

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

6.1 Ordinary Council on 21 October 2025

Attachments

- 1 21/10/2025 - Ordinary Meeting - Minutes [↓](#)

Enclosures

Nil

RECOMMENDED

That the Minutes of the Ordinary Council meeting held on 21 October 2025 be received and accepted.

Item 6.1



MINUTES OF THE ORDINARY MEETING OF COUNCIL

commencing at 5:00 PM on

TUESDAY 21 OCTOBER 2025

Council Chambers
11 Manning Street, KIAMA NSW 2533

Item 6.1

Attachment 1

MINUTES OF THE ORDINARY MEETING

21 OCTOBER 2025

**MINUTES OF THE ORDINARY MEETING OF
THE COUNCIL OF THE MUNICIPALITY OF KIAMA
HELD IN THE COUNCIL CHAMBERS
ON TUESDAY 21 OCTOBER 2025 AT 5:00 PM**

- PRESENT:** Mayor – Councillor C McDonald (Chair)
Deputy Mayor – Councillor M Matters
Councillors M Brown, M Cains, S Larkins, M Lawton, Y Tatrai
and E Warren
On line: I Draisma
- IN ATTENDANCE:** Jane Stroud – Chief Executive Officer
Ed Paterson –Director Strategies and Communities
Darren Brady –Director Infrastructure and Operations
Joe Gaudiosi – Director Corporate and Commercial
Kimberley Norton – Head of Implementation
Stephanie Salviejo – Public Officer

1 OPENING OF MEETING

The Mayor declared the meeting open at 5pm.

2 WEBCASTING STATEMENT

The Chair stated that this meeting is being recorded and made publicly available on the Council website and persons attending the meeting should refrain from making any defamatory statements.

3 ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the traditional owners.

4 STATEMENT OF ETHICAL OBLIGATIONS

The Chair reminded Councillors of their oaths or affirmations of office under section 233A of the Act and their obligations under the Code of Conduct to disclose and appropriately manage any conflicts of interest.

MINUTES OF THE ORDINARY MEETING

21 OCTOBER 2025

5 APOLOGIES

Apology

25/313OC

Resolved that the apology tendered from Councillor Cains be accepted and the leave of absence granted

(Councillors Larkins and Warren)

For: Councillors Draisma, Larkins, Lawton, Matters, McDonald, Tatrai and Warren

Against: Nil

Procedural Motion: Request by Councillor Draisma to attend meeting via audio visual link

25/314OC

Resolved that Council as required under section 5.25 of the Code of Meeting Practice, permit Councillor Draisma to attend the Council meeting held on 21 October 2025 via audio visual link as Councillor Draisma has a work commitment in Parliament.

(Councillors Larkins and Warren)

For: Councillors Draisma, Larkins, Lawton, Matters, McDonald, Tatrai and Warren

Against: Nil

The Chair noted that Councillor Brown was running 15 minutes late to the meeting.

Procedural Motion: Allow media to record sessions of the meeting in accordance with clause 15.23 of the Code of Meeting Practice

25/315OC

Resolved that Council allow the media (the Bugle) to record the meeting in accordance with clause 15.23 of the Code of Meeting Practice.

(Councillors Larkins and Draisma)

For: Councillors Draisma, Larkins, Matters, McDonald, Tatrai and Warren

Against: Councillor Lawton

MINUTES OF THE ORDINARY MEETING

21 OCTOBER 2025

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

6.1 Ordinary Council on 16 September 2025

25/316OC

Resolved that the Minutes of the Ordinary Council meeting held on 16 September 2025 and associated Minutes attachments be received and accepted.

(Councillors Larkins and Tatrai)

For: Councillors Draisma, Larkins, Lawton, Matters, McDonald, Tatrai and Warren

Against: Nil

6.2 Extraordinary Council Meeting on 14 October 2025

25/317OC

Resolved that the Minutes of the Extraordinary Council meeting held on 14 October 2025 and associated Minutes attachments be received and accepted.

(Councillors Warren and Tatrai)

For: Councillors Draisma, Larkins, Lawton, Matters, McDonald, Tatrai and Warren

Against: Nil

7 BUSINESS ARISING FROM THE MINUTES

Nil.

8 DISCLOSURE OF INTEREST

Disclosure of Interest - Councillor Warren

Councillor Warren declared a less than significant non-pecuniary interest in *Item 20.1 Notice of Motion: Councillor Tatrai: Inclusion of 5 Sims Road, Gerringong in the Employment Land Strategy* as an affected landowner, subject of the report, was on the same ticket for the local government election. Councillor Warren proposed to disclose and vote on this matter.

Disclosure of Interest - Councillor Warren

Councillor Warren declared a less than significant non-pecuniary interest in *Item 20.2 Notice of Motion: Councillor Tatrai: Addressing Local Business Concerns Regarding Kiama Seaside Markets* as her employer is a member of Kiama Business Network. Councillor Warren proposed to disclose and vote on this matter.

MINUTES OF THE ORDINARY MEETING**21 OCTOBER 2025****Disclosure of Interest - Councillor Matters**

Councillor Matters declared a less than significant non-pecuniary interest in *Item 20.1 Notice of Motion: Councillor Tatrai: Inclusion of 5 Sims Road, Gerringong in the Employment Land Strategy* as an affected landowner, subject of the report, was on the same ticket for the local government election. Councillor Matters proposed to disclose and vote on this matter.

