

GRANTS STATUS

	Application Date	Funding Body	Grant Name	Project Name	Amount	Status
1	8/10/2025	Department of Communities & Justice - Office for Youth	Holiday Break Program: Summer 25/26	Holiday Break Program: Summer 25/26	5,000	Application Successful
2	16/09/2025	Australian Government – Department of Veterans' Affairs	Saluting their Service Commemorative Grant	Gerringong War Memorial Enhancement	73,315	Application Submitted - Awaiting Notification
3	9/09/2024	Australian Government – Department of Infrastructure, Transport, Regional Development, Communications and the Arts	Local Roads and Community Infrastructure Phase 4 (LRCIP4)	Design and Install of Lighting at Jamberoo Sporting Precinct	48,000	Works Completed - Final Report Underway
				Lighting Upgrade Kiama Leisure Centre	13,200	Works Completed - Final Report Underway
				Restoration/Upgrade of Community Space (former Council Building)	165,228	Works Completed - Final Report Underway
				Installation of Flagpoles at Jamberoo School of Arts	4,970	Works Completed - Final Report Underway
				Sealing of Car Parking for Kiama High School - Part A	55,688	Works Completed - Final Report Underway
				Gerry Emery Reserve Clubhouse Amenities Upgrade	36,358	Works Completed - Final Report Underway
				Curramore Road Resurfacing	121,000	Works Completed - Final Report Underway

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	Application Date	Funding Body	Grant Name	Project Name	Amount	Status
				Sealing of Car Parking for Kiama High School - Part B	65,412	Works Completed - Final Report Underway
4	30/10/2025	Australian Government – Department of Infrastructure, Transport, Regional Development, Communications and the Arts	Roads to Recovery Program 2024-2029 24/25 - \$420,348 25/26 - \$517,352 26/27 - \$614,355 27/28 - \$646,689 28/29 - \$646,689	R2R2024/2029 Road Reseal Barton Drive Kiama Downs	95,000	Application Submitted - Awaiting Notification
				R2R2024/2029 Road Reseal Allowrie Street Jamberoo	70,000	Application Submitted - Awaiting Notification
				R2R2024/2029 Road Reseal Greta Street Gerringong	70,000	Application Submitted - Awaiting Notification
				R2R2024/2029 Road Reseal Colley Drive Kiama	109,000	Application Submitted - Awaiting Notification
				R2R2024/2029 Road Reseal Sandy Wha Road Gerringong	40,000	Application Submitted - Awaiting Notification
				R2R2024/2029 Road Reseal Dido Street Kiama	51,072	Application Submitted - Awaiting Notification
				R2R2024/2029 Road Reseal Fern Street Gerringong	98,838	Application Submitted - Awaiting Notification
5		NSW Government - Infrastructure NSW	Restart NSW	Bombo Headland Eco Walk	500,000	Acquittal Approved - Grant Complete
6	16/10/2025	NSW Government - Office of Sport	Project Support Program 2025/26-2026/27	Kiama Netball Court Resurface	250,000	Application Submitted - Awaiting Notification

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	Application Date	Funding Body	Grant Name	Project Name	Amount	Status
			Project Support Program 2025/26-2026/27	Bonaira Oval New Lighting	275,000	Application Successful
			Project Support Program 2025/26-2026/27	Gerry Emery Reserve Clubhouse Lighting Upgrade	387,000	Application Successful
7	28/11/2025	Australian Government – Department of Infrastructure Transport Regional Development Communications and the Arts	Major and Local Community Infrastructure Program	Gerry Emery Reserve Clubhouse Amenities Upgrade 2	840,000	Approved by Council to Proceed
8	13/11/2025	Cricket Australia	Australian Cricket Infrastructure Fund	Athol Noble Reserve Cricket Pitch Replacement	15,000	Application Submitted - Awaiting Notification
9	24/10/2025	Innovation Development Fund (IDF)	LGP Innovation Development Fund	Implementation of Website LiveChat Functionality	10,000	Application Submitted - Awaiting Notification
10	30/10/2025	NSW Government - Transport for NSW	Regional Roads Block Grant 2025/26	Regional Roads Block Grant 2025/26	717,000	Application Submitted - Awaiting Notification
11		NSW Government - Transport for NSW	Get NSW Active 2025/26	Fern Street Gerrigong High Pedestrian Activity Area - Upgrade Design	115,742.55	Application Unsuccessful
12	21/02/2025	NSW Government – Department of Communities & Justice	Community Building Partnership 2025	Purchase and Installation of New Pool Cover Jamberoo Pool	30,000	Application Successful

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	Application Date	Funding Body	Grant Name	Project Name	Amount	Status
13		NSW Government - Department of Planning Industry & Environment	Crown Lands Showgrounds Stimulus Funding Program	Phase 2A Project 734 - Kiama Showground Sports Field Lighting Upgrade	150,000	Acquittal Approved - Grant Complete
				Phase 2A Project 738 - Kiama Showground Electrical Distribution Box Upgrade		
				Phase 2B Project 715 - Removal Asbestos Stables Roofing & Replace	475,000	
				Phase 2B Project 716 - Removal of Asbestos Soil & Remediate		
				Phase 2B Project 717 - Repair Grass Turf Areas in High Impact Areas		
				Phase 2B Project 718 - Replace the Existing Fixed Goal Posts		
				Phase 2B Project 719 - Repair and Refurbish Horse Stables		
				Phase 2B Project 720 - Repair & refurbish cattle yards and stables		

