpose of seeking a Gateway determination. 3. Submit the Planning Proposal to the Department of Planning, Housing and Infrastructure for a Gateway determination. 4. When submitting the Planning Proposal for a Gateway determination, identify that Council is seeking to be authorised as the Local Plan Making Authority. 5. Delegate to the Chief Executive Officer to undertake the necessary actions to comply with any conditions of a Gateway including public exhibition and consultation with the community, key authorities and government agencies. 6. Place the Draft Kiama Development Control Plan 2020 – Chapter 4 Heritage and Cultural Conservation, Topic 4.4 Heritage Conservation Areas on public exhibition concurrently with the Planning Proposal. 7. Receive a further report regarding the finalisation of the Planning Proposal and adoption of the amendment to Kiama Development Control Plan 2020 – Chapter 4, Topic 4.4. (Councillors Larkins and Draisma)	Director Strategies and Communities	1. Noted. No action required. 2. Noted. No action required. 3. Submitted to the DPHI on 23 March 2026. 4. Completed on 23 March 2026. 5. Awaiting Gateway determination. 6. DCP exhibition to occur concurrently with PP exhibition which is awaiting Gateway. 7. To occur following exhibition.	On track

Meeting	Item	Resolution	Responsibility	Action	Status
17/03/2026	14.2	***26/054OC*** **Resolved** that Council: 1. Notes the findings of the Rock Fishing Safety Community Engagement Report. 2. Delegates to the CEO to request the Minister for Local Government make a declaration under the Rock Fishing Safety Act 2016 that the Kiama Local Government Area (LGA) is an area where high-risk rock fishing takes place (high-risk rock fishing locations within the Kiama LGA are those described and identified on the maps enclosed to the report). (Councillors Draisma and Larkins)	Director Strategies and Communities	1. Noted. In March 2026, a report was presented to Council recommending that all rock platforms within the municipality be declared high risk and included under the Rock Fishing Safety Act. The motion was passed by Council, making the wearing of life jackets on rock platforms mandatory. 2. CEO wrote to the Minister of Local Government to request that our Rock platforms be declared as high risk and to be included in the Rock Fishing Act.	Completed.
17/03/2026	15.1	***26/055OC*** **Resolved** that Council adopt the Asset Disposal Policy. (Councillors Matters and Larkins)	Director Infrastructure and Operations	Asset Disposal Policy adopted, published in Pulse and linked to the Council website.	Completed.
17/03/2026		***26/056OC*** **Resolved** that Council: 1. Notes the content of the question on accuracy of publicly stated cost figures and the response from the CEO. 2. Celebrates the investment it has made in the environmental protection of our beaches through the Plan of Management and the hundreds of thousands of dollars in resources allocated to this project so far. (Councillors Matters and Larkins)	Chief Executive Officer	Information for noting. No action required.	Completed.
17/03/2026		***26/057OC*** is a motion to exclude press and public.	Chief Executive Officer	Procedural motion only.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
17/03/2026		***26/058OC*** is a motion to enter into confidential committee of the whole.	Chief Executive Officer	Procedural motion only.	Completed.
17/03/2026	21.1	***26/059OC*** **Resolved** that Council: 1. In accordance with Clause 178 (1)(a) of the Local Government (General) Regulation 2005 (NSW), accept the tender offer for contract KMC-RFQ-221225 – '*Betterment Project – Jamberoo Mountain Road – Design and Construction Civil Works*', from the Coal Coast Civil Pty Ltd. 2. Delegate to the Chief Executive Officer the authority to finalise and execute the contract and associated documents on behalf of Council. 3. Grant authority to use of the Common Seal of Council on the contracts and any other documentation, should it be required, to give effect to this resolution. 4. Provide regular project updates on its Capital Works webpage. (Councillors Brown and Draisma)	Director Infrastructure and Operations	1. Tender offer accepted. 2. Contract executed. 3. Authority granted. 4. Updates will be provided.	Completed.
17/03/2026	21.3	***26/060OC*** **Resolved** that Council: 1. Endorse entering into a licence agreement with the developer for the installation of the required rock anchor points within the road reserve at 15 – 17 Blackwood Street Gerringong. 2. Adopt a licence fee of $1,000 per anchor with fees payable prior to the installation of the rock anchor points and a bond of $50,000. 3. Note the requirement for the developer to be responsible for all design, installation, testing, monitoring,	Director Corporate and Commercial	1. Noted. 2. Applicant advised of licence fees. 3. Noted. 4. Licence agreement in finalisation stage for execution by the CEO within the next 2 weeks.	On track

Meeting	Item	Resolution	Responsibility	Action	Status
		maintenance and any rectification necessary in relation to the rock anchor points. 4. Delegate authority to the Chief Executive Officer to execute the licence agreement and other relevant documentation necessary to give effect to this resolution. (Councillors Draisma and Larkins)			
17/03/2026		***26/061OC*** is a motion to revert back to open council.	Chief Executive Officer	Procedural motion only.	Completed.
17/03/2026		***26/062OC*** is a motion to adopt confidential committee of the whole recommendations.	Chief Executive Officer	Procedural motion only.	Completed.

KIAMA MUNICIPAL COUNCIL

Resolution register: Outstanding items from previous periods up to 31 December 2025

Meeting	Item	Resolution	Responsibility	Action	Status
16/12/2025	14.3	***25/402OC*** **Resolved** that Council: 1. Commence the formal road closure process, including advertising and exhibition of the proposed closure of council public road provided for in DP 258605, traversing Lot 1 DP 707300 & Lot 5 DP 740252 Kiama. 2. Classify the subject area outlined in resolution (1) above as operational land upon formal closure. 3. Delegate to the Chief Executive Officer and/or Mayor to sign any documentation associated with the application for closure of the public road provided for in DP 258605, traversing Lot 1 DP 707300 & Lot 5 DP 740252 Kiama. 4. Note that all relevant costs associated with the road closure will be borne by the applicant. 5. Note that a separate report will be provided to Council following community consultation and valuation, seeking approval for the sale to proceed. (Councillors Matters and Cains)	Director Corporate and Commercial	1. Completed 2. In progress 3. In progress 4. Applicant has been advised 5. Following the valuation report and initial negotiations on the sale price the client is considering other planning options for the subdivision and is to advise Council by the end of May if they wish to proceed with the closure and sale.	On track.
16/12/2025	15.9	***25/412OC*** **Resolved** that Council: 1. Support an application for $150,000 under the Multicultural NSW Stronger Together Fund. 2. Authorise use of unallocated funds from the Destination Event Funding and Community Grant budgets to cover the Council co-contribution, if insufficient include the amount within the 2026-27 Council budget, or reduce the scope of the proposed project to fit within available budget. (Councillors Brown and Draisma)	Director Strategies and Communities	1. The funding application for Kiama Culture Mix was submitted. 2. Grant application being successful, with $82,500 awarded from the $150,000 requested. Unfortunately, the funding agreement introduced a requirement for a cash co-contribution. This condition differed from the published grant guidelines, which did not	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
				stipulate a mandatory cash contribution. An exemption request was subsequently submitted to the department. While a positive response was ultimately provided and the exemption granted, the delay in confirmation significantly reduced the available planning timeframe. The exemption was confirmed on 26 March 2026, with the event required to be delivered by 31 May 2026. This timeframe did not allow for adequate planning to ensure the successful delivery of the event.	
16/12/2025	15.10	***25/001OC*** **Resolved** that Council: 1. Delegate to the CEO to make the following amendments to the submission to the Department of Planning, Housing and Infrastructure in response to the Rezoning Proposal – Kiama Depot, in response to community sentiments: (a) Request that the Minister for Planning and Public Spaces, the Hon. Paul Scully, note the State Government's regulation pertaining to Low and Mid Rise reforms adopted in March 2025, which apply to this site and maintain heights of no more than 6 storeys. (b) Request that the Minister for Planning and Public Spaces, the Hon. Paul Scully, consider requiring the minimum 10% affordable housing for the site in perpetuity	Director Strategies and Communities	1. Amended submission provided to DPHI on 22 December 2025. 2. As above. 3. Noted. 4. To date, no decision has been made by the NSW State Government.	On track.