Disclosure of Interest - Councillor Matters

Councillor Matters declared a less than significant non-pecuniary interest in *Item 20.2 Notice of Motion: Councillor Tatrai: Addressing Local Business Concerns Regarding Kiama Seaside Markets* as her businesses are a member of Kiama Business Network. Councillor Matters proposed to disclose and vote on this matter.

Disclosure of Interest - Councillor Larkins

Councillor Larkins declared a less than significant non-pecuniary interest in *Item 16.2 Grant application for work on Council owned facility - Gerry Emery Reserve club house* matter as his employer has had discussions with minister's department about the grant. Councillor Larkins proposed to disclose and leave the Chamber.

Disclosure of Interest - Councillor Draisma

Councillor Draisma declared a significant non-pecuniary interest in *Item 18.2 Notice of Motion: Councillor Lawton – Concerns Regarding the NSW Planning System Reforms (Environmental Planning and Assessment Amendment Bill 2025)* as her employer is the Minister of Planning. Councillor Draisma proposed to disclose and leave the Chamber.

Disclosure of Interest - Councillor McDonald

Councillor McDonald declared a significant non-pecuniary interest in *Item 20.1 Notice of Motion: Councillor Tatrai: Inclusion of 5 Sims Road, Gerringong in the Employment Land Strategy* as he has acted for the proponent professionally. Councillor McDonald proposed to disclose and leave the Chamber.

Disclosure of Interest - Councillor McDonald

Councillor McDonald declared a less than significant non-pecuniary interest in *Item 20.2 Notice of Motion: Councillor Tatrai: Addressing Local Business Concerns Regarding Kiama Seaside Markets* as he is a past president of the Kiama Business Network formerly known as the Kiama & District Business Chamber. Councillor McDonald proposed to disclose and vote on this matter.

9 TABLING OF PETITIONS AND OTHER DOCUMENTS**9.1 Councillor Tatrai tabled the following document**

Petition regarding the Kiama Seaside Markets.

Attachments

- A Petition - Review & Amendment Request to Kiama Business Network Licence - Multiple Signatories_redacted

MINUTES OF THE ORDINARY MEETING

21 OCTOBER 2025

10 PUBLIC FORUM SUMMARY

Name	Item No.	Subject
Geoff Webb	14.1	Post Exhibition – Adoption of Lease and Licence Policy
Howard Jones	18.2	Supplementary Paper Notice of Motion: Concerns Regarding the NSW Planning System Reforms (Environmental Planning and Assessment Amendment Bill 2025)
Anne and Brian Whatman	20.1	Notice of Motion: Inclusion of 5 Sims Road, Gerringong in the Employment Land Strategy
Derek McMahon	20.1	Notice of Motion: Inclusion of 5 Sims Road, Gerringong in the Employment Land Strategy
Ryan Rieveley	20.2	Notice of Motion: Addressing Local Business Concerns regarding Kiama Seaside Markets
Cathryn Lyall	20.2	Notice of Motion: Addressing Local Business Concerns regarding Kiama Seaside Markets

11 MAYORAL MINUTE

Nil.

Procedural motion: in Globo**25/318OC****Resolved** that Council move in globo and adopt the recommendations contained within the report for items

- 13.1 Bi-monthly update: Strategic Finance & Governance Improvement Plan – October 2025
- 13.2 Disclosure of Pecuniary Interest – Councillors and Designated Persons Annual Returns 2024/2025
- 14.3 Statement of Investments – September 2025
- 14.4 Monthly Financial Report – August 2025
- 15.2 Funding Contribution – Crown Reserve – Restoration of dunes and Bangalay Sand Forest Endangered Ecological Community at Seven Mile Beach Reserve
- 16.1 Endorse for public exhibition: Asset Management Plan – Footpaths and Cycleways
- 17.1 Direct debt for Rates payments – implementation of 'Payble' option for our ratepayers
- 17.2 Questions with Notice Register – September 2024 to September 2025

MINUTES OF THE ORDINARY MEETING

21 OCTOBER 2025

18.3 2024 – 2025 Annual Financial Statements

(Councillors Matters and Larkins)

For: Councillors Draisma, Larkins, Lawton, Matters, McDonald, Tatrai and Warren

Against: Nil

12 MINUTES OF COMMITTEES

Nil.

13 REPORT OF THE CHIEF EXECUTIVE OFFICER

13.1 Bi-monthly update: Strategic Finance & Governance Improvement Plan - October 2025

The following resolution was adopted as part of the in globo adoption of items, refer MN25/318OC.

25/319OC

Resolved that Council:

1. Receive the Strategic Finance & Governance Improvement Plan – Implementation Status Update – October 2025.
2. Note that the Chief Executive Officer, through the Implementation Team, will:
 - a. provide a copy of the Implementation Status Update – October 2025 to the NSW Office of Local Government, and
 - b. place a copy of the Implementation Status Update – October 2025 on Council's website.

(Councillors Matters and Larkins)

For: Councillors Brown, Draisma, Larkins, Lawton, Matters, McDonald, Tatrai and Warren

Against: Nil

13.2 Disclosure of Pecuniary Interest - Councillors and Designated Persons Annual Returns 2024/2025

The following resolution was adopted as part of the in globo adoption of items, refer MN25/318OC.

