

16 REPORTS FOR INFORMATION**16.1 Resolution Register: 1 January 2026 to 31 March 2026 and an update on previous periods**

Responsible Director: Office of the Chief Executive Officer

Enclosed for Councillors' information is the Resolution Register for the period 1 January 2026 to 31 March 2026. The Register provides an update on the implementation of Council resolutions for this period and the actions undertaken.

Also attached is an update on those resolutions not completed in previous periods.

Communication/Community engagement

The information in this report illustrates what actions have been taken and provides a level of transparency for the community.

Risk implication

The risk associated with this information is not responding to or actioning a resolution. By listing resolutions in numerical order there is minimal risk that this would occur.

Enclosures

- 1 Resolution Register - 01/01/2026 to 31/03/2026
- 2 Outstanding Resolution Register - from previous periods up to 31/12/2025

16.2 Extraordinary meeting to consider Integrated Planning & Reporting suite of documentsResponsible Director: Office of the Chief Executive Officer

Report

At the 21 April 2026 Ordinary Council meeting the following was resolved:

That Council:

1. Endorses the suite of Integrated Planning and Reporting documents to be placed on public exhibition for the purposes of community feedback for a period of 28 days, commencing 24 April 2026.
- 2(a) Notes the Draft Budget 2026-27 reflects the budget parameters resolved at Council's extraordinary meeting held on 7 April 2026; and
- 2(b) Having resolved at Item S1 *Unsolicited proposal* to proceed to work collaboratively with NSW Crown Lands Holiday Parks Land Manager trading as Reflections, on the Kiama Coast Holiday Parks, note that subject to due diligence, any proceeds arising from the unsolicited proposal will be incorporated into the draft budget, resulting in the potential elimination of the budget deficit subject to an organisational restructure to be implemented over the next 12 months to right size the organisation while maintaining efficient delivery of community, cultural and tourism services.
3. Receives a further report prior to 30 June 2026 seeking final adoption of the documents.
4. Delegates to the Chief Executive Officer to actively pursue all other options available to meet the Performance Improvement Order requirement for a balanced budget in 2026-27 inclusive of meeting with the unions and Local Government Minister and exploring alternative sources of revenue.

Council prepares several key planning and budget documents each year to show how services will be delivered and how money will be spent. Together, these documents are known as the Integrated Planning and Reporting suite, and include:

- 2025–29 Delivery Program and 2026–27 Operational Plan
- 2026–27 Budget
- 2026–27 Schedule of Fees and Charges
- Revenue Policy statement

Drafts of these documents were placed on public exhibition from 24 April to 24 May 2026, giving the community an opportunity to review them and provide feedback.

Additional time is needed for Council staff carefully review submissions and make any recommended changes. During this time will continue to advocate for Ministerial variations to the Performance Improvement Order (PIO) and to work through the Holiday Park EOI process and take these considerations into account.

Reports for the Ordinary Council meeting in June 2026 must be finalised by 29 May 2026, which does not allow sufficient time. This situation was raised with Mayor and Councillors during budget workshops in March and April noting that an extraordinary meeting may be required outside of the usual ordinary June meeting cycle.

Reports for Information

16.2 Extraordinary meeting to consider Integrated Planning & Reporting suite of documents (cont)

After having received emails from three Councillors to call an extraordinary meeting, this report is provided publicly so that all are aware of the upcoming extraordinary meeting.

To this end, an extraordinary Council meeting will be held on **Tuesday 30 June 2026 at 5:00pm**. This will ensure the IPART documents are adopted within the required legislative timeframe.

It is noted that NSW school holidays are scheduled from 6 July to 17 July. Some private schools take slightly earlier school holidays. Dates for availability were canvassed with all Councillors. Noting a quorum for attendance is required in line with the Code of Meeting Practice.

Communication/Community Engagement

This report ensures that the community will be advised of the details of the Extraordinary Meeting of the Council. Likewise further communication will be released from Council website, local newspapers and social media channels.

Risk implication

This report provides the community with early advice on an extraordinary meeting ensuring that the public is kept informed.

Item 16.2

16.3 Report for Information - Councillor Stuart Larkins - LGNSW Clr Pat Dixon Memorial Scholarship awardResponsible Director: Office of the Chief Executive Officer

Report

This report is for the purposes of the Local Government NSW (LGNSW) requirements of the Councillor Pat Dixon Memorial Scholarship, that I provide a report to the CEO following the completion of my studies.

The Clr Pat Dixon Memorial Scholarship was established in recognition of the service of Councillor Pat Dixon, who was first elected to Armidale City Council in 1983, and was the first Aboriginal person elected to local government in New South Wales. The scholarship was established to support Aboriginal and Torres Strait Islander councillors and council staff in NSW to undertake further study, professional development or research.

In 2024, I received the Clr Pat Dixon Memorial Scholarship by LGNSW, to assist with my studies at the University of Canberra, undertaking a Master of Public Policy – postgraduate degree.

As of 8 May 2026, I have completed my Master of Public Policy, having completed the required 36 credit points and I will soon graduate.

During my studies, I often examined issues and topics of importance to me and focused on intergovernmental issues between local, state and federal governments. Topics that I examined and researched included:

- Closing the Gap policies and programs.
- Aboriginal and Torres Strait Islander Deaths in Custody.
- Biosecurity and quarantine risks to Australia, including the roles of local government.
- Early Childhood Education and Learning.
- Anti-discrimination laws.
- Agricultural programs and policies.
- Companion animal laws and regulations.

My results span from passes to high distinctions in assessment tasks. The assignment that I am most proud about was achieving a high distinction for a research report into the rights of children and young people in Australia. This project focused on a need for Australia to incorporate the United Nations Convention on the Rights of the Child into domestic Australian law. This can be done by establishing a Children's Rights Act or a form of anti-discrimination legislation, that protects the rights of children in Australia. I also examined this topic through the current discussions and issues around the rights of children in the early childhood education system, as well as other issues that have been identified by the Australian Human Rights Commission's report, 'Help way earlier!' which examines the rights of young people and the juvenile justice system.

Reports for Information

- 16.3 Report for Information - Councillor Stuart Larkins - LGNSW Cllr Pat Dixon
Memorial Scholarship award (cont)
-

I developed further policy development skills during my course work, including the importance of quantitative and qualitative research methods and, what is very important for local government, the need for co-design principles and practices to help with establishing policy, programs and also projects in local government.

Item 16.3