

Resolution register: 1 July 2025 to 30 September 2025

Meeting	Item	Resolution	Responsibility	Action	Status
15/07/2025	6.1	25/208OC Resolved an amended motion that the Minutes of the Ordinary meeting held on 17 June 2025 and associated minute attachment be received and accepted subject to amending the title of Item 20.2 to read "Kiama harbour revitalisation program" in the Minutes. (Councillors Cains and Tatral)	Chief Executive Officer	Minutes amended and reloaded to the website on 22 July 2025.	Completed.
15/07/2025	11.1	25/209OC Resolved that Council formally acknowledges the completion of repairs and reopening of Jamberoo Mountain Road, commends the efforts of all involved, and continues to advocate for the road's reclassification to state management. (Councillor McDonald)	Chief Executive Officer	Letter sent 20 June 2025.	Completed.
15/07/2025	11.2	25/210OC Resolved that Council acknowledge and congratulate the following recipients in the 2025 King's Birthday Honours: - Belinda Mackinnon (Public Service Medal) for her exceptional service to public education and her recognition in the 2025 King's Birthday Honours. - Andrew Sweeney (Fire Service Medal) for his outstanding service to the NSW Rural Fire Service and his recognition in the 2025 King's Birthday Honours. - Ashley Dean Sullivan (Emergency Services Medal) for his exceptional service to the NSW State Emergency Service and his recognition in the 2025 King's Birthday Honours. (Councillor McDonald)	Chief Executive Officer	Letter sent to Belinda Mackinnon on 5 November 2025 Letter sent to Andrew Sweeney on 5 November 2025 Letter sent to Ashley Sullivan on 5 November 2025.	Completed.
15/07/2025	11.3	25/211OC	Chief Executive Officer	Letter sent to the Team on 5 November 2025.	Completed.

25/102131

Page 1 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
		Resolved that Council formally acknowledges and congratulates the Kiama Council's team in the 2025 Local Government Rural Management Challenge for their exemplary participation in the 2025 Local Government Management Challenge and commends their commitment to professional development and excellence in local government. (Councillor McDonald)			
15/07/2025	11.4	25/2120C Resolved that Council: 1. Congratulates the Kiama Business Network on hosting the inaugural 2025 Kiama Business Awards. 2. Acknowledges and congratulates all winners and nominees for their contributions to the Kiama local economy. 3. Reaffirms its commitment to supporting local businesses through strategic initiatives, programs and partnerships that promote economic growth and community wellbeing. (Councillor McDonald)	Chief Executive Officer	1 and 3. Letter to the Kiama Business Network sent on 4 November 2025. 2. Letters of congratulations to all winners sent on 4 November 2025.	Completed.
15/07/2025	11.5	25/2130C Resolved that Council celebrate and recognise the contribution and achievements of people within the Municipality, through the Local Government Week Awards ceremony on 5 August 2025, and encourages nominations for each of the awards. (Councillor McDonald)	Chief Executive Officer	Awards ceremony held on 5 August 2025.	Completed.
15/07/2025		25/2140C is a procedural motion for in globo resolutions.	Chief Executive Officer	Procedural motion only.	Completed.
15/07/2025	12.1	25/2150C Resolved that the Minutes of the Finance Advisory Committee meeting held on 5 June 2025 be received and accepted.	Director Corporate and Commercial	Minutes uploaded to the Council website	Completed.

25/102131

Page 2 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
15/07/2025	13.1	25/216OC Resolved that Council: - Acknowledges that the NSW Office of Local Government is undertaking a review of the Model Code of Meeting Practice and once finalised, a review of the Kiama Council Code of Meeting Practice will be undertaken to align with the new Model Code and placed on public exhibition. - Adopts the current Code of Meeting Practice in the interim to meet legislative requirements. (Councillors Matters and Larkins)	Head of Implementation	- Office of Local Government release the new Model Code of Meeting Practice in September 2025. - current Code reloaded to the Council website.	Completed.
15/07/2025	13.2	25/217OC Resolved that Council: - Register Councillor McDonald, Councillor Matters and Councillor Larkins as the voting delegates, and Councillor Lawton (as an attendee) to attend the Local Government NSW (LGNSW) Conference being held in Penrith from 23 to 25 November 2025. - Receive any notices of motion for consideration at the LGNSW Conference, to an ordinary Council meeting for endorsement, prior to submission to LGNSW by 30 September 2025. - Note that nominations for voting delegates at the LGNSW Conference close on 7 November 2025. (Councillors Brown and Draisma)	Chief Executive Officer	- Councillors were registered as voting delegates and confirmation received on 17 August 2025 - Two motions received and submitted to LGNSW in August 2025. - Date for nominations met.	Completed
15/07/2025	13.3	25/218OC Resolved that Council endorse the 2025-2030 Strategic Asset Management Plan (including the Asset Policy) and the 2025-2029 Workforce Management Plan inclusive of the changes made post-exhibition.	Head of Implementation	The resourcing strategy has been published on the Council website.	Completed.

25/102131

Page 3 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
15/07/2025	14.1	25/2190C Resolved that Council: - Note the report of the Kiama Council Lifeguards Beach Seasonal Operation for 2024-25. - Acknowledge the ongoing efforts of Council's lifeguard team and our volunteer partners in keeping people safe on our beaches and managing a difficult season in our community. (Councillors Brown and Cains)	Director Corporate and Commercial	- Noted. - Letter to be sent in line with resumption of summer season patrols.	On track
15/07/2025	14.2	25/2200C Resolved that Council: - Endorse the draft Debt Recovery and Hardship Assistance Policy and draft Pensioner Concession Policy to be placed on public exhibition for 28 days calling for submissions. - Following conclusion of the exhibition period: - receive a further report for consideration, if any relevant submissions are received or if any substantial changes are proposed for any other reason, detailing the public exhibition outcomes and proposed changes with recommendations regarding adoption of the above documents, or - adopt the Debt Recovery and Hardship Assistance Policy and Pensioner Concession Policy if there are no relevant submissions received and there are no substantial changes proposed for any other reasons. - revoke the existing Debt Recovery Policy and the Rates Hardship Policy which will be replaced with the proposed new policies noted above. (Councillors Draisma and Warren)	Director Corporate and Commercial	- Noted - No report required. Policy adopted, revoking prior policy.	Completed

25/102131

Page 4 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
15/07/2025	14.3	25/221OC Resolved that Council - Endorse the draft Farmland Rating Policy to be placed on public exhibition for 28 days calling for submissions. - Following conclusion of the exhibition period: - receive a further report for consideration, if any relevant submissions are received or if any substantial changes are proposed for any other reason, detailing the public exhibition outcomes and proposed changes with recommendations regarding adoption of the above documents, or - adopt the Farmland Rating Policy if there are no relevant submissions received and there are no substantial changes proposed for any other reasons. (Councillors Matters and Larkins)	Corporate and Commercial	- Policy placed on public exhibition. - Policy adopted, uploaded to website.	Completed
15/07/2025	14.5	25/222OC Resolved that Council receives and adopts the Monthly Financial Report for May 2025. (Councillors Brown and Cains)	Corporate and Commercial	Noted	Completed
15/07/2025	14.6	25/223OC Resolved that Council receives the information relating to the Statement of Investments as at 30 June 2025. (Councillors Larkins and Tatral)	Corporate and Commercial	Noted	Completed
15/07/2025	15.1	25/224OC Resolved that Council:	Director Strategies and Communities	- Noted. - Noted.	Completed.

25/102131

Page 5 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status								
		1. Support the variation to the minimum frontage control for medium density development (Control 6.5.2 in Chapter 6 of Kiama DCP 2020). 2. Approve Development Application No 10.2024.186.1 for the demolition of existing structures, removal of trees and the construction of 4 shop top housing units and associated car parking subject to the plans and conditions contained in Enclosures 2 and 3. 3. Advise the applicant of the determination via the NSW Planning Portal. 4. Advise person(s) who made a submission on Development Application No 10.2024.186.1 of Council's decision. (Councillors Brown and Tatrai)		3. Notice of determination uploaded to the Portal on 22 July 2025. 4. Email to those that made a submission sent on 22 July 2025.									
15/07/2025	15.2	25/2250C At the request of Councillor Larkins and by consent the motion was varied and resolved that Council: 1. Approve modified drawing number 10.2021.248.5 dated – 15 July 2025 2. Modifying condition number 1 under the sub-heading 'General' to read: “(1) The development shall be implemented generally in accordance with the details set out on the plan/drawing endorsed by Council as 10.2021.248.5 dated (<i>insert date of Council determination</i>) and on the application form except as modified by the plan/drawing and supporting documents endorsed by Council and the following conditions: <table><tr><th>Reference</th><th>Document Title</th><th>Issue Date</th><th>Author/Drawn By</th></tr><tr><td>CP101</td><td>Demolition Plan</td><td>10.02.23</td><td>Clarke Hopkins</td></tr></table>	Reference	Document Title	Issue Date	Author/Drawn By	CP101	Demolition Plan	10.02.23	Clarke Hopkins	Director Strategies and Communities	1. Noted. 2. Condition No 1 under the sub-heading “General” modified. 3. Condition number 2 under the sub-heading ‘Site Operations’ modified. 4. Inserting conditions numbered 3, 4 and 5 under the sub-heading ‘Site Operations’ completed. 4. Notice of determination uploaded to the Portal on 21 July 2025.	Completed.
Reference	Document Title	Issue Date	Author/Drawn By										
CP101	Demolition Plan	10.02.23	Clarke Hopkins										

25/102131

Page 6 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status																																																								
		<table><tr><td>CP102</td><td>Proposed Site Plan</td><td>10.02.23</td><td>Clarke Hopkins</td></tr><tr><td>CP200</td><td>Lower Ground Floor Area Plan</td><td>03.11.23</td><td>Clarke Hopkins</td></tr><tr><td>CP201</td><td>Upper Ground Floor Area Plan</td><td>10.10.24</td><td>Clarke Hopkins</td></tr><tr><td>CP202</td><td>First Floor Area Plan</td><td>03.11.23</td><td>Clarke Hopkins</td></tr><tr><td>CP210</td><td>Roof Plan</td><td>03.11.23</td><td>Clarke Hopkins</td></tr><tr><td>CP400</td><td>Street Elevations 1</td><td>10.10.24</td><td>Clarke Hopkins</td></tr><tr><td>CP401</td><td>Street Elevations 2</td><td>03.11.23</td><td>Clarke Hopkins</td></tr><tr><td>CP402</td><td>Building Elevations</td><td>27.10.23</td><td>Clarke Hopkins</td></tr><tr><td>CP450</td><td>Building Sections 1</td><td>27.10.23</td><td>Clarke Hopkins</td></tr><tr><td>CP500</td><td>Material Palette</td><td>27.10.23</td><td>Clarke Hopkins</td></tr><tr><td>CP920</td><td>Signage Plan – Lower Ground</td><td>27.10.23</td><td>Clarke Hopkins</td></tr><tr><td>CP921</td><td>Signage Plan – Upper round</td><td>03.11.23</td><td>Clarke Hopkins</td></tr><tr><td>CP922</td><td>Signage Elevations</td><td>03.11.23</td><td>Clarke Hopkins</td></tr><tr><td>000 – 502</td><td>Landscape Plans (10 sheets)</td><td>10.07.2023</td><td>Site Image</td></tr></table>	CP102	Proposed Site Plan	10.02.23	Clarke Hopkins	CP200	Lower Ground Floor Area Plan	03.11.23	Clarke Hopkins	CP201	Upper Ground Floor Area Plan	10.10.24	Clarke Hopkins	CP202	First Floor Area Plan	03.11.23	Clarke Hopkins	CP210	Roof Plan	03.11.23	Clarke Hopkins	CP400	Street Elevations 1	10.10.24	Clarke Hopkins	CP401	Street Elevations 2	03.11.23	Clarke Hopkins	CP402	Building Elevations	27.10.23	Clarke Hopkins	CP450	Building Sections 1	27.10.23	Clarke Hopkins	CP500	Material Palette	27.10.23	Clarke Hopkins	CP920	Signage Plan – Lower Ground	27.10.23	Clarke Hopkins	CP921	Signage Plan – Upper round	03.11.23	Clarke Hopkins	CP922	Signage Elevations	03.11.23	Clarke Hopkins	000 – 502	Landscape Plans (10 sheets)	10.07.2023	Site Image		5. Email to those that made a submission sent on 21 July 2025.	
CP102	Proposed Site Plan	10.02.23	Clarke Hopkins																																																										
CP200	Lower Ground Floor Area Plan	03.11.23	Clarke Hopkins																																																										
CP201	Upper Ground Floor Area Plan	10.10.24	Clarke Hopkins																																																										
CP202	First Floor Area Plan	03.11.23	Clarke Hopkins																																																										
CP210	Roof Plan	03.11.23	Clarke Hopkins																																																										
CP400	Street Elevations 1	10.10.24	Clarke Hopkins																																																										
CP401	Street Elevations 2	03.11.23	Clarke Hopkins																																																										
CP402	Building Elevations	27.10.23	Clarke Hopkins																																																										
CP450	Building Sections 1	27.10.23	Clarke Hopkins																																																										
CP500	Material Palette	27.10.23	Clarke Hopkins																																																										
CP920	Signage Plan – Lower Ground	27.10.23	Clarke Hopkins																																																										
CP921	Signage Plan – Upper round	03.11.23	Clarke Hopkins																																																										
CP922	Signage Elevations	03.11.23	Clarke Hopkins																																																										
000 – 502	Landscape Plans (10 sheets)	10.07.2023	Site Image																																																										
(10.2021.248.5 – 15 July 2025 – condition modified). 3. Modifying condition number 2 under the sub-heading ‘Site Operations’ to read: “(2) Deliveries and the use of the loading docks and provision of waste collection services shall not occur before 5:00am and after 8:00pm Monday to Sunday”.																																																													

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
		(10.2021.248.5 – 15 July 2025-condition modified). 4. Inserting the following conditions numbered 3, 4 and 5 under the sub-heading 'Site Operations': "(3) The car park control system shall be operated in accordance with the traffic report prepared by Colston Budd Rogers & Kafes Pty Ltd, reference SK/12498/mc, dated 4 November 2024, except where amended by the conditions of this consent. (10.2021.248.5 – 15 July 2025- condition added). (4) A minimum of 3 hours of free car parking must be provided on-site per day. (10.2021.248.5 – 15 July 2025 – condition added). (5) The entry boom gate must remain in an upright/open position during the operating hours of businesses within the site, except where triggered by vehicles attempting to exit the site via the entry lane." (10.2021.248.5 – 15 July 2025 – condition added). (Councillors Brown and Cains)			
15/07/2025	15.3	25/2260C Resolved an amended motion that Council: - Amend the draft Application for Hire of Community Halls to undertake an administrative change to update the GST charges, in line with the A New Tax System (Goods and Services Tax) Act 1999. - Endorse the draft Application and Terms & Conditions for Hire of Community Halls to be placed on public exhibition for 28 days calling for submissions. - Following conclusion of the exhibition period:	Director Strategies and Communities	- Amendment completed. - The Terms and Conditions was placed on public exhibition for 28 days. (a) a report was submitted to the Council meeting in October. The document endorsed and handed over to Donna to implement next steps.	Completed

25/102131

Page 8 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
		(a) receive a further report for consideration, if relevant submissions are received or if any substantial changes are proposed for any other reasons, detailing the public exhibition outcomes and proposed changes with further recommendation regarding adoption of the documents, or (b) adopt the Application and Terms & Conditions for Hire of Community Halls, if there are no relevant submissions received and there are no substantial changes proposed for any other reason. (Councillors Larkins and Draisma)		NB: The T&C of Community Halls are now a responsibility of Property and Commercial Services.	
15/07/2025	15.4	25/2270C Resolved that Council: - Note the Public Exhibition Engagement Report. - Adopt the Local Housing Strategy and updated Kiama Local Strategic Planning Statement subject to: - Include Lot 12 DP 882774 and Lot 71 DP 751279 (41 & 45 Jerrara Road) as 'Greenfield sites identified in this Strategy' on Table 6 and pages 31-33 and as a 'Precinct' within the 'Kiama Urban Expansion Area' on page 34 of the final Strategy. - An amendment to the non-negotiable principles, that dot point 9 is reworded to say, "Areas of high environmental and scenic landscape value are retained and managed as appropriate." - Include as components of Actions 1 & 2 options to explore innovative methods for achieve infill development within our existing towns and villages and for exploring options to expedite redevelopment of Council's Catalyst Sites as identified by the adopted Strategic Finance & Governance Improvement Plan.	Director Strategies and Communities	- Noted. - The final Local Housing Strategy was updated to include these changes. - Completed. - Completed. - Completed. - Completed. - Completed.	Completed.

