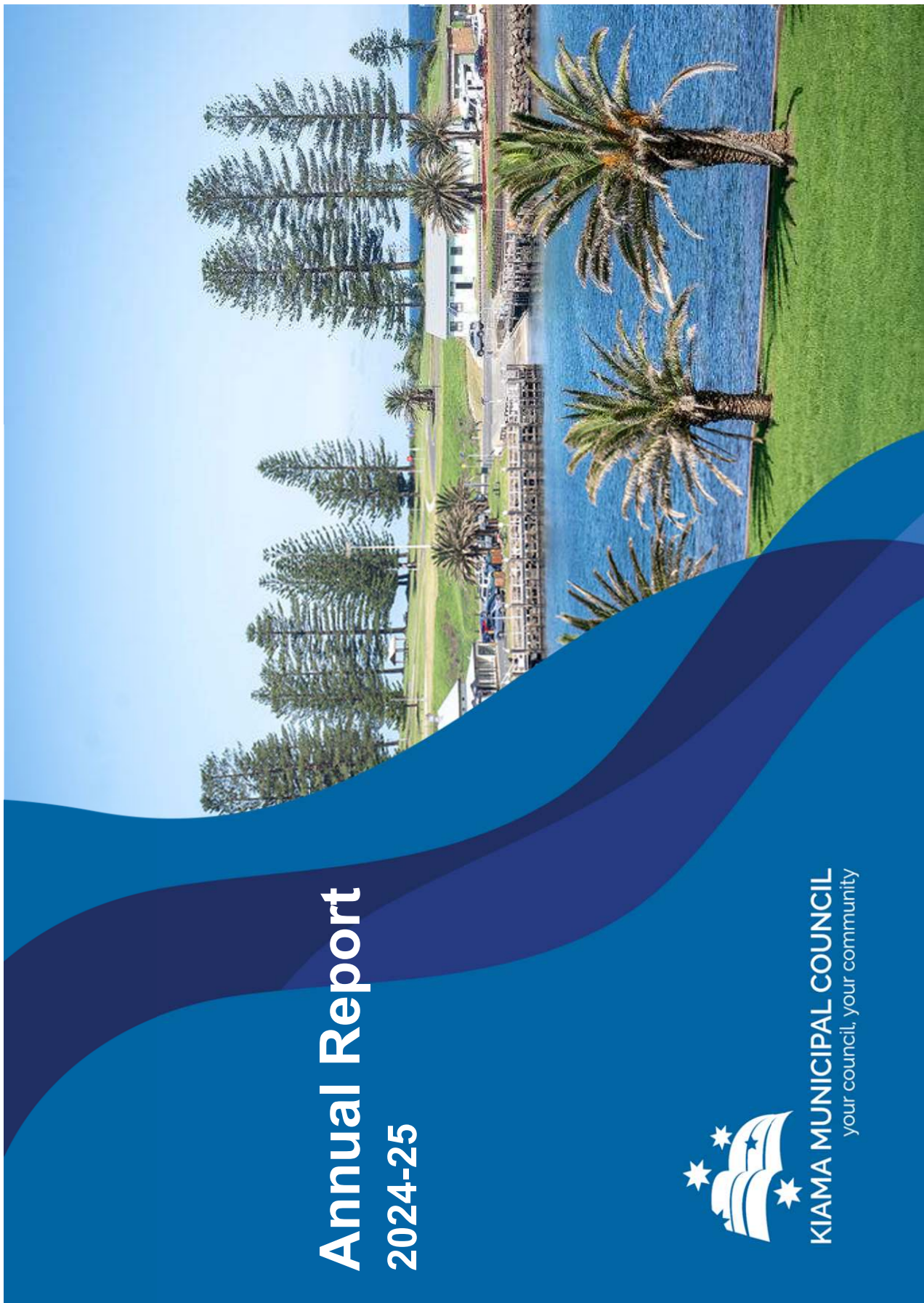




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Enclosure 1

Acknowledgement of country

Kiama Municipal Council acknowledges the Wodi Wodi people on Dharawal country as the traditional custodians of the land on which our Municipality is located. We pay our respects to Elders past, present and future. We are committed to honouring Australian Aboriginal and Torres Strait Islander peoples' unique cultural and spiritual relationships to the land, waters and seas and their rich contribution to our community.

Item 13.2

Enclosure 1

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Vision, mission, values

Community vision

Working together for a healthy, sustainable, and caring community.



Council mission

Kiama Council will work to create a municipality that has a healthy, vibrant lifestyle, beautiful environment and harmonious, connected and resilient community.



Council values



Respect

We treat others as we expect to be treated – in a fair and professional manner



Innovation

We champion change in order to provide superior services to our community



Integrity

We are open, honest, and ethical in our behaviours – at all times



Teamwork

We are one team – working together with trust and commitment to achieve and share goals



Excellence

We aspire to be the best in everything we do

Message from the Mayor

This year – which is this Council's first in office – has been one of significant progress and tough decisions for Kiama Council, as we continue to move forward with purpose.