25/320OC

Resolved that Council:

1. Note the tabling of the register of Disclosure of Pecuniary Interest Annual Returns for Councillors, designated staff, and independent representatives of

MINUTES OF THE ORDINARY MEETING

21 OCTOBER 2025

the Audit, Risk and Improvement Committee for the 2024-2025 financial year;
and

2. Note the names and positions set out in the register who have been identified as designated persons of Kiama Municipal Council, for the period 1 July 2024 to 30 June 2025.

(Councillors Matters and Larkins)

For: Councillors Brown, Draisma, Larkins, Lawton, Matters, McDonald, Tatrai
and Warren

Against: Nil

13.3 Endorse for public exhibition: Code of Meeting Practice

25/321OC

Resolved that Council:

1. Endorse the draft Code of Meeting Practice for public exhibition for a period of 28 days, with submissions to be accepted for 42 days from the date of public notice, in accordance with section 361 of the *Local Government Act 1993*.
2. Following conclusion of the exhibition period:
 - (a) receive a further report for consideration, if any relevant submissions are received or if any substantial changes are proposed for any other reason, detailing the public exhibition outcomes and proposed changes with recommendations regarding adoption of the above documents, or
 - (b) adopt the Code of Meeting Practice if there are no relevant submissions received and there are no substantial changes proposed for any other reasons.
3. Seek clarification from the NSW Office of Local Government on whether Council has the discretion to allow Councillors to virtually attend a Council Meeting due to employment and travel requirements, and if so, considers the inclusion of that provision in a new Code of Meeting Practice document.
4. Writes to the NSW Minister for Local Government, the Hon Ron Hoenig MP, expressing concerns about:
 - (a) Restrictions on briefing sessions as a supporting mechanism to formal Council Meetings.
 - (b) Restrictions on virtual/online meeting attendance, and;
 - (c) Requirements of Councillors to stand each time a Mayor addresses the Council chamber.

(Councillors Larkins and Tatrai)

For: Councillors Draisma, Larkins, Lawton, Matters, McDonald, Tatrai and
Warren

Against: Nil

MINUTES OF THE ORDINARY MEETING

21 OCTOBER 2025

13.4 Finance and Major Projects Advisory Committee

25/322OC

Resolved that Item 13.4 be replaced with Item 18.4 due to an administrative error that has now been corrected.

(Councillors McDonald and Lawton)

For: Councillors Draisma, Larkins, Lawton, Matters, McDonald, Tatrai and Warren

Against: Nil

18.4 Reissued: Finance and Major Projects Advisory Committee

25/323OC

Resolved that Council:

1. Sincerely thank all individuals for their applications for the Finance and Major Projects Advisory Committee, noting the high calibre of applicants and their willingness to lend expertise.
2. Endorse the following six (6) community members, as the Finance and Major Projects advisory committee, Matthew Dawson, Lynette Cuell, Warwick Shanks OAM, Paul Smith, Rob Danby and Marco Maldonado.

(Councillors Larkins and Matters)

For: Councillors Draisma, Larkins, Lawton, Matters, McDonald, Tatrai and Warren

Against: Nil

Councillor Brown joined the meeting at 5.19pm.

14 REPORT OF THE DIRECTOR CORPORATE AND COMMERCIAL

14.1 Post Exhibition - Adoption of Lease and Licence Policy

It was **moved** by Councillor Larkins and seconded by Councillor Warren that Council:

1. Adopt the updated Lease and Licence Policy.
2. Note the Public Exhibition Engagement Report.
3. Notify those who made submissions that the Lease and Licence Policy has been adopted.
4. Notify all current lease and licence holders of the adopted Lease and Licence Policy
5. Publish the Lease and Licence Policy on the Council website.

MINUTES OF THE ORDINARY MEETING

21 OCTOBER 2025

25/324OC

At the request of Councillor Matters and by consent the motion was **varied and resolved** that Council:

1. Adopt the updated Lease and Licence Policy.
 - (a) Inclusion of draft lease and licence templates in a schedule attached to the Policy,
 - (b) Inclusion of a section in the final Policy outlining that all community draft lease and licence documents, including maintenance schedules, with a term of five (5) years or more will be placed on public exhibition as part of the exhibition process prescribed by the Local Government Act 1993, and
 - (c) Update table two (2) to outline that the lease or licence term for surf clubs is to be 20 years under a ten (10) plus ten (10) year arrangement.
2. Note the Public Exhibition Engagement Report.
3. Notify those who made submissions that the Lease and Licence Policy has been adopted.
4. Notify all current lease and licence holders of the adopted Lease and Licence Policy
5. Publish the Lease and Licence Policy on the Council website.

(Councillors Larkins and Warren)

For: Councillors Draisma, Larkins, Lawton, Matters, McDonald and Warren

Against: Councillors Brown and Tatrai

14.2 Proposed Lease - Gerringong Surf Life Saving Club Inc.

Two misprints was identified in the agenda regarding the lot number and inclusion of the word 'relevant' for this item. The incorrect number listed in the recommendation was Lot 1 DP 1075959.