25/102131

Page 9 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
		3. Notify those who made submissions that the Local Housing Strategy has been adopted. 4. Publish the Local Housing Strategy and updated Local Strategic Planning Statement on the Council's website. 5. Advise the Department of Planning, Housing and Infrastructure that the Local Housing Strategy has been adopted by Council and submit it for endorsement. 6. Commence implementing the Actions in the Strategy. 7. Report the draft Employment Zone Strategy to Council to the August 2025 meeting, seeking approval to commence public exhibition. (Councillors Tatnai and Cains)			
15/07/2025	16.1	25/2280C Resolved that Council: 1. Receive the Minutes of the Kiama Local Traffic Committee meeting held on 1 July 2025. 2. Adopt committee recommendation 25/022LTC for the road closure for the Elite Energy Kiama Triathlon 2025, that the Committee does not endorse this event as proposed, and defers the matter to a future Traffic Committee meeting, on the basis of the event organiser agreeing to the following: (a) To eliminate the impact on local bus services routes and minimise disruption to residents and the community with sporting/social commitments, that the event is altered to be held on a Sunday rather than a Saturday, similar to the Elite Energy Triathlon event held on in 2024 (Sunday 13 October 2024). (b) That the event is run from 7am to 11.30am to prevent further disruption to residents.	Director Infrastructure and Operations	1. Minutes received. 2. This recommendation was adopted by Council, and followed through with the event organisers. 2a. The event organiser was unable to hold the event on the Sunday. 2b. The road closure was changed to allow the local bus route through, to from 10.30am to 1.30pm. It was reported by the bus company after the event, that Elite Energy still closed off the road early, the bus was unable to get through at 9.34am.	Complete.

25/102131

Page 10 of 51



Resolution register:
1 July 2025 to 30 September 2025

Meeting	Item	Resolution	Responsibility	Action	Status
		(c) That residents and business owners have access to their properties between events, where they are escorted by authorised traffic controllers or police through the closure areas. (d) Clarify whether the 60km/h signage shown on the Traffic Guidance Scheme (TGS) is to be installed by traffic management services. Noting that Riverside Drive is currently signposted as a 60km/h zone with existing signage in place. (e) The current posted speed on Swamp Road is 80km/h. The TGS indicates a temporary reduction to 60km/h. in this regard: (i) Please include standard advanced warning signage as per AS1742.3 for speed zone reduction to address vehicles entering the event zone and suggest "cyclist racing" signage. (ii) Consider how existing 80km/h signs will be appropriately covered in accordance with AS1742.3 section 4.2.6 to address vehicles entering the event zone to reduce confusion of the temporary speed limit. (f) Please include the following on Rocklow Road: (i) advanced warning signage as per AS1742.3, including "Prepare to Stop", "60 Ahead", "Reduce Speed" and "Road Works 60". (ii) installing "End Event" signage for westbound traffic. (g) Include "End Event" signage on Fuller Drive, for eastbound traffic entering from this direction. (h) On Swamp Road – Southern Entry (via Jamberoo Road), include standard advanced warning signage as per AS1742.3, similar to other approaches as per AS1742.3.		2c. through to 2u. – were all part of the conditions for the Section 138 Road Closure Permit for the Elite Energy Triathlon Event. 3. Road Closure Application was approved for Gerringong Christmas Parade, following those conditions.	

25/102131

Page 11 of 51



Resolution register:
1 July 2025 to 30 September 2025

Meeting	Item	Resolution	Responsibility	Action	Status
		including "Prepare to Stop", "60 Ahead", "Reduce Speed" and "Road Works 60", "Cyclist Racing". (i) On Jamberoo Road, include placing "End Event" signs both eastbound and westbound, near the Swamp Road intersection. (j) On Riverside Drive, near Oxley Avenue Roundabout, include installation of a barrier on the southbound lane for safety of competitors at the bike turnaround area. (k) The event organiser complies with the Traffic Management Plans. (l) The organisers shall be responsible for the supply, erection and removal of all traffic control devices, equipment and personnel associated with the implementation of the approved Traffic Management Plan. (m) Lodgement with the Council of an application for a Section 138 Roads Act permit and payment of associated fee. (n) Notification of proposed traffic changes be given to police, local emergency services, businesses and residents affected by the closure. (o) An advertisement be placed in the local media advising of the closure and traffic changes. (p) Local residents and businesses located within the area of the road closure be notified of the proposed event 4 and 2 weeks prior to the event with a letter box drop. (q) Access through road closures for emergency services to be available at all times. (r) The organiser must obtain approval from Shellharbour City Council for the road closures within the Shellharbour LGA. (s) The organiser must obtain Police approval for the bicycle race on public roads.			

25/102131

Page 12 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
		(t) The organiser must obtain an ROL (Road Occupancy License) from TfNSW for the signage on State Roads and closure of the M1 Ramps. (u) Proof of public liability insurance complying with the Australian Prudential Regulatory Authority (APRA) being provided to Council prior to the event. 3. Adopt committee recommendation 25/023LTC for the road closure for the Gerringong Christmas Street Parade, that the Committee recommends that the traffic changes associated with the event on Saturday the 21 December 2024 from 8:00 a.m. to 1:00 p.m. be approved subject to the following conditions: (a) The event organiser obtains a Road Occupancy Approval under S138 of the Roads Act from Council. (b) The event organiser complies with the Traffic Management Plan. (c) Notification of the closures be given to Police, local emergency services, businesses and affected residents by the event organiser. (d) Notification of the closures shall be placed on Council's website a minimum of seven days prior to the event. (Councillors Matters and Larkins)			
15/07/2025	17.2	25/229OC Resolved that Council places the 'Review Report - Section 7.11 and 7.12 - Developer Contributions July 2025' on Council's website to a more accessible and prominent location, that is also accompanied with a media release. (Councillors Larkins and Draisma)	Chief Executive Officer	Announcement published 18 July 2025 with attached review report.	Completed.
15/07/2025	20.1	25/230OC	Chief Executive Officer	1. Community concerns acknowledged. 2. Waste generation noted.	Completed.

25/102131

Page 13 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
		At the request of Councillor Cairns and by consent the motion was varied and resolved that Council: - Acknowledges community concerns regarding the increasing use of soft plastics and bunting used at pre-poll and polling centre locations across the local government area at Federal, State and Local elections. - Notes that a significant amount of waste is generated as a result of election events and is managed and processed by Council's waste services. - Delegates to the CEO to formally lodge a motion with Local Government NSW (LGNSW) as part of the LGNSW 2025 Annual Conference, as suggested on page 151 of the agenda: <i>"That the LGNSW calls on the NSW Electoral Commission and the Australian Electoral Commission for appropriate electoral reforms to reduce and manage the level of signage and election materials during election periods at all levels of government."</i> - Advocate for one week of pre poll only.		- Motion to LGNSW formally lodged in August 2025. - Pre-poll held for one week only.	
15/07/2025	20.2	25/2310C Resolved that Council - Acknowledge the 80th anniversaries of the atomic bombings of the Japanese cities of Hiroshima and Nagasaki on the 6th and 9th of August 1945; honouring the memory of more than 210,000 people who died; and recognises the ongoing suffering of survivors (Hibakusha) and their descendants. - Continues our commitment to annually mark Hiroshima and Nagasaki Day through public acknowledgement and community engagement, providing an opportunity to reflect on the humanitarian consequences of nuclear warfare and to promote peace.	Chief Executive Officer	Letter to Senator Wong Minister for Foreign Affairs sent on 30 September 2025 covering all points.	Completed.

25/102131

Page 14 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
		3. Reaffirms its commitment to peace, community safety, and the safeguarding of human life and the environment. 4. Recognises the ongoing threat posed by nuclear weapons and the devastating impact their use would have on cities, civilians, and ecosystems worldwide. 5. Reaffirms our support for the International Campaign to Abolish Nuclear Weapons (ICAN) Cities Appeal, which endorses the United Nations Treaty on the Prohibition of Nuclear Weapons. 6. That the Mayor and Chief Executive Officer jointly write to the Australian Government requesting that it sign and ratify the Treaty on the Prohibition of Nuclear Weapons without delay. (Councillors Lawton and Warren)			
15/07/2025		25/232OC is a procedural motion for an extension of time.	Chief Executive Officer	Procedural motion only.	Completed.
15/07/2025		25/233OC is a procedural motion to exclude press and public.	Chief Executive Officer	Procedural motion only.	Completed.
15/07/2025		25/234OC is a procedural motion to enter into confidential committee.	Chief Executive Officer	Procedural motion only.	Completed.
15/07/2025	22.1	25/235OC Committee recommendation that Council: 1. Note the information provided in the Blue Haven update report for June 2025. 2. Endorse the proposed solution within the report to address the building compliance matters at Terralong Retirement Village. (Councillors Brown and Tatral)	Director Corporate and Commercial	1. Noted 2. Work underway to address compliance matters.	On track



Resolution register:
1 July 2025 to 30 September 2025

Meeting	Item	Resolution	Responsibility	Action	Status
15/07/2025	22.2	25/236OC Committee recommendation that Council: - In accordance with clause 178(1)(a) of the <i>Local Government (General) Regulation 2021</i>, accept the tender of TCE Contracting in the Tender KT110325 - Demolition of former aged care facilities at 2 Havilah Place, Kiama. - Delegate to the Chief Executive Officer the authority to finalise and execute the contracts and any other documentation required to give effect to this resolution. - Grant authority for the use of the Common Seal of Council on the contracts and any other documentation, should it be required, to give effect to this resolution. (Councillors Draisma and Larkins)	Director Infrastructure and Operations	- Tender accepted. - Authority delegated. - Authority granted.	Completed.
15/07/2025	22.3	25/237OC Committee recommendation that Council delegate authority to the Chief Executive Officer to: - Write to the Hon. John Graham MLC to acknowledge the positive response from the NSW Government on this matter. - Execute the Deed of Variation and undertake all duties associated with the release of the restriction over Lots 1-5 DP 1263679 including the preparation of the Request 11R Form and subsequent lodgement with the NSW Lands Registry Services. - Execute the 88B Instrument enclosed to this report and undertake all duties associated with registering an easement over Lots 1-5 DP 1263679 including the lodgement with the NSW Lands Registry Services. - Use the Common Seal of Council on the documents, should it be required, to give effect to this resolution. (Councillors Brown and Draisma)	Director Strategies and Communities	- Completed. Letter sent. - Completed. Deed executed - Completed, 88B Instrument executed - Completed	Completed

25/102131

Page 16 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
15/07/2025		25/2380C is a procedural motion to revert to open Council.	Chief Executive Officer	Procedural motion only.	Completed.
15/07/2025		25/2390C is a procedural motion to resolve recommendations of Committee of the Whole.	Chief Executive Officer	Procedural motion only.	Completed.
19/08/2025		25/2400C is a procedural motion to accept Cr Draisma's apology.	Chief Executive Officer	Procedural motion only.	Completed.
19/08/2025		25/2410C is a procedural motion to allow media to film.	Chief Executive Officer	Procedural motion only.	Completed.
19/08/2025	6.1	25/2420C Resolved that the Minutes of the Ordinary Council meeting held on 15 July 2025 and associated Minutes attachments be received and accepted. (Councillors Larkins and Brown)	Chief Executive Officer	Minutes and attachments have been published on the Council website.	Completed.
19/08/2025	11.1	25/2430C Resolved that Council formally acknowledges and recognises the achievements of the following individuals, groups and businesses from the Kiama Municipality who have recently received significant recognition at regional and national levels: 1. Baking Association of Australia - National Australian Artisan Baking - traditional white sourdough and croissants - Parfait Patisserie Kiama. 2. Local Government Regional NAIDOC Awards - Elders of the Year - Aunty Gwenda and Uncle Stanley Jarrett. 3. Local Government Week Awards 2025 – ☐ Citizen of the Year – Sabrina Kelly ☐ Senior Citizen of the Year – John Dawson ☐ Young Citizen of the Year – Molly Allan	Chief Executive Officer	Letters sent to all individuals, groups and businesses on 4 November 2025.	Completed.

25/102131

Page 17 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
		☐ Community Group Award – The Social Club for Neurodivergent Teens ☐ Community Inclusion Group Award – Active Ageing NSW Inc ☐ Sports Achievement Award – Archie Turano-Lyall ☐ Robert East Award – Guy Stearn ☐ Megan Dalley Award – Phillip Pecoski. 4. IMB Illawarra Business Awards finalists from Kiamia: ☐ Outstanding Employee - Sara Rebbeck (Kiamia Leagues Club) ☐ Outstanding Young Business Leader & Excellence in Micro Business - Trent Hilaire (Hill to Air) ☐ Excellence in Innovation & Excellence in Small Business - Big Purple Phone ☐ Excellence in Small Business - Burnetts on Barney ☐ Excellence in Large Business - Health Staff Australia ☐ Outstanding Local Chamber - Kiamia Business Network ☐ Excellence in Micro Business - This Old House Studio ☐ Excellence in Sustainability - Ozeano Eyewear ☐ Outstanding New Business - Slow Dough. (Councillors McDonald and Larkins)			
19/08/2025		25/244OC is a procedural motion for in globo resolutions.	Chief Executive Officer	Procedural motion only.	Completed.
19/08/2025	12.1	25/245OC At the request of Councillor Warren and by consent the motion was varied and resolved that Council: 1. Receive and accept the Minutes of the Audit, Risk and Improvement meeting held on 7 July 2025.	Chief Executive Officer	1. Minutes uploaded to the Council website. 2. Letter of appointment sent to Lisa Benwick on 25 August 2025.	Completed.

25/102131

Page 18 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
		2. Endorse the appointment of Lisa Berwick to the Audit, Risk and Improvement Committee to commence in October 2025. 3. Note Councillor Erica Warren was in attendance at the meeting held on 7 July 2025. (Councillors Larkins and Brown)		3. Minutes for 7 July meeting amended.	
19/08/2025	12.2	25/246OC Resolved that, subject to the following amendment being accepted by the Committee Chair, the Minutes of the Tourism and Economic Advisory Committee meeting held on 31 July 2025 be received and accepted: ☐ Point 3 of 25/032TEAC be updated to reflect that the true remaining funds of the Destination Event Funding Program is \$48,700.00 not \$438,780.00 (Councillors Brown and Tatral)	Director Strategies and Communities	Amendment made. Minutes published to the Council website.	Completed.
19/08/2025	13.1	25/247OC At the request of Councillor Larkins and by consent the motion was varied and resolved that Council: - Does not provide owner's consent for the installation of any electoral materials/signage on land under the control and/or management of Council, excluding the designated prepoll and/or polling locations by the NSW Electoral Commission - Urges all candidates in the upcoming 2025 Kiama State by-election to adhere to electoral signage regulations and to reduce the amount of electoral signage within the Kiama electorate. - Delegates to the Chief Executive Officer to send the attached letter to all candidates in the upcoming 2025 Kiama State by-elections. - Note that penalty infringement notices can be issued to candidates for not adhering to electoral signage regulations.	Director Strategies and Communities	- Noted. - Letters sent to candidates via email on 1/9/25. - Noted. - Noted.	Completed.

25/102131

Page 19 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
19/08/2025	13.2	25/2480C Resolved that Council: - Receive the Strategic Finance & Governance Improvement Plan – Implementation Status Update – August 2025. - Note that the Chief Executive Officer, through the Implementation Team, will: - provide a copy of the Implementation Status Update – August 2025 to the NSW Office of Local Government, and - place a copy of the Implementation Status Update – August 2025 on Council's website.	(Councillors Tatrai and Brown)	- Report received. - The Council report has been provided to OLG by required timeframe and a copy has been published on Council's website	Completed.
19/08/2025	13.3	25/2490C Resolved that Council: - Register the attendance of Councillor Lawton to the NSW Stormwater franc.2025 Conference being held in Pokolbin on 15 and 16 October 2025. - Receive a post-conference report on attendance including the aspects of the conference relevant to Council business and/or the local community.	(Councillors Cains and Larkins)	- Cr Lawton registered to attend. - Post conference report yet to be completed.	On track.
19/08/2025	13.4	25/2500C Resolved that Council adopt the Agency Information Guide 2025 for publishing on the Council website.	(Councillors Brown and Tatrai)	The Plan has been finalised and updated in Pulse and on the Council website.	Completed.