Meeting	Item	Resolution	Responsibility	Action	Status
		2. Delegate to the CEO to forward the updated submission to the Department of Planning, Housing and Infrastructure. 3. Note that the CEO and delegated staff will continue to engage with Department of Planning, Housing and Infrastructure in relation to the proposal and will advise Council once any rezoning decision is made. 4. After any decision on the rezoning made by the NSW State Government, the CEO will provide a report to a future Council meeting that will outline the process and next steps, alongside the proposed Council led community engagement process to arrive at suitable site-specific development controls for the site. (Councillors Larkins and Matters)			
16/12/2025	20.1	***25/416OC*** **Resolved** that Council include in either a quarterly budget review or a forward budget estimate for consideration in the 2026-27 budget, to further investigate flooding mitigation on Owen Street, Jamberoo to provide short and long term solutions. (Councillors Warren and Tatrai)	Director Infrastructure and Operations	This has been included in draft 2026-27 capital works budget.	Completed.
16/12/2025	20.5	***25/418OC*** **Resolved** that Council: 1. Note the community feedback on the efficacy of the communication on the vision for the future of the Shoalhaven Street Precinct (Kiama Depot) and the state-led rezoning proposal, particularly from the residents of the properties adjacent to the site. 2. Subsequent to Ministerial decision making on the re-zoning process, a future report be provided to Council that outlines how staff will implement a co-design process for a Development Control Plan (DCP) on the Shoalhaven Street site consistent with the adopted Community Participation Plan 2019.	Director Strategies and Communities	1. Noted. 2. Ministerial decision not yet made. 3. Referred.	On track.

Meeting	Item	Resolution	Responsibility	Action	Status
		3. Refer the costs associated with a co-design process for consideration in the 2026-27 Delivery Program and Operational Plan. (Councillors Draisma and Brown)			
16/12/2025	22.1	***25/422OC*** **Resolved** that Council: 1. Seek consent from the affected property owner to allow Council access to excavate and remove the built-up material within the drainage channel. 2. Commence further investigation and negotiations on the long-term maintenance of the drainage channel. (Councillors Brown and Tatrai)	Director Infrastructure and Operations / Director Corporate & Commercial	1. The Manager Operations & Maintenance has attempted to make contact with the property owner, and left a message for a call back. Council will continue to try and make contact with the property owner. 2. Property Team is seeking further legal advice regarding right to entry to undertake maintenance work without requiring an easement.	On track.
18/11/2025	14.2	***25/364OC*** **Resolved** that Council: 1. Commences the formal process including advertising the proposal to firstly enter into an Agreement to Lease and then secondly a Lease agreement for five (5) years with Gerringong District All Sports Incorporated, for the premises of clubhouse on Lot 601 DP 739447 Bridges Road Gerringong. 2. Present a further report to Council in relation to any relevant submissions received prior to any final lease being executed. (Councillors Matters and Larkins)	Director Corporate and Commercial	1. In progress 2. Report to be provided to the July 2026 Council meeting	On track
18/11/2025	14.3	***25/365OC*** **Resolved** that Council: 1. Commence the formal road closure process, including advertising and exhibition of the proposed closure of road reserve traversing Lot 101 DP 1176643 and Lot 2 DP 609971 Kiama.	Director Corporate and Commercial	1. Competed 2. In progress 3. In progress 4. Applicant advised and in progress	On track.

Meeting	Item	Resolution	Responsibility	Action	Status
		2. Classify the subject area of Lot 101 DP 1176643 and Lot 2 DP 609971 Kiama road closed as operational land upon formal closure. 3. Delegate to the Chief Executive Officer and/or Mayor to sign any documentation associated with the application for closure of the public road traversing Lot 101 DP 1176643 and Lot 2 DP 609971 Kiama. 4. Note that all relevant costs associated with the road closure will be borne by the applicant. 5. Note that a separate report will be provided to Council following community consultation and valuation, seeking approval for the sale to proceed. (Councillors Matters and Larkins)		5. Following the valuation report Council is negotiating with the applicant on the sale price. A report will be presented to the August 2026 Council meeting.	
18/11/2025	16.2	***25/375OC*** **Resolved** that Council: 1. Endorse that the draft Asset Disposal Policy be placed on public exhibition for 28 days calling for submissions. 2. Following conclusion of the exhibition period: (a) receive a further report for consideration, if any relevant submissions are received or if any substantial changes are proposed for any other reason, detailing the public exhibition outcomes and proposed changes with recommendations regarding adoption of the above documents, or (b) adopt the draft Asset Disposal Policy if there are no relevant submissions received and there are no substantial changes proposed for any other reasons. (Councillors Matters and Larkins)	Director Infrastructure and Operations	1. The draft Asset Disposal Policy was placed on exhibition for 28 days calling for submissions. 2. A further report presented to the March 2026 Council meeting, advising of submissions received. Policy is adopted.	Completed.
18/11/2025	20.2	***25/377OC*** **Resolved** that Council: 1. Considers as part of the draft 2026-27 Operational Plan and budget, the allocation of funding for establishing a	Director Corporate and Commercial	1. Funding and grant opportunities to be considered. 2. Subject to achievement of funding. 3. Noted	On track.

Meeting	Item	Resolution	Responsibility	Action	Status
		"Kiama Council public WiFi plan" and an updated "Council Operated Closed Circuit Television (CCTV) policy". 2. As part of progressing a new plan and policy, considers working and partnering with, the National Broadband Network (NBN) and relevant telecommunication service providers for exploring cost-effective options for providing and extending Public WiFi services across Kiama LGA public spaces and facilities. 3. Also explores cost-effective initiatives and shared services with neighbouring councils via the Illawarra Shoalhaven Joint Organisation. 4. Notes that in the Kiama Council advocacy document, there is an advocacy initiative for contemporary CCTV infrastructure and as such, requires council to undertake the necessary work and planning so it can successfully advocate for funding from Federal and State Governments. (Councillors Larkins and Draisma)		4. Noted in line with above.	
18/11/2025	22.2	***25/382OC*** At the request of Councillor Larkins and by consent the committee recommendation was **varied and resolved** that Council: 1. Note the three options for recycling service delivery model as outlined in the Change of Waste Management at Minnamurra Depot business case. 2. Endorse the implementation of Option 2, as outlined in the Change of Waste Management at Minnamurra Depot business case. 3. Delegate to the CEO to undertake all necessary engagement and consultation associated with this resolution. 4. Continue to provide the user pays on call kerbside clean up service and for a period of three (3) years continue to provide household bulky waste drop off from	Head of Implementation	1. Complete. 2. Complete. 3. Complete. 4. An alternative to the current Household Bulky Waste collection is expected to be brought to council prior to September 2026.	Needing attention.