The correct lot number is Lot 2 DP 1075959.

In point 2 the word 'relevant' was inadvertently included in the resolution. This has been removed.

25/325OC

Resolved that :

1. Council commences the formal process including advertising the proposal to enter into twenty (20) year lease with Gerringong Surf Life Saving Club Incorporated, for the premises known as Lot 2 DP 1075959, Pacific Avenue, Warri Beach.
2. A further report be presented to Council in relation to any submissions received prior to any final lease being executed.

(Councillors Brown and Lawton)

MINUTES OF THE ORDINARY MEETING

21 OCTOBER 2025

For: Councillors Brown, Draisma, Larkins, Lawton, Matters, McDonald, Tatrai
and Warren
Against: Nil

14.3 Statement of Investments - September 2025

The following resolution was adopted as part of the in globo adoption of items, refer MN25/318OC.

25/326OC

Resolved that Council receives the information relating to the Statement of Investments as at 30 September 2025.

(Councillors Matters and Larkins)

For: Councillors Brown, Draisma, Larkins, Lawton, Matters, McDonald, Tatrai
and Warren
Against: Nil

14.4 Monthly Financial Report - August 2025

The following resolution was adopted as part of the in globo adoption of items, refer MN25/318OC.

25/327OC

Resolved that Council receives and adopts the Monthly Financial Report for August 2025.

(Councillors Matters and Larkins)

For: Councillors Brown, Draisma, Larkins, Lawton, Matters, McDonald, Tatrai
and Warren
Against: Nil

15 REPORT OF THE DIRECTOR STRATEGIES AND COMMUNITIES

15.1 Endorse for public exhibition: Jamberoo Heritage Review

25/328OC

Resolved that Council:

1. Endorse placing the Jamberoo Heritage Study and the Independent Peer Review documents on public exhibition for a minimum of 28 days to enable community consultation.
2. Consult with the community and relevant stakeholders on the Jamberoo Heritage Study and the Independent Peer Review documents, in accordance with the Engagement Strategy.

MINUTES OF THE ORDINARY MEETING

21 OCTOBER 2025

3. Receive a further report on the outcomes of the consultation process, along with a Planning Proposal to implement any appropriate recommendations of the Study and Peer Review.

(Councillors Larkins and Warren)

For: Councillors Brown, Draisma, Larkins, Lawton, Matters, McDonald, Tatrai and Warren

Against: Nil

15.2 Funding Contribution - Crown Reserve – Restoration of dunes and Bangalay Sand Forest Endangered Ecological Community at Seven Mile Beach Reserve

The following resolution was adopted as part of the in globo adoption of items, refer MN25/318OC.

25/329OC

Resolved that Council, for the purpose of executing Crown Land Improvement Fund, funding deed 'Restoration of dunes and Bangalay Sand Forest Endangered Ecological Community at Seven Mile Beach Reserve', amend the 25/26 budget to:

1. receive the grant income of \$48,422, and
2. drawdown \$5,000 from the Crown Reserve as contribution to allow total expenditure of \$53,422.

(Councillors Matters and Larkins)

For: Councillors Brown, Draisma, Larkins, Lawton, Matters, McDonald, Tatrai and Warren

Against: Nil

16 REPORT OF THE DIRECTOR INFRASTRUCTURE AND OPERATIONS

16.1 Endorse for public exhibition: Asset Management Plan - Footpaths and Cycleways

The following resolution was adopted as part of the in globo adoption of items, refer MN25/318OC.

25/330OC

Resolved that Council:

1. Endorse the draft Asset Management Plan – Footpaths and Cycleways be placed on public exhibition for 28 days calling for submissions.

MINUTES OF THE ORDINARY MEETING**21 OCTOBER 2025****2. Following conclusion of the exhibition period in relation to the Asset Management Plan – Footpaths and Cycleways:**

- (a) Receive a further report for consideration, if any relevant submissions are received or if any substantial changes are proposed for any other reason, detailing the public exhibition outcomes and proposed changes with recommendations regarding adoption of the above documents, or
- (b) Adopt the Asset Management Plan – Footpaths and Cycleways if there are no relevant submissions received and there are no substantial changes proposed for any other reasons.

(Councillors Matters and Larkins)

For: Councillors Brown, Draisma, Larkins, Lawton, Matters, McDonald, Tatrai and Warren

Against: Nil

16.2 Grant application for work on Council owned facility - Gerry Emery Reserve club house

Councillor Larkins declared a less than significant non-pecuniary interest disclosed and left the Chamber.

Councillor S Larkins left the meeting at 05:30 pm.

25/331OC**Resolved** that Council:

- 1. Prior to the issue of the landowner consent, enters into an Agreement to Lease and a formal agreement with the Gerringong District All Sports Inc for Council to project manage the works on their behalf.
- 2. Delegate to the Chief Executive Office the authority to finalise and execute an Agreement to Lease, project management agreement and any landowner consents associated with the grant funding applications for the Gerry Emery Reserve clubhouse upgrades and completion.

(Councillors Brown and Warren)

For: Councillors Brown, Draisma, Larkins, Lawton, Matters, McDonald, Tatrai and Warren

Against: Nil

Councillor S Larkins returned to the meeting at 05:31 pm.