We've made bold choices, including planning for the consolidation of our depots into a new, purpose-built facility at Minnamurra. While still in the early stages, this proposal represents a strategic shift that will improve operational efficiency and free up valuable land in central Kiama for future housing – an investment in our town's future.

We've also advanced our net zero goals, with two new EV charging stations proving four charging points installed at The Pavilion. In addition, we've supported the community's transition to renewable energy through our participation in the Illawarra Shoalhaven Joint Organisation (ISJO) Shine Hub initiative, which promotes solar power, battery storage and involvement in a Virtual Power Plant (VPP). These are tangible steps toward a more sustainable Kiama.

October 2024 saw the opening of the revitalised Hindmarsh Park – a beautiful, inclusive space for our community to enjoy. It's a symbol of our commitment to public spaces that reflect our values.



Cameron McDonald, Mayor of Kiama

Our civic calendar has been rich and meaningful, with events such as Australia Day, Sorry Day, Local Government Week Awards, and citizenship ceremonies where I've had the honour of welcoming new Australians to our municipality. These moments remind us of the strength and diversity of our community.

A major achievement this year was the endorsement of our Local Housing Strategy. This comprehensive plan, shaped by extensive consultation, positions us to meet NSW Government housing targets and advocate effectively for our region.

April marked the transition of Blue Haven Bonaire to aged care specialists Hall & Prior. This was a moment to reflect on Council's proud 40+ year legacy in aged care. We ensured Bonaire remained open, local and that staff retained their conditions – because caring for our community remains at the heart of what we do.

Following this transition, Council repaid the final instalment of our \$60 million loan to the NSW Government ahead of schedule – a major milestone in our financial recovery and one that keeps us squarely on track towards our goal of a break-even budget by 2026-27.

Kiama was once again named NSW's Top Tourism Town, a testament to our vibrant visitor economy and the tireless efforts of our staff and community.

We also reopened Jamberoo Mountain Road after its latest repairs, on time and under budget. And we've launched a new Planning and Development Hub at the Old Bank building on Manning Street to improve service access.

While our beloved New Year's Eve Sky Show will pause in 2025 due to funding challenges, we look forward to its return in 2026.

Cr Cameron McDonald
Mayor, Kiama Municipal Council

Our Mayor and Councillors

“Great progress was made, in difficult circumstances, by the previous councillors, and I am absolutely determined to ensure we not only continue that work but realise the goal of financial sustainability. I’m confident with the quality of the people in my fellow councillors and the dedicated Council staff, we can deliver this for our community.”

Cameron McDonald



Mayor

Councillor Cameron McDonald



Councillor Mike Cains



Councillor Melinda Lawton



Deputy Mayor

Councillor Melissa Matters



Councillor Imogen Draisma



Councillor Yasmin Tatrai



Councillor Matt Brown



Councillor Stuart Larkins



Councillor Erica Warren

Our Mayor and Councillors
(continued)

Kiama Municipal Council is led by our Elected Council, comprised of nine Councillors.

Our Elected Council plays an important role in representing the community and ensuring that the community's aspirations for our Local Government Area (LGA) are addressed through our Community Strategic Plan (CSP) and Delivery Program and Operational Plan (DPOP), both of which were fully reviewed, rewritten and adopted by Council in June 2025.

Council achieves this by providing civic leadership for the community, ensuring the financial sustainability of Council, developing and endorsing Integrated Planning and Reporting (IP&R) documents, and reviewing Council's performance, ongoing.

NSW's Local Government elections were held in September 2024, with Kiama's newly elected body sworn into office in October 2024.