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
19/08/2025	13.5	25/251OC Resolved that Council adopt the Privacy Management Plan 2025 and publish on the Council website. (Councillors Brown and Tatral)	Head of Implementation	The Plan has been finalised and updated in Pulse and on the Council website.	Completed.
19/08/2025	13.6	25/252OC At the request of Councillor Larkins and by consent the motion was varied and resolved that Council: 1. Endorses merging the Finance Advisory Committee and the Major Projects Advisory Committee into the Finance and Major Projects Advisory Committee. 2. Provides written acknowledgement of thanks to applicants from the recent expressions of interest (EOI) for the Finance Advisory Committee and roll their applications into the Finance and Major Projects Advisory Committee. 3. Seeks an Expression of Interest from the community in filling any vacancies aligned to the skills matrix and prepare a report for endorsement with the recommended members to a future meeting. 4. Amend the Terms of Reference to include two (2) councillor members. (Councillors Brown and Tatral)	Head of Implementation	1. Committees have been merged. 2. FAC applicants advised. 3. The EOI completed and the new committee endorsed at the October 2025 Council meeting. 4. Terms of Reference amended.	Completed.
19/08/2025	13.7	25/253OC Resolved that Council receive this legal status update summary report and note the following approximate amounts have been expended as at 30 June 2025 on the legal matters itemised in the attachment since the commencement of each individual proceeding: • NSW Land & Environment Court = \$320,072.48 • Federal Court matters = \$49,291.11	Head of Implementation.	Report for information only.	Completed.

25/102131

Page 21 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
		- Local Court matters = \$88,269.70 - General legal/Probity advice = \$15,136.10 - NCAT = \$7,710.00 - Investigations = \$3,080.00 TOTAL = \$483,559.39 (Councillors Larkins and Lawton)			
19/08/2025	13.8	25/254OC At the request of Councillor Larkins and Councillor Cains, and by consent the motion was varied and resolved that Council: 1. Endorses the advocacy priorities outlined in detail in the report including: ☐ Kiama Sports Precinct ☐ Kiama Urban Expansion Area Structure Plan ☐ Bombo Treatment Plant ☐ Removal of Spring Creek restrictive covenant ☐ Contemporary CCTV infrastructure ☐ Main Streetscape renewal ☐ Implementation of Kiama Harbour Revitalisation Plan ☐ Education and early learning facilities within the Local Government Area ☐ Improved road and public transport networks, specifically reclassification of Jamberoo Mountain Road ☐ Special Entertainment Precinct ☐ Shoalhaven Street Precinct Remediation ☐ Implementation of Spring Creek Flood Study recommendations	Director Strategies and Communities	- Completed, Advocacy Plan updated - Completed, Advocacy Plan provided to all candidates and Party Leaders	Completed.

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
		Development of contemporary Cycleway/Pedestrian Strategy Assistance to progress the Kiama Coastal Walk – Stage 2 Extension Assistance to finalise the Kiama Vegetation Study, with an aim to include areas of Seven Mile Beach as areas of Outstanding Biodiversity Value (AOBV) under the Biodiversity Conservation Act 2016 Partnerships to progress actions of the Local Housing Strategy, specifically to provide affordable housing and crisis/emergency housing opportunities within the Kiama local government area. 2. Provides the refined list of advocacy initiatives outlined above to candidates of the upcoming by-election for the NSW electorate of Kiama, and also provide the updated list to the Premier and the Leader of the Opposition.			
19/08/2025	14.1	25/2550C Resolved that Council: - Receive and adopt the quarterly budget review statement for the quarter ending 30 June 2025. - Note the Operational budget carry forwards of \$374,079 into the 2025-26 budget due to existing commitments and commenced projects. - Note the Capital budget carry forwards of \$5,301,601 into the 2025-26 budget due to existing commitments and commenced projects.	Director Corporate and Commercial	- Completed. - Noted. - Noted.	Completed

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
19/08/2025	14.2	25/256OC Resolved that Council: - Endorse the draft Investment Policy to be placed on public exhibition for 28 days calling for submissions. - Following conclusion of the exhibition period: - receive a further report for consideration, if relevant submissions are received or if any substantial changes are proposed for any other reasons, detailing the public exhibition outcomes and proposed changes with further recommendation regarding adoption of the documents, or - adopt the Investment Policy, if there are no relevant submissions received and there are no substantial changes proposed for any other reason. (Councillors Brown and Tatral)	Director Corporate and Commercial	- Policy placed on public exhibition. - Further report not required. Policy adopted and uploaded to Council website.	Completed.
19/08/2025	14.3	25/257OC Resolved that Council: - Endorse the CEO to nominate and delegate Council's Native Title Manager responsibilities to the Manager Property and Recreation. - Advise the Minister for Lands and Water of Kiama Municipal Council's delegated Native Title Manager, being the Manager of Property of Recreation. - Advise the Aboriginal Advisory Committee of Kiama Municipal Council's delegated Native Title Manager, being the Manager of Property and Recreation. (Councillors Brown and Tatral)	Director Corporate and Commercial	- Noted. - Minister advised. - Aboriginal Advisory Committee advised.	Completed

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
19/08/2025	14.4	25/258OC Resolved that Council: 1. Adopt the Property & Asset Recycling Strategy. 2. Note the Public Exhibition Engagement Report. 3. Notify those who made submissions that the Property & Asset Recycling Strategy has been adopted. 4. Publish the Property & Asset Recycling Strategy on the Council website. (Councillors Brown and Cains)	Director Corporate and Commercial	1. Strategy adopted. 2. Noted. 3. Those who made submissions notified 4. Strategy published to Council's website	Completed
19/08/2025	14.5	25/259OC At the request of Councillor Lawton and by consent the motion was varied and resolved that Council 1. Receives the information relating to the Statement of Investments as at 31 July 2025. 2. Approve the transfer of \$1,067,000 from the Blue Haven ILU Prudential Cover internally restricted reserve to Unrestricted Funds. 3. Approve the transfer of \$874,588 from the Plant Replacement internally restricted reserve to Unrestricted Funds. 4. Include in all requested transfer of funds and subsequent further reporting to Councillors, the expected timeframe by which any reserves are intended to be replenished and the proposed means of replenishment. (Councillors Tatnai and Larkins)	Director Corporate and Commercial	1. Noted. 2. Transfer completed 3. Transfer completed 4. Noted	Complete
19/08/2025	15.1	25/262OC Resolved that Council: 1. Receive the application assessment summary.	Director Strategies and Communities	1. Assessment summary was included in report. 2. The following events have been administered	Completed.

25/102131

Page 25 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status																											
		2. Fund the following events under Round One of the Destination Event Funding Program to the following value – <table><thead><tr><th>Event title</th><th>Proposed date</th><th>Recommended support (financial & in-kind combined)</th></tr></thead><tbody><tr><td>Kiama Triathlon (3rd event)</td><td>Sat 27 Sep 2025</td><td>\$ 6,000.00</td></tr><tr><td>Jamberoo Car Show & Family Day (established event)</td><td>Sun 26 Oct 2025</td><td>\$ 7,000.00</td></tr><tr><td>Changing Tides Music Festival (3rd year)</td><td>Sat 22 Nov 2025</td><td>\$ 8,000.00</td></tr><tr><td>Seaside Veterans Golf Tournament (established event)</td><td>Mon 24- Thu 27 Nov 2025</td><td>\$ 1,000.00</td></tr><tr><td>Burnetts Garden Sounds Festival (first year)</td><td>Sat 6 Dec 2025 4-8pm</td><td>\$ 4,240.00</td></tr><tr><td>“Clearly Presents” Prosopa & Chromeo (established event)</td><td>Fri 2- Sat 3 Jan 2026</td><td>\$ 4,000.00</td></tr><tr><td>Kiama Sevens Rugby Tournament (established event)</td><td>Sat 28 Feb 2026</td><td>\$ 8,000.00</td></tr><tr><td>Kiama Beach Tag (established event)</td><td>Sat 7 Mar 2026</td><td>\$ 8,000.00</td></tr></tbody></table>	Event title	Proposed date	Recommended support (financial & in-kind combined)	Kiama Triathlon (3rd event)	Sat 27 Sep 2025	\$ 6,000.00	Jamberoo Car Show & Family Day (established event)	Sun 26 Oct 2025	\$ 7,000.00	Changing Tides Music Festival (3rd year)	Sat 22 Nov 2025	\$ 8,000.00	Seaside Veterans Golf Tournament (established event)	Mon 24- Thu 27 Nov 2025	\$ 1,000.00	Burnetts Garden Sounds Festival (first year)	Sat 6 Dec 2025 4-8pm	\$ 4,240.00	“Clearly Presents” Prosopa & Chromeo (established event)	Fri 2- Sat 3 Jan 2026	\$ 4,000.00	Kiama Sevens Rugby Tournament (established event)	Sat 28 Feb 2026	\$ 8,000.00	Kiama Beach Tag (established event)	Sat 7 Mar 2026	\$ 8,000.00		with Council funding to date - Kiama Triathlon - Jamberoo Car Show & Family Day Changing Tides Music Festival has been cancelled (no money had been transferred) and therefore the \$8,000.00 will be available for round 2 opening in November 2025. Burnetts Garden Sounds Festival has been postponed to March 2026. The Events Lead is working with other grant recipients in planning for their future events. 3. Agreement letters/ contracts have been sent to recipients of multiyear funding.	
Event title	Proposed date	Recommended support (financial & in-kind combined)																														
Kiama Triathlon (3rd event)	Sat 27 Sep 2025	\$ 6,000.00																														
Jamberoo Car Show & Family Day (established event)	Sun 26 Oct 2025	\$ 7,000.00																														
Changing Tides Music Festival (3rd year)	Sat 22 Nov 2025	\$ 8,000.00																														
Seaside Veterans Golf Tournament (established event)	Mon 24- Thu 27 Nov 2025	\$ 1,000.00																														
Burnetts Garden Sounds Festival (first year)	Sat 6 Dec 2025 4-8pm	\$ 4,240.00																														
“Clearly Presents” Prosopa & Chromeo (established event)	Fri 2- Sat 3 Jan 2026	\$ 4,000.00																														
Kiama Sevens Rugby Tournament (established event)	Sat 28 Feb 2026	\$ 8,000.00																														
Kiama Beach Tag (established event)	Sat 7 Mar 2026	\$ 8,000.00																														

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status				
		Kiama Jazz & Blues (established event)	Fri 6 - Sun 8 March 2026	\$ 5,240.00					
		YOHKA Redline Games (first year)	Sat 28 – Sun 29 March 2026	\$10,000.00					
		Crooked River Winter Wine Festival (established event)	Sat 6 – Sun 7 June 2026	\$ 5,240.00					
		Red Cross Fun Run (established event)	Sun 7 June 2026	\$ 1,500.00					
		Kiama Coastal Classic (established event)	Sun 21 Jun 2026	\$ 5,000.00					
		Sydney FC – Kiama Football Festival	Sat 14 – Sun 15 Sept	\$ 8,000.00					
			TOTAL	\$81,220.00					
		Remaining funds: \$48,780.00							
	3. Subject to future budget endorsement, offer multi-year (3 year) funding to the following events:								
	<table><tr><td>Event title</td><td>Proposed date</td><td>Recommended support (financial & in-kind combined)</td></tr><tr><td>Jambaroo Car Show & Family Day (established event)</td><td>October</td><td>\$ 7,000.00</td></tr></table>					Event title	Proposed date	Recommended support (financial & in-kind combined)	Jambaroo Car Show & Family Day (established event)
Event title	Proposed date	Recommended support (financial & in-kind combined)							
Jambaroo Car Show & Family Day (established event)	October	\$ 7,000.00							

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status																		
19/08/2025		<table><tr><td>Burnetts Garden Sounds Festival (first year)</td><td>December</td><td>\$ 4,240.00</td></tr><tr><td>Kiama Sevens Rugby Tournament (established event)</td><td>February</td><td>\$ 8,000.00</td></tr><tr><td>Kiama Beach Tag (established event)</td><td>March</td><td>\$ 8,000.00</td></tr><tr><td>Crooked River Winter Wine Festival (established event)</td><td>June</td><td>\$ 5,240.00</td></tr><tr><td>Sydney FC – Kiama Football Festival</td><td>September</td><td>\$ 8,000.00</td></tr><tr><td colspan="2">TOTAL multi-year funding commitment (2025, 2026, 2027)</td><td>\$40,480.00</td></tr></table> (Councillors Brown and Tatrai)	Burnetts Garden Sounds Festival (first year)	December	\$ 4,240.00	Kiama Sevens Rugby Tournament (established event)	February	\$ 8,000.00	Kiama Beach Tag (established event)	March	\$ 8,000.00	Crooked River Winter Wine Festival (established event)	June	\$ 5,240.00	Sydney FC – Kiama Football Festival	September	\$ 8,000.00	TOTAL multi-year funding commitment (2025, 2026, 2027)		\$40,480.00			
	Burnetts Garden Sounds Festival (first year)	December	\$ 4,240.00																				
	Kiama Sevens Rugby Tournament (established event)	February	\$ 8,000.00																				
	Kiama Beach Tag (established event)	March	\$ 8,000.00																				
	Crooked River Winter Wine Festival (established event)	June	\$ 5,240.00																				
	Sydney FC – Kiama Football Festival	September	\$ 8,000.00																				
	TOTAL multi-year funding commitment (2025, 2026, 2027)		\$40,480.00																				
	15.2	25/264OC Resolved a foreshadowed motion that Council: - Endorse placing the draft Employment Lands Strategy, on public exhibition for 28 days to enable public comment/feedback. - Consult with the community and relevant stakeholders on the Draft Strategy in accordance with the Engagement Strategy – Employment Lands Strategy. - Receive a further report on the outcomes of the consultation process, along with a recommendation regarding adoption of the Employment Lands Strategy.	Director Strategies and Communities	- The Draft Strategy was publicly exhibited. - The community and relevant stakeholders were consulted with. - This will be reported back to Council in December 2025.	On track																		

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
19/08/2025	15.3	25/265OC Resolved that Council: - Endorse the Draft Planning Agreement - South Kiama Urban Release Area and Explanatory Note being placed on public exhibition for 28 days. - Receive a further report on the outcomes of the consultation process, along with a recommendation regarding the finalisation of the Planning Agreement. (Councillors Lawton and Tatral)	Director Strategies and Communities	- The Draft Planning Agreement and Explanatory Note were exhibited for 28 days. - This will be reported back to Council in November or December 2025.	On track
19/08/2025	15.4	25/266OC Resolved that Council: - Endorse the Draft Planning Agreement – 48 Campbell Street Gerringong and Explanatory Note being placed on public exhibition for 28 days. - Receive a further report on the outcomes of the consultation process, along with a recommendation regarding the finalisation of the Planning Agreement. (Councillors Larkins and Brown)	Director Strategies and Communities	- The Draft Planning Agreement and Explanatory Note were exhibited for 28 days. - This will be reported back to Council in 2026.	On track
19/08/2025	15.5	25/267OC Resolved a foreshadowed motion that Council: - Acknowledge and thank those businesses and the Kiama Business Network for their generous offers to support the 2025 New Year's Eve Sky Show. - Note that despite these generous offers, and substantial work on exploring alternative sources of revenue there is insufficient levels of corporate sponsorship or funding to cover costs associated with the intended 2025 New Year's Eve Sky Show.	Director Strategies and Communities	- A media release was created thanking the businesses and KBN for their generous offers to support the NYE Sky Show. - Noted and suppliers contacted to advise the event is on a 1 year pause.	Completed.

25/102131

Page 29 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
		3. Regrettably inform the community that the New Year's Eve Sky Show event will not be held in 2025 but will return in future years when funds have been sourced. (Councillors McDonald and Warren)		3. The media statement and coverage in the Bugle was received with mixed responses.	
19/08/2025	15.6	25/2680C Resolved that Council receive and note the compliance activities undertaken by the Environment & Compliance Team for the quarter April 2025 to June 2025. (Councillors Brown and Larkins)	Director Strategies and Communities	Noted.	Completed.
19/08/2025	15.7	25/2690C At the request of Councillor Lawton and by consent the motion was varied and resolved that Council note: 1. The Planning and Development update report for the period April 2025 to June 2025 (Q4 2024-25) and the 2024-25 year, specifically that: (a) Council satisfied the average 115 gross days DA Assessment target for the July 2024 – June 2025 period with an average assessment timeframe of 105 days, (b) While Council did not satisfy the average 14 gross days DA lodgement target for the July 2024 – June 2025 period these delays were primarily a result of upgrades to the Authority system, (c) Dwelling approvals and completions are significantly lower than the annualised Dwelling Targets for the July 2024 – June 2025 period. 2. That an internal review of the Community Participation Plan, DA Policy and associated Delegations, with a view to further streamline and expedite assessment timeframes, has been commenced. This review includes liaising with 'well performing' councils to investigate operational options for improving	Director Strategies and Communities	1. Noted. 2. Noted. 3. Noted. 4. This will be reported to Council in November 2025. 5. Ongoing.	Completed

25/102131

Page 30 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
		timeframes and reviewing the NSW Government's Artificial Intelligence in NSW Planning program. 3. The new Planning & Development Hub duty service has commenced and several community drop-ins have occurred. Data is being collected on the usage of this service with a view to increase the offering and potentially introducing a user-pay service for checking the completeness of DAs prior to lodgement. 4. That a similar report will be provided for the July to September 2025 period. 5. The CEO will continue to advocate changes to the Council League Table calculation method to ensure that additional information requests (ie stop the clock), amended plans (ie revised proposal) and Land and Environment Court deemed refusal timeframes are acknowledged and excluded from the Council assessment times. (Councillors Tatnai and Larkins)			
19/08/2025	16.1	25/2700C Resolved that Council: - Receive the Minutes of the Kiama Local Traffic Committee meeting held on 5 August 2025. - Adopt committee recommendation 25/025L TC for the approval and implementation of the attached Regulatory signs and Line marking plan for the new public roads in the Golden Valley Road Subdivision. - Adopt committee recommendation 25/026L TC endorsing the amended road closure times for the Kiama Triathlon Event on Saturday 27 September 2025, and the traffic changes and road closures of the following roads: ☐ Federal Street – from Charles Avenue to Riverside Drive	Director Infrastructure and Operations	- Minutes received. - Recommendation for the approval and implementation of signage and linemarking in the Golden Valley Road Subdivision adopted - Road closure times for the Kiama Triathlon adopted. All conditions for the road closure for this event noted. Letter was sent to the event organiser from Council 12/8/25 advising that all conditions must be met as per resolution.	Completed.