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Meeting	Item	Resolution	Responsibility	Action	Status
		Minnamurra whilst longer term alternatives and / or options are explored. (Councillors Warren and Matters)			
18/11/2025	22.3.	***25/383OC*** At the request of Councillor Brown and by consent the committee recommendation was further **varied and resolved** that Council: 1. Note the three options for domestic kerbside recycling collection frequency optimisation as outlined in the Domestic Waste Services business case. 2. Endorse the implementation of Option 2, as outlined in the Domestic Waste Services – Recycling collection frequency optimisation business case. 3. Delegate to the CEO to undertake all necessary engagement and consultation associated with this resolution. 4. Notes a review of the waste collection zones will be required and that a substantial community engagement process will occur to support any proposed changes. 5. Provide an extra yellow bin service during the Christmas / New Year holiday period as currently provided for the red bin service. (Councillors Lawton and Matters)	Head of Implementation	1. Complete. 2. Complete. 3. Complete. 4. Community engagement process underway. 5. Extra yellow bin service during the Christmas / New Year holiday period will be implemented in December 2026.	On track.
21/10/2025	13.3	***25/321OC*** **Resolved** that Council: 1. Endorse the draft Code of Meeting Practice for public exhibition for a period of 28 days, with submissions to be accepted for 42 days from the date of public notice, in accordance with section 361 of the *Local Government Act 1993*. 2. Following conclusion of the exhibition period: (a) receive a further report for consideration, if any relevant submissions are received or if any	Head of Implementation	1. The Code of Meeting Practice was adopted at the February 2026 ordinary Council meeting. 2. The Model Code of Meeting Practice was adopted at the December 2025 meeting to meet legislative requirements. 3. Confirmed that councillors can only attend by audio visual link	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		substantial changes are proposed for any other reason, detailing the public exhibition outcomes and proposed changes with recommendations regarding adoption of the above documents, or (b) adopt the Code of Meeting Practice if there are no relevant submissions received and there are no substantial changes proposed for any other reasons. 3. Seek clarification from the NSW Office of Local Government on whether Council has the discretion to allow Councillors to virtually attend a Council Meeting due to employment and travel requirements, and if so, considers the inclusion of that provision in a new Code of Meeting Practice document. 4. Writes to the NSW Minister for Local Government, the Hon Ron Hoenig MP, expressing concerns about: (a) Restrictions on briefing sessions as a supporting mechanism to formal Council Meetings. (b) Restrictions on virtual/online meeting attendance, and; (c) Requirements of Councillors to stand each time a Mayor addresses the Council chamber. (Councillors Larkins and Tatrai)		if they are unwell or experience unforeseen caring difficulties. 4. Correspondence was recently received from the Deputy Secretary, Local Government following the adjournment of the matter before the Legislative Council advising “In response to misunderstandings in the sector, including some raised during the debate, we are working through an updated FAQs on the 2025 Model Meeting Code, which will include supplementary guidance”. A copy of that response is enclosed for information. Consequently we are awaiting further advice from OLG.	
21/10/2025	14.1	***25/324OC*** At the request of Councillor Matters and by consent the motion was **varied and resolved** that Council: 1. Adopt the updated Lease and Licence Policy. (a) Inclusion of draft lease and licence templates in a schedule attached to the Policy, (b) Inclusion of a section in the final Policy outlining that all community draft lease and licence documents, including maintenance schedules, with a term of five (5) years or more will be placed on public exhibition as part of the exhibition	Director Corporate and Commercial.	1. Templates included in policy. 2. Completed. 3. Completed. 4. Completed. 5. Lease and Licence Policy has been published to the Council website.	Completed

Meeting	Item	Resolution	Responsibility	Action	Status
		process prescribed by the Local Government Act 1993, and (c) Update table two (2) to outline that the lease or licence term for surf clubs is to be 20 years under a ten (10) plus ten (10) year arrangement. 2. Note the Public Exhibition Engagement Report. 3. Notify those who made submissions that the Lease and Licence Policy has been adopted. 4. Notify all current lease and licence holders of the adopted Lease and Licence Policy 5. Publish the Lease and Licence Policy on the Council website. (Councillors Larkins and Warren)			
21/10/2025	14.2	***25/325OC*** **Resolved** that: 1. Council commences the formal process including advertising the proposal to enter into twenty (20) year lease with Gerringong Surf Life Saving Club Incorporated, for the premises known as Lot 2 DP 1075959, Pacific Avenue Werri Beach. 2. A further report be presented to Council in relation to any submissions received prior to any final lease being executed. (Councillors Brown and Lawton)	Director Corporate and Commercial	1. Process commenced and completed. 2. Report presented to February 2026 ordinary Council meeting in relation to submissions and requesting applying for the Minister's concurrence.	Completed
21/10/2025	15.1	***25/328OC*** **Resolved** that Council: 1. Endorse placing the Jamberoo Heritage Study and the Independent Peer Review documents on public exhibition for a minimum of 28 days to enable community consultation. 2. Consult with the community and relevant stakeholders on the Jamberoo Heritage Study and the Independent	Director Strategies and Communities	1. The documents were placed on exhibition between 24 October and 30 November 2025. 2. The community and relevant stakeholders were consulted with, including staff attendance at community pop up sessions.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		Peer Review documents, in accordance with the Engagement Strategy. 3. Receive a further report on the outcomes of the consultation process, along with a Planning Proposal to implement any appropriate recommendations of the Study and Peer Review. (Councillors Larkins and Warren)		3. A further report will be provided to the March or April 2026 meeting. A further report was submitted to the March 2026 Council Meeting. The Planning Proposal has now been prepared and is progressing (separately).	
21/10/2025	15.2	***25/329OC*** **Resolved** that Council, for the purpose of executing Crown Land Improvement Fund, funding deed 'Restoration of dunes and Bangalay Sand Forest Endangered Ecological Community at Seven Mile Beach Reserve', amend the 25/26 budget to: 1. receive the grant income of $48,422, and 2. drawdown $5,000 from the Crown Reserve as contribution to allow total expenditure of $53,422. (Councillors Matters and Larkins)	Director Strategies and Communities	1. Grant funding received. 2. Budget adjustment has occurred. Contractor engaged and site work commenced on 10 December 2025. Project completion is scheduled for July 2026.	Completed.
21/10/2025	20.1	***25/338OC*** At the request of Councillor Draisma and by consent the **motion was varied and resolved** that Council: 1. As part of finalising the Employment Lands Strategy and responding to submissions made, consider the inclusion of 5 Sims Road, Gerringong and additional potential employment areas to meet the approximately 10 hectare shortfall by 2044 to address local employment needs and support economic growth. These additional employment areas are to be located within proximity of existing transport hubs. 2. Notes that the submissions received have been for and against the inclusion of 5 Sims Road, Gerringong.	Director Strategies and Communities	1. Detailed consideration of all potential future employment areas has occurred. 2. Noted. 3. Draft Employment Lands Strategy currently being finalised with Councillor workshop planned for early February and report seeking endorsement to re-exhibit to March 2026 meeting. The Draft Employment Lands Strategy (Draft v2 was reported back to Council's April 2026 meeting and endorsed for public exhibition.	Completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		3. Re exhibit the Draft Employment Lands Strategy for a further 28 days for the purposes of community consultation inclusive of Lot 40 DP1230679. (Councillors Tatrai and Brown)		Currently on public exhibition until 24 May 2026.	
16/09/2025	15.5	**Resolved** that Council: 1. Notes and releases publicly for information purposes the Tilma Kiama Major Events Impact Review and Recommendations Report 2024, 2. Adopts the Event Risk Mitigation Matrix and licensing conditions. 3. Approve a trial in event capacity at Kiama Showground to 10,000 patrons for one eligible major event in 2025-26, subject to strict compliance with the Event Risk Mitigation Matrix and licensing conditions. 4. Require a comprehensive evaluation report to Council following the trial event, assessing impacts on residents, amenity, safety, and economic outcomes. 5. In line with the Local Government Act 1993 prepare a draft Local Approvals Policy for Events on Public Land, incorporating the Risk Mitigation Matrix assessment tool and the findings of the trial including establishing a permanent maximum major event capacity as Major Event locations. Councillors Matters and Tatrai	Director Strategies and Communities	1. Report published on Council's website 2. Adopted. 3. Working with relevant event organisers. 4. Ongoing. 5. Draft Local Approvals Policy anticipated to be reported to Council in August 2026.	On track
16/09/2025	22.4	***25/304OC*** At the request of Councillor Brown and by consent the motion was varied and the **Committee recommended** that Council: 1. Delegate to the CEO to undertake an Expression of Interest (EOI) process to identify a suitability qualified independent/private sector partner to run the programs at the Kiama Leisure Centre identified by this report.	Director Strategies and Communities	1. The draft EOIs have been developed. A commercial-in-confidence pricing process will be initiated in Q4. 2. A change management process has been drafted for staff impacts. A courtesy/ notification letter will be sent to staff likely to be impacted following the EOI.	On track