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	Application Date	Funding Body	Grant Name	Project Name	Amount	Status
				Phase 2B Project 732 - Install Irrigation to Showground & Chittick Oval		
				Phase 2B Project 733 - Install Subsoil Drainage to Showground & Chittick Oval		
				Phase 2B Project 735 - Refurbish Amenities		
				Phase 2B Project 737 - Kiama Showground Install Elevated Seating to West Side of Showground		
				Phase 2C Project 714 - Replace External Post & Rail Fencing	110,000	
				Phase 2C Project 721 - Kiama Showground Purchase Two New Mobile Grandstands		
				Phase 2C Project 736 - Carpark & Driveway Asphalt Reseal		
14	25/07/2025	NSW Government - Office for Youth	Holiday Break - Spring 2025 (SPHB009)	Spring School Holiday Program	5,000	Grant Acquitted

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	Application Date	Funding Body	Grant Name	Project Name	Amount	Status
15	17/11/2023	NSW Government - Department of Planning Industry & Environment	Crown Reserves Improvement Fund 2023/24	Weed Control Blowhole Point Reserve	20,000	Works to Commence
16	15/12/2022	NSW Government - Department of Regional NSW	Infrastructure Betterment Fund (BP_0244)	Betterment Wallaby Hill Road Wallaby Hill	4,497,476	Works Commenced & Underway
				Betterment Foxground Road Foxground		Works Commenced & Underway
				Betterment Jamberoo Mountain Road Jamberoo		Works Commenced & Underway
17	5/08/2025	Department of Primary Industries and Regional Development	Recreational Fishing Trust	Reel Connections: Youth Fishing & Wellness Camp	10,000	Works to Commence
18	22/07/2025	Australian Library & Information Association Ltd	Community Cohesion	Community Cohesion	5,000	Works Commenced & Underway
19	10/02/2025	NSW Government - Office for Veteran Affairs	ANZAC Community Grants Program - ACGP202400149	Anzac Art - ANZAC Day Tribute by Young Hands	750	Application Submitted - Awaiting Notification
20	22/07/2025	State Library of NSW	Tech Savvy Seniors 2025-2026	Tech Savvy Seniors 2025-2026	7,000	Works Commenced & Underway
21	10/09/2024	National Indigenous Australians Agency	2024 NAIDOC Local Grants Opportunity 4-JN4VVMK	Jamberoo Public Kouri Youth Club	6,500	Application Unsuccessful

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22		NSW Government - Department of Primary Industries and Regional Development	Gone Fishing	Hooked on Fishing: Youth Fishing Day	2,000	Grant Acquitted
23	2/12/2024	NSW Government - Department of Creative Industries, Tourism, Hospitality and Sport	Arts & Cultural Funding Program (2425CA209)	Amplify Kiama	16,000	Application Successful
24	13/06/2025	NSW Government - Transport for NSW	Vibrant Streets Package: Open Streets Program 2025-28	Kiama Winter Street Festival	349,998	Works Commenced & Underway
25	8/11/2024	NSW Government - Department of Planning and Environment	Fresh Start Program Round 1 (ATC-00106)	Kiama Council Cadet Program - Finance Cadet	356,460	Works Commenced & Underway
				Kiama Council Cadet Program - Cyber Security Cadet	356,460	Works Commenced & Underway
26	31/03/2025	NSW Government - Department of Planning and Environment	Fresh Start Program Round 2 (ATC2-00028)	Kiama Council Cadet Program - Information Technology Cadet	356,460	Works Commenced & Underway
				Kiama Council Cadet Program - Planning Cadet (moved to Round 2)	356,460	Works Commenced & Underway

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	Application Date	Funding Body	Grant Name	Project Name	Amount	Status
				Kiama Council Cadet Program - Engineering Cadet (moved to Round 2)	356,460	Works Commenced & Underway
27		NSW Government - Reconstruction Authority	Disaster Recovery Funding Arrangements	AGRN1119 April 2024 EPARW Works - Yellow Rock Road	658,906.70	Works Commenced & Underway
			Disaster Recovery Funding Arrangements	AGRN1119 April 2024 EPARW Works - Wallaby Hill Road		Works Commenced & Underway
			Disaster Recovery Funding Arrangements	AGRN1212 May 2025 Emergency Works	34,833	Works Completed - Final Report Underway
			Disaster Recovery Funding Arrangements	AGRN1212 May 2025 EPARW Works	1,112,000	Application Underway
28	29/01/2025	NSW Government - Department of Climate Change Energy the Environment & Water	NSW Heritage Grant 2025-2027	Kiama Heritage Advisor Service	25,000	Works Commenced & Underway
29	1/09/2023	NSW Government - Department of Planning, Industry & Environment	Coastal and Estuary Grants 2023-2024	Restoration of coastal wetland surrounding Minnamurra waste and recycling facility	20,000	Works Commenced & Underway