25/102131

Page 31 of 51



Resolution register:
1 July 2025 to 30 September 2025

Meeting	Item	Resolution	Responsibility	Action	Status
		☐ Riverside Drive – from Swamp Road/M1 off Ramp to Oxley Avenue ☐ Swamp Road – from M1 off Ramp to Jamberoo Road The traffic changes and road closures with the event on 27 September 2025 from 10:30 am to 1:30 pm be approved subject to organisers complying with the following conditions: A. The event organiser complies with the Traffic Management Plans shown in Attachments. B. The organisers shall be responsible for the supply, erection and removal of all traffic control devices, equipment and personnel associated with the implementation of the approved Traffic Management Plan. C. Lodgement with the Council of an application for a Section 138 Roads Act permit and payment of associated fee. D. Notification of proposed traffic changes be given to police, local emergency services, businesses and residents affected by the closure. E. An advertisement be placed in the local media advising of the closure and traffic changes. F. Local residents and businesses located within the area of the road closure be notified of the proposed event 4 and 2 weeks prior to the event with a letter box drop. G. Access through road closures for emergency services to be available at all times. H. The organiser must obtain approval from Shellharbour City Council for the road closures within the Shellharbour LGA. I. The organiser must obtain Police approval for the bicycle race on public roads.			

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
		J. The organiser must obtain an ROL (Road Occupancy Licence) from TfNSW for the signage on State Roads and closure of the M1 Ramps. K. Proof of public liability insurance complying with the Australian Prudential Regulatory Authority (APRA) being provided to Council prior to the event. L. A letter to be provided to the event organiser from Council, advising of the following: (i) The road closure times must be consistent across all publications made to the public, including the event organisers website, VMS boards, etc. (ii) All road closure times must be strictly adhered to, and not changed, altered or extended on the day. All riders who have not completed the race within road closure times, are to be advised that they must move off the road so that the road can re-open at the agreed set times and no later. (iii) It is imperative that all conditions are met. If all of the conditions are not adhered to, Council may not be in favour of supporting the event in the future. (Councillors Larkins and Brown)			
19/08/2025	19.1	25/2710C At the request of Councillor Cains and by consent the motion was varied and resolved that Council: - Notes resolution 22/198OC to seek that areas of the Kiama Local Government Area be declared as 'high-risk' fishing locations under the <i>Rock Fishing Safety Act 2016</i>. - Refers the outstanding actions in resolution 22/198OC to the 2026-27 Budget and Delivery Program, subject to availability of	Director Strategies and Communities	1. In progress. Updated in 15.1 OCM Report 16/09/2025. Staff are in progress of preparing community engagement strategy and consultation with stakeholders. Community engagement and consultation scheduled with SLS NSW	On track

25/102131

Page 33 of 51

Resolution register: 1 July 2025 to 30 September 2025

Meeting	Item	Resolution	Responsibility	Action	Status
		additional grant funding or remaining budgetary funds in the 2025-26 FY. 3. Delegates to the CEO to formally lodge a motion with Local Government NSW (LGNWSW) as part of the LGNSW 2025 Annual Conference – "That the LGNSW calls on the NSW Government to undertake a review into the Rock <i>Fishing Safety Act 2016</i> No 66 and consider an increased maximum penalty under section 5 of the Act." (Councillors Larkins and Tatral)		Fishing Safety Workshop held in Kiama on 16 November 2025. 2. Noted. Actions to be reviewed for 26/27 budget and operational program. 3. NoM resolution amended, refer to 25/294OC.	
19/08/2025	19.2	25/273OC An amended motion was resolved that Council: - Develop and adopt a Traffic Convex Safety Mirror Policy to guide the assessment and installation of convex safety mirrors on local, narrow, vision restricted roads. - Recognises the community would like to pursue a convex mirror at this location and seek a further report to a future meeting of council after engaging with Wingecarribee Shire Council on indemnity and legal risks. - Write to the landowner of the property located at the blind corner of North Curramore Road, requesting that in the interest of public safety, they consider cleaning vegetation to improve visibility for road users. (Councillors Warren and Matters)	Director Infrastructure and Operations	- Traffic Convex Safety Mirror Policy is currently being developed. - Council staff have engaged with Wingecarribee Shire Council, and a report will be submitted to a future Council with meeting outlining indemnity and legal risks, along with the draft policy. - Awaiting return of Resilience Engineer, to check on status of writing to the land owner.	On track
19/08/2025	20.2	25/273OC At the request of Councillor Larkins and Councillor Lawton, and by consent the motion was varied and resolved that Council: Returns the current grant funding allocated for the Jamberoo Cycleway project to Transport for NSW (TfNSW), acknowledging	Director Infrastructure and Operations	TfNSW has been advised that Council is finalising the project and all funding claims.	On track

25/102131

Page 34 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
		that the existing design and scope are not feasible for completion under the current funding. 2. Updates the 2005 Cycleway Plan, with the following amendments: (a) Rename the plan to the Shared Pathways Plan to reflect broader active transport opportunities. (b) Adopt a staged approach to the development of shared pathways in Jamberoo, with Stage 1 prioritising the connection from Browns Lane to Minnamurra Lane. (c) Ensure inclusive community consultation, engaging – • Jamberoo residents • Jamberoo Valley Residents and Ratepayers Association (JVRRRA) • Local cycling and walking groups • Affected landowners 3. Include the development of a Shared Pathways Plan in the forward budget estimates for consideration in the 2026-27 budget. 4. Upon completion of the Shared Pathways Plan, apply for new funding to support the design and construction of Stage 1: Browns Lane to Minnamurra Lane. (Councillors Warren and Matters)		2a. Plan has been renamed on the website to the Shared Pathways Plan. 2b. Staged approach adopted. 2c. Inclusive community consultation will be engaged as a part of No. 3 below. 3. This will be incorporated in the 2026-2027 forward budget estimates. 4. This will be done upon completion of No.3 above.	
19/08/2025		25/2740C is a procedural motion to exclude press and public.	Chief Executive Officer	Procedural motion only.	Completed.
19/08/2025		25/2750C is a procedural motion to enter into confidential committee.	Chief Executive Officer	Procedural motion only.	Completed.
19/08/2025		25/2760C is a procedural motion for an extension of time.	Chief Executive Officer	Procedural motion only.	Completed.

25/102131

Page 35 of 51



Resolution register: 1 July 2025 to 30 September 2025

Meeting	Item	Resolution	Responsibility	Action	Status
19/08/2025		25/277OC is a procedural motion for matter of urgency.	Chief Executive Officer	Procedural motion only.	Completed.
19/08/2025		25/278OC Committee recommendation that Council extend its condolences to Councillor Draisma. Councillors Larkins and Brown	Chief Executive Officer	Condolences sent.	Completed.
19/08/2025	22.1	25/279OC Committee recommendation that Council respectfully declines the request for compensation from the Kiamma Woodcraft Group and delegate to the Chief Executive Officer to advise the Group of the decision. (Councillors Tatrai and Cains)	Chief Executive Officer	Letter advising of decision sent on 25 August 2025.	Completed.
19/08/2025	22.3	25/280OC Committee recommendation that Council: 1. In accordance with clause 178(1)(a) of the Local Government (General) Regulation 2021, accept the Fulton Hogan Pty Ltd submission in the Request for Quotation VP463437 - Supply and Lay of Asphaltic Concrete for the 2025-26 financial year. 2. Delegate to the Chief Executive Officer the authority to finalise and execute the contracts and any other documentation required to give effect to this resolution. 3. Grant authority for the use of the Common Seal of Council on the contracts and any other documentation, should it be required, to give effect to this resolution. (Councillors Cains and Tatrai)	Director Infrastructure and Operations	1. Submission accepted. 2. Authority delegated to CEO. 3. Authority for use of the common seal granted.	Completed.



Resolution register:
1 July 2025 to 30 September 2025

Meeting	Item	Resolution	Responsibility	Action	Status
19/08/2025	22.4	25/281OC Committee recommendation that Council: 1. Approve Option 2 as outlined in the report and advise the proponent of the outcome. 2. Consider Option 3 through the 2026-27 Operational Plan and Delivery Program process. 3. Inform Councillors of unsolicited proposals in accordance with Council's existing Unsolicited Proposals Policy. (Councillors Brown and Cains)	Director Corporate and Commercial	1. Proponent advised of outcome. 2. Option 3 to be considered. 3. Completed	Completed
19/08/2025		25/282OC is a procedural motion to revert to open Council.	Chief Executive Officer	Procedural motion only.	Completed.
19/08/2025		25/283OC is a procedural motion to resolve recommendations of Committee of the Whole.	Chief Executive Officer	Procedural motion only.	Completed.
16/09/2025		25/283OC (duplicated number) is a procedural motion to allow attendance by audio-visual link	Chief Executive Officer	Procedural motion only.	Completed.
16/09/2025	6.1	25/284OC Resolved that the Minutes of the Ordinary Council meeting held on 19 August 2025 and associated Minutes attachments be received and accepted. (Councillors Larkins and Tatral)	Chief Executive Officer	Minutes and attachments have been published on the Council website.	Completed.
16/09/2025		25/285OC is a procedural motion to allow media to record.	Chief Executive Officer	Procedural motion only.	Completed.
16/09/2025	11.1	25/286OC Resolved that Council	Chief Executive Officer	Letter from Mayor completed and emailed 4 November 2025	Completed

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
		1. formally acknowledge and celebrate Kiama's achievement in securing third place in the 2025 Australian Top Tourism Town Awards, held at Parliament House, Canberra, 2. commend the efforts of Destination Kiama, local businesses, tourism operators, and the broader community for their contribution to this national recognition. (Councillor McDonald)			
16/09/2025	11.2	25/287OC Resolved that Council formally congratulate Captain Hannah McInerney, Jamberoo Rural Fire Service, for her outstanding service and recent recognition as the 2025 Illawarra Adult Volunteer of the Year award. (Councillors McDonald)	Chief Executive Officer	Letter from Mayor completed and emailed 4 November 2025	Completed
16/09/2025	11	25/288OC Resolved that Council formally congratulate Katelin McInerney on her successful election as the Member for Kiama in the recent by-election. Council looks forward to working collaboratively to advance the interests of the region. (Councillor McDonald)	Chief Executive Officer	Letter from Mayor completed and emailed 4 November 2025	Completed
16/09/2025		25/289OC is a procedural motion for in globo resolutions.	Chief Executive Officer	Procedural motion only.	Completed.
16/09/2025	12.1	25/290OC Resolved that the Minutes of the Tourism and Economic Advisory Committee meeting held on 1 September 2025 be received and accepted. (Councillors Brown and Tatral)	Director Strategies and Communities	Minutes published on Council's website.	Completed.



Resolution register: 1 July 2025 to 30 September 2025

Meeting	Item	Resolution	Responsibility	Action	Status
16/09/2025	13.1	25/2910C Resolved That Council: 1. Determine its representatives to external organisations for the period to September 2026, as follows: (a) Civic Risk Mutual: • Mayor MCDONALD and Councillor LAWTON • CEO or delegate (b) Cleary Bros Community Consultative Committee: • Councillor TATRAI (c) Friends of Kiama Library • Councillor LARKINS • Councillor LAWTON (Alt) (d) Healthy Cities Alliance (including Australian Chapter) • Councillor LAWTON (e) Illawarra Academy of Sport • Mayor / delegate (f) Illawarra Bush Fire Management Committee • Councillor LARKINS • CEO or delegate – Director Infrastructure & Operations (g) Illawarra District Weeds Authority Committee • Councillor LAWTON • CEO or delegate – Landscape & Recreation Coordinator (h) Illawarra Shoalhaven Joint Organisation • Mayor MCDONALD	Chief Executive Officer	1. All organisations have been informed of membership. 2. Noted. 3. Terms of Reference for Committees will be updated following the November meeting. A report to that meeting is proposing further ToR changes.	On track.

25/102131

Page 39 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
		• Councillor LARKINS - • Councillor TATRAI (Alt/) • CEO (ii) Kiama and District Sports Association • Councillor MATTERS • CEO or delegate (j) Kiama Liquor Accord • Councillors TATRAI and CAINS • CEO or delegate – Road Safety Officer (k) NSW Public Libraries Association and the South East Zone Committee ☐ Councillor LARKINS ☐ Councillor TATRAI (Alt) ☐ CEO or delegate – Director Strategies Communities Manager Libraries & Cultural Hubs (l) South Coast Arts Board • Councillor DRAISMA • CEO or delegate – Cultural Development Officer (m) Southern Regional Planning Panel • Mayor MCDONALD and Councillor MATTERS • Councillors TATRAI, WARREN, LARKINS & BROWN (Alt) • CEO or delegate – Director Strategies & Communities • Alternate: Bronwyn Seiden (n) Australian Coastal Councils Committee • Mayor MCDONALD and Councillor TATRAI			

25/102131

Page 40 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
		2. Continue the current Councillor membership for the following Committees to September 2026: a) Audit, Risk and Improvement Committee – Councillor Lawton b) Finance and Major Projects Advisory Committee – Councillors McDonald, Lawton and LARKINS c) Kiama Local Transport Forum (Kiama Local Traffic Committee) – Councillor Larkins d) Performance Review Committee – Councillors McDonald, Matters, Warren and Draisma. e) Tourism and Economic Advisory Committee – Councillors Brown, Tatral and Warren. 3. Amend the following documents to stipulate that Councillor membership is for a period of 2 years: a) Audit, Risk and Improvement Committee Charter. b) Tourism and Economic Advisory Committee Terms of Reference c) Finance and Major Projects Advisory Committee Terms of Reference. (Councillors Larkins and Tatral)			
16/09/2025	13.2	Resolved that Council: 1. Endorse the draft Councillor Expenses and Facilities Policy be placed on public exhibition for 28 days calling for submissions. 2. Following conclusion of the exhibition period of the draft Councillor Expenses and Facilities Policy – (a) Receive a further report for consideration, if any relevant submissions are received or if any substantial changes are proposed for any other reason, detailing the public exhibition outcomes and proposed changes with	Head of Implementation	1. The Policy was placed on public exhibition from 24 September to 22 October 2025. 2. Community engagement report currently being drafted.	On track.

25/102131

Page 41 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
		recommendations regarding adoption of the above documents, or (b) Adopt the Councillor Expenses and Facilities Policy if there are no relevant submissions received and there are no substantial changes proposed for any other reasons.			
16/09/2025	14.1	25/2920C Resolved that Council receives and adopts the Monthly Financial Report for July 2025. (Councillors Warren and Larkins)	Corporate and Commercial	Noted.	Completed
16/09/2025	14.2	Resolved that Council 1. Receives the information relating to the Statement of Investments as at 31 August 2025. 2. Approve the transfer of \$2,500,000 from Internal Restricted Reserves to Unrestricted Funds as outlined in the report noting the repayment strategies as outlined in the body of the report.	Corporate and Commercial	1. Noted. 2. Transfer completed	Completed
16/09/2025	14.3	25/2930C Resolved that Council receive and note the information update in response to a question with notice regarding the proposed lease with Gerringong Surf Life Saving Club. (Councillors Brown and Tatral)	Corporate and Commercial	Response received and noted.	Completed.
16/09/2025	15.1	25/2940C Resolved that Council: 1. Continue to engage with Marine Area Command and NSW Department of Primary Industries – Fisheries on the most appropriate way to implement the <i>Rock Fishing Safety Act 2016</i> 2. Continue to advocate to the NSW Government that the <i>Rock Fishing Safety Act 2016</i> should unilaterally apply to all NSW coastal councils to ensure the provision of the Act are consistently	Director Strategies and Communities	1. Noted. Action to progress and reported through 25/2710C. 2. Noted. Action to progress and reported through 25/2710C. 3. Completed. Motion lodged to LGNSW and confirmed on 28/08/2025.	Completed.