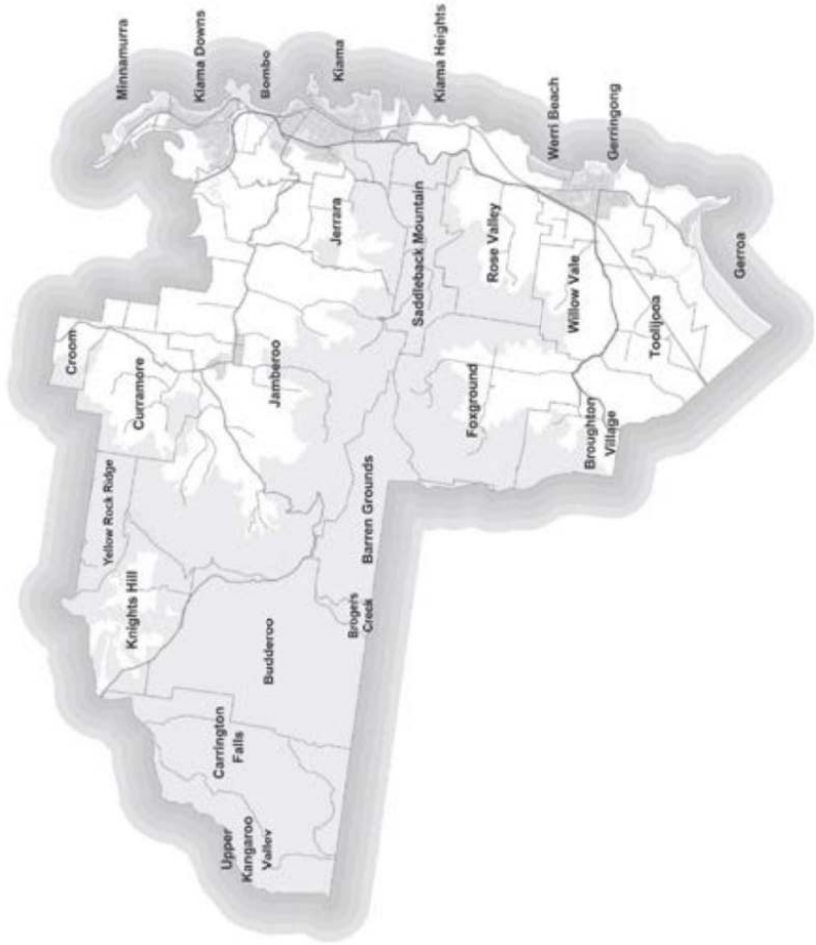
Our municipality

The Municipality of Kiama is located 120km south of Sydney, in the Illawarra region on the south coast of New South Wales. The closest major regional centres to Kiama are Wollongong and Nowra.

Our landscapes are diverse and include beaches, rainforests, escarpments, mountains and rural areas. The LGA is made up of six main towns, each with its own individual character.

These are: Gerringong, Gerroa, Kiama, Kiama Downs and Minnamurra.

The Kiama area has a strong sense of community and locals take pride in their LGA. Kiama Council works hard to create and maintain a municipality with a healthy, vibrant, beautiful environment and a harmonious, connected and resilient community.





1859

Council Established



23,173

Estimated current population



258km²

Area of LGA



0.7%

2014-2024 population growth rate
(estimated population increase of
1,560 in the last 10 years)



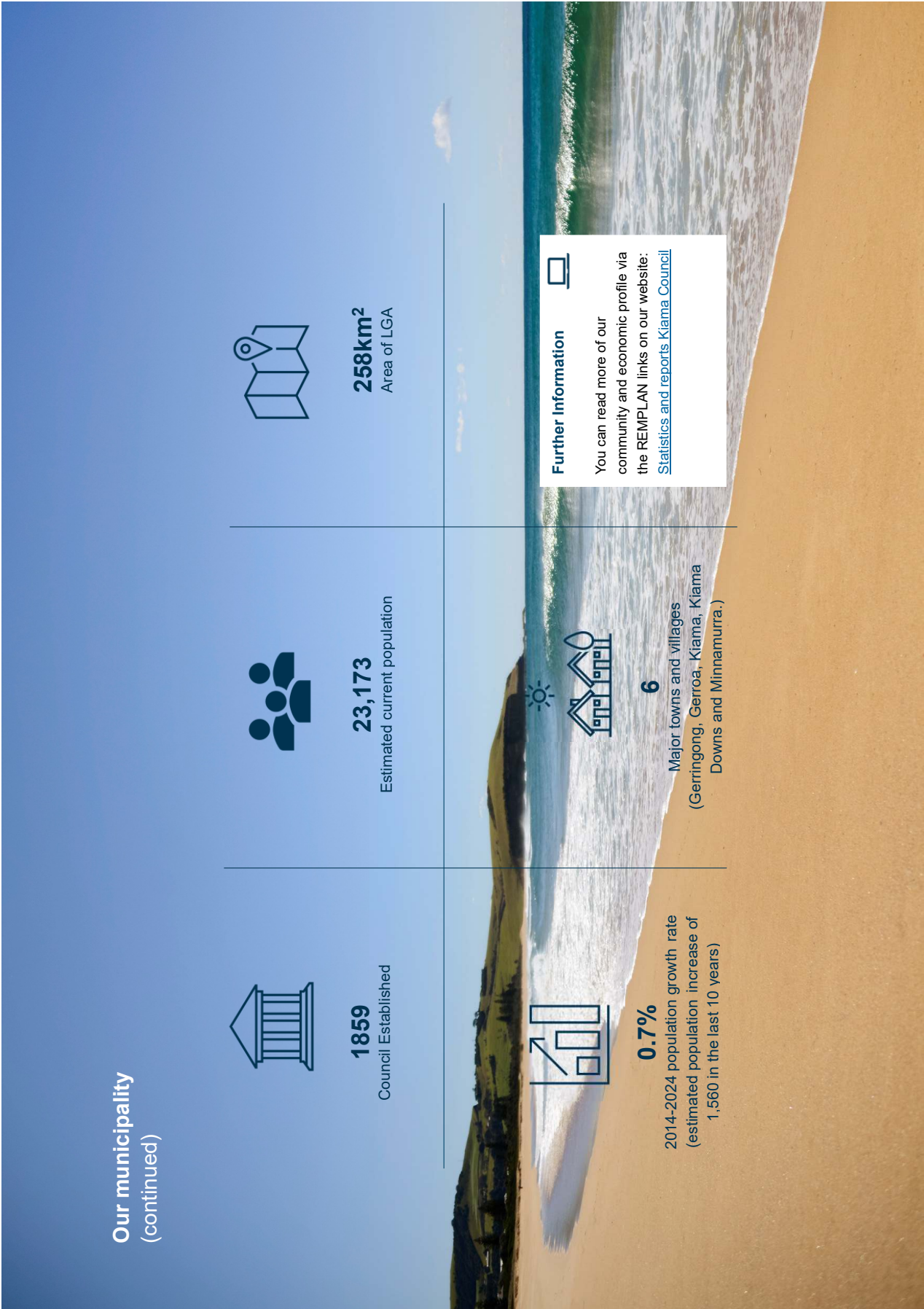
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Major towns and villages
(Gerrigong, Gerroa, Kiama, Kiama
Downs and Minnamurra.)