Meeting	Item	Resolution	Responsibility	Action	Status
		2. Delegate to the CEO to undertake all necessary industrial relations actions associated with Point one (1) of this resolution. 3. Delegate to the CEO to engage a consultant to: a. conduct market testing for Option 2 and/or 3 and/or a combination of either or both as outlined in the Extraordinary February 2025 Kiama Leisure Centre Business Case report, and b. develop a cost reduction plan by reducing administrative, operation and overhead costs; to be brought back to a future Council meeting. (Councillors Lawton and Warren)		3. 3a and 3b - Market testing brief has been developed. Following internal consultation on risks and opportunity to save on consultancy cost, in its first phase Manager Community Outcomes will undertake preliminary investigation for market testing as per Council resolution 3a and 3b. The 2nd phase will include a Peer Review on findings from industry experts.	
19/08/2025	15.2	***25/264OC*** **Resolved** a foreshadowed motion that Council: 1. Endorse placing the draft Employment Lands Strategy, on public exhibition for 28 days to enable public comment/feedback. 2. Consult with the community and relevant stakeholders on the Draft Strategy in accordance with the Engagement Strategy – Employment Lands Strategy. 3. Receive a further report on the outcomes of the consultation process, along with a recommendation regarding adoption of the Employment Lands Strategy. (Councillors Lawton and Tatrai)	Director Strategies and Communities	1. The Draft Strategy was publicly exhibited for 56 days (25 August to 19 October 2025). 2. The community and relevant stakeholders were consulted with, including staff attendance at community pop-ups. 3. There was a further Council resolution in October 2025 which required an amended draft to be prepared and reported back to Council. The Draft Employment Lands Strategy (v2) was reported back to Council's April 2026 meeting and endorsed for public exhibition. Currently on public exhibition until 24 May 2026.	Completed

Meeting	Item	Resolution	Responsibility	Action	Status
19/08/2025	15.4	***25/266OC*** **Resolved** that Council: 1. Endorse the Draft Planning Agreement – 48 Campbell Street Gerringong and Explanatory Note being placed on public exhibition for 28 days. 2. Receive a further report on the outcomes of the consultation process, along with a recommendation regarding the finalisation of the Planning Agreement. (Councillors Warren and Larkins)	Director Strategies and Communities	1. The Draft Planning Agreement and Explanatory Note were exhibited for 28 days. 2. This will be reported back to Council in May 2026.	On track
19/08/2025	19.1	***25/271OC*** At the request of Councillor Cains and by consent the **motion was varied and resolved** that Council: 1. Notes resolution 22/198OC to seek that areas of the Kiama Local Government Area be declared as 'high-risk' fishing locations under the *Rock Fishing Safety Act 2016.* 2. Refers the outstanding actions in resolution 22/198OC to the 2026-27 Budget and Delivery Program, subject to availability of additional grant funding or remaining budgetary funds in the 2025-26 FY. 3. Delegates to the CEO to formally lodge a motion with Local Government NSW (LGNSW) as part of the LGNSW 2025 Annual Conference – "That the LGNSW calls on the NSW Government to undertake a review into the Rock *Fishing Safety Act 2016* No 66 and consider an increased maximum penalty under section 5 of the Act." (Councillors Larkins and Tatrai)	Director Strategies and Communities	1. In March 2026, a report was presented to Council recommending that all rock platforms within the municipality be declared high risk and included under the Rock Fishing Safety Act. The motion was passed by Council, making the wearing of life jackets on rock platforms mandatory. Council wrote to the Minister of Local Government to request that our Rock platforms be declared as high risk and to be included in the Rock Fishing Act. 2. Referred. Actions to be reviewed for 26/27 budget and operational program. Investigating options to utilise Crown Land reserve funds and developer contributions. 3. Completed: NoM resolution amended, refer to 25/294OC.	Completed

Meeting	Item	Resolution	Responsibility	Action	Status
19/08/2025	20.2	***25/273OC*** At the request of Councillor Larkins and Councillor Lawton, and by consent the motion was varied and resolved that Council: 1. Returns the current grant funding allocated for the Jamberoo Cycleway project to Transport for NSW (TfNSW), acknowledging that the existing design and scope are not feasible for completion under the current funding. 2. Updates the 2005 Cycleway Plan, with the following amendments: (a) Rename the plan to the Shared Pathways Plan to reflect broader active transport opportunities. (b) Adopt a staged approach to the development of shared pathways in Jamberoo, with Stage 1 prioritising the connection from Browns Lane to Minnamurra Lane. (c) Ensure inclusive community consultation, engaging – • Jamberoo residents • Jamberoo Valley Residents and Ratepayers Association (JVRRA) • Local cycling and walking groups • Affected landowners 3. Include the development of a Shared Pathways Plan in the forward budget estimates for consideration in the 2026-27 budget. 4. Upon completion of the Shared Pathways Plan, apply for new funding to support the design and construction of Stage 1: Browns Lane to Minnamurra Lane. (Councillors Warren and Matters)	Director Infrastructure and Operations	1. TfNSW has approved the project variation descope with council to submit the final project completion report before payment of the grant funds. 2a. Complete - Plan has been renamed on the website to the Shared Pathways Plan. 2b. Complete - Staged approached adopted. 2c. Complete - Inclusive community consultation will be engaged as a part of No. 3 below. 3. Complete - This will be incorporated in the 2026-27 forward budget estimates. 4. This will be done upon completion of No.3 above.	On track

Meeting	Item	Resolution	Responsibility	Action	Status
15/07/2025	22.1	***25/235OC*** **Committee recommendation** that Council: 1. Note the information provided in the Blue Haven update report for June 2025. 2. Endorse the proposed solution within the report to address the building compliance matters at Terralong Retirement Village. (Councillors Brown and Tatrai)	Director Corporate and Commercial	1. Noted 2. Work underway to address compliance matters.	On track
17/06/2025	15.3	***25/185OC*** **Resolved** that Council 1. Endorse Planning Proposal PP-2025-61 (Sunnymede) (attachment 1 to the report) for the purpose of seeking Gateway determination. 2. Submit the Planning Proposal to the Department of Planning, Housing and Infrastructure for a Gateway determination. 3. When submitting the Planning Proposal for a Gateway determination, identify that Council is seeking to be authorised as the Local Plan Making Authority. 4. Should a Gateway determination be issued, any conditions required, including public exhibition and consultation with the community, key authorities and government agencies, be actioned by staff. 5. Note that the planning agreement negotiations will continue in accordance with Council's Planning Agreement Policy, separately but concurrently to the Planning Proposal process, and that a Draft Planning Agreement will be reported back to Council for endorsement prior to exhibition. 6. Receive a further report regarding the finalisation of the Planning Proposal. (Councillors Lawton and Brown)	Director Strategies and Communities	1. Endorsement noted. 2. The Planning Proposal was submitted to the NSW Department of Planning, Housing and Infrastructure on 7 July 2025. 3. Council sought Local Plan Making Authority on submission. 4. The Gateway determination was issued on 28/7/2025 and received by Council on 29/7/2025. All conditions will be actioned, including public exhibition. 5. The Draft Planning Agreement was endorsed by Council at its 19 August Meeting for public exhibition. 6. A report will be tabled to Council at its May 2026 meeting seeking to finalise the Planning Proposal. NOTE: The Gateway Determination has been extended and the LEP	On track.