25/102131

Page 42 of 51



Resolution register:
1 July 2025 to 30 September 2025

Meeting	Item	Resolution	Responsibility	Action	Status
		applied to the NSW Coastline. This should include the NSW Government funding the installation of the necessary signage rather than local councils thereby reducing this unnecessary burden on ratepayers. 3. Delegates to the CEO to formally lodge the following motion with Local Government NSW (LGNWSW) as part of the LGNSW 2025 Annual Conference: "That the LGNSW calls on the NSW Government to undertake a review into the <i>Rock Fishing Safety Act 2016</i> No 66 to consider: - an increased maximum penalty under section 5 of the Act. - including all Rock Platforms in NSW as High Risk Fishing Locations under section 4 of the Act. - The NSW Government covering the administrative cost of installing the necessary signage required to implement the Act". (Councillors Draisma and Larkins)			
16/09/2025	15.2	25/2950C Resolved that Council, in respect to DA No 10.2024.186.1 (PAN-423671): - Support the clause 4.6 variation to the clause 4.3 building height limit development standard, associated with the review of determination of DA No 10.2024.186.1 (PAN-557636). - Support the clause 4.6 variation to the clause 4.4 floor space ratio development standard, associated with the review of determination of DA No 10.2024.186.1 (PAN-557636). - Review the determination of DA No 10.2024.186.1 (PAN-423671) considering the amended plans and information provided in the section 8.2 application and determine the section 8.2 review application (PAN-557636) by way of approval. (Councillors Brown and Tatnai)	Director Strategies and Communities	- Noted. - Noted. - Notice of Determination uploaded to the Portal on 22/07/2025. - Email sent to people that made a submission on 22/07/2025.	Completed.

25/102131

Page 43 of 51

Resolution register: 1 July 2025 to 30 September 2025

Meeting	Item	Resolution	Responsibility	Action	Status
16/09/2025	15.3	25/2960C Resolved that Council: - Not support the clause 4.6 variation to clause 4.2A of the development standard, associated with DA No 10.2025.104.1 (PAN-549470). - Determine Development Application No 10.2025.104.1 (PAN-549470) for the construction of a new two storey dwelling with attached garage and outdoor swimming pool by way of refusal for the reasons set out in enclosure 3 of the report. (Councillors Draisma and Larkins)	Director Strategies and Communities	- Noted. - Notice of Determination (refusal) uploaded to the Portal on 23/09/2025. - Email sent to people that made a submission on 22/09/2025.	Completed.
16/09/2025	15.4	Resolved that Council: - Endorse the draft Grants, Donations and Sponsorship Policy be placed on public exhibition for 28 days calling for submissions. - Following conclusion of the exhibition period of the draft Grants, Donations and Sponsorship Policy: - Receive a further report for consideration, if any relevant submissions are received or if any substantial changes are proposed for any other reason, detailing the public exhibition outcomes and proposed changes with recommendations regarding adoption of the above documents, or - Adopt the Grants, Donations and Sponsorship Policy if there are no relevant submissions received and there are no substantial changes proposed for any other reasons. Councillors Matters and Tatral	Director Strategies and Communities	- The Policy is currently on public exhibition for 28 days. (a) Following the conclusion of the exhibition in November, a report will be submitted to Council in December should there be substantial changes to the draft policy, (b) subject to outcome of the exhibition period	On track
16/09/2025	15.5	Resolved that Council: Notes and releases publicly for information purposes the Tilma Kiama Major Events Impact Review and Recommendations Report 2024,	Director Strategies and Communities	- Report published on Council's website - Completed	On track

25/102131

Page 44 of 51



Resolution register:
1 July 2025 to 30 September 2025

Meeting	Item	Resolution	Responsibility	Action	Status
		2. Adopts the Event Risk Mitigation Matrix and licensing conditions. 3. Approve a trial in event capacity at Kiama Showground to 10,000 patrons for one eligible major event in 2025-26, subject to strict compliance with the Event Risk Mitigation Matrix and licensing conditions. 4. Require a comprehensive evaluation report to Council following the trial event, assessing impacts on residents, amenity, safety, and economic outcomes. 5. In line with the Local Government Act 1993 prepare a draft Local Approvals Policy for Events on Public Land, incorporating the Risk Mitigation Matrix assessment tool and the findings of the trial including establishing a permanent maximum major event capacity as Major Event locations.		3. Working with relevant event organisers 4. Ongoing 5. Draft Local Approvals Policy anticipated to be reported to Council in mid 2026	
16/09/2025	15.6	25/297OC Resolved that Council: 1. Endorse the Post Exhibition Planning Proposal Report for PP-2025-1047 Housekeeping 2025. 2. Adopt the amendments to Kiama Local Environmental Plan 2011 (KLEP) under s3.36(1) of the <i>Environmental Planning and Assessment Act 1979</i>. 3. Delegate to the Chief Executive Officer the authority to send the Planning Proposal to the Office of the NSW Parliamentary Counsel in accordance with section 3.36(1) of the <i>Environmental Planning & Assessment Act 1979</i> to draft the final legal instrument that will give effect to this Planning Proposal. 4. Delegate to the Chief Executive Officer the authority to make minor mapping and Local Environmental Plan instrument changes if required by the Office of the NSW Parliamentary Counsel.	Director Strategies and Communities	1. Noted. 2. Noted. 3. The maps are being prepared and will then be sent to PCO for finalisation. 4. Noted. 5. This is not yet completed.	On track

25/102131

Page 45 of 51



Resolution register:
1 July 2025 to 30 September 2025

Meeting	Item	Resolution	Responsibility	Action	Status
		5. Delegate to the Chief Executive Officer the authority to finalise the Planning Proposal by referring the final instrument to the NSW Department of Planning, Housing and Infrastructure for review and Gazettal in the Government Gazette and NSW Legislation website. (Councillors Brown and Matters)			
16/09/2025	15.7	Resolved that Council adopts the Terms & Conditions and application form for the hire of community halls. Councillors Matters and Tatrai	Director Strategies and Communities.	TOR adopted at Council's meeting held on 16/09/2025.	Completed.
16/09/2025	16.1	Resolved that Council: 1. Endorse the draft Asset Management Plan – Roads be placed on public exhibition for 28 days calling for submissions. 2. Following conclusion of the exhibition period in relation to the Asset Management Plan – Roads: (a) Receive a further report for consideration, if any relevant submissions are received or if any substantial changes are proposed for any other reason, detailing the public exhibition outcomes and proposed changes with recommendations regarding adoption of the above documents, or (b) Adopt the Asset Management Plan – Roads if there are no relevant submissions received and there are no substantial changes proposed for any other reasons. Councillors Matters and Tatrai	Director Infrastructure and Operations.	1. The Draft Asset Management Plan was placed on public exhibition for 28 days. 2. There was no feedback relating to this plan therefore the Asset Management Plan is adopted and has been placed on the Council website.	Completed.
16/09/2025	16.2	Resolved that Council: 1. Endorse the draft Asset Management Plan – Stormwater Drainage be placed on public exhibition for 28 days calling for submissions.	Director Infrastructure and Operations	1. The Draft Asset Management Plan was placed on public exhibition for 28 days. 2. There was no relevant feedback relating to this	Completed.

25/102131

Page 46 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
		2. Following conclusion of the exhibition period in relation to the Asset Management Plan – Stormwater Drainage – (a) Receive a further report for consideration, if any relevant submissions are received or if any substantial changes are proposed for any other reason, detailing the public exhibition outcomes and proposed changes with recommendations regarding adoption of the above documents, or (b) Adopt the Asset Management Plan – Stormwater Drainage if there are no relevant submissions received and there are no substantial changes proposed for any other reasons. Councillors Matters and Tatral		plan. Therefore the Asset Management Plan is adopted.	
16/09/2025	16.3	25/298OC Resolved that Council: 1. Endorse the Terms of Reference for the Kiama Local Transport Forum. 2. Delegates to the Chief Executive Officer the authority to approve and execute the functions conferred to it by TfNSW under the document 'Authorisation and Delegation Instrument' dated 21 July 2025. (Councillors Larkins and Draisma)	Director Infrastructure and Operations	1. Terms of Reference published on the Council website. 2. Delegations enacted.	Completed.
16/09/2025	20.1	25/299OC Resolved that Council: 1. Support the establishment of the Every Day Table community initiative, led by Generosity Church Kiama. 2. Note the provision of the storage space at the North Kiama Neighbourhood Centre for groceries, personal care items, and program materials, to be stored safely on mobile shelving provided by the organization.	Director Corporate and Commercial	1. Completed. 2. Noted. 3. Noted.	Completed.

25/102131

Page 47 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
		3. Acknowledge the community benefits of this initiative, including the provision of free shared meals, practical support for families and seniors, and opportunities for social connection and volunteer participation. (Councillors Tatrai and Cains)			
16/09/2025	20.2	25/300OC Resolved that Council defer consideration of Notice of Motion: Councillor Lawton - Crown Lands Plan of Management - Seven Mile Beach to the 21 October 2025 Ordinary Meeting of Council. (Councillors Brown and Lawton)	Director Corporate and Commercial	Notice of Motion resubmitted to the November 2025 meeting.	Completed.
16/09/2025		25/301OC is a procedural motion to exclude press and public.	Chief Executive Officer	Procedural motion only.	Completed.
16/09/2025		25/302OC is a procedural motion to enter into confidential committee.	Chief Executive Officer	Procedural motion only.	Completed.
16/09/2025		25/303OC is a procedural motion for in globo resolutions.	Chief Executive Officer	Procedural motion only.	Completed.
16/09/2025	22.1	Committee recommendation that Council note the information contained in the consultation report on the Jamberoo Cycleway Project. Councillors Matters and Tatrai	Director Infrastructure and Operations	Council noted the information contained in the consultation report on the Jamberoo Cycleway Report.	Completed.
16/09/2025	22.2	Resolved that Council: 1. Adopts the market reserve prices for the parcels of land at Glenbrook Drive as outlined within the body of the report. 2. Delegate to the Chief Executive Officer and/or Mayor authorisation to sign and execute all documentation in relation to the contracts of sale including the seal of Council for the parcels of land at Glenbrook Drive.	Director Corporate and Commercial	1. Market reserve prices adopted. 2. Noted 3. Noted 4. In progress 5. Letter sent.	On track

25/102131

Page 48 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
		3. Delegate the Chief Executive Officer and/or Mayor to enter into contracts of sale for Lot 1, DP 1263679, Lot 2 DP126379, Lot 3 DP 126379, Lot 4 DP 126379 and 5 DP 1263679 and effect immediate exchange of contracts if sold at auction if the reserve prices as outlined in the report are obtained. 4. Delegate to the Chief Executive Officer to negotiate a sale price for the Glenbrook Drive parcels of land as outlined in the report if passed in at auction. 5. Extend its thanks the Minister for Transport, The Hon. John Graham, MLC for lifting the restrictive covenant on the five (5) Glenbrook Avenue lots and allowing Council to proceed with their divestment and looks forward to working with the Minister on lifting the restrictive covenant on the Lots at Spring Creek. (Councillors Brown and Cains)			
16/09/2025	22.4	25/3040C At the request of Councillor Brown and by consent the motion was varied and the Committee recommended that Council: - Delegate to the CEO to undertake an Expression of Interest (EOI) process to identify a suitability qualified independent/private sector partner to run the programs at the Kiama Leisure Centre identified by this report. - Delegate to the CEO to undertake all necessary industrial relations actions associated with Point one (1) of this resolution. - Delegate to the CEO to engage a consultant to: - conduct market testing for Option 2 and/or 3 and/or a combination of either or both as outlined in the Extraordinary February 2025 Kiama Leisure Centre Business Case report, and	Director Strategies and Communities	- Information relating to programs endorsed for EOI is being compiled. EOI brief will be prepared in November/December ready to go public in early 2026 (February) The decision to delays going public is due to end of year period and higher chances of market response in early year. - A change management process is being developed for staff impacts. A courtesy/ notification letter is being sent to staff likely to be	On track

25/102131

Page 49 of 51

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
		b. develop a cost reduction plan by reducing administrative, operation and overhead costs; to be brought back to a future Council meeting. (Councillors Lawton and Warren)		impacted following the EOI. 3. (a)-(b) Information is being compiled to develop consultant brief by December, ready for early 2026 consultant engagement. Consultant budget source identified.	
16/09/2025	22.5	Committee recommendation that Council undertakes the necessary steps to lodge a primary application of reserved road in DP 50398 to convert the road from Old System Land to Torrens Title. Councillors Matters and Tatrai	Director Corporate and Commercial	Application process in progress.	On track.
16/09/2025	22.6	25/3050C Committee recommendation that Council: 1. In accordance with clause 178(1)(a) of the <i>Local Government (General) Regulation 2021</i> , accept the tender of The Flagstaff Group Limited in the Tender KT090525 for Supply of Linen and Laundering Services to Kiama Coast Holiday Parks, The Pavilion and Kiama Leisure Centre. 2. Delegate to the CEO the authority to finalise and execute the contracts and any other documentation required to give effect to this resolution regarding the tender for linen and laundering services. 3. Grant authority for the use of the Common Seal of Council on the contracts and any other documentation, should it be required, to give effect to this resolution regarding the tender for linen and laundering services. (Councillors Brown and Warren)	Director Corporate and Commercial	1. Tender accepted. 2. Contracts executed. 3. Completed	Completed.

Resolution register:
1 July 2025 to 30 September 2025



Meeting	Item	Resolution	Responsibility	Action	Status
16/09/2025	22.7	Committee recommendation that Council: 1. Thanks, the Australian Lifeguard Services (ALS) for the unsolicited proposal however respectfully declines the proposal based on the financial comparison to Council's existing services. 2. Looks forward to continuing the constructive working relationship with the Australian Lifeguard Services. Councillors Matters and Tatrai	Head of Implementation	Letter sent to Surf Life Saving NSW advising of decision.	Completed.
16/09/2025	22.8	25/306OC Committee recommendation that Council: 1. Notes the information provided and endorses the actions of Management to address the short term cash and reserves position. 2. Shares the information with the Office of Local Government to assist with its review of the Varied Performance Improvement Order issued on 23 May 2024. (Councillors Larkins and Brown)	Director Corporate and Commercial	1. Noted 2. OLG updated.	Completed.
16/09/2025		25/307OC is a procedural motion to revert to open Council.	Chief Executive Officer	Procedural motion only.	Completed.
16/09/2025		25/308OC is a procedural motion to resolve recommendations of Committee of the Whole.	Chief Executive Officer	Procedural motion only.	Completed.

Resolution register:
Outstanding items from previous periods up to 30 June 2025

Item 17.2 - Resolution Register: 1 July 2025 to 30 September 2025 and update on previous periods

Enclosures 2 - Outstanding
Resolutions Register - from previous
periods up to 30/06/2025

Meeting	Item	Resolution	Responsibility	Action	Status
17/06/2025	15.2	25/184OC Resolved that Council: - Endorse the 2025 Housekeeping Planning Proposal PP-2025/1047 (attachment 1 to the report) for the purpose of seeking a Gateway determination. - Submit the Planning Proposal to the Department of Planning, Housing and Infrastructure for a Gateway determination. - When submitting the Planning Proposal for a Gateway determination, identify that Council is seeking to be authorised as the Local Plan Making Authority. - Should a Gateway determination be issued, any conditions required, including public exhibition and consultation with the community, key authorities and government agencies, be actioned by staff. - Receive a further report regarding the finalisation of the Planning Proposal. (Councillors Larkins and Brown)	Director Strategies and Communities	- Endorsement noted. - The Planning Proposal was submitted to the NSW Department of Planning, Housing and Infrastructure. - Council sought Local Plan Making Authority on submission. - Gateway determination was issued on 3 July 2025. Consultation with state agencies is occurring, and the Planning Proposal is on public exhibition until 10 August 2025. - Completed.	Completed.
17/06/2025	15.3	25/185OC Resolved that Council - Endorse Planning Proposal PP-2025-61 (Sunnymede) (attachment 1 to the report) for the purpose of seeking Gateway determination. - Submit the Planning Proposal to the Department of Planning, Housing and Infrastructure for a Gateway determination. - When submitting the Planning Proposal for a Gateway determination, identify that Council is seeking to be authorised as the Local Plan Making Authority.	Director Strategies and Communities	- Endorsement noted. - The Planning Proposal was submitted to the NSW Department of Planning, Housing and Infrastructure on 7 July 2025. - Council sought Local Plan Making Authority on submission. - The Gateway determination was issued on 28/7/2025 and received by Council 29/7/2025.	On track.