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	Application Date	Funding Body	Grant Name	Project Name	Amount	Status
30	5/09/2024	NSW Government - Department of Climate Change Energy the Environment and Water	Coastal and Estuary Grants 2024-2025	Kiama Coastline CMP - Bangalay Sand Forest - Seven Mile Beach	33,667	Works Commenced & Underway
31	5/09/2024	NSW Government - Department of Climate Change Energy the Environment and Water	Coastal and Estuary Grants 2024-2025	Kiama Coastline CMP - Built Assets Evaluation	90,000	Works Commenced & Underway
32	5/09/2024	NSW Government - Department of Climate Change Energy the Environment and Water	Coastal and Estuary Grants 2024-2025	Kiama Coastline CMP - Preparation & Response Coastal Hazards	90,000	Works Commenced & Underway
33	26/05/2025	NSW Government - Department Planning Housing & Infrastructure	Crown Reserves Improvement Fund 2024-2025	Restoration of dunes and Bangalay Sand Forest Endangered Ecological Community at Seven Mile Beach Reserve	48,422	Works Commenced & Underway
34	31/01/2024	Australian Government - Department of Veteran's Affairs	Saluting Their Service Commemorative Grants Program 2023-2024	Jamberoo School of Arts Flagpoles B3NFWPX8	2,000	Works Completed - Final Report Underway
35	22/07/2024	NSW Government - Premier's Department	Local Small Commitments Allocation	Jamberoo Park Upgrade Inclusion of FOLA	72,600	Approved by ELT to Proceed to Council for Approval

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	Application Date	Funding Body	Grant Name	Project Name	Amount	Status
36	17/01/2023	NSW Government - Transport for NSW	Regional Emergency Road Repair Fund RERRF	P.0082961 Road Reseal - Bland Street Kiama (Formerly RLRRP)	488,726	Works Completed - Final Report Underway
				P.0082961 Road Reseal - Fern Street Gerringong (Formerly RLRRP)		Works Completed - Final Report Underway
				P.0082961 Road Reseal - Kilburnie Place Gerringong (Formerly RLRRP)		Works Completed - Final Report Underway
37	4/10/2023	NSW Government - Transport for NSW	Regional Emergency Road Repair Fund RERRF	P.0082961 Resurfacing Works - Manning Street Kiama	204,000	Works Completed - Final Report Underway
				P.0082961 Resurfacing Works - Gipps Street Kiama	153,000	Works Completed - Final Report Underway
				P.0082961 Gravel Re-sheeting - Burra Creek Road Jamberoo	102,000	Works Completed - Final Report Underway
				P.0082961 Resurfacing Works - Crooked River Road Gerroa	223,069	Works to Commence
38	23/11/2022	NSW Government - Office of Sport	Female Friendly Community Sport Facilities and Lighting Upgrades Program FFCSFLU-22/23-00176	FFCSFLU-22/23-00176 Jamberoo Sporting Precinct and Connective Pathways Lighting Upgrade	371,588	Works Completed - Final Report Underway

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	Application Date	Funding Body	Grant Name	Project Name	Amount	Status
39	9/12/2022	NSW Government - Office of Sport	Sport Infrastructure Recovery Fund - Essential Community Sport Assets Program - ECSAP - 22/23-00239	ECSAP-22/23-00239 Gerry Emery Reserve Athol Noble Oval Sport Facility Upgrade	993,600	Works Commenced & Underway
40	5/08/2022	NSW Government - Department of Creative Industries, Tourism, Hospitality and Sport (formerly Create NSW)	Creative Capital Minor Works and Equipment Round 2	CCC00008 Joyce Wheatley Community Centre Arts Upgrade	178,155	Works Commenced & Underway
41	9/12/2022	NSW Government - Office of Sport	Sport Infrastructure Recovery Fund - Essential Community Sport Assets Program - ECSAP - 22/23-00215	ECSAP-22/23-00215 Gainsborough Oval Sport Facility Upgrade	691,120	Works Commenced & Underway
42	2/06/2021	NSW Government - Department of Planning and Environment	Public Spaces Legacy Program	200961 & 200959 - Engineering Project - Legacy 20-2100081 Kiama Town Centre & Foreshore Revitalisation (Hindmarsh Park Stage 1)	3,000,000	Works Completed - Final Report Underway
43	25/06/2021			SCCF4_0969 Coastal Walking Track Signage	50,000	Works Completed - Final Report Underway

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		NSW Government - Department of Regional NSW	Stronger Country Communities Fund Round 4	SCCF4-0960 Riding for the Disabled Access Driveway Improvement	80,185	Works Completed - Final Report Underway
				SCCF4-0953 - Cooke Park Footbridge Replacement	100,000	Acquittal Approved - Grant Complete
				SCCF4-0984 - Bombo Hill New Amenities	218,000	Acquittal Approved - Grant Complete
44	15/04/2025	NSW Government - Office of Local Government	NSW Severe Weather and Flood Grant - March 2022 - AGRN1012 - Category D OLG00110	OLG00110 Immediate Emergency Community Response (OLG00110_7)	203,129.57	Works Completed - Final Report Underway
				OLG00110 Wyalla Road Catchment Flood Mitigation Works (2655_ES3)	61,506.05	Works Commenced & Underway
				OLG00110 Jamberoo Town Centre Flood Mitigation Works (2655_ES2)	106,893.69	Works Commenced & Underway
				OLG00110 Bridges Road Flood Mitigation Works (2655_ES1)	150,594.50	Works Commenced & Underway
				OLG00110 Free Selector Road Causeway (2644)	200,000	Works to Commence
				OLG00110 Dido Street Culvert (2588)	277,876.19	Works to Commence