Meeting	Item	Resolution	Responsibility	Action	Status
				should now be completed before 31 July 2026.	
17/06/2025	18.1	***25/191OC*** **Resolved** that Council: 1. Approve the easement over Lot 2 DP 619072, for drainage purposes as outlined within the attached diagram. 2. Approve the easement over Lot 11 DP 619144, for drainage purposes and right of way as outlined within the attached diagram. 3. Determine the compensation value of $282,500 (excl GST) payable by the applicant as recommended by Council's Valuer. 4. Approve the creation of an easement over Lot 2 DP 619072 and Lot 11 DP 619144 for drainage purposes and right of way pursuant to Section 88B of the *Conveyancing Act 1919*. 5. Approve to enter into a licence agreement to occupy the Lot 11 DP 619144 for providing access during construction phase of the development. The cost for this licence agreement will be as per Council's adopted fees and charges (at the time) for a short term licence for use of Council's Land. 6. Delegate to the CEO and/or Mayor authority to execute any necessary documentation associated with the new easement and use of the Council seal if required. (Councillors Brown and Larkins)	Director Corporate and Commercial	1. Completed 2. Completed 3. Noted 4. Completed 5. This will be entered into prior to construction commencing 6. Noted	On track.
17/06/2025	20.2	***25/192OC*** At the request of Councillor Brown and by consent the amended motion was **varied and resolved** that Council: 1. Acknowledges the strategic importance of the Kiama Harbour as a vital community, cultural and economic asset.	Director Corporate and Commercial	1. Acknowledged. 2. Terms of Reference finalised. 3. Contained within the Terms of Reference 4. EOI process completed and proposed members reported	Completed

Meeting	Item	Resolution	Responsibility	Action	Status
		2. Resolves to establish a Working Group to provide a mechanism for Council and the community to shape the future of the Kiama Harbour precinct, in alignment with Council's adopted strategies and community interests. 3. Notes that the Working Group will: (a) Liaise with Council staff and key government agencies, including (but not limited to) Crown Lands and Transport for NSW (including NSW Maritime). (b) Provide strategic input and community representation in the planning and development of the precinct. 4. Appoints the following members to a five-member Working Group: (a) Councillor Mike Cains (Chair) and the Mayor, Councillor McDonald. (b) Three community representatives to be identified through an expressions of interest (EOI) process. 5. Delegates to the CEO the authority to reallocate funds within the 2025–26 Council Budget to support the establishment and operation of the Working Group, in alignment with Council's Advocacy Plan. (Councillors Cains and Tatrai)		and endorsed at April 2026 Council meeting. 5. To be included in Quarter 2 budget adjustment.	
17/06/2025	20.3	***25/193OC*** At the request of Councillor Draisma and by consent the motion was **varied and resolved** that Council: 1. Include in the Delivery Plan and Operational Plan 2025-26, as per agenda item 13.3 *Integrated Planning and Reporting,* the recommendations from the Gerringong-Jamberoo Flood Study. 2. Include in the forward budget estimates register for 2026-27 annual budget an allocation of funding towards the capital project for the implementation of	Director Infrastructure and Operations	1. This is included. 2. Council has reviewed the current designs and are working with the designer to amend designs for improvements and optimisation. Upon completion of the review and changes council can explore and seek funding	On track.

Meeting	Item	Resolution	Responsibility	Action	Status
		the recommendations from the Gerringong-Jamberoo Flood Study. 3. Apply for funding to complete the recommended works for flood mitigation and stormwater management as recommended in the Gerringong - Jamberoo Flood Study revision 4 April 2022. (Councillors Warren and Tatrai)		opportunities and allocate to the capital budget accordingly. 3. Finalised designs and estimates need to be completed first, prior to applying for funding.	
17/06/2025	22.1	***25/196OC*** At the request of Councillor Draisma and by consent, and following a procedural motion to recommit the resolution to fix an error, the motion was **varied and recommended** that Council: 1. Note the information provided in the Blue Haven update report for May 2025. 2. Delegate to the Chief Executive Officer to work with the Director Corporate and Commercial to progress as a matter of urgency discussions with TCorp to seek financing options for the completion of capital works required at Terralong Retirement Village. 3. Receive a briefing on the demolition process regarding the former aged care facility at Havilah Place and a dilapidation report for the whole of the Blue Haven Terralong site. (Councillors Brown and Tatrai)	Director Corporate and Commercial	1. Noted 2. Approval to approach TCorp for Debt Finance of $10M approved at Council Meeting held 21 April 2026. Management will action accordingly and have held first meeting with TCorp. 3. Havilah Place Demolition Update provided at Councillor presentation by Director Infrastructure & Operations in February 2026. Asset Condition Report presented to Council Meeting 7 April 2026 and publicly available through Council Meeting Agenda on KMC website.	Completed
20/05/2025	20.1	***25/135OC*** **Resolved** that Council: 1. Acknowledge and receive the 2025 petition to formally recognise Gerringong Surf Lifesaving Club as the appropriate body to manage the Gerringong Surf Lifesaving Club facility, signed by more than 2,228 local residents to date 2. Note that our volunteer surf club members save ratepayers more than $300,000.00 a year by	Director Corporate and Commercial	1. Noted 2. Noted 3. Noted 4. Noted 5. Noted 6. Noted 7. Noted	On track

Meeting	Item	Resolution	Responsibility	Action	Status
		providing free patrolled beaches at Jones Beach, Surf Beach and Werri Beach (see Patrol Labour Cost attachment to the report for financial costings). 3. Thank our three surf lifesaving clubs, Kiama Downs, Kiama and Gerringong ("Our Surf Clubs"), and their members, for preventing thousands of potential rescues each year (figures are documented). 4. Thank Our Surf Clubs, and their brave members, for performing hundreds of rescues each year, potentially saving dozens of lives. 5. Thank Our Surf Clubs, and their generous sponsors, for building and maintaining these vital lifesaving institutions, mostly without any Council funding, which exemplify our Australian volunteer spirit. 6. Recognise the critical role of the area's Surf Life Saving Clubhouses in patrolling, lifesaver training, community engagement, and fundraising and ensure that all clubhouse facilities remain entirely under the control of the Clubs as per normal practice across NSW. 7. Recognise this autonomy is essential for maintaining efficient emergency response, flexible training programs, strong community bonds, and sustainable funding, all of which contribute to coastal safety. 8. Undertake to reclassify and rezone the Gerringong Surf Lifesaving Club and Kiama Downs Surf Lifesaving Club, subject to their written consent, (Lot 2 DP 1075959 and part of Lot 1027 DP 232242) from community land to operational land, subject to: a. the subdivision of Lot 1027 DP 232242 to excise the Kiama Downs Surf Club for the broader lot which encompasses Jones Beach; b. the completion of the required public notice period, and public submissions being received and considered following the notification period, in accordance with section 34 of the Local		8. Reclassification and rezoning process will commence when there is budget allocation. 9. Kiama Surf Club do not wish to reclassify or rezone the land that they occupy. 10. Reported to the February 2026 Council meeting and lease negotiations are continuing on one major point being public access to the toilets and changerooms. 11. Noted 12. Completed	

Meeting	Item	Resolution	Responsibility	Action	Status
		Government Act 1993 (public notice to classify or reclassify public land); and c. the subsequent planning proposal process. 9. Undertake to reclassify and rezone the Kiama Surf Lifesaving Club, subject to their written consent, (part of Lot 2 DP 531612 and part of Lot 7016 DP 1074643) from community land to operational land, subject to: a. receipt of approval and concurrence from The Minister for Lands and Property, the Hon. Stephen Kamper MP, to undertake the reclassification and rezoning processes; b. the subdivision of Lot 2 DP 531612 and Lot 7016 DP 1074643 to excise the Kiama Surf Lifesaving Club from the Coronation Park Reserve; c. the completion of the required public notice period, and public submissions being received and considered following the notification period, in accordance with section 34 of the Local Government Act 1993 (public notice to classify or reclassify public land); and d. the subsequent planning proposal process. 10. Authorise the CEO to negotiate a lease with Gerringong Surf Club similar to the lease with Kiama Downs Surf Club and the lease being negotiated with Kiama Surf Club. 11. Thank the more than 1500 members, and their families of Our Surf Clubs, along with their supporters and sponsors (mostly local business), for their amazing efforts to keep our beaches safe and to support community and to minimise cost to Council. 12. Delegates to the CEO to provide owner's consent for the Gerringong Surf Life Saving Club (GSLSC) to complete the section of footpath to the disability facilities, noting that the GSLSC will fund these works. (Councillors Brown and Tatrai)			