25/37379

Page 1 of 30

Meeting	Item	Resolution	Responsibility	Action	Status
		4. Should a Gateway determination be issued, any conditions required, including public exhibition and consultation with the community, key authorities and government agencies, be actioned by staff. 5. Note that the planning agreement negotiations will continue in accordance with Council's Planning Agreement Policy, separately but concurrently to the Planning Proposal process, and that a Draft Planning Agreement will be reported back to Council for endorsement prior to exhibition. 6. Receive a further report regarding the finalisation of the Planning Proposal. (Councillors Lawton and Brown)		All conditions will be actioned by staff. 5. The Draft Planning Agreement was reported to the 19 August Council Meeting for endorsement to exhibit. 6. A report will be tabled to Council following the public exhibition and assessment of the Planning Proposal. The Gateway Determination specifies that the LEP should be completed on or before 28 April 2026.	
17/06/2025	16.1	25/189OC Resolved that Council: 1. Endorse the draft Plaques and Memorials Policy be placed on public exhibition for 28 days calling for submissions. 2. Following conclusion of the exhibition period: (a) receive a further report for consideration, if any relevant submissions are received or if any substantial changes are proposed for any other reason, detailing the public exhibition outcomes and proposed changes with recommendations regarding adoption of the above documents, or (b) adopt the Plaques and Memorials Policy if there are no relevant submissions received and there are no substantial changes proposed for any other reasons. (Councillors Matters and Larkins)	Director Infrastructure and Operations	1. Policy was placed on public exhibition. 2. No relevant feedback was received, therefore the policy was adopted.	Completed.
17/06/2025	18.1	25/191OC Resolved that Council:	Director Corporate and Commercial	1. Completed 2. Completed 3. Noted	On track.

Page 2 of 30

25/65337

Meeting	Item	Resolution	Responsibility	Action	Status
		1. Approve the easement over Lot 2 DP 619072, for drainage purposes as outlined within the attached diagram. 2. Approve the easement over Lot 11 DP 619144, for drainage purposes and right of way as outlined within the attached diagram. 3. Determine the compensation value of \$282,500 (excl GST) payable by the applicant as recommended by Council's Valuer. 4. Approve the creation of an easement over Lot 2 DP 619072 and Lot 11 DP 619144 for drainage purposes and right of way pursuant to Section 88B of the <i>Conveyancing Act 1919</i>. 5. Approve to enter into a licence agreement to occupy the Lot 11 DP 619144 for providing access during construction phase of the development. The cost for this licence agreement will be as per Council's adopted fees and charges (at the time) for a short term licence for use of Council's Land. 6. Delegate to the CEO and/or Mayor authority to execute any necessary documentation associated with the new easement and use of the Council seal if required.		4. Completed 5. This will be entered into prior to construction commencing 6. Noted	
17/06/2025	20.2	25/1920C At the request of Councillor Brown and by consent the amended motion was varied and resolved that Council: 1. Acknowledges the strategic importance of the Kiama Harbour as a vital community, cultural and economic asset. 2. Resolves to establish a Working Group to provide a mechanism for Council and the community to shape the future of the Kiama Harbour precinct, in alignment with Council's adopted strategies and community interests. 3. Notes that the Working Group will:	Director Corporate and Commercial	1. Acknowledged. 2. Draft Terms of Reference have been completed and awaiting Director review. 3. Contained within the draft Terms of Reference 4. Contained within the draft Terms of Reference. Advertisement and application forms are drafted.	Needing attention.

25/65337

Page 3 of 30

Meeting	Item	Resolution	Responsibility	Action	Status
		(a) Liaise with Council staff and key government agencies, including (but not limited to) Crown Lands and Transport for NSW (including NSW Maritime). (b) Provide strategic input and community representation in the planning and development of the precinct. 4. Appoints the following members to a five-member Working Group: (a) Councillor Mike Cains (Chair) and the Mayor, Councillor McDonald. (b) Three community representatives to be identified through an expressions of interest (EOI) process. 5. Delegates to the CEO the authority to reallocate funds within the 2025-26 Council Budget to support the establishment and operation of the Working Group, in alignment with Council's Advocacy Plan. (Councillors Cains and Tatrai)		5. To be included in Quarter 2 budget adjustment.	
17/06/2025	20.3	25/1930C At the request of Councillor Draisma and by consent the motion was varied and resolved that Council: 1. Include in the Delivery Plan and Operational Plan 2025-26, as per agenda item 13.3 <i>Integrated Planning and Reporting</i>, the recommendations from the Gerringong-Jamberoo Flood Study. 2. Include in the forward budget estimates register for 2026-27 annual budget an allocation of funding towards the capital project for the implementation of the recommendations from the Gerringong-Jamberoo Flood Study. 3. Apply for funding to complete the recommended works for flood mitigation and stormwater management as recommended in the Gerringong - Jamberoo Flood Study revision 4 April 2022. (Councillors Warren and Tatrai)	Director Infrastructure and Operations	1. This is included. 2. Designs and estimates are still being prepared. Once these are received they will be included in next year's capital budget. 3. We need designs and estimates first before we can apply for funding.	On track.

25/65337

Page 4 of 30

Meeting	Item	Resolution	Responsibility	Action	Status
17/06/2025	22.1	25/196OC At the request of Councillor Draisma and by consent, and following a procedural motion to recommit the resolution to fix an error, the motion was varied and recommended that Council: - Note the information provided in the Blue Haven update report for May 2025. - Delegate to the Chief Executive Officer to work with the Director Corporate and Commercial to progress as a matter of urgency discussions with TCorp to seek financing options for the completion of capital works required at Terralong Retirement Village. - Receive a briefing on the demolition process regarding the former aged care facility at Havilah Place and a dilapidation report for the whole of the Blue Haven Terralong site. (Councillors Brown and Tatrai)	Director Corporate and Commercial	- Noted - Noted - Briefing to be scheduled in February 2026.	On track.
20/05/2025	20.1	25/135OC Resolved that Council: - Acknowledge and receive the 2025 petition to formally recognise Gerringong Surf Lifesaving Club as the appropriate body to manage the Gerringong Surf Lifesaving Club facility, signed by more than 2,228 local residents to date - Note that our volunteer surf club members save ratepayers more than \$300,000.00 a year by providing free patrolled beaches at Jones Beach, Surf Beach and Werri Beach (see Patrol Labour Cost attachment to the report for financial costings). - Thank our three surf lifesaving clubs, Kiama Downs, Kiama and Gerringong ("Our Surf Clubs"), and their members, for preventing thousands of potential rescues each year (figures are documented).	Director Corporate and Commercial	- Noted - Noted - Noted - Noted - Noted - Noted - Noted - Reclassification and rezoning process will commence when there is budget allocation - Kiama Surf Club do not wish to reclassify or rezone the land that they occupy - Correspondence sent 8 July 2025. Response received. Proposed lease on public	On track

Page 5 of 30

25/65337

Meeting	Item	Resolution	Responsibility	Action	Status
		4. Thank Our Surf Clubs, and their brave members, for performing hundreds of rescues each year, potentially saving dozens of lives. 5. Thank Our Surf Clubs, and their generous sponsors, for building and maintaining these vital lifesaving institutions, mostly without any Council funding, which exemplify our Australian volunteer spirit. 6. Recognise the critical role of the area's Surf Life Saving Clubhouses in patrolling, lifesaver training, community engagement, and fundraising and ensure that all clubhouse facilities remain entirely under the control of the Clubs as per normal practice across NSW. 7. Recognise this autonomy is essential for maintaining efficient emergency response, flexible training programs, strong community bonds, and sustainable funding, all of which contribute to coastal safety. 8. Undertake to reclassify and rezone the Gerringong Surf Lifesaving Club and Kiama Downs Surf Lifesaving Club, subject to their written consent, (Lot 2 DP 1075959 and part of Lot 1027 DP 232242) from community land to operational land, subject to: a. the subdivision of Lot 1027 DP 232242 to excise the Kiama Downs Surf Club for the broader lot which encompasses Jones Beach; b. the completion of the required public notice period, and public submissions being received and considered following the notification period, in accordance with section 34 of the Local Government Act 1993 (public notice to classify or reclassify public land); and c. the subsequent planning proposal process. 9. Undertake to reclassify and rezone the Kiama Surf Lifesaving Club, subject to their written consent, (part of Lot 2 DP 531612 and part of Lot 7016 DP 1074643) from community land to operational land, subject to:		exhibition until 25 November 2025. A further report will be provided to Council following public exhibition. 11. Noted 12. Completed	

25/65337

Page 6 of 30

Meeting	Item	Resolution	Responsibility	Action	Status
		a. receipt of approval and concurrence from The Minister for Lands and Property, the Hon. Stephen Kamper MP, to undertake the reclassification and rezoning processes; b. the subdivision of Lot 2 DP 531612 and Lot 7016 DP 1074643 to excise the Kiama Surf Lifesaving Club from the Coronation Park Reserve; c. the completion of the required public notice period, and public submissions being received and considered following the notification period, in accordance with section 34 of the Local Government Act 1993 (public notice to classify or reclassify public land); and d. the subsequent planning proposal process. 10. Authorise the CEO to negotiate a lease with Gerringong Surf Club similar to the lease with Kiama Downs Surf Club and the lease being negotiated with Kiama Surf Club. 11. Thank the more than 1500 members, and their families of Our Surf Clubs, along with their supporters and sponsors (mostly local business), for their amazing efforts to keep our beaches safe and to support community and to minimise cost to Council. 12. Delegates to the CEO to provide owner's consent for the Gerringong Surf Life Saving Club (GSLSC) to complete the section of footpath to the disability facilities, noting that the GSLSC will fund these works. (Councillors Brown and Tatral)			
20/05/2025	15.1	25/146OC Resolved that Council: 1. Prepare and adopt a holistic and strategic approach to social infrastructure planning and management, (community halls, leisure, library, old fire station, etc.) through the development of a Community Facilities Strategy and Operational Plan.	Director Strategies and Communities	1. The development of the Community Facilities Strategy has been delayed. Confirmation on staffing/consultancy funds and leading department is pending.	On hold

Page 7 of 30

25/65337

Meeting	Item	Resolution	Responsibility	Action	Status
		2. Consider leasing arrangements for certain community halls (where there is more than one facility and low demand) with not-for-profit agencies who meet a service gap in Kiama including education, early childhood, business incubator, health provider, in accordance with any Lease and Licence Policy. 3. In long-term, repurpose of facilities into multipurpose hubs and consider leasing of surplus stock. 4. Investigate infrastructure funding for community facilities and opportunities through development proposals and developer contributions. 5. Report back to a future Council meeting with analysis and opportunities for improved activation and management of other community infrastructure. (Councillors Brown and Tatrai)		2. While a review of community halls for potential leasing arrangements is done, no further action is taken until the Lease and Licence Policy is adopted. Property Services will need to inform the next steps. 3. Items 3, 4 and 5 are of long-term nature and can be done once the Strategy is developed and priority works are identified for funding and renewal/ redevelopment. 4. Item 4 requires lead by collaboration between Commercial/ property and Planning teams.	
20/05/2025	15.2	25/1470C Resolved that Council, as part of the review of the Grants and Donations Policy, consider including a tailored approach for the Kiama Show Society to include: 1. Exempting the Kiama Show Society from the Pavilion hiring/usage fees for up to 10 days per calendar year, in lieu of applying for in-kind support through the grants program. 2. Allocating funds in the operational budget annually to cover the cost of in-kind contributions toward Council services and fees, as outlined in 'Financial Implication' and as per Council's annual fees and charges. 3. In consultation with the Kiama Show Society, reviewing items 1 and 2 in three (3) years and present a report to Council with recommendations to continue or modify the arrangements. 4. Investigating the possibility of a Memorandum of Understanding between the Kiama Show Society and	Director Strategies and Communities	1. The Grants and Donations Policy reviewed and on public exhibition. 2. Kiama Show has a budget allocation in 25/26 budget to cover in-kind support. 3. Noted. 4. The Property and Recreation section is working with the Show Society on the MOU and will notify Councillors when this has been finalised.	On track

25/65337

Page 8 of 30

Meeting	Item	Resolution	Responsibility	Action	Status
20/05/2025	16.1	Council for the use of the Showground and The Pavilion for the annual Kiama Show. (Councillors Tatrai and Cains) 25/152OC Resolved that Council: - Endorse the draft Lease and Licence Policy including Rental Rebate to be placed on public exhibition for 28 days calling for submissions. - Notify all current lease and licence holders of the exhibition of the draft Lease and Licence Policy including Rental Rebate and help facilitate the current tenants and stakeholders to provide feedback. - Following conclusion of the exhibition period: - receive a further report for consideration, if any relevant submissions are received or if any substantial changes are proposed for any other reason, detailing the public exhibition outcomes and proposed changes with recommendations regarding adoption of the above documents, or - adopt the Lease and Licence Policy including Rental Rebate if there are no relevant submissions received and there are no substantial changes proposed for any other reasons. (Councillors Tatrai and Cains)	Director Corporate and Commercial	- Completed - Completed - Reported to the October 2025 Council meeting. The policy was endorsed and has been uploaded to Council's website	Completed
20/05/2025	16.2	25/153OC Resolved that Council: - Endorse the draft Property and Asset Recycling Strategy 2025-2028 to be placed on public exhibition for 28 days calling for submissions. - Following conclusion of the exhibition period: - receive a further report for consideration, if any relevant submissions are received or if any substantial changes are proposed for any other (Councillors Tatrai and Cains)	Director Corporate and Commercial	- Completed - Reported to the August 2025 Council meeting. The policy was endorsed and has been placed on Council's website. - Noted	Completed

25/65337

Page 9 of 30

Meeting	Item	Resolution	Responsibility	Action	Status
		reason, detailing the public exhibition outcomes and proposed changes with recommendations regarding adoption of the above documents, or (b) adopt the Property and Asset Recycling Strategy 2025-2028 if there are no relevant submissions received and there are no substantial changes proposed for any other reasons. 3. Note that the Property and Asset Recycling Strategy is a requirement of the Performance Improvement Order. (Councillors Brown and Draisma)			
20/05/2025	16.3	25/154OC At the request of Councillor Cains and by consent the motion was varied and resolved that Council: - Proceed to public exhibition for a period of 56 days on the draft Masterplans for South Werri Beach Reserve and Kiama Sports Complex so that members of the public can provide feedback and submissions. - Endorse that direct community consultation be undertaken with the users of the South Werri Beach Reserve and Kiama Sports Complex to obtain feedback on the draft Masterplans. - Note that a further report will be presented to Council outlining the submissions and feedback received during the exhibition on the draft South Werri Beach Masterplan and the Kiama Sports Complex Masterplan options. - Directly engage with the local Aboriginal Community regarding the draft South Werri Beach masterplan and provide a post-community consultation report for information to councillors on the community engagement with the Aboriginal community and the native title interests in the subject land. (Councillors Larkins and Lawton)	Director Corporate and Commercial	- Documents placed on public exhibition. - Community Consultation completed. - Post exhibition report to be presented at Feb 2026 Council meeting. - Underway.	On track

25/65337

Page 10 of 30

Meeting	Item	Resolution	Responsibility	Action	Status
20/05/2025	16.6	25/1570C An alternate motion resolved that Council: 1. Receive a confidential report following further consultation with relevant landholders regarding the considerations of land acquisition, noting the timeframe for project delivery; 2. Consult with relevant stakeholders, including but not limited to, Kiama Bicycle Users Group (KBUG) and the Jamberoo Residents and Ratepayers Association (JVRRA); 3. Following consultation with stakeholders at item 2 above receive a further report to be presented to an ordinary meeting of Council for consideration; 4. Explore future grants to fund the shortfall in the funding for the project with the scope reduction and overall cycleway construction as opportunities become available; and 5. Notify Transport for NSW its intention to proceed with the project with the scope reduction until further consultation is completed (Councillors Draisma and Warren)	Director Infrastructure and Operations	1. Confidential report sent to September 25 Council meeting 2. Consultation was completed with relevant stakeholders, including Kiama Bicycle Users Group, JVRRA and Illawarra Ramblers. 3. Feedback from Kiama Bicycle Users Group, JVRRA and Illawarra Ramblers was received, and is attached to September 2025 Council report. 4. Due to the return of the Get Active NSW funding for the Jamberoo Cycleway as per the August 25 meeting Council will now explore grant funding opportunities to support the design and construction of Stage 1: Browns Lane to Minnamurra Lane. 5. As per the outcome of the August 2025 meeting Council will no longer explore a scope reduction within the Get Active NSW funding for the Jamberoo Cycleway Project as the grant funding will be returned.	Completed
20/05/2025	16.7	25/1580C Resolved that Council: 1. Receive the Minutes of the Kiama Local Traffic Committee meeting held on 6 May 2025. 2. Adopt committee recommendation 25/013LTC changing the road signage plan on James Lane, in relation to the proposed car parking restrictions during scheduled waste pick-up times.	Director Infrastructure and Operations	1. Received. 2. Road signage changed on James Lane 3. Road signage implemented Anembo Crescent. 4. Road signage implemented on Irvine Street.	Completed

25/65337

Page 11 of 30

Meeting	Item	Resolution	Responsibility	Action	Status
		3. Adopt committee recommendation 25/014LTC implementing the road signage plan on Anembo Crescent, Kiama Heights, in relation to the proposed car parking restrictions during scheduled waste pick-up times. Community consultation must be undertaken before the implementation, if not already completed. 4. Adopt committee recommendation 25/015LTC implementing the road signage plan on Irvine Street, in relation to proposed parking restrictions. 5. Adopt committee recommendation 25/016LTC for traffic changes and road closures on Terralong Street between Shoalhaven Street and Collins Street as outlined - The traffic changes and road closures for the Kiama Winter Festival event on 12 July 2025 from 9am to 10pm be approved subject to organisers complying with the following conditions: - Residents and businesses are notified of temporary - No Parking zones by a letter drop or other communications by the event organiser. - Emergency services, bus companies, residents and businesses are to be notified in writing indicating, at least seven (7) days in advance of any full road closure, the reason for the road closure, the period of the road closure and a company contact name and a 24 hour contact telephone number. - The Supervisor shall always keep the Subject Road safe and in a trafficable condition. - All traffic controllers on site shall be accredited by SafeWork NSW. Upon request, the Permit Holder, or Supervisor, must produce evidence that all traffic controllers have appropriate accreditation. - Provision shall be made for emergency services, bus services, residents and customers to have access to properties and businesses at all times - Temporary traffic control set up shall only be applied during approved Work Times.		5. Resolution regarding traffic changes and road closures on Terralong Street between Shoalhaven Street and Collins Street for the Winter Wine Festival adopted. 6. Signage and line marking installed on Bonaira Street.	