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	Application Date	Funding Body	Grant Name	Project Name	Amount	Status
45	17/03/2025	NSW Government - Office of Local Government	NSW Severe Weather and Flood Grant - June 2022 - AGRN1025 - Category D OLG00083	OLG00083 Jamberoo Floodplain Risk Management Study and Plan	78,000	Works Commenced & Underway
				OLG00083 Terralong Street Flood Mitigation Investigation, Design and Works	264,136	Works Commenced & Underway
				OLG00083 Jamberoo Mountain Road Geotechnical Investigation	275,000	Works Commenced & Underway
				OLG00083 Foxground Road and Wallaby Hill Road Geotechnical Investigation	125,000	Works Commenced & Underway
				OLG00083 Swamp Road Pre-Warning Management System	150,000	Works Commenced & Underway
				OLG00083 Spring Creek Floodplain Risk Management Study and Plan	107,864	Works Commenced & Underway
46	25/07/2023	NSW Government - Department of Planning and Environment	2023-24 Floodplain Management Program	2023FMP0081 Jamberoo Floodplain Risk Management Study and Plan	44,986	Works Commenced & Underway

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			2023-24 Floodplain Management Program	2023FMP0091 Spring Creek Floodplain Risk Management Study and Plan	155,217	Works Commenced & Underway
47	7/09/2022	NSW Government - Transport for NSW	Black Spot 2022/2023	P.0079902 Bong Bong Street Raised Threshold and Pedestrian Crossing	100,000	Works Commenced & Underway
48	7/09/2022	NSW Government - Transport for NSW	The School Zone Infrastructure Sub-Program	P.0070659 Kiama High School Raised Pedestrian Crossing	100,000	Works Commenced & Underway
49	4/06/2025	Aboriginal Affairs NSW	2025 NAIDOC Grants - 25NAIDOC181	Painting Place: First Nations Stories - NAIDOC 2025	2,000	Works Commenced & Underway
50	7/02/2025	NSW Government - Department of Communities and Justice	Youth Week 2025	Youth Week 2025 - Kiama Youth Fest	3,803	Grant Acquitted
51	10/10/2025	National Australia Day Council (NADC)	Community Events Grant Program	Australia Day 2026 - Kiama Council's Australia Day Community BBQs	15,000	Project Initiation Stage
52	3/10/2025	NSW Public Libraries Association	Grandparents Day 2025	Grandparents Day 2025	500	Works Commenced & Underway
53	11/11/2024	NSW Government - Department of Communities and Justice	NSW Seniors Festival Grant Program 2025	LIVE, LAUGH, LOVE: Kiama Seniors Festival 2025	10,000	Acquittal Approved - Grant Complete

Model Code of Conduct Complaints Statistics 2024-25 Kiama Municipal Council		
Number of Complaints		
1	The total number of complaints received in the reporting period about councillors and the General Manager (GM) under the code of conduct from the following sources:	
i	Community	2
ii	Other Councillors	1
iii	General Manager	4
iv	Other Council Staff	0
2	The total number of complaints finalised about councillors and the GM under the code of conduct in the following periods:	
i	3 Months	3
ii	6 Months	0
iii	9 Months	0
iv	12 Months	0
v	Over 12 months	0
Overview of Complaints and Cost		
3	a The number of complaints finalised at the outset by alternative means by the GM or Mayor	1
	b The number of complaints referred to the Office of Local Government (OLG) under a special complaints management arrangement	0
	c The number of code of conduct complaints referred to a conduct reviewer	3
	d The number of code of conduct complaints finalised at preliminary assessment by conduct reviewer	2
	e The number of code of conduct complaints referred back to GM or Mayor for resolution after preliminary assessment by conduct reviewer	0
	f The number of finalised code of conduct complaints investigated by a conduct reviewer	0
	g Cost of dealing with code of conduct complaints via preliminary assesment	17,000
	h Progressed to full investigation by a conduct reviewer	1
	i The number of finalised complaints investigated where there was found to be no breach	0
	j The number of finalised complaints investigated where there was found to be a breach	0
	k The number of complaints referred by the GM or Mayor to another agency or body such as the ICAC, the NSW Ombudsman, OLG or the Police	
	i ICAC	2
	ii NSW Ombudsman	0
	iii OLG	2
	iv Police	0

v	Other Agency (please specify)	0
l	The number of complaints being investigated that are not yet finalised	4
m	The total cost of dealing with code of conduct complaints within the period made about councillors and the GM including staff costs	19,427