Meeting	Item	Resolution	Responsibility	Action	Status
20/05/2025	15.1	***25/146OC*** **Resolved** that Council: 1. Prepare and adopt a wholistic and strategic approach to social infrastructure planning and management, (community halls, leisure, library, old fire station, etc.) through the development of a Community Facilities Strategy and Operational Plan. 2. Consider leasing arrangements for certain community halls (where there is more than one facility and low demand) with not-for-profit agencies who meet a service gap in Kiama including education, early childhood, business incubator, health provider, in accordance with any Lease and Licence Policy. 3. In long-term, repurpose of facilities into multipurpose hubs and consider leasing of surplus stock. 4. Investigate infrastructure funding for community facilities and opportunities through development proposals and developer contributions. 5. Report back to a future Council meeting with analysis and opportunities for improved activation and management of other community infrastructure. (Councillors Brown and Tatrai)	Director Strategies and Communities	1. The development of the Community Facilities Strategy is included in the draft 2026-27 Operational Plan. 2. Leasing of facilities is a Property team function and as per requests to Council for spaces. 3. Noted, to be included in Strategy. 4. Noted, to be included in Strategy. 5. Draft Strategy to be reported to Council in 2026-27.	Needing attention.
20/05/2025	15.2	***25/147OC*** **Resolved** that Council, as part of the review of the Grants and Donations Policy, consider including a tailored approach for the Kiama Show Society to include: 1. Exempting the Kiama Show Society from the Pavilion hiring/usage fees for up to 10 days per calendar year, in lieu of applying for in-kind support through the grants program. 2. Allocating funds in the operational budget annually to cover the cost of in-kind contributions toward Council services and fees, as outlined in 'Financial Implication' and as per Council's annual fees and charges.	Director Strategies and Communities	1. Completed. 2. Completed. 3. Noted. 4. This is in progress.	On track

Meeting	Item	Resolution	Responsibility	Action	Status
		3. In consultation with the Kiama Show Society, reviewing items 1 and 2 in three (3) years and present a report to Council with recommendations to continue or modify the arrangements. 4. Investigating the possibility of a Memorandum of Understanding between the Kiama Show Society and Council for the use of the Showground and The Pavilion for the annual Kiama Show. (Councillors Tatrai and Cains)			
20/05/2025	16.3	***25/154OC*** At the request of Councillor Cains and by consent the **motion was varied and resolved** that Council: 1. Proceed to public exhibition for a period of 56 days on the draft Masterplans for South Werri Beach Reserve and Kiama Sports Complex so that members of the public can provide feedback and submissions. 2. Endorse that direct community consultation be undertaken with the users of the South Werri Beach Reserve and Kiama Sports Complex to obtain feedback on the draft Masterplans. 3. Note that a further report will be presented to Council outlining the submissions and feedback received during the exhibition on the draft South Werri Beach Masterplan and the Kiama Sports Complex Masterplan options. 4. Directly engage with the local Aboriginal Community regarding the draft South Werri Beach masterplan and provide a post-community consultation report for information to councillors on the community engagement with the Aboriginal community and the native title interests in the subject land. (Councillors Larkins and Lawton)	Director Corporate and Commercial	1. Documents placed on public exhibition. 2. Community Consultation completed. 3. Updated Masterplan for the Kiama Sports Complex presented to the May 2026 Council meeting for endorsement. 4. Engagement has been finalised with the local Aboriginal Community and feedback incorporated into the Masterplan.	On track

Meeting	Item	Resolution	Responsibility	Action	Status
15/04/2025	20.1	***25/125OC*** At the request of Councillor Draisma and by consent the **motion was varied and resolved** that Council 1. Undertake a thorough analysis of the environmental impact of any move of the Kiama Council Works Depot to the Minnamurra Catchment. 2. Undertake and present to the full Council the cost estimation of remedial works and storm run-off work that will need to be undertaken to protect the Minnamurra River, including any risk to the movement of the leachate-contaminated groundwater. 3. Undertake to consider road maintenance issues including access and dilapidation costs. 4. Provide a detailed flood risk report based on current rainfall and weather patterns. 5. Note that the proposed budget for this work is included in the Long Term Financial Plan included at Item 18.2 *Endorse for public exhibition: Integrated planning and reporting suite of documents* in the Business Paper of the Ordinary Meeting of Council and is therefore able to progress. 6.. Write to Shellharbour City Council and relevant NSW Government stakeholders to progress the adoption of a joint environmental protection statement for the Minnamurra River. 7. Provide updates to the Minnamurra Progress Association on the environmental considerations and planning requirements as it progresses with the possible relocation of the Kiama Council Works Depot. (Councillors Lawton and Warren)	Director Strategies and Communities	1. Project is currently in initial inception phase as per Council's Project Management Framework. Outcomes of Domestic Waste Service review required to finalise scope of project. Points 1-4 and 7 of resolution are required by *Environmental Planning and Assessment Act 1979* and Council's Community Participation Plan and will occur as project progresses. 2. As above. 3. As above. 4. As above. 5. Noted. 6. Letter sent 10 September 2025 to Shellharbour City Council and State Agencies. 7. As per 1 above.	On track
18/03/2025	20.1	***25/091OC*** **Resolved** that Council:	Director Strategies and Communities	1. Thank you letters sent to JVRRA and Stuart Richards on 2 May 2025	Completed

Meeting	Item	Resolution	Responsibility	Action	Status
		1. Acknowledge and thank the community for forming its own independent working group to support the Jamberoo Heritage Display Village Plan, which includes Mr Stuart Richards, Councillor/s, Heritage group and representatives from the Jamberoo Valley Ratepayers and Residents Association. 2. Acknowledge the community's expression of interest in volunteering and working on Council lands to help reduce any future costs, and seek a report to a future Council meeting that outlines what if any barriers, opportunities or risks exist regarding Council's insurance framework, that would either support or not allow this to occur. 3. Pending an understanding from the working group of any future proposed costs for works, that these requests be submitted by the working group for consideration during public consultation on the annual delivery plan and operational plan as part of the preparation of the 2025-26 annual budget. (Councillors Warren and Larkins)		2. Meeting organised with Property and Risk Teams to discuss insurance etc issues of members of the public undertaking work on Council land for 21 May 2025. 3. Meeting held with staff and JVRRA on 18 December 2025 to discuss the Jamberoo Heritage Display in the Village Project. The Stage 1 works will be included in the Draft 2026/27 capital budget for consideration.	
18/03/2025	20.3	***25/093OC*** At the request of Councillor Cains and by consent the **motion was varied and resolved** that Council: 1. Prepare an asset management policy that sets the direction for managing assets, outlining goals, service levels, classes, principles and risk management approaches. 2. Recognise the critical nature of asset management and ensure that: (a) The Audit, Risk and Improvement Committee receives a six-monthly update on the implementation of asset management audit recommendations for their review. (b) The Annual Report shall include a "State of the Assets" section to inform the community about	Director Infrastructure and Operations	1. Completed - Asset Management Policy and Strategic Asset Management Plan containing an Asset Management Improvement Plan has been completed. 2a. We currently report to ARIC on a 3 monthly basis. There are 11 out of 38 items remaining. 2b. Completed - This is currently provided with the update of our Strategic Asset Management Plans.	On track.