Further Information

You can read more of our
community and economic profile via
the REMPLAN links on our website:
[Statistics and reports Kiama Council](#)



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Our organisation

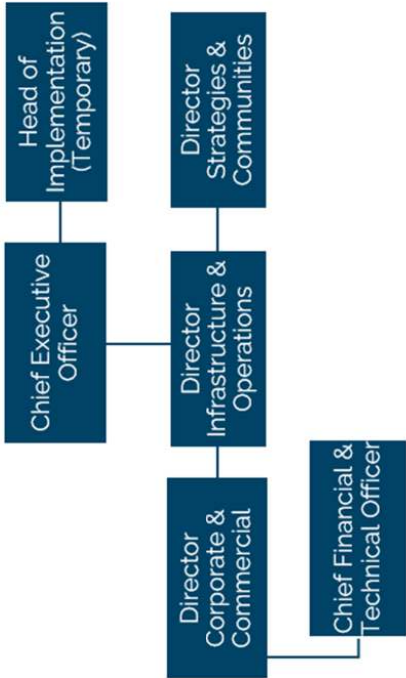
Our Executive Leadership Team (ELT) is responsible for providing strategic, operational and cultural leadership to inspire out staff to work together to achieve the goals, strategies, activities and deliverables set out in our Community Strategic Plan (CSP) and Delivery Program and Operational Plan (DPOP).

Kiama Council is currently undertaking an organisational structure review. The detail below reflects the composition of the Executive Leadership Team during the 2024-25 delivery period covered in this [report](#).

Our Executive Leadership Team (ELT) consisted of the following positions:

- Chief Executive Officer (CEO)
 - Director Corporate & Commercial
 - Director Strategies & Communities
 - Director Infrastructure & Liveability
- In addition to these positions, the following staff also attend ELT and Council briefings:
- Chief Financial & Technology Officer (CFTO), and
 - Head of Implementation (Temporary)

The CEO and three directors each led a division, with the Head of Implementation reporting to the CEO and the CFTO reporting to the Director Corporate & Commercial.



Message from the CEO

This reporting period has been marked by strategic investment, operational resilience and a renewed focus on safety and sustainability across Kiama Council.

One of our most significant steps forward has been the planning for the consolidation of our Works and Waste Depots. This includes the \$6.3 million acquisition of a prominent commercial property on Shoalhaven Street adjacent to our existing Works Depot on Belvedere Street. This purchase unlocks exciting opportunities for Council and the community, enabling us to reimagine how we deliver essential services and make better use of central land.

Safety has been front and centre in our operations. Our Waste Department responded to two serious fire incidents in the past year – one at the Minnamurra Waste and Recycling Facility and another in a recycling truck. Thankfully, no one was injured and procedures were followed correctly. These events have reinforced our commitment to continuous improvement. Under our “Your Council, Your Community, Our Safety” campaign, we’ve enhanced risk assessment processes, incident reporting, and staff training as part of a broader Council-wide safety focus for 2024–2026.



Jane Stroud, Chief Executive Officer

We’ve also celebrated creativity and community through initiatives that showcase the work of talented artists across the municipality. New murals and refreshed panels now brighten key public spaces, including Joyce Wheatley Community Centre, Morton Lane, the Kiama Library substation, the Old Fire Station and our town bins – bringing colour, character and cultural pride to our streets.