Preliminary Assessment Statistics		
4	The number of complaints determined by the conduct reviewer at the preliminary assessment stage by each of the following actions:	
a	To take no action (clause 6.13(a) of the 2020 Procedures)	2
b	To resolve the complaint by alternative and appropriate strategies (clause 6.13(b) of the 2020 Procedures)	0
c	To refer the matter back to the GM or the Mayor, for resolution by alternative and appropriate strategies (clause 6.13(c) of the 2020 Procedures)	0
d	To refer the matter to another agency or body such as the ICAC, the NSW Ombudsman, OLG or the Police (clause 6.13(d) of the 2020 Procedures)	0
e	To investigate the matter (clause 6.13(e) of the 2020 Procedures)	1
f	Other action (please specify)	0

Investigation Statistics		
5	The number of investigated complaints resulting in a determination that there was no breach , in which the following recommendations were made:	
a	That the council revise its policies or procedures	0
b	That a person or persons undertake training or other education (clause 7.40 of the 2020 Procedures)	0
6	The number of investigated complaints resulting in a determination that there was a breach in which the following recommendations were made:	
a	That the council revise any of its policies or procedures (clause 7.39 of the 2020 Procedures)	0
b	In the case of a breach by the GM, that action be taken under the GM's contract for the breach (clause 7.37(a) of the 2020 Procedures)	0
c	In the case of a breach by a councillor, that the councillor be formally censured for the breach under section 440G of the Local Government Act 1993 (clause 7.37(b) of the 2020 Procedures)	0
d	In the case of a breach by a councillor, that the councillor be formally censured for the breach under section 440G of the Local Government Act 1993 and that the matter be referred to OLG for further action (clause 7.37(c) of the 2020 Procedures)	0
7	Matter referred or resolved after commencement of an investigation (clause 7.20 of the 2020 Procedures)	0

Categories of misconduct		
8	The number of investigated complaints resulting in a determination that there was a breach with respect to each of the following categories of conduct:	
a	General conduct (Part 3)	0

b	Non-pecuniary conflict of interest (Part 5)	0
c	Personal benefit (Part 6)	0
d	Relationship between council officials (Part 7)	0
e	Access to information and resources (Part 8)	0
Outcome of determinations		
9	The number of investigated complaints resulting in a determination that there was a breach in which the council:	
a	Adopted the independent conduct reviewers recommendation	0
b	Failed to adopt the independent conduct reviewers recommendation	0
10	The number of investigated complaints resulting in a determination where:	
a	The external conduct reviewers decision was overturned by OLG	0
b	Council's response to the external conduct reviewers recommendation was overturned by OLG	0
11	Date Code of Conduct data was presented to council	00-Jan-00

Item 17.5

Enclosure 1



Outstanding Questions with Notice Register

24/084681

Item	Details	Response actions
Questions with notice from the 19 August 2025 meeting		
20.4	Clr Erica Warren has submitted the following question with notice for consideration: Question Of the weddings and events below, could Council please provide a detailed report on income and expenses from weddings in 2023/24 and 2024/25? • 2023/24: 18 weddings • 2024/25: 13 weddings 1. Of the 23/24 and 24/25 weddings above, could Council please provide the venue hire and inclusions and any additional income received from caterer or beverage sales? 2. How much time do staff spend setting up and packing down? 3. Who is the venue contact on the day and do they work a full shift during the wedding? 4. How much is Easy Weddings costing per year? 5. Are there any other wedding sites that the Pavillion is advertised on? 6. How much do the wedding fairs cost and how many leads are received and converted? 7. Do you have any statistics on where previous couples who chose the Pavillion come from? What is their average spend? Regarding the below items, could you please provide income, venue hire and expenses received for each individual event; a. National Sorry Day b. Tour de Cure Dinner c. Folk by the Sea d. Kiama Rotary Festival of Choirs. e. Kiama Folk Festival f. Kiama Rugby 7's g. KISS Arts Festival h. Changing Tides Festival	The answers to many of these questions will need to be provided to Council as part of a confidential report due to their commercial nature. As such a confidential report will be prepared for a future Council meeting. It should also be noted that much of this information is included in The Pavillion Service Review which was presented to Council at the extraordinary meeting in February 2025.

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	i. school events j. community presentations k. school formal confirmed for 2025, please provide School Name and applicable income, venue hire and expenses l. Ongoing local business chamber events and conferences, please provide applicable income, venue hire and expenses.	
Questions with notice from the 15 April 2025 meeting		
19.2	Councillor Lawton - State of the Assets Register - Gerringong Surf Life Saving Club and all other Council held assets Following up on last month's Notice of Motion for State of The Assets (and Management of). I request that the following list be reviewed, that the Gerringong Surf Life Saving Club (as the most recently completed KMC project) ensure that documentation supplied by the builder and relevant consultants and contractors, is correctly recorded and that the CEO reports on the items that are outstanding for the following, but not limited to; 1. Compliance and approvals • Occupancy Certificate (OC) – Confirms the building is safe and compliant for use. • Building Permit/Final Inspection Report – Confirms that the construction complies with approved plans and codes. • Fire Safety Certificate – Verifies fire systems are installed and operational. • Environmental Compliance Certificate – If applicable, confirming sustainability requirements are met. • Plumbing & Drainage Compliance Certificate – Ensures water and sewage systems are compliant. • Electrical Compliance Certificate – Confirms electrical work meets standards. • Structural Certification – From the structural engineer, confirming the building's integrity. • Fob/Key Access – Master keys and all access systems to be issued to KMC for retaining. KMC will then distribute access as required. * Copy of any funding grants, donations, fundraising activities are noted. * Show compliance for all funding grants, donation and fundraising activities. 2. As-Built Documentation • As-Built Drawings (Architectural, Structural, Electrical, Plumbing, Mechanical, Fire Systems, etc.) – Final drawings showing the exact construction details. • Specifications & Finishes Schedules – Details of materials, colours and finishes used.	Response provided to the May 2025 meeting. However the Councillor has asked for this question to remain as outstanding until the documentation has been provided.