16.3 Endorse for public exhibition: Options for Jamberoo Fenced Dog Off Leash Area**25/332OC****Resolved** that Council:

MINUTES OF THE ORDINARY MEETING**21 OCTOBER 2025**

1. Endorse the five (5) draft options for the Jamberoo off-leash dog area be placed on public exhibition for 28 days calling for submissions.
2. Following conclusion of the exhibition period of the draft Jamberoo off-leash dog area proposals, receive a further report on the outcomes of the public exhibition for consideration.

(Councillors Larkins and Warren)

For: Councillors Brown, Draisma, Larkins, Lawton, Matters, McDonald, Tatrai and Warren

Against: Nil

17 REPORTS FOR INFORMATION

The following resolution was adopted as part of the in globo adoption of items, refer MN25/318OC.

25/333OC

Resolved that the following Reports for Information listed for the Council's consideration be received and noted:

- 17.1 Direct debit for Rates payments - implementation of "Payble" option for our ratepayers
- 17.2 Questions with Notice Register - September 2024 to September 2025.

(Councillors Matters and Larkins)

For: Councillors Brown, Draisma, Larkins, Lawton, Matters, McDonald, Tatrai and Warren

Against: Nil

18 LATE ITEMS**18.1 CEO note in respect to Item 14.2 Proposed Lease - Gerringong Surf Life Saving Club Inc.**

Item 18.1 CEO Note in respect to *Item 14.2 Proposed Lease – Gerringong Surf Lifesaving Club Inc* noted a technical issue that led to the omission of the report in the table of contents of Council's Agenda. The published business paper (dated Wednesday 15 October 2025) did include the full report on the *Proposed Lease – Gerringong Surf Life Saving Club Gerringong Lease* at page 33.

MINUTES OF THE ORDINARY MEETING

21 OCTOBER 2025

18.2 Notice of Motion: Councillor Lawton – Concerns Regarding the NSW Planning System Reforms (Environmental Planning and Assessment Amendment Bill 2025)

Councillor Draisma declared a significant non-pecuniary interest, disclosed and left the Chamber.

Councillor I Draisma left the meeting at 05:35 pm.

It was **moved** by Councillor Lawton and seconded by Councillor Warren that Council:

1. Notes the concerns raised by the Environmental Defenders Office and other experts regarding the Environmental Planning and Assessment Amendment (Planning System Reforms) Bill 2025;
2. Expresses concern that the proposed reforms risk diminishing environmental protections, transparency, and community participation in planning decisions;
3. Writes to the New South Wales (NSW) Premier, Minister for Planning and Public Spaces, and local Members of Parliament outlining Council's concerns and requesting that:
 - (a) The Government undertakes genuine public consultation before progressing the Bill;
 - (b) Environmental protection, community participation, and transparency remain core objectives of the NSW planning system; and
 - (c) Any new assessment pathways include clear safeguards to prevent corruption and ensure independent oversight;
4. Writes to Local Government NSW (LGNSW) requesting that it advocate on behalf of councils for stronger environmental, governance, and transparency provisions in the NSW planning system reforms,
5. Write to the President and CEO of LGNSW to express our concern that the statement issued by LGNSW on 18 September welcoming these reforms is not consistent with the LGNSW policy platform and was released without consultation with the Board, and
6. Advocates through the Illawarra Shoalhaven Joint Organisation for a coordinated response to these reforms.

On being put the motion was **lost**

For: Councillors Lawton, Warren and Matters

Against: Councillors Brown, McDonald, Tatrai and Larkins

Councillor Larkins foreshadowed the following motion.

1. Notes concerns and feedback raised by the Environmental Defenders Office and other experts regarding the Environmental Planning and Assessment Amendment (Planning System Reforms) Bill 2025.
2. Notes a number of concerns have been raised about environmental protections, transparency, and Council and community participation in planning decisions.

MINUTES OF THE ORDINARY MEETING

21 OCTOBER 2025

3. Acknowledges that this piece of legislation is still before NSW Parliament for debate, has been subject to a number of amendments within the NSW Legislative Assembly and is still being debated within the NSW Legislative Council.
4. Writes to the NSW Minister for Planning and Public Spaces, the Hon Paul Scully MP, providing a copy the CEO/Director's response as presented in this report as well as outlining Kiama Council has concerns about the operation of the NSW Housing Delivery Authority (HDA), particularly in light of its decision on Akuna Street, Kiama as reflected in the HDA's 16 September 2025 minutes. A copy of that representation be provided to the local Kiama state MP.
5. Provide a further update and report to Councillors about the proposed planning reforms and their potential impacts on Council's operations.

25/334OC

At the request of Councillor McDonald and by consent the **motion was varied and resolved** that Council:

1. Notes concerns and feedback raised by the Environmental Defenders Office and other experts regarding the Environmental Planning and Assessment Amendment (Planning System Reforms) Bill 2025.
2. Notes a number of concerns have been raised about environmental protections, transparency, and council and community participation in planning decisions.
3. Acknowledges that this piece of legislation is still before NSW Parliament for debate, has been subject to a number of amendments within the NSW Legislative Assembly and is still being debated within the NSW Legislative Council.
4. Writes to the NSW Minister for Planning and Public Spaces, the Hon Paul Scully MP, providing a copy the CEO/Director's response as presented in this report as well as outlining Kiama Council has concerns about the operation of the NSW Housing Delivery Authority (HDA), particularly in light of its decision on Akuna Street, Kiama as reflected in the HDA's 16 September 2025 minutes. A copy of that representation be provided to the local Kiama state MP.
5. Provide a further update and report to councillors about the proposed planning reforms and their potential impacts on council's operations.