Operationally, we’ve delivered a range of community improvements, including the reopening of Reid Park playground in Jamberoo after fire damage, the Hindmarsh Park upgrade and opening the Bombo Headland Eco Walk staircase. We’ve also installed off-season covers at Jamberoo Pool to reduce maintenance costs and improve efficiency.

Our Community Engagement program continues to be a cornerstone of how we work. Each month, we go directly to the public – both in person and through our digital channels – to gather feedback on proposed strategies, plans of management, policies and general comments on how Council is doing. This ongoing dialogue ensures our decisions are informed, inclusive and responsive to community needs.

Financially, the completion of the divestment of Blue Haven Bonaira, which enabled our early repayment of the \$60 million TCorp loan marked a major milestone. Managing this transition while maintaining service delivery and cash reserves was a significant challenge, and I commend our staff for their professionalism and dedication. It’s a clear sign we are on track to meet our goal of financial sustainability by 2026–2027.

Finally, I’m pleased to welcome two new directors to our leadership team: Ed Paterson and Darren Brady. Their expertise and commitment will help guide Council through the next phase of growth and transformation.

Jane Stroud

Chief Executive Officer, Kiama Municipal Council



A snapshot of Council activity

March 2025 saw Council finalise the settlement with transition of ownership of Blue Haven Bonaira to Hall & Prior Aged Care commencing on 1 April 2025.

In the past 12 months Council said farewell to and welcomed two new Directors with the appointment of Ed Paterson as Director Planning, Environment and Communities in November 2024 and Darren Brady as Director Infrastructure and Operations in June 2025.

Council resolved to renew the contract of CEO, Jane Stroud for a period of three years from 18 June 2025.

Finalisation of repairs to and re-opening of Jamberoo Mountain Road.

Development and release of draft masterplans for both Kiama Sports Complex and South Werri Beach Reserve.

In May 2025, Council cleared its \$60 million NSW Government Treasury (TCorp) loan ahead of schedule.

Council resolved to consolidate the existing Waste and Works Depots with a new purpose-built facility at Minnamurra.

Council acquired the Shoalhaven Street 'Cukuna' property adjacent to the current Council Works Depot on Belvedere Street. With the site being declared a State Significant Rezoning Project, this paves the way for a transformative new residential development in the heart of Kiama.

The new Gerringong Surf Life Saving Club clubhouse and kiosk were completed and opened in February 2025.

Completed 70% of actions under Council's Performance Improvement Order.

In June 2025, Council endorsed the 2025-2035 Community Strategic Plan and endorsed the 2025-29 Delivery Program, 2025-2026 Operational Plan, 2025-2026 Budget and the Long Term Financial Plan 2025-2035.

Kiama was awarded NSW Top Tourism Town for the second consecutive year.

Hindmarsh Park was reopened in October 2024 following major upgrades of the playground, landscaping, stage and picnic facilities.

450m of old timber fencing rails at Kiama Showground were replaced with modern fencing materials which will not rot, crack or split and are made from 98% recycled plastics.

Council installed two Electric Vehicle (EV) charging stations at The Pavilion, providing four charging points for residents and visitors to Kiama.

Installed off-season covers at Jamberoo Pool which will assist in reducing clean-up costs associated with opening the pool each summer.

A snapshot of Council activity
(continued)

916 planning certificates were issued (10.7% increase on last year's 827 certificates issued), with an average processing time of 2 days. 97% were issued in 3 business days, exceeding performance targets.

6 major events delivered including Crooked River Winter Wine Festival, New Years Eve Skyshow, Kiama Winter Street Festival, Kiama Triathlon (October 2024 and May 2025) and Changing Tides Festival.

162 days of active parking patrols conducted, with 293 Penalty Infringement Notices (PINs) issued.

157 (53.6%) of the 293 parking PINs issued were for parking infringements in schools zones within our LGA.

An average of 79,064 inbound emails were received each month to our main council@kiama.nsw.gov.au email address, with an average 20,581 outbound emails sent each month.

16,504 subscribers/followers across our social media platforms.

We engaged with 182,101 followers/subscriber across our social media platforms.

Answered an average 1,565 phone calls each month to our main Council number, with 85% of calls answered in 1 minute.

We engaged with an average of 478 customers in person monthly, with enquiries at our Customer Service desk.

We gained valuable community feedback by publicly exhibiting 17 plans projects, policies or proposals.

There were on average, 224 live views and a further 178 post-meeting views of each Ordinary Council Meeting.

We investigated 225 complaints about illegally parked vehicles this year and \$91,339 in fines were issued, 8 abandoned vehicles removed and \$12,210 fines issued.

We welcomed and inducted six new and three returning Councillors to Kiama Council.

We oversaw the transition of 160 staff members from Kiama Municipal Council to Hall and Prior Aged Care as part of the Blue Haven Bonairra divestment.

We lifted 707,242 bins this year and collected a total of 11,912.14 tonnes across household and business collections.