Meeting	Item	Resolution	Responsibility	Action	Status
		the condition of our assets, management efforts, and key actions undertaken by council. 3. Provide a report to a future Council meeting that: (a) Outlines Council's project management framework and governance procedures for managing construction projects. (b) Clarifies Council's role as the project lead and convener of steering committees for major construction projects, ensuring Council retains governance and oversight. (c) Establishes support and guidelines for community organisations managing Council-owned buildings, ensuring accountability and alignment with community interests. (Councillors Lawton and Tatrai)		3a. Completed - Project management framework and procedure are in place. 3b. Policy presented to Council at the May 2026 Meeting. 3c. This will be included in the Policy.	
18/03/2025	22.3	***25/099OC*** **Committee recommendation** that Council endorse the recommendation to proceed to proposal stage of the Award for organisational structure change and further consultation to occur with employees as per the award. (Councillors Brown and Warren)	Director Corporate and Commercial	Task completed.	Completed
18/03/2025	22.4	***25/100OC*** At the request of Councillor Larkins and by consent the **motion was varied and the Committee recommended** that Council: 1. Delegate to the Chief Executive Officer and/or Mayor to enter into a contract of sale for Lot 1 DP 1304287 Akuna Street Kiama to Kiama Investments No2 Pty Ltd. 2. Note the sale price as contained in the report. 3. Allocate the proceeds of sale of Lot 1 DP 1304287 to the Roads Reserve in accordance with the restricted reserves policy and relevant legislation.	Director Corporate and Commercial	1. Sale contract Completed. 2. Noted. 3. Sale proceeds allocated in accordance with the restricted reserves policy and relevant legislations. 4. Documentation executed in relation to the contract of sale. 5. Completed.	Completed

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		4. Delegate to the Chief Executive Officer and/or Mayor authorisation to sign and execute all documentation in relation to the contract of sale including the use of the common seal of Council, if required. 5. Reaffirm its intent to achieve pedestrian access between Akuna Street and Terralong Street in compliance with Chapter 12.7 of the Kiama Development Control Plan 2020. (Councillors Brown and Draisma)			
24/02/2025	8.2	***25/064OC*** The motion was varied by consent and **resolved** that Council: 1. Note the three options for the operations of the Kiama Coast Holiday Parks as outlined in the Kiama Coast Holiday Parks Business Case. 2. Endorse the implementation of Option 2, as outlined in the Kiama Coast Holiday Parks Business Case. 3. Delegate to the CEO to execute and undertake all necessary engagement and consultation associated with this resolution, and receive a quarterly report to a future ordinary meeting on progress. (Councillors Brown and Larkins)	Director Corporate and Commercial	1. Noted 2. In progress 3. Quarterly reporting submitted to the March 2026 ordinary meeting. *Council have commenced an Expression of Interest and Request for Tender process.	On track.
24/02/2025	8.5	***25/067OC*** The motion was varied by consent and **resolved** that Council: 1. Note the four options for the operations of The Pavilion Kiama as outlined in The Pavilion Kiama Business Case. 2. Endorse the implementation of Option 2, as outlined in The Pavilion Kiama Business Case. 3. Delegate to the CEO to execute and undertake all necessary engagement and consultation associated	Director Strategies and Communities	1. Noted. 2. Noted and implemented. 3. Ongoing.	On track.

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		with this resolution, and receive a quarterly report to a future ordinary meeting on progress. (Councillors Lawton and Larkins)			
18/02/2025	17.2	***25/043OC*** An **amended motion** was put by Councillor Draisma and seconded by Councillor Larkins, and **resolved** that Council: 1. Congratulate Gerringong Surf Lifesaving Club (GSLSC) on their work in obtaining Federal, State, Local government and sponsorship funding to build a new community asset, being the new clubhouse and associated facilities, along with their continued commitment to the local community and visitors. 2. Work with GSLSC to occupy the new building so the club can patrol Werri Beach and provide training and education to its members including its nippers program. 3. Receive a report on the history of the previous and current GSLSC kiosk, including the permissibility under the current lease, land classification and zoning, as well as, any considerations for future compliance of a kiosk at the clubhouse. Noting that the kiosk provides a critical income stream to the club. 4. Subject to compliance with section 2.74 of the NSW State Environmental Planning Policy (Transport and Infrastructure) 2021, facilitate the construction of a new concrete footpath from the existing footpath on the western side of Pacific Avenue to the public toilet facilities on the southern side of the new GSLSC clubhouse to enable access to these facilities, noting GSLSC is ready to build this path. (Councillors Draisma and Larkins)	Director Corporate and Commercial	1. Completed. 2. Completed. 3. In progress with a report expected to be presented to the June 2026 Council meeting. 4. Completed.	On track.

Meeting	Item	Resolution	Responsibility	Action	Status
18/02/2025	22.2	***25/054OC*** **Resolved** that Council endorse the unsolicited proposal to proceed to the next stage of the process in line with Council's Unsolicited Proposal Policy. A further report will be presented to Council outlining a final binding offer with the proponent. (Councillors Draisma and Larkins)	Director Corporate and Commercial	Planning proposal lodged and awaiting assessment.	On track.
21/01/2025	15.1	***25/012OC*** **Resolved** that Council: 1. Review the existing Tourism and Events Strategic Plan with a view to convert it into a Visitor Economy Strategy, incorporating the relevant findings/recommendations of: a. Kiama Major Events Impact Review and Recommendations Report b. Kiama Regional Economic Development Strategy c. Tourism & Events Service Review d. NSW Vibrancy Reforms 2. Consult with the Kiama Special Entertainment Precinct working group and licensed venue operators on an appropriate Kiama Special Entertainment Precinct boundary. 3. Provide a report to the ordinary February 2025 Council meeting to confirm an appropriate Kiama Special Entertainment Precinct boundary. (Councillors Draisma and Brown)	Director Strategies and Communities	1. VES draft complete and submitted to the May Council meeting. 2. Completed. 3. $200,000 awarded from the State Government to create a Night-time Economy Strategy that informs a Special Entertainment Precinct Trail. Working with Reactivate Consulting, engagement is almost complete. A draft Strategy to be submitted to the July meeting of Council. The Trial Special Entertainment Precinct is due to be enacted from early January 2027, provided processes with the Department of Planning run to schedule.	On track.
10/12/2024	20.3	***24/367OC*** **Resolved** that Council: 1. Assures the Jamberoo Community Preschool they will not be required to vacate their current council-owned premises, barring circumstances that are beyond	Director Corporate and Commercial	1. Completed 2. Completed 3. Completed. 4. Completed.	On track.

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		Council's control or are made reasonable by necessity, until a viable and functional alternative location is found. 2. Shall provide, if necessary, an extension to the current lease, to allow the preschool the required time to establish operations in a new location. 3. Notes that advocacy for supporting the Jamberoo Community Preschool will be included in the new Kiama Council advocacy document. 4. Write to the Deputy Premier and Minister for Education and Early Learning, the Hon Prue Carr MP, seeking support for the preschool, including support for the preschool to access the NSW 2025 Start Strong for Community Preschools program. 5. Finalise and publicly release the details on the designs for flood mitigation, as part of the action items identified from the Gerringong-Jamberoo Flood study report, as soon as practical. 6. Apply for relevant grants through the Federal National Emergency Management Agency (NEMA), the NSW Reconstruction Authority and any other government agency for flood mitigation works in Jamberoo and across our local government area. (Councillors Larkins and Draisma)		5. Designs are not at the stage for public release yet. 6. When relevant grants become available, applications will be submitted.	
20/11/2024	11.2	*Duplicated minute number **24/301OC*** **Resolved** that Council congratulate Councillor Larkins as a recipient of the Local Government NSW Pat Dixon Memorial Scholarship, noting that: 1. A condition of the scholarship is that Councillor Larkins will provide a brief written report, signed off by the Chief Executive Officer, on completion of his study. 2. Council requires Councillor Larkins to declare receipt of these funds in his annual return to Council.	Chief Executive Officer	1. Councillor Larkins has completed all credit points required for his Master of Public Policy, and a report presented to the May 2026 Council meeting. 2. Councillor Larkins declared the scholarship in his 2024-25 Annual Return, which was	Completed

Meeting	Item	Resolution	Responsibility	Action	Status
		(Councillor McDonald)		submitted to the October 2025 Council meeting.	
21/05/2024	19.2	***24/151OC*** **Resolved** that Council: 1. Write to Transport for NSW requesting consideration of a reduction in the permanent speed limit for Allowrie and Churchill Streets, Jamberoo from 50 km/h to 40 km/h for the urbanised-higher pedestrian areas of Jamberoo. 2. Provide any data and information, including community feedback, through to Transport for NSW to support the reduction in the permanent speed limit in the area. (Councillors Larkins and Draisma)	Director Infrastructure and Operations	1. Completed. 2. Data has been submitted to TfNSW.	Completed.
16/04/2024	13.4	***24/101OC*** **Resolved** that Council supports: 1. A longer lease tenure of 5 x 5 x 5 x 5 with Burnetts on Barney for 80 Barney Street, Kiama (Lot 9 DP850163 and part Lot 69 DP1065423). 2. Investigating minor modifications to the site-specific Development Control Plan. (Councillors Draisma and Croxford)	Director Corporate and Commercial	1. Valuation has been completed. Discussions with tenant on planning matters continuing. 2. Work has commenced on the review of Chapter 9 of the DCP including how it has been implemented in any existing development approvals.	On track
15/03/2023	8.2	***22/016OC*** **Resolved that** Council review the cost to our tenant, Kiama Lions Club, for the lease of the Carers Cottage and explore a means of sale by limited tender application as per section 55 (1) (g) of the LG Act from not for profit organisations, who are based in and provide direct service to the Kiama Community, for the sale of the lion's cottage. (Councillors Reilly and Croxford)	Director Corporate and Commercial	On hold due to Shoalhaven Street planning proposal.	On hold