(Councillors Larkins and Brown)

For: Councillors Brown, Larkins, Lawton, Matters, McDonald, Tatrai and Warren

Against: Nil

Procedural Motion: Councillor excused from standing**25/335OC**

Resolved that Councillor Brown is excused from the requirement to stand when speaking.

MINUTES OF THE ORDINARY MEETING**21 OCTOBER 2025**

(Councillors McDonald and Matters)

For: Councillors Brown, Larkins, Lawton, Matters, McDonald, Tatrai and Warren

Against: Nil

18.3 2024-25 Annual Financial Statements

The following resolution was adopted as part of the in globo adoption of items, refer MN25/318OC.

25/336OC**Resolved that Council:**

1. Authorises the Statement by Councillors and Management to be signed by the Chief Executive Officer, the Responsible Accounting Officer, the Mayor and a Councillor as required by the Local Government Act 1993.
2. Notes the financial result and position for the year ending 30 June 2025.
3. Notes the governance role played by Council's Audit, Risk and Improvement Committee in overseeing the preparation and finalisation of the audited 2024-25 financial statements.

(Councillors Matters and Larkins)

For: Councillors Brown, Draisma, Larkins, Lawton, Matters, McDonald, Tatrai and Warren

Against: Nil

Item 18.4 Reissued: Finance and Major Projects Advisory Committee - has been dealt with earlier in the meeting at item 13.4.

19 QUESTIONS WITH NOTICE**19.1 Question with Notice: Councillor Tatrai: Inquiry Regarding Police Presence and Crime Prevention in Kiama****Questions**

1. Is the recent increase in crime, including incidents such as street bins being set on fire and dragged to local establishments, a common occurrence in Kiama and our surrounding LGA?
2. What is the vandalism cost to the Kiama LGA
3. What specific steps has the council taken to prevent such incidents?
4. Given the current rise in crime rates, including vehicle vandalism, is it feasible to recommend that our local police station be manned 24/7?

MINUTES OF THE ORDINARY MEETING**21 OCTOBER 2025**

5. Can council pursue discussions with the Minister for Police regarding a need for increased police presence in the Kiama LGA?

The response has been provided in the report of 21 October 2025 agenda.

Councillor I Draisma returned to the meeting at 05:58 pm.

19.2 Question with Notice: Councillor Brown: Beautification of Railway Bridge and Crash Bar - Terralong St**Question**

Could Council seek information on how TfNSW can assist with making this High Vehicle Crash Bar, and supporting pylons, more attractive and less visually confronting, such as have the pylons and bridge painted by some local artists including some local destination branding?

The response is provided in the report of 21 October 2025 agenda

Motion: Beautification of Railway Bridge and Crash Bar - Terralong Street

Councillor Brown requested information regarding Item 19.2 from the CEO. On the advice of the CEO Councillor Brown moved the following motion

25/337OC

Resolved that Council request TfNSW consider retaining a local artist and consider indigenous art as well as Kiama branding.

(Councillors Brown and Warren)

For: Councillors Brown, Draisma, Larkins, Lawton, Matters, McDonald, Tatrai and Warren

Against: Nil

19.3 Question with Notice: Councillor Tatrai: Terralong Street Pedestrian Crossing**Question**

What action can council take to upgrade this crossing to help ensure safety for pedestrians, particularly those who are mobility impaired?

The response is provided in the report of 21 October 2025 agenda.

MINUTES OF THE ORDINARY MEETING

21 OCTOBER 2025

20 NOTICE OF MOTION**20.1 Notice of Motion: Councillor Tatrai: Inclusion of 5 Sims Road, Gerringong in the Employment Land Strategy**

Councillor McDonald declared a significant non-pecuniary interest, disclosed and left the Chamber.

Councillor McDonald left the meeting at 06:05 pm.

Deputy Mayor, Councillor Matters assumed the Chair.

It was **moved** by Councillor Tatrai and seconded by Councillor Brown that Council: as part of finalising the Employment Lands Strategy and responding to submissions made, consider the inclusion of 5 Sims Road, Gerringong and additional potential employment areas to meet the approximately 10 hectare shortfall by 2044 to address local employment needs and support economic growth. These additional employment areas are to be located within proximity of existing transport hubs.

At the request of Councillor Larkins and by consent the **motion was varied** that Council:

1. As part of finalising the Employment Lands Strategy and responding to submissions made, consider the inclusion of 5 Sims Road, Gerringong and additional potential employment areas to meet the approximately 10 hectare shortfall by 2044 to address local employment needs and support economic growth. These additional employment areas are to be located within proximity of existing transport hubs.
2. Notes that the submissions received have been for and against the inclusion of 5 Sims Road, Gerringong.