72% of collected household waste was made up of recycling and Food and Garden Organics (FOGO) showing progress to achieving the NSW Government's state resource recovery target of 80% average resource recovery from all waste streams by 2030.

The Kiama Visitor Information Centre's visitation increased by 4.47% year-on-year. A total of 59,614 visitor enquiries were serviced across face-to-face, email and phone interactions. Of these, 57,060 were in-person visits to the VIC, equating to an average of 156 visitors per day or one visitor every 2.3 minutes.

Councillor and executive highlights 2024-2025 financial year

21	Councillor workshops held including 2 full day strategic workshops.
15	Councillor training sessions (combination of face-to-face and online training)
6	Civic events (Citizenship/ Mayoral receptions)
3	Community events (Australia Day/ ANZAC Day/ Mayor opening community events)
6	Meetings of the Finance Advisory Committee (FAC)
5	Meetings of the Audit, Risk and Improvement Committee (ARIC)
8	Illawarra Shoalhaven Joint Organisation (ISJO) board meetings and monthly General Manager meetings
20	Ministerial meetings/engagement with heads of government departments
353	Council reports
342	Council resolutions

Plans and strategies guiding Council's actions

Councils in NSW are required to operate within the Integrated Planning and Reporting (IP&R) framework. The IP&R framework guides how each council develops, documents and reports their strategic plans for their Local Government Area. The IP&R framework reflects the relevant legislative requirements under the *Local Government Act 1993*. It also requires each council to develop and implement a suite of planning documents in response to the Community Strategic plan (CSP).

The CSP captures and reflects the community's vision and aspirations for Kiama Municipality. This ten-year plan forms the basis for Councils planning and delivery of services/activities. The Delivery Program (DP) is a 4-year plan that outlines the specific activities that Council will carry out during its elected term to address the strategies and outcomes outlined in the CSP. The Operational Plan (OP) is a yearly roadmap that sets out the specific actions that will be undertaken in an annual period to achieve the DP, along with a detailed annual budget. Kiama Council presents its Delivery Program and Operational Plan as a combined document (DPOP) which is revised and updated annually.

Alongside this key suite of plans sits a Resourcing Strategy that shows how Council will leverage available resources to implement the DPOP. The Resourcing Strategy is comprised of:

- Long Term Financial Plan
- Workforce Management Strategy
- Asset Management Strategy

Progress reporting: IP&R progress is reported through quarterly budget statements, half-yearly progress reports, annual reports and the 4-year State of Our Municipality Report which is provided at the second meeting of an incoming newly elected Council.

Underpinning all of this are Principles of Social Justice.

All plans are developed giving consideration to the four key areas of Community, Environment, Economy and Civic Leadership and are based on the Social Justice Principles of:

Equity – There should be fairness in decision-making, prioritising and allocation of resources particularly for those in need. Everyone should have fair opportunity to participate in the future of the community.

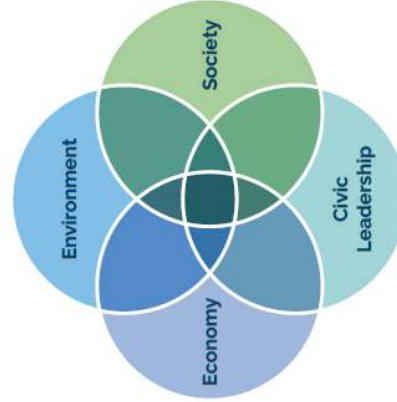
The planning process should take particular care to involve and protect the interests of people in vulnerable circumstances.

Access – All people should have fair access to services, resources and opportunities to improve their quality of life.

Participation – Everyone should have the maximum opportunity to genuinely participate in decisions that affect their lives.

Rights – Equal rights should be established and promoted, with opportunities provided for people from diverse linguistic, cultural and religious backgrounds to participate in community life.

Social Justice Principles



About this report

Each year, we produce an annual report for our community on our achievements and opportunities.

This report covers the period 1 July 2024 – 30 June 2025. Given the most recent Local Government elections were held in September 2024, this report includes periods of time served by both the previous Councillors, and the current Councillors after they were sworn in on 14 October 2024.

This report is the third Annual Report under the Community Strategic Plan (CSP) 2022-2032 and relates to the Delivery Program (DP) 2022-2026 and 2024-2025 Operational Plan (OP).

You can view copies of these plans on the Kiama Municipal Council website at www.kiama.nsw.gov.au/Council/Community-Plans

You can also view current versions of the CSP 2025-2035, DP 2025-2029 and OP 2025-2026 which were endorsed and adopted by the current Council in June 2025.

This report follows the structure of our 2022-2032 CSP, which has five pillars, under which sit key objectives and delivery strategies, which underpin our reporting. This report covers the actions of Kiama Council in the 2024-2025 Financial Year as set out in our 2024-2025 OP and DP 2022-2026.