	• Engineering Reports – Final reports from structural, civil, mechanical and electrical engineers.
3.	Warranties & Guarantees • Builder's Warranty – Covers workmanship and defects for a specific period. • Product Warranties – For roofing, windows, doors, HVAC, lighting, kitchen appliances, etc. • Waterproofing & Membrane Warranties – Covers bathrooms, roofs, and wet areas.
4.	Maintenance & Operation Manuals • Operations & Maintenance (O&M) Manuals – For HVAC, electrical, plumbing, and fire systems. • Cleaning & Maintenance Schedule – Guidelines on upkeep for different surfaces and materials. • Fire & Safety Equipment Maintenance Schedule – Instructions on regular inspections. • AV - Security & Alarm System details • Future building asset lifespan report - allow for repairs and building maintenance to be allocated in asset maintenance for ongoing budget forecasting
5.	Contracts & Financials • Final Builder's Contract & Variations Register – Details any changes made during construction. • Final Payment Certificates – From the project manager or quantity surveyor confirming payments. • Financial reconciliation and contract closure. • Defects Liability Period Agreement – Defines the period for fixing defects post-construction. * Defects list noted with any outstanding issues, party responsible and date for completion, person to note compliance.
6.	Environmental & Sustainability Documents • Energy Efficiency Report – If required, confirming compliance with sustainability standards. • Waste Management & Recycling Report – Detailing waste disposal and recycling efforts.
7.	Fit out and Equipment • What items have been purchased by and are owned by the lessee, thereby maintained by same.
8.	Community Usage • Diary register to record all community organisation usage. * Operations manual when in use by lessee / temporary hirer agreement inclusive of insurance policies / liquor licensing.
9.	Licence/Leasing Agreement • To clarify and define the expectations between lessor and lessee. • Confirmation of operation times/days of the week

	• Community access to utilities. * Operations of the facility	
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MINUTES OF THE KIAMA LOCAL TRANSPORT FORUM MEETING

commencing at 9:00 AM on

TUESDAY 2 DECEMBER 2025

Council Chambers, 11 Manning Street, KIAMA NSW 2533

Item 17.7

Enclosure 1

MINUTES OF THE KIAMA LOCAL TRANSPORT FORUM 2 DECEMBER 2025

MINUTES OF THE KIAMA LOCAL TRANSPORT FORUM
HELD VIA TEAMS

ON TUESDAY 2 DECEMBER 2025 AT 9:00 AM

PRESENT: Lindsay Dunstan (Resilience Engineer)(Chairman), Stuart Larkins (Councillor Representative), Annette Perram (Transport for NSW Representative), Julie Milevski (Manager Environment and Compliance), Darren Hewitt (Council Compliance Coordinator) and Alyson Hodgekiss (Minutes)

1 APOLOGIES

Local Member's Representative, Darren Brady (Director Infrastructure and Operations), Darren Brown (NSW Police Representative), Jarrod Thompson (Premier Buses) and Kim Duffy (Kiama Coachlines)

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Chair declared the meeting open and acknowledged the traditional owners:

"On behalf of those present, I would like to show my respect and acknowledge the traditional owners of the Land, of Elders past and present, on which this meeting takes place, and extend that respect to other Aboriginal and Torres Strait Islander people present."

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

3.1 Kiama Local Transport Forum meeting on 4 November 2025

Confirmed that the Minutes of the Kiama Local Transport Forum meeting held on 4 November 2025 be received and accepted.

4 BUSINESS ARISING FROM THE MINUTES

Nil

5 REPORT OF KIAMA LOCAL TRANSPORT FORUM DELEGATED FORMAL ITEMS

6.1 Partial Road Closure - Bong Bong Street & Terralong Street, Kiama - Kiama Show - 23 to 24 January 2026

Council Determination

MINUTES OF THE KIAMA LOCAL TRANSPORT FORUM 2 DECEMBER 2025

Council approves the traffic changes associated with the Kiama Show from Friday 23rd January 2026 to the evening of Saturday 24th January 2026, subject to organisers complying with the following conditions:

1. The event organiser complies with the Traffic Management Plan shown in Attachment 1.
2. Local residents of Bong Bong Street, east of Manning Street, are letterbox dropped to inform them of the closure and advise them to move vehicles out of the road closure area, and any parking areas to be occupied separately.
3. Notification of the closures be given to Police, local emergency services, businesses and affected residents.
4. An advertisement be placed in the local media advising of the closure of a minimum of seven days prior to the event.
5. Road Occupancy (S138) approval from Council.