25/65337

Page 12 of 30

Meeting	Item	Resolution	Responsibility	Action	Status
		- Traffic control operations shall be coordinated with other roadwork within the vicinity of the approved Location. - A Variable Message-board Sign shall be placed at each end of the Subject Road approved work area at least seven (3) days in advance of any full road closure and shall remain in place till the completion of work. - Traffic Control is to be supplied to provide assistance to the buses going through at these times due to the amount of traffic utilising alternate routes in Kiama during the road closure. Please note that these are approximate times, and services may be delayed due to high traffic usage and alternate routes because of the closure. - The times for the Route buses 126 and 71 to pass through the intersection of Shoalhaven Street and Terralong Street are as follows: - Bus 126: 9.50am, 11.30am, 11.35am, 2.05pm and 3.50pm - Bus 71: 10:53am, 11:03am, 1:53pm, 2:03pm, 3:53pm, and 4:03pm. 6. Adopt committee recommendation 25/017LC to install an additional "No Stopping" sign on Bonaira Street between the two existing signs, plus install "No Stopping" yellow line marking and engage directly with the sporting groups, to advise members of where to park and where not to park. (Councillors Tatnai and Cains)			
20/05/2025	20.3	25/162OC An alternate motion resolved that Council: Write to the Hon Michael Daley, Attorney General, expressing support of amending Regulation 5(a) of the Drug Court Regulation 2020 to expand the eligibility of	Director Strategies and Communities	- Letter drafted and due to be sent early August 2025. - Letters prepared and forwarded to Shellharbour and Shoalhaven Councils as well as ISJO on 28/5/25.	Completed

25/65337

Page 13 of 30

Meeting	Item	Resolution	Responsibility	Action	Status
		the Drug Court to residents of the Kiama Local Government Authority. 2. Write to the remaining Illawarra Shoalhaven Joint Organisation members (being Shellharbour and Shoalhaven Councils) noting Council's resolution (1) above and advocate for each Council to amend Regulation 5(a) of the Drug Court Regulation 2020 to expand the eligibility of the Drug Court to residents for the region. 3. Note that the expansion of the Drug Court NSW would assist the Illawarra-Shoalhaven to access the Compulsory Drug Treatment Program (CDTP) at the Compulsory Drug Treatment Correctional Centre (CDTCC). (Councillors Draisma and Larkins)		3. Noted.	
20/05/2025	22.2	25/166OC Committee recommendation that Council: - Note the updates provided on progressing with the business cases and masterplans for the catalyst sites. - Endorse the establishment of a Major Projects Advisory Committee. - Seek expressions of interest (EOI) from the community in filling the five (5) community members. - Following the EOI process, receive a future report recommending the five (5) community members. (Councillors Larkins and Brown)	Head of Implementation	- Noted. - Terms of Reference endorsed at August 2025 meeting - EOI process occurred. - Five (5) community members endorsed at October 2025 meeting. First committee meeting held 6 November 2025.	Completed
15/04/2025	20.1	25/125OC At the request of Councillor Draisma and by consent the motion was varied and resolved that Council Undertake a thorough analysis of the environmental impact of any move of the Kiama Council Works Depot to the Minnamurra Catchment.	Director Strategies and Communities	Project is currently in initial inception phase as per Council's Project Management Framework. Outcomes of Domestic Waste Service review required to finalise scope of project. Points 1-4 and 7 of resolution are required by	On track

25/65337

Page 14 of 30

Meeting	Item	Resolution	Responsibility	Action	Status
		2. Undertake and present to the full Council the cost estimation of remedial works and storm run-off work that will need to be undertaken to protect the Minnamurra River, including any risk to the movement of the leachate-contaminated groundwater. 3. Undertake to consider road maintenance issues including access and dilapidation costs. 4. Provide a detailed flood risk report based on current rainfall and weather patterns. 5. Note that the proposed budget for this work is included in the Long Term Financial Plan included at Item 18.2 <i>Endorse for public exhibition: Integrated planning and reporting suite of documents</i> in the Business Paper of the Ordinary Meeting of Council and is therefore able to progress. 6.. Write to Shellharbour City Council and relevant NSW Government stakeholders to progress the adoption of a joint environmental protection statement for the Minnamurra River. 7. Provide updates to the Minnamurra Progress Association on the environmental considerations and planning requirements as it progresses with the possible relocation of the Kiama Council Works Depot. (Councillors Lawton and Warren)		<i>Environmental Planning and Assessment Act 1979</i> and Council's Community Participation Plan and will occur as project progresses. 2. As above. 3. As above. 4. As above. 5. Noted. 6. Letter sent 10 September 2025 to Shellharbour City Council and State Agencies. 7. As per 1 above.	
18/03/2025	20.1	25/0910C Resolved that Council: 1. Acknowledge and thank the community for forming its own independent working group to support the Jamberoo Heritage Display Village Plan, which includes Mr Stuart Richards, Councillor/s, Heritage group and representatives from the Jamberoo Valley Ratepayers and Residents Association. 2. Acknowledge the community's expression of interest in volunteering and working on Council lands to help reduce any future costs, and seek a report to a future	Director Strategies and Communities	1. Thank you letters sent to JVRRA and Stuart Richards on 2 May 2025 2. Meeting organised with Property and Risk Teams to discuss insurance etc issues of members of the public undertaking work on Council land for 21 May 2025. 3. A further report to Council will be prepared once further	On track

25/65337

Page 15 of 30

Meeting	Item	Resolution	Responsibility	Action	Status
		Council meeting that outlines what if any barriers, opportunities or risks exist regarding Council's insurance framework, that would either support or not allow this to occur. 3. Pending an understanding from the working group of any future proposed costs for works, that these requests be submitted by the working group for consideration during public consultation on the annual delivery plan and operational plan as part of the preparation of the 2025-26 annual budget. (Councillors Warren and Larkins)		correspondence received from JVRRA. No response received to date.	
18/03/2025	20.3	25/0930C At the request of Councillor Cains and by consent the motion was varied and resolved that Council: 1. Prepare an asset management policy that sets the direction for managing assets, outlining goals, service levels, classes, principles and risk management approaches. 2. Recognise the critical nature of asset management and ensure that: (a) The Audit, Risk and Improvement Committee receives a six-monthly update on the implementation of asset management audit recommendations for their review. (b) The Annual Report shall include a "State of the Assets" section to inform the community about the condition of our assets, management efforts, and key actions undertaken by council. 3. Provide a report to a future Council meeting that: (a) Outlines Council's project management framework and governance procedures for managing construction projects. (b) Clarifies Council's role as the project lead and convener of steering committees for major	Director Infrastructure and Operations	1. Asset Management Policy and Strategic Asset Management Plan containing an Asset Management Improvement Plan has been completed. 2a. We Currently report to ARIC on a 3 monthly basis. 2b. This is currently provided with the update of our Strategic Asset Management Plans. 3a. Project management framework and procedure are in place. 3b. Part of a proposed policy report to the November Council meeting that addresses all of these items.	On track

25/65337

Page 16 of 30

Meeting	Item	Resolution	Responsibility	Action	Status
		construction projects, ensuring Council retains governance and oversight. (c) Establishes support and guidelines for community organisations managing Council-owned buildings, ensuring accountability and alignment with community interests. (Councillors Lawton and Tatrai)			
18/03/2025	22.3	25/099OC Committee recommendation that Council endorse the recommendation to proceed to proposal stage of the Award for organisational structure change and further consultation to occur with employees as per the award. (Councillors Brown and Warren)	Director Corporate and Commercial	Post award consultation periods completed for 80% of work and implemented. Reminder pending feedback and revised approach.	On track
18/03/2025	22.4	25/100OC At the request of Councillor Larkins and by consent the motion was varied and the Committee recommended that Council: 1. Delegate to the Chief Executive Officer and/or Mayor to enter into a contract of sale for Lot 1 DP 1304287 Akuna Street Kiama to Kiama Investments No2 Pty Ltd. 2. Note the sale price as contained in the report. 3. Allocate the proceeds of sale of Lot 1 DP 1304287 to the Roads Reserve in accordance with the restricted reserves policy and relevant legislation. 4. Delegate to the Chief Executive Officer and/or Mayor authorisation to sign and execute all documentation in relation to the contract of sale including the use of the common seal of Council, if required. 5. Reaffirm its intent to achieve pedestrian access between Akuna Street and Terralong Street in compliance with Chapter 12.7 of the Kiama Development Control Plan 2020. (Councillors Brown and Draisma)	Director Corporate and Commercial	1. Completed. 2. Completed. 3. In progress 4. Completed 5. Completed.	On track

25/65337

Page 17 of 30

Meeting	Item	Resolution	Responsibility	Action	Status
24/02/2025	8.2	25/064OC The motion was varied by consent and resolved that Council: - Note the three options for the operations of the Kiama Coast Holiday Parks as outlined in the Kiama Coast Holiday Parks Business Case. - Endorse the implementation of Option 2, as outlined in the Kiama Coast Holiday Parks Business Case. - Delegate to the CEO to execute and undertake all necessary engagement and consultation associated with this resolution, and receive a quarterly report to a future ordinary meeting on progress. (Councillors Brown and Larkins)	Director Corporate and Commercial	- In progress - In progress - Quarterly reporting submitted to the August ordinary meeting.	On track.
24/02/2025	8.3	25/065OC The motion was varied by consent and resolved that Council: - Note the three options for the operations of the Kiama Leisure Centre as outlined in the Kiama Leisure Centre Business Case. - Endorse the investigations of the commercial viability of both Options 2 and 3, as outlined in the Kiama Leisure Centre Business Case. - Delegate to the CEO to execute and undertake all necessary engagement and consultation associated with this resolution, and receive a quarterly report to a future ordinary meeting on progress. (Councillors Cains and Warren)	Director Strategies and Communities	- Noted. - Investigation of options completed and a follow up report presented to Council in September 2025. Implementation of the resolution from that meeting is in progress. - Ongoing.	Completed
24/02/2025	8.5	25/067OC The motion was varied by consent and resolved that Council: Note the four options for the operations of The Pavilion Kiama as outlined in The Pavilion Kiama Business Case.	Director Strategies and Communities	- Noted. - Reconfiguration of internal management has occurred. A meeting with wedding contractors, Pavilion staff, and the broader Destination Kiama team was held in May 2025. Following this, adjustments were	On track.

Page 18 of 30

25/65337

Meeting	Item	Resolution	Responsibility	Action	Status
		2. Endorse the implementation of Option 2, as outlined in The Pavilion Kiama Business Case. 3. Delegate to the CEO to execute and undertake all necessary engagement and consultation associated with this resolution, and receive a quarterly report to a future ordinary meeting on progress. (Councillors Lawton and Larkins)		made to the catering contractor's marketing communication and online presence. It was identified that mixed messaging may have contributed to the decline in wedding bookings, or at least impacted part of the conversion funnel, and that this presents an opportunity for improvement. The outcomes of this meeting will also inform The Pavilion Business Plan, with internal staff commencing work on a draft plan following the July stocktake. A marketing campaign is currently being executed. 3. Ongoing.	
18/02/2025	11.3	25/025OC At the request of Councillor Lawton and by consent, the motion was varied and resolved that Council: 1 Via an expression of interest (EOI) process, enable local sporting clubs to install one (1) shipping container per sports reserve for the express purpose of storing sporting equipment etc. as an interim solution to current storage shortages, while the Social Infrastructure Strategy is being developed. 2 On completion of the EOI process that a further report be provided to Council with the outcomes of the EOI ensuring the locations of the intended shipping containers are appropriate.	Director Corporate and Commercial	1. Kiama District Sports Association advised of the process and the EOI application is finalised. 2. Report to be provided following completion of EOI process. 3. Noted.	On track

25/65337

Page 19 of 30

Meeting	Item	Resolution	Responsibility	Action	Status
		3 Engage with the local sporting clubs and Kiama District Sports Association and identify the reserves with storage shortages. (Councillor McDonald)			
18/02/2025	16.1	25/038OC Resolved that Council: 1. Endorse the proposed updated Community Land Plan of Management for Neighbourhood Parks to be placed on Public Exhibition for a period of 42 days, to allow for any public submissions during this time. 2. Approve that during the public exhibition period a public hearing will be held and undertaken by an independent consultant. 3. Request that following the public exhibition, public hearing and submission stage a further report will be presented to Council for consideration of any submissions received and feedback obtained from the public hearing for the adoption or otherwise of the draft Community Land Plan of Management. (Councillors Larkins and Brown)	Director Corporate and Commercial	1. Community Land Plan of Management placed on public exhibition from 12 March to 24 April 2025. 2. A public hearing was held on 9 April 2025. 3. Submissions being considered and the Plan of Management is expected to be reported back to the December 2025 ordinary meeting.	On track.
18/02/2025	17.2	25/043OC An amended motion was put by Councillor Draisma and seconded by Councillor Larkins, and resolved that Council: 1. Congratulate Gerringong Surf Lifesaving Club (GSLSC) on their work in obtaining Federal, State, Local government and sponsorship funding to build a new community asset, being the new clubhouse and associated facilities, along with their continued commitment to the local community and visitors. 2. Work with GSLSC to occupy the new building so the club can patrol Werri Beach and provide training and education to its members including its nippers program. 3. Receive a report on the history of the previous and current GSLSC kiosk, including the permissibility under	Director Corporate and Commercial	1. Completed. 2. Completed. 3. In progress. 4. Completed.	On track.