25/338OC

At the request of Councillor Draisma and by consent the **motion was varied and resolved** that Council:

1. As part of finalising the Employment Lands Strategy and responding to submissions made, consider the inclusion of 5 Sims Road, Gerringong and additional potential employment areas to meet the approximately 10 hectare shortfall by 2044 to address local employment needs and support economic growth. These additional employment areas are to be located within proximity of existing transport hubs.
2. Notes that the submissions received have been for and against the inclusion of 5 Sims Road, Gerringong.
3. Re exhibit the Draft Employment Lands Strategy for a further 28 days for the purposes of community consultation inclusive of Lot 40 DP1230679.

(Councillors Tatrai and Brown)

For: Councillors Brown, Draisma, Larkins, Matters, Tatrai and Warren

Against: Councillor Lawton

Cr Brown raised a Point of Order that Cr Lawton was not speaking to the motion. The Chair ruled that Cr Lawton was addressing the motion.

MINUTES OF THE ORDINARY MEETING**21 OCTOBER 2025**

Councillor McDonald returned to the meeting at 06:23 pm and resumed the Chair.

20.2 Notice of Motion: Councillor Tatrai: Addressing Local Business Concerns Regarding Kiama Seaside Markets

It was moved by Councillor Tatrai and seconded by Councillor Brown that Council delegate to the Chief Executive Officer (CEO) to write to the Kiama Business Network (KBN) seeking response to the following questions:

1. financial impact of the Kiama Seaside Markets on local businesses, particularly those reporting losses on market days
2. actions taken to address concerns from local businesses about the negative effects of the markets on their revenue
3. consideration of relocating the markets to a site with less impact on local businesses, i.e. Gainsborough Oval, the Leisure Centre Oval or Werri Beach
4. total costs incurred for the use of Black Beach and the oval, including rent, utilities, waste and maintenance
5. the number of sites occupied by Kiama LGA locals and the number of many stalls operating each market day
6. support initiatives provided to assist businesses adversely affected by the Kiama Seaside Markets
7. communication of the efforts to address these issues to local businesses.
8. the establishment of an ongoing evaluation process to ensure that local businesses' interests are prioritised in future market planning.

On being put the motion was **lost**.

For: Councillors Brown and Tatrai

Against: Councillors Draisma, Larkins, Lawton, Matters, McDonald and Warren

Councillor Warren foreshadowed a motion to defer the report to a future ordinary meeting to consider the petition tabled at the meeting.

Councillor Larkins raised a Point of Order that if councillors voted down the motion and the foreshadowed motion became the motion - the consideration of the report would exceed the time limitation.

Councillor Warren withdrew the foreshadowed motion.

21 CONFIDENTIAL SUMMARY

Public Representations:

The Mayor called for representations regarding issues which had been proposed to be disclosed in Confidential Committee of the Whole.

No such representations were received.

MINUTES OF THE ORDINARY MEETING**21 OCTOBER 2025****21.1 Exclusion of press and public:****25/339OC**

Resolved that in accordance with Sections 10 and 10A of the Local Government Act, 1993 as amended, Council close the meeting of the Confidential Committee of the Whole to the Press and Public to deal with the following matters on the grounds as detailed below.

22.1 SERVICE REVIEW - PROPERTY PORTFOLIO, OPEN SPACE & RECREATION, TREE MANAGEMENT, CEMETERIES AND LIFE GUARDS.

Reason for Confidentiality: This matter deals with personnel matters concerning particular individuals (other than councillors) as per Section 10A(2)(a) of the Local Government Act.

(Councillors Brown and Tatrai)

For: Councillors Brown, Draisma, Larkins, Lawton, Matters, McDonald, Tatrai and Warren

Against: Nil

That at this time, 6.53pm, Council form itself into a Confidential Committee of the Whole to deal with matters listed in the recommendations subject to the consideration of any representations relating to such action.

22 CONFIDENTIAL REPORTS**22.1 Service Review - Property Portfolio, Open Space & Recreation, Tree Management, Cemeteries and Lifeguards.**

This report for information was noted.

Close of Confidential Committee of the Whole:**25/340OC**

Committee recommendation that at this time, 6.57pm, the Confidential Committee of the Whole revert to Open Council.

(Councillors Brown and Larkins)

For: Councillors Brown, Draisma, Larkins, Lawton, Matters, McDonald, Tatrai and Warren

Against: Nil

MINUTES OF THE ORDINARY MEETING

21 OCTOBER 2025

Adoption of Report

The Chief Executive Officer formally noted the information report received in Confidential Committee of the Whole.

25/341OC

Resolved that that the Confidential Committee of the Whole recommendation numbered 25/340OC be confirmed and adopted.

(Councillors Brown and Tatrai)

For: Councillors Brown, Draisma, Larkins, Lawton, Matters, McDonald, Tatrai and Warren

Against: Nil

23 CLOSURE

There being no further business the meeting closed at 6.57pm.

These Minutes were confirmed at the Ordinary Meeting of Council held on 18 November 2025.

.....
Mayor

6.2 Extraordinary Council on 30 October 2025

Attachments

1 30/10/2025 - Extraordinary Council - minutes [↓](#)

Enclosures

Nil

Item 6.2

RECOMMENDED

That the Minutes of the Extraordinary Council meeting held on 30 October 2025 be received and accepted.