Forum Comments

The Kiama Local Transport Forum made the following suggestions and comments:

SL suggested that the following condition is added to the licence:

6. The event organiser is required to provide authorised traffic controllers on the north western side of the driveway to Chittick Oval and the Anglican Church, as well as Bong Bong Street to manage large animal movements and pedestrian safety.

6 GENERAL BUSINESS

6.1 Increased all-day parking and illegal parking on Meares Place Kiama

SL advised that he has had contact from residents of Meares Place, who are concerned with increased all-day Parking on Meares Place, and illegally parking on the footpath area. Residents believe it is due to the new boom gate in the parking lot of Woolworths.

JM advised that she will organise compliance officers in charge of parking to investigate this issue.

7 CLOSURE

There being no further business the meeting closed at 9.19am

These Minutes were confirmed at the Ordinary Meeting of Council held on 16
December 2025

Department of Planning, Housing and Infrastructure



Our ref: IRF25/2063

Ms Jane Stroud
Chief Executive Officer
Kiama Municipal Council

To: council@kiama.nsw.gov.au
Cc: ed.paterson2@kiama.nsw.gov.au

Attention: Ed Paterson, Director Strategies and Communities

Subject: Draft Kiama Employment Lands Strategy 2025

Dear Ms Stroud

I refer to the public exhibition of the Draft Kiama Employment Lands Strategy 2025 (the Strategy) and thank Council for the opportunity to review the Strategy and provide input into the development of the final Strategy.

I would like to congratulate Kiama Municipal Council on preparing the Draft Strategy and support Council's important commitment to strategically plan to guide the future development of employment lands within the Kiama local government area (LGA) over the next 20 years.

The Department is generally supportive of the Draft Strategy, subject to the comments provided in Attachment A to this letter. These comments have been collated from various teams within the Department.

Addressing the Department's comments in Attachment A is particularly important if the Department is to endorse the final Strategy.

The Department would be happy to meet with Council to clarify any of its comments and work through potential solutions.

Should you have any questions, or would like to meet to discuss the comments, please contact Mr Andrew Hartcher, Senior Planner, Southern, Western and Macarthur Region, at the Department on 02 4247 1823.

Yours sincerely

A handwritten signature in blue ink, appearing to read "llhe", followed by a horizontal line.

22/10/2025

Chantelle Chow
Director, Southern, Western and Macarthur Region
Local Planning and Council Support

PO Box 5475 Wollongong NSW 2520 T 02 4247 1800 www.planning.nsw.gov.au

Item 17.8

Enclosure 1



Department of Planning, Housing and Infrastructure

Attachment A

Comment	Section	Table/Page No.	DPHI comments
1	General comment	General comment	The demand analysis is industry standard, provides a good strategic basis for forecasting future employment lands need and aligns with the Kiama Local Housing Strategy 2025.
2	General comment	General comment	The vision could reinforce Kiama's strategic role as a "commuter belt" and/or make a case for change and set out what this means in terms of future employment land demand, and the type of industry Council wishes to attract and grow.
3	Section 2.3 - Existing zoned employment land	General comment	Confirm the existing Bombo Quarry is not considered 'existing employment land' for the purposes of calculating existing employment land as its potential rezoning/loss would impact future industrial land demand calculations.
4	Section 2.3 - Existing zoned employment land	General comment	Ensure mapping anomalies and constraints such as existing incompatible uses, potential riparian areas, flooding, heritage, servicing and the like and their impacts are assessed at a high level in calculating available supply of existing usable employment land area.
5	Section 2.4 – Demand modelling (and Priority 6 and Priority 6 actions)	Pages 22 -25 (and page 49 and 54)	Page 22 notes forecasting demand based solely on changes in "traditional industrial uses" would result in an underestimation of future employment land needs. The Strategy also notes there is an opportunity for Kiama to leverage off the growth in projects such as the hydrogen hub, Shellharbour marina, and the Illawarra REZ. Both strategies talk about supply chain opportunities. It is not clear if the modelling has considered demand from these projects and non-traditional industrial uses.



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Comment	Section	Table/Page No.	DPHI comments
			Considering the above, the actions under Priority 6 could include a reference to reviewing the format and land use needs of emerging regional growth industries and projects to ensure adequate employment land is identified/planned for.
6	Industrial land gap assessment	Table 7, Page 25	There is only 1.6 ha zoned undeveloped industrial land in Kiama. The REDS refers to the need to investigate barriers and opportunities in relation to expanding the availability of industrial and commercial land. Suggest the need for these investigations be reflected in the Strategy, particularly in relation to undeveloped industrial land. The Strategy should outline the barriers and opportunities to activating this land and include actions to address barriers and deficits over the short term. Council should also consider the demands on limited industrial space for cultural, and performance uses noting the demand for lower cost space. The Draft Strategy estimates an additional 20.26 ha of industrial land is needed to meet future demand. Table 13 identifies 13-14 ha of this industrial land would be provided in new industrial areas with the remainder (approximately 6.26-7.26 ha) proposed to be accommodated through enhancement of existing industrial areas and regional supply. The 2.3 ha Shoalhaven Street Precinct is also proposed to be rezoned via a State pathway. The Department considers it prudent to plan for the potential rezoning of the Shoalhaven Street Precinct to ensure there is no net loss of employment land in the LGA.
7	2.10 Summary of meeting future demand	Table 13, Page 41	