25/65337

Page 20 of 30

Meeting	Item	Resolution	Responsibility	Action	Status
		the current lease, land classification and zoning, as well as, any considerations for future compliance of a kiosk at the clubhouse. Noting that the kiosk provides a critical income stream to the club. 4. Subject to compliance with section 2.74 of the NSW State Environmental Planning Policy (Transport and Infrastructure) 2021, facilitate the construction of a new concrete footpath from the existing footpath on the western side of Pacific Avenue to the public toilet facilities on the southern side of the new GSLSC clubhouse to enable access to these facilities, noting GSLSC is ready to build this path. (Councillors Draisma and Larkins)			
18/02/2025	20.1	25/0460C At the request of Councillor Lawton and by consent, the motion was varied and resolved that Council: - Delegate to the CEO, the preparation of a report to a future Council meeting, outlining: - The previous/historical plans for the location of the track - A suggested approach and program to seek agreement with the landowners regarding the options of either outright purchase via the Coastal Land Protection Scheme or negotiation of an easement for each portion of the track - a list of costs for the establishment and long-term management of the project for each option as well as other perceived benefits for each option, particularly in terms of long term management. - Include this body of work into the draft Delivery Program and Operational Plan for 2025/26 for public consultation and future adoption.	Director Infrastructure and Operations	- A report was provided to the September 2025 Council meeting with the plan tabled at the February 2025 Council meeting. - The report shows the plan for the track tabled at the February 2025 Council meeting. - The report details discussions had with affected landowners, and the land owners position on the acquisition. - The report lists a preliminary estimate of the costs. - This work was not included in the draft delivery program and operation plan for 2025/26 due to higher work priorities and budget savings operations, see report for details. - The adopted 2025/26 budget does not include funds for this	Completed

25/65337

Page 21 of 30

Meeting	Item	Resolution	Responsibility	Action	Status
		3. Refer the item to the forward budget estimates register for consideration as part of the budget for the next financial year. 4. As part of the preparation of the report, liaise with Professor Bruce Thom to assist with the background information, particularly the development and planning of Stage 1 and the understanding of the Coastal Lands Protection Scheme. (Councillors Lawton and Draisma)		work, due to lack of resources. See report for details. 4. A meeting was held with Professor Bruce Thom in early August 2025, with Councillor Lawton and the Director of Infrastructure and Operations.	
18/02/2025	22.2	25/0540C Resolved that Council endorse the unsolicited proposal to proceed to the next stage of the process in line with Council's Unsolicited Proposal Policy. A further report will be presented to Council outlining a final binding offer with the proponent. (Councillors Draisma and Larkins)	Director Corporate and Commercial	Proposed purchaser undertaking a planning proposal to be lodged with Council for consideration.	On track.
21/01/2025	15.1	25/0120C Resolved that Council: - Review the existing Tourism and Events Strategic Plan with a view to convert it into a Visitor Economy Strategy, incorporating the relevant findings/recommendations of: - Kiama Major Events Impact Review and Recommendations Report - Kiama Regional Economic Development Strategy - Tourism & Events Service Review - NSW Vibrancy Reforms - Consult with the Kiama Special Entertainment Precinct working group and licensed venue operators on an appropriate Kiama Special Entertainment Precinct boundary. - Provide a report to the ordinary February 2025 Council meeting to confirm an appropriate Kiama Special Entertainment Precinct boundary.	Director Strategies and Communities	- DTM Tourism, appointed consultants, are yet to deliver the full draft Visitor Economy Strategy. It is anticipated that the draft will be included in the December 2025 Council meeting to be endorsed for public exhibition. & 3. An amount of \$200,000 has been awarded to Kiama Council to prepare a Nighttime Economy Strategy and trial a Special Entertainment Precinct over the next 1.5 years.	On track.

25/65337

Page 22 of 30

Meeting	Item	Resolution (Councillors Draisma and Brown)	Responsibility	Action	Status
10/12/2024	20.2	24/366OC Resolved that Council: - Develop a Memorial Planting, Benches and Plaques in Parks and Open Spaces Policy (the Policy), subject to available funding in the 2025-26 budget. - Require that requests under such a policy uphold the requirement for tree species and consideration of impact under the Public Tree Management Policy 2022, including that preferred species will be trees native to the region, although other native and non-native species may be used depending on the character of the park or open space. - Consider in the development of the Policy the utilisation of a beneficiary pays model where there is a budgetary implication for Council in the memorial installation and/or planting. - Note that the request for a plaque for the late Edith Clarke at the Kiama Rockpool site is proceeding and Council will continue to liaise with the family regarding their request.	Director Infrastructure and Operations	- The Plaques and Memorials Policy was adopted. - Noted. - Noted - Noted. The plaque was installed. Council received some feedback from members of the public that the placement of this plaque was inappropriate.	Completed.
10/12/2024	20.3	24/367OC Resolved that Council: - Assures the Jamberoo Community Preschool they will not be required to vacate their current council-owned premises, barring circumstances that are beyond Council's control or are made reasonable by necessity, until a viable and functional alternative location is found. - Shall provide, if necessary, an extension to the current lease, to allow the preschool the required time to establish operations in a new location.	Director Corporate and Commercial	- Letter sent to Jamberoo Preschool via email on 20 January 2025 assuring them as per resolution. - Advised in the same letter that we will provide if necessary, and extension to the current lease. - Completed. - Letter to the Hon Prue Car MP sent on 19 February 2025.	On track.

25/65337

Page 23 of 30

Meeting	Item	Resolution	Responsibility	Action	Status
		3. Notes that advocacy for supporting the Jamberoo Community Preschool will be included in the new Kiama Council advocacy document. 4. Write to the Deputy Premier and Minister for Education and Early Learning, the Hon Prue Carr MP, seeking support for the preschool, including support for the preschool to access the NSW 2025 Start Strong for Community Preschools program. 5. Finalise and publicly release the details on the designs for flood mitigation, as part of the action items identified from the Gerringong-Jamberoo Flood study report, as soon as practical. 6. Apply for relevant grants through the Federal National Emergency Management Agency (NEMA), the NSW Reconstruction Authority and any other government agency for flood mitigation works in Jamberoo and across our local government area. (Councillors Larkins and Draisma)		5. Designs are not at the stage for public release yet. 6. Council worked with Reconstruction Australia on an application to the Federal Government for opportunities for the relocation of the Jamberoo Preschool.	
20/11/2024	11.2	<i>Duplicated minute number 24/301OC</i> Resolved that Council congratulate Councillor Larkins as a recipient of the Local Government NSW Pat Dixon Memorial Scholarship, noting that: 1. A condition of the scholarship is that Councillor Larkins will provide a brief written report, signed off by the Chief Executive Officer, on completion of his study. 2. Council requires Councillor Larkins to declare receipt of these funds in his annual return to Council. (Councillor McDonald)	Chief Executive Officer	1. Councillor Larkins has completed 27 out of 36 credit points and expecting to complete the course in the first half of 2026. Cr Larkins will likely graduate in the September 2026 session. 2. Councillor Larkins declared the scholarship in his 2024-25 Annual Return, which was submitted to the October 2025 Council meeting.	On track.
13/08/2024	20.1	24/273OC At the request of Councillor Rice and by consent the motion was varied and resolved that Council:	Head of Implementation	1. Noted. 2. At the 15 April 2025 meeting Council resolved to the demolition of the former nursing	Completed.

25/65337

Page 24 of 30

Meeting	Item	Resolution	Responsibility	Action	Status
		1. Notes the difficulties that key workers, individuals and families in the Kiama local government area face in accessing affordable housing, which is defined as equivalent to or less than 30% of total household income. 2. Following the subdivision of 1 Havilah Place as per the Performance Improvement Order (PIO), commit to the further investigation of the redevelopment of the former Residential Aged Care Facility (RACF) on the site. 3. Receive a report on the options that can be considered for this site including a public/private partnership to deliver a mixed-development on the site of the RACF, which would include at least 25% social and affordable housing. 4. As part of the report, receive examples of other mixed development projects which have been delivered on a similar site.		home/ residential aged care facility and examine the potential to subdivide. Tender was endorsed in July and work to commence shortly. 3. The adopted housing strategy from July 2025 includes the future of this site. 4. The newly formed Finance and Major Projects committee meet this month and with a strong review/ focus on catalyst sites including Havilah Place are required to be examined.	
16/07/2024	18.3	24/236OC Resolved that Council in the forthcoming scheduled review of the Code of Meeting Practice, considers a revision of clause 10.11 amendments and clause 3.11 notice of business as provided in this report.	Head of Implementation	The Model Code of Meeting Practice has been released, and Council's revised CoMP has been drafted and is currently out on public exhibition. This resolution will be considered as part of the feedback.	On track.
21/05/2024	19.2	24/151OC Resolved that Council: 1. Write to Transport for NSW requesting consideration of a reduction in the permanent speed limit for Allowrie and Churchill Streets, Jamberoo from 50 km/h to 40 km/h for the urbanised-higher pedestrian areas of Jamberoo. 2. Provide any data and information, including community feedback, through to Transport for NSW to support the reduction in the permanent speed limit in the area.	Director Infrastructure and Operations	1. Completed. 2. This project is waiting for traffic data to be established – completion forecast 30 September 2025.	On track.

25/65337

Page 25 of 30

Meeting	Item	Resolution	Responsibility	Action	Status
16/04/2024	13.4	24/1010C Resolved that Council supports: 1. A longer lease tenure of 5 x 5 x 5 with Burnetts on Barney for 80 Barney Street, Kiama (Lot 9 DP850163 and part Lot 69 DP1065423). 2. Investigating minor modifications to the site-specific Development Control Plan. (Councillors Draisma and Croxford)	Director Corporate and Commercial	1. Valuation has been completed. Waiting for tenant to lodge Planning proposal as per 2 below. 2. Work has commenced on the review of Chapter 9 of the DCP including how it has been implemented in any existing development approvals. Tenant has been advised to lodge a Planning Proposal to incorporate the required uses for the site including community events.	On hold
15/03/2023	8.2	22/0160C Resolved that Council review the cost to our tenant, Kiama Lions Club, for the lease of the Carers Cottage and explore a means of sale by limited tender application as per section 55 (1) (g) of the LG Act from not for profit organisations, who are based in and provide direct service to the Kiama Community, for the sale of the lion's cottage. (Councillors Reilly and Croxford)	Director Corporate and Commercial	Investigations regarding the interaction between the Carers Cottage and the adjacent leased area by South Coast Gardens and Trees currently being carried out by the property team prior to further investigation regarding the sale of land. This matter is expected to be reported to the December 2025 meeting.	On track.
20/12/2022	13.3	22/4080C Resolved that Council: 1. Continue the road closure process for the section of road reserve along Noorinan Street, Kiama (generally behind No's 10 – 40 Elimatta Place, Kiama) under the Roads Act 1993. 2. Approve classification of the subject area of road reserve as operation land upon closure and the issue of a certificate of title subject to public notice of the	Director Corporate and Commercial	1. Negotiations still progressing. Some complications to be resolved regarding the registration of the road closure plan. 2. Noted. 3. Noted. 4. Once negotiations have been completed a report will be presented to Council. It is hoped	Needing attention.

Page 26 of 30

25/65337

Meeting	Item	Resolution	Responsibility	Action	Status
		proposed classification under Section 31 and 34 of the <i>Local Government Act 1993</i>. 3. Delegate to the Chief Executive Office the authority to sign under seal or as landowner any documentation associated with the road closure. 4. Note that following completion of the road closure process a future report will be provided to Council in relation to the subdivision and sale of the lands. (Councillors Draisma and Brown)		that this matter will be completed by June 2026 but this will be dependent on interest to acquire the road.	
20/12/2022	13.4	22/4090C Resolved that Council: 1. approves the closure of the section of road reserve at Riverside Drive, Kiama Downs as outlined within the attached plan. 2. approves classification of the subject area of road reserve as operational land upon closure and the issue of a certificate of title subject to public notice of the proposed classification under Section 34 of the <i>Local Government Act 1993</i>. 3. gives the Mayor and/or CEO delegated authority to sign under seal or as landowner any documentation associated with the road closure. 4. note that following completion of the road closure process a future report will be provided to Council in relation to the potential subdivision and/or sale of the lands. (Councillors Brown and Renkema-Lang)	Director Corporate and Commercial	1. The statutory road closure process is underway and can take up to 2 years to be completed. 2. The proposed subdivision is being refined to provide the most appropriate development outcome for the land zone and managing impacts on adjacent residents. There are some complexities with this road closure that requires a pre-lodgement planning meeting. 3. Noted. 4. This matter is expected to be reported to Council again by February 2026.	On hold.
20/09/2022	13.1	22/2730C Resolved that Council: 1. approve the closure of the section of surplus road reserve adjoining No.2A Pheasant Point Drive, Kiama (Lot 1 DP 1026897) approximately 64m2 in area as identified by the survey plan attached to this report.	Director Corporate and Commercial	1. Noted 2. Noted 3. Completed. 4. Noted. 5. Noted.	On hold.

25/65337

Page 27 of 30

Meeting	Item	Resolution	Responsibility	Action	Status
		2. classify the subject area of surplus road reserve as operational land upon closure and issue of a certificate of title following public notice of the proposed classification under Section 34 <i>Local Government Act</i> 1993. 3. provide owner's consent for the landowner of No.2A Pheasant Point Drive Kiama to lodge a planning proposal for consideration of rezoning the subject land to R2 Low Density Residential following completion of the road closure process in Recommendation 2 above. 4. delegate authority to the Chief Executive Officer to sign under seal or sign on behalf of Council any documentation associated with the road closure. 5. endorse the future sale of the closed section of road to the adjoining owner of No.2A Pheasant Point Drive, Kiama in accordance with the Acquisition and Disposal of Land and Easements Policy. 6. note that a separate report will be provided to Council to dispose of the closed section of road reserve subject to market valuation advice at the time. (Councillors Draisma and Steel)		6. Negotiating sale price. The owner is preparing a Planning Proposal to rezone the land from RE2 Private Recreation to RE1 Residential to enable the sale and consolidation of the 2 lots. This process should be completed by December 2026.	
19/07/2022	13.1	22/188OC Committee recommendation was moved by Councillor Steel, seconded by Councillor Croxford and further amended by Councillor Larkins that Council: 1. Re-affirms that private encroachments on public-reserve land is unacceptable and will enforce breaches under the Local Government Act 1993. 2. Resolves to commence the reclassification of land forming part of lot 1 DP593079 Eureka Reserve located adjacent to lots DP231597, 1019, 1020, 1021, and 1018 from community purpose to operational land, to enable the disposal of the land to affected land owners and to address long standing encroachment issues that Council's own building and swimming pool approval processes	Director Corporate and Commercial	This project has been significantly impacted by resources being allocated to high priority divestment projects. 1. Noted 2. Scope of planning proposal has been received. Currently under review. 3. Noted and to date all associated costs have been charged to the affected landowners 4. Noted.	Needing attention.

25/65337

Page 28 of 30

Meeting	Item	Resolution	Responsibility	Action	Status
		contributed to and which created a false boundary line at the rear of the properties. 3. Charges all costs associated with the land reclassification and disposal costs onto the affected landowners of lots and notes the undertakings given from all owners made in correspondence and during public access to pay those costs and purchase the land once reclassified. 4. Notes that failure to proceed and comply with points 2 and 3 of the report entitled "Encroachments onto Eureka Reserve" dated 19 July 2022 will result in Council seeking costs and expenses from the affected landowners of lots DP231597, 1019, 1020, 1021, and 1018 which are adjacent to 1 DP593079 Eureka Reserve, and the continuation of Notices and Orders under the Local Government Act 1993 for the removal of the illegal structures and ground reinstatement. 5. Notes the measures taken by staff to ensure that current development assessment approval processes and additional checks are in place to avoid a reoccurrence of this issue. (Councillors Steel and Larkins)	5. Noted		
12/04/2022	17.1	22/0450C Resolved that Council: 1. as part of considerations for the 2022/23 draft Operational Plan and Budget consider funding and the allocation of resources to undertake the development of a five-year Companion Animals Management Plan. 2. include in the Plan: a. A Dog Friendly Spaces Strategy. b. Identifying potential future dog friendly spaces, including potential options for fenced dog spaces in the Kiama Local Government Area.	Director Strategies and Communities	1. Development of a Companion Animals Management Plan has not been included in the 25/26 Operational Plan and budget. Preparation can be reconsidered for 2026-27 as part of the service review. 2. Key aspects identified in Item 2 have commenced as stand alone tasks.	On hold

25/65337

Page 29 of 30

Meeting	Item	Resolution	Responsibility	Action	Status
		c. An outline of how Council responds and actions incidents of companion animal aggression and attacks. d. Identify potential Council initiatives to encourage the desexing, registration, microchipping and behavioural management of companion animals. e. Providing community information on responsible pet ownership, including but not limited to information around best practice management of cats, and the consideration on the use of therapy and assistance Dogs and other animals in the Local Government Area. 3. regularly provide yearly data to Councillors on the number of animals registered in the Kiama Local Government Area, including a breakdown of suburb area, and include the rates of desexing, animal vaccinations and number of incidents involving companion animal attacks and number of listed dangerous dogs residing in the Local Government Area. This is to assist with informing future Council policy decisions. 4. That Council explores options for additional animal management initiatives, and business efficiencies, through the Illawarra-Shoalhaven Joint Organisation for council services. (Councillors Larkins and Draisma)		Items 2(a) is complete a Dog Friendly Spaces Strategy has been adopted 17 June 2025 2(b) this action makes up part of the Dog Friendly Spaces Strategy. Council amended the Strategy to include a future fenced off leash area in Kiama Downs. 2(c) this item is bound by legislation as set out in the Companion Animals Act and regulations. Items 2(d), 2(e), 3 and 4, managed as 'BAU' within the CSP. 3. Additional information requested that is not reported annually will be reviewed by staff as to the data able to be extracted from the companion animals register that may be restricted for confidentiality and availability. 4. Council continues to explore opportunities for shared services through the Illawarra-Shoalhaven Joint Organisation. Such initiatives will be finalised as part of the service review scheduled for 26/27.	

25/65337

Page 30 of 30