MINUTES OF THE EXTRAORDINARY MEETING OF COUNCIL

commencing at 4:30 pm on

THURSDAY 30 OCTOBER 2025

By audio-visual link

Item 6.2

Attachment 1

MINUTES OF THE EXTRAORDINARY MEETING

30 OCTOBER 2025

**MINUTES OF THE EXTRAORDINARY MEETING OF
THE COUNCIL OF THE MUNICIPALITY OF KIAMA
HELD BY AUDIO-VISUAL LINK
ON THURSDAY 30 OCTOBER 2025 AT 4:30 PM**

- PRESENT:** Mayor – Councillor C McDonald (Chair)
Deputy Mayor – Councillor M Matters
Councillors M Brown, I Draisma, S Larkins, M Lawton, Y Tatrai
and E Warren
- IN ATTENDANCE:** Jane Stroud – Chief Executive Officer
Ed Paterson –Director Strategies and Communities
Darren Brady –Director Infrastructure and Operations
Joe Gaudiosi – Director Corporate and Commercial
Stephanie Salviejo – Public Officer
Claire Doble – Manager Communications, Engagement and
Customer Service

1 OPENING OF MEETING

The Chair opened the meeting at 5.02pm.

2 WEBCASTING STATEMENT

The Chair advised that the meeting was being livestreamed and recorded and the recording would be made publicly available on the Council website. Persons attending the meeting were requested to refrain from making any defamatory statements.

3 ACKNOWLEDGEMENT OF COUNTRY

The Chair acknowledged the traditional owners.

4 STATEMENT OF ETHICAL OBLIGATIONS

The Chair reminded Councillors of their oaths or affirmations of office under section 233A of the Local Government Act and their obligations under the Code of Conduct to disclose and appropriately manage any conflicts of interest.

MINUTES OF THE EXTRAORDINARY MEETING

30 OCTOBER 2025

5 APOLOGIES

Apology

25/342OC

Resolved that the apology tendered from Councillor Cains be accepted and the leave of absence granted.

(Councillors Brown and Draisma)

For: Councillors Brown, Draisma, Larkins, Lawton, Matters, McDonald, Tatrai and Warren

Against: Nil

6 DISCLOSURE OF INTEREST

Nil.

7 CONFIDENTIAL SUMMARY

Public Representations:

The Mayor called for representations regarding issues which had been proposed to be disclosed in Confidential Committee of the Whole.

No such representations were received.

7.1 Exclusion of press and public:

25/343OC

Resolved that in accordance with Sections 10 and 10A of the Local Government Act, 1993 as amended, Council close the meeting of the Confidential Committee of the Whole to the Press and Public to deal with the following matters on the grounds as detailed below.

8.1 DIVESTMENT OF LANDS - GLENBROOK DRIVE KIAMA

Reason for Confidentiality: This matter deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business as per Section 10A(2)(c) of the Local Government Act.

(Councillors Warren and Brown)

For: Councillors Brown, Draisma, Larkins, Lawton, Matters, McDonald, Tatrai and Warren

Against: Nil

MINUTES OF THE EXTRAORDINARY MEETING

30 OCTOBER 2025

Procedural motion: Enter Confidential Committee of the Whole

25/344OC

Resolved that at this time, 4.35pm, Council form itself into a Confidential Committee of the Whole to deal with matters listed in the recommendations subject to the consideration of any representations relating to such action.

(Councillors Draisma and Brown)

For: Councillors Brown, Draisma, Larkins, Lawton, Matters, McDonald, Tatrai and Warren

Against: Nil

8 CONFIDENTIAL REPORTS

8.1 Divestment of Lands - Glenbrook Drive Kiama

25/345OC

Committee recommendation that Council:

1. Adopts the revised sale prices for the parcels of land at Glenbrook Drive as outlined in the report.
2. Delegate to the Chief Executive Officer and/or Mayor authorisation to sign and execute all documentation in relation to the contracts of sale including the seal of Council for the parcels of land at Glenbrook Drive.
3. Delegate to the Chief Executive Officer to negotiate a sale price for the Glenbrook Drive parcels of land as outlined in the report.

(Councillors Brown and Tatrai)

For: Councillors Brown, Draisma, Larkins, Lawton, Matters, McDonald, Tatrai and Warren

Against: Nil

Procedural motion: Close of Confidential Committee of the Whole:

25/346OC

Committee recommendation that at this time, 4.41pm, the Confidential Committee of the Whole revert to Open Council.

(Councillors Larkins and Lawton)

For: Councillors Brown, Draisma, Larkins, Lawton, Matters, McDonald, Tatrai and Warren

Against: Nil

MINUTES OF THE EXTRAORDINARY MEETING

30 OCTOBER 2025

Adoption of Report

The Chief Executive Officer formally reported the recommendations of the Confidential Committee of the Whole more particularly set out above.

Procedural motion: Confirm and adopt recommendations

25/347OC

Resolved that that the Confidential Committee of the Whole recommendations numbered 25/334OC to 25/335OC be confirmed and adopted.

(Councillors Draisma and Tatrai)

For: Councillors Brown, Draisma, Larkins, Lawton, Matters, McDonald, Tatrai
and Warren

Against: Nil

9 CLOSURE

There being no further business the meeting closed at 4.43pm.

These Minutes were confirmed at the Ordinary Meeting of Council held
on 18 November 2025.

.....
Mayor