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Comment	Section	Table/Page No.	DPHI comments
			The final Strategy should clarify what “the remainder will be met through the regional supply” means and include additional details/modelling and revised actions to show how the up to 9.56 ha of industrial land demand will be met (see also comment no. 18). Consider identifying further industrial land beyond what’s in the Draft Strategy to address any shortfall. It is also noted that the site precinct contains a new industrial complex but the strategy is not specific on whether this is to be rezoned or not.
8	2.10 Summary of meeting future demand	Table 13, Page 41	It is recommended additional industrial land (at least another 2-3 ha) should be identified in the Bombo Quarry Precinct given its strategic importance, the size of the site/masterplan, to capitalise on locational advantages delivering jobs to service growth areas to the north, and to help account for any deficits in newly identified future industrial land (refer also to comments no. 7 and no. 17). This will set the expectation for how much industrial land should be delivered in any future masterplan.
9	2.10 Summary of meeting future demand and general comment	Table 13, Page 41 and throughout	Similarly, waste management is something that should be considered for future industrial land and how new format industrial sites can support sustainability in this industry. These land uses need upfront planning to ensure buffer and environmental impacts can be appropriately managed.
10	2.10 Summary of meeting future demand	Table 14, Page 41	The sites identified as Kiama - other and Gerringong - other indicate there is demand for 600 m² and 480 m² respectively of retail gross floor area (GFA). It is unclear from the Action Plan in Section 4.2 of the Draft Strategy how these enhancements would be achieved. It is suggested additional actions may be warranted to provide certainty in this regard.
11	2.10 Summary of meeting future	Figure 7, Page 43	Some potential employment areas identified for future investigation, such as in Gerringong will need to carefully consider the appropriate



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Comment	Section	Table/Page No.	DPHI comments
	demand and general comment		employment zoning having regard to the potential for land use conflicts, potential need for buffers and the like to ensure the amenity of adjoining residents is not adversely impacted.
12	Future employment areas	Figure 6-7, Page 42-43	The Strategy could be strengthened by precinct level mapping to illustrate constraints, transport linkages and opportunities. Constraints such as riparian zones, flooding, servicing and the like should be considered at a high level when identifying future employment areas and the quantum of usable industrial land yielded. This will have implications for future required industrial land area calculations (refer to Table 13 on Page 41). Mapping could be more legible by just showing the employment zones on the maps on pages 42 and 43. Hard to discern the employment zonings at the scale provided
13	Priority 1	Page 45 (and Table 21, Page 52, Priority 1, Action 6)	Prepare a Visitor Economy Strategy after the 'full suite' of Vibrancy Reforms (VRs) come into effect. The NSW Government's VRs do not have a specific end date as some are longer term projects. Consider providing more information on the intent and scope of a 'planning framework to guide DAs for licensed premises' as DPHI is actively working in this space.
14	4.2 Action Plan	Table 21, Page 52, Priority 1, Action 1	The action should clearly state the proposed updated Kiama Town Centre Master Plan will provide growth for 5,000 m ² of retail and 6,000 m ² of commercial GFA to link back to demand requirements identified in Table 14 on Page 41. This is consistent with other actions relating to the Gerringong strategic centre and Jamberoo village centre.



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Comment	Section	Table/Page No.	DPHI comments
15	4.2 Action Plan	Table 21, Page 52, Priority 1, Action 4	Proposal to permit artisan food and drink industries and creative industries in E1 zones supported in principle. Council should consider the NSW Government's VRs related to sound from licensed premises and entertainment as part of this to minimise land use conflicts.
16	4.2 Action Plan	Table 21, Page 54, Priority 4	It is unclear whether the proposed enhancements will deliver the additional up to 9.56 ha of industrial land needed to meet future demand (refer also to comment 8 above). The final Strategy should include additional details and/or modelling and a clear target metric in the Priority 4 actions to demonstrate how this land will be yielded, referencing Table 13 (Page 41). Consider identifying further industrial land beyond what's in the Draft Strategy to address any shortfall. There is only 1.6 ha zoned undeveloped industrial land in Kiama. Consider a short-term priority timeframe for these actions and additional short-term actions to increase employment land supply as a priority.
17	Various throughout	Various throughout	• Page 25 – 'Regional' supply context. Fix typo in heading. • Page 25 - Regional supply context. Potentially add Kembla Grange, Shellharbour Airport, and Tallawarra as other significant zoned industrial areas also located in the Illawarra region. • Page 26 - Figure 5: Forecasting retail demand methodology. Suggest higher resolution image. • Page 44 - Section 3 – The priorities. Amend 'Industrial land Action Plan' to 'Industrial Lands Action Plan'.