Meeting	Item	Resolution	Responsibility	Action	Status
20/12/2022	13.3	***22/408OC*** **Resolved** that Council: 1. Continue the road closure process for the section of road reserve along Noorinan Street, Kiama (generally behind No's 10 – 40 Elimatta Place, Kiama) under the Roads Act 1993. 2. Approve classification of the subject area of road reserve as operation land upon closure and the issue of a certificate of title subject to public notice of the proposed classification under Section 31 and 34 of the *Local Government Act 1993*. 3. Delegate to the Chief Executive Office the authority to sign under seal or as landowner any documentation associated with the road closure. 4. Note that following completion of the road closure process a future report will be provided to Council in relation to the subdivision and sale of the lands. (Councillors Draisma and Brown)	Director Corporate and Commercial	1. Land Registry Services have concerns over the road closure plan in relation to subdivision and lot sizes 2. Noted. 3. Noted. 4. Little interest in the adjoining neighbours purchasing the land. A further report will be presented to Council on the status of this matter in June 2026.	Needing attention.
20/12/2022	13.4	***22/409OC*** **Resolved** that Council: 1. approves the closure of the section of road reserve at Riverside Drive, Kiama Downs as outlined within the attached plan. 2. approves classification of the subject area of road reserve as operational land upon closure and the issue of a certificate of title subject to public notice of the proposed classification under Section 34 of the *Local Government Act 1993.* 3. gives the Mayor and/or CEO delegated authority to sign under seal or as landowner any documentation associated with the road closure. 4. note that following completion of the road closure process a future report will be provided to Council in	Director Corporate and Commercial	1. The statutory road closure process is complete. 2. Noted and completed. 3. Noted. 4. Land Registry Services have concerns over the road closure plan in relation to subdivision. Council have written to LRS questioning the requisitions – awaiting a response.	On track

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		relation to the potential subdivision and/or sale of the lands. (Councillors Brown and Renkema-Lang)			
20/09/2022	13.1	***22/273OC*** **Resolved** that Council: 1. approve the closure of the section of surplus road reserve adjoining No.2A Pheasant Point Drive, Kiama (Lot 1 DP 1026897) approximately 64m2 in area as identified by the survey plan attached to this report. 2. classify the subject area of surplus road reserve as operational land upon closure and issue of a certificate of title following public notice of the proposed classification under Section 34 *Local Government Act 1993.* 3. provide owner's consent for the landowner of No.2A Pheasant Point Drive Kiama to lodge a planning proposal for consideration of rezoning the subject land to R2 Low Density Residential following completion of the road closure process in Recommendation 2 above. 4. delegate authority to the Chief Executive Officer to sign under seal or sign on behalf of Council any documentation associated with the road closure. 5. endorse the future sale of the closed section of road to the adjoining owner of No.2A Pheasant Point Drive, Kiama in accordance with the Acquisition and Disposal of Land and Easements Policy. 6. note that a separate report will be provided to Council to dispose of the closed section of road reserve subject to market valuation advice at the time. (Councillors Draisma and Steel)	Director Corporate and Commercial	1. Noted 2. Noted 3. Completed. 4. Noted. 5. Noted. 6. Issues over the rezoning in relation to lot sizes and appropriate zoning.	On track
19/07/2022	13.1	***22/188OC***	Director Corporate and Commercial	This project has been significantly impacted by resources being	On track.

Meeting	Item	Resolution	Responsibility	Action	Status
		Committee recommendation was moved by Councillor Steel, seconded by Councillor Croxford and further amended by Councillor Larkins that Council: 1. Re-affirms that private encroachments on public-reserve land is unacceptable and will enforce breaches under the Local Government Act 1993. 2. Resolves to commence the reclassification of land forming part of lot 1 DP593079 Eureka Reserve located adjacent to lots DP231597, 1019, 1020, 1021, and 1018 from community purpose to operational land, to enable the disposal of the land to affected land owners and to address long standing encroachment issues that Council's own building and swimming pool approval processes contributed to and which created a false boundary line at the rear of the properties. 3. Charges all costs associated with the land reclassification and disposal costs onto the affected landowners of lots and notes the undertakings given from all owners made in correspondence and during public access to pay those costs and purchase the land once reclassified. 4. Notes that failure to proceed and comply with points 2 and 3 of the report entitled "Encroachments onto Eureka Reserve" dated 19 July 2022 will result in Council seeking costs and expenses from the affected landowners of lots DP231597, 1019, 1020, 1021, and 1018 which are adjacent to 1 DP593079 Eureka Reserve, and the continuation of Notices and Orders under the Local Government Act 1993 for the removal of the illegal structures and ground reinstatement. 5. Notes the measures taken by staff to ensure that current development assessment approval processes and additional checks are in place to avoid a reoccurrence of this issue. (Councillors Steel and Larkins)		allocated to high priority divestment projects. 1. Noted 2. Planning proposal with the independent Planning consultant 3. Noted and to date all associated costs have been charged to the affected landowners 4. Noted. 5. Noted	

Meeting	Item	Resolution	Responsibility	Action	Status
12/04/2022	17.1	***22/045OC*** **Resolved** that Council: 1. as part of considerations for the 2022/23 draft Operational Plan and Budget consider funding and the allocation of resources to undertake the development of a five-year Companion Animals Management Plan. 2. include in the Plan: a. A Dog Friendly Spaces Strategy. b. Identifying potential future dog friendly spaces, including potential options for fenced dog spaces in the Kiama Local Government Area. c. An outline of how Council responds and actions incidents of companion animal aggression and attacks. d. Identify potential Council initiatives to encourage the desexing, registration, microchipping and behavioural management of companion animals. e. Providing community information on responsible pet ownership, including but not limited to information around best practice management of cats, and the consideration on the use of therapy and assistance Dogs and other animals in the Local Government Area. 3. regularly provide yearly data to Councillors on the number of animals registered in the Kiama Local Government Area, including a breakdown of suburb area, and include the rates of desexing, animal vaccinations and number of incidents involving companion animal attacks and number of listed dangerous dogs residing in the Local Government Area. This is to assist with informing future Council policy decisions.	Director Strategies and Communities	1. Development of a Companion Animals Management Plan has not been included in the 2025-26 Operational Plan and budget. Preparation can be reconsidered for 2026-27 as part of the service review. 2. Key aspects identified in Item 2 have commenced as stand alone tasks. Items 2(a) is complete a Dog Friendly Spaces Strategy has been adopted 17 June 2025 2(b) this action makes up part of the Dog Friendly Spaces Strategy. Council amended the Strategy to include a future fenced off leash area in Kiama Downs. 2(c) this item is bound by legislation as set out in the Companion Animals Act and regulations. Items 2(d), 2(e), 3 and 4, managed as 'BAU' within the CSP. 3. Additional information requested that is not reported annually will be reviewed by staff as to the data able to be extracted from the companion animals register that may be	On hold. Items 2 to 4 have been completed.

Meeting	Item	Resolution	Responsibility	Action	Status
		4. That Council explores options for additional animal management initiatives, and business efficiencies, through the Illawarra-Shoalhaven Joint Organisation for council services. (Councillors Larkins and Draisma)		restricted for confidentially and availability. 4. Council continues to explore opportunities for shared services through the Illawarra-Shoalhaven Joint Organisation. Such initiatives will be finalised as part of the service review scheduled for 2026-27.	