The five pillars of our CSP are that we:

- 

Belong and Contribute
- 

Thrive in a sustainable environment
- 

Create a strong and diverse economy
- 

Are part of a connected and liveable community
- 

Expect accountable and transparent leadership: a financially sustainable Council

We are required to prepare the annual report within five months of the end of financial year in line with section 428 of the *Local Government Act 1993* and clause 217 of the *Local Government (General) Regulation 2021*.

This report is prepared in accordance with the Local Government Regulation and the Integrated Planning & Reporting (IP&R) Guidelines.



Meet our Executive Leadership Team 2024-2025



Jane Stroud

Chief Executive Officer

The office of the CEO's responsibilities include:

- Internal Audit
- Implementation
- Communications, Engagement and Customer Service
- Executive Support



Joe Gaudiosi

Director Corporate & Commercial

The office of the DCC's responsibilities include:

- Finance
- Information Technology
- People & Performance
- Property & Recreation
- Retirement Village Operations



Darren Brady

Director Infrastructure & Operations

The office of the DIO's responsibilities include:

- Operations and Maintenance
- Waste Services
- Engineering and Technical Services



Ed Paterson

Director Strategies & Communities

The office of the DSC's responsibilities include:

- Environment and compliance
- Libraries
- Planning and Development
- Community Outcomes
- Tourism, Events and Economic development

During the 2024-25 reporting period Council saw the departure of two former Directors and an Acting Director. The above Leadership Team breakdown above represents the roles, position holders and responsibilities as at 30 June 2025, the end of the reporting period for this Annual Report.

We would like to acknowledge the contributions of Jessica Rippon (Director Planning, Environment and Communities), Michael Malone (Director Infrastructure and Liveability), Seren McKenzie and Peter Luke (Acting Directors Infrastructure and Liveability) to the outcomes and achievements of Kiama Municipal Council in 2024-25.

In addition to the CEO and Directors, the Chief Financial Officer (Olena Tulubinska) and Head of Implementation (Kimberley Norton) also attended Executive Leadership Team meetings and Council meetings and briefings.

Consolidated operating results 2024-2025

Consolidated Operating Results (\$)

\$'000	Actual 2024-2025	Budget 2024-2025	Variance 2024-2025
Income from continuing operations			
Rates and annual charges	28,741	29,179	(438)
User charges and fees	19,567	19,809	(242)
Other revenues	4,329	3,518	811
Grants and contributions provided for operating purposes	3,454	3,784	(330)
Grants and contributions provided for capital purposes	15,517	4,515	11,002
Interest and investment income	2,382	1,839	543
Other income	92	0	92
Total income from continuing operations	74,082	62,644	11,438
Expenses from continuing operations			
Employee benefits and on-costs	30,853	26,478	4,375
Materials and services	30,044	26,427	3,617
Borrowing costs	177	138	39
Other expenses	1,135	1,049	86
Net loss from the disposal of assets	1,063	(2,946)	4,009
Total expenses from continuing operations	63,272	51,146	12,126
Operating result from continuing operations excluding depreciation, amortisation and impairment of non-financial assets	10,810	11,498	(688)
Depreciation, amortisation and impairment of non-financial assets	11,557	9,600	1,957
Operating results from continuing operations	(747)	1,898	(2,645)
Discontinued operations			
Operating result from discontinued operations	(6,643)	(234)	(6,409)
Net operating result for the year attributable to Council	(7,390)	1,664	(9,054)
Net operating result for the year before grants and contributions provided for capital purposes	(22,907)	(2,529)	(20,378)

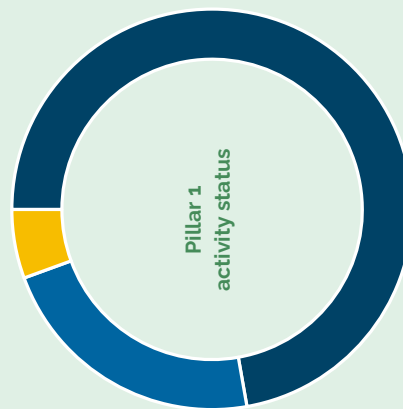


Item 13.2

Enclosure 1

Pillar 1: We belong and contribute

Delivery Program and Operational Plan activity progress



Pillar highlights

Council's 4-year cultural plan 'Creative Kiama' endorsed.

Employee Engagement and Alignment Survey completed May 2025 with 80% participation and showing notable improvement across many areas. Results will inform organisational development initiatives for the 2025-26 Operational Plan.

Library staff digitisation of Local Studies vertical file onto Digital Asset Management system has been a major achievement this year. Library also delivered 39 baby for newborn programs, 38 toddler tales, 80 pre-school story times, 76 school holiday activities and 338 general library programs.

Open Space and Recreation Strategy prepared ready for review by independent consultant prior to public exhibition/endorsement in 2025-26.

Leisure Centre Service Review business plan prepared and scheduled for presentation at the August Council meeting.

Formation of the Aboriginal Advisory Group and Reconciliation Action Plan (RAP) working party. The RAP drafting is underway.

Commenced item update

Following a detailed investigation and analysis of planning, management, operation and activation of community halls this financial year. Council endorsed a recommendation to develop a Community Facility Strategy inclusive of an activation plan, to maximise the use and operation of community halls. As a result the action to develop a Community Halls Activation has been superseded.

Pillar 1: We belong and contribute

Lifeguards keep beaches safe during busy 2024-25 season

We welcomed over 285,000 visitors during the 2024-25 season, with Council lifeguards playing a vital role in ensuring public safety across the region.

Council lifeguards completed 375 patrol days throughout the season, including 207 days at beaches jointly patrolled with surf lifesaving clubs and 168 days at non-surf club locations. Their presence was instrumental in responding to emergencies and maintaining a safe environment for beachgoers.

A total of 93 rescues were carried out, alongside 178 first aid treatments, including seven incidents that required ambulance assistance.

Tragically, four fatalities occurred over the past 12 months, underscoring the unpredictable nature of the ocean and the importance of continued public education around beach safety.

Council has expressed its deep gratitude to the lifeguards for their tireless service. Their vigilance, professionalism and commitment were evident daily, often under challenging conditions.

"These dedicated individuals are the backbone of our beach safety efforts," a Council spokesperson said. "While we celebrate another successful season, we also reflect on the lives lost and recommit to improving awareness and preparedness for all beach users."

The community's thoughts remain with the families and loved ones affected by these tragedies.



Kiama Surf Club at Surf Beach

Council invests in open space and sports field upgrades to support active communities

Kiama Council continued its commitment to enhancing local sporting infrastructure and promoting active lifestyles throughout the 2024-25 year, delivering key upgrades and planning for future improvements.

Planning for the future

Masterplans for the Kiama Sports Complex and South Warri Reserve were placed on public exhibition, inviting community feedback to help shape future developments. These plans aim to deliver long-term benefits including upgraded

facilities, improved accessibility and expanded recreational opportunities tailored to local needs.



Kiama Sports Complex Masterplan Option 1 visual

Collaborating with sporting groups

Council maintained strong partnerships with local sporting organisations, working together to progress a range of projects. This collaborative approach ensures that upgrades are practical, community-driven, and aligned with the aspirations of clubs, players, and supporters.

Lighting the Way Forward

A major milestone was achieved with the installation of upgraded lighting at Jamberoo's Kevin Walsh Oval and Keith Irvine Oval. These enhancements support evening training and events, improve safety, and extend the usability of the grounds—benefiting athletes, coaches, and spectators alike.

Council's ongoing investment in open space and sports fields reflects a broader commitment to fostering healthy, connected communities and ensuring facilities meet the evolving needs of residents.

Pillar 1: We belong and contribute

Kiama Leisure Centre celebrates another strong year of community fitness and connection

Kiama Leisure Centre (KLC) continues to be a hub for community health and wellbeing delivering inclusive, high-quality recreation and wellness opportunities, welcoming nearly 280,000 visitors over the past year.

Operating 95.5 hours per week across 360 days, KLC continued to provide a wide range of programs and services supporting residents of all ages to stay active and engaged. 2024-25 saw 36,600 Fitness Passport entries.

A Hub for swimming, fitness, and fun

KLC's Swim School and Squad programs remained a popular offering, with more than 67,000 participants across 12,731 sessions.

In Terms 3 and 4 2024, the program delivered vital learn-to-swim and water safety lessons for local schools including Kiama Public, several Catholic schools, Shellharbour Anglican College, and Amity College — strengthening coastal safety skills for local students.

Term 1 and 2 2025 activities included school swimming carnivals for four local schools, alongside Kiama High School's Year 7 stroke correction and swim skills program.

The Centre also maintained a strong and diverse fitness timetable, offering an average of 14 aqua classes, 38 dry fitness classes and 11 gym/ circuit training sessions weekly — attracting 29,445 participants across 1,876 sessions.

The Personal Training Program supported 680 individuals in reaching their fitness goals, while weekly community health programs drew an average of 16 participants per session.

The gym also maintained strong engagement with 1,368 active members and 940 pass holders, alongside consistent use by Fitness Passport holders.

Beyond fitness, KLC hosted gymnastics classes, children's parties and holiday events, and continued to offer a creche service for families.

Sports Hall success

The Indoor Sports Hall remained a key community venue, regularly used by a wide range of local sporting groups, including Kiama Table Tennis, Illawarra Little Kickers, Kiama and South Coast Basketball, Illawarra Academy Netball trials, Pickleball (Gerrigong Tennis Club) and Kiama Volleyball.

In April 2025, the hall hosted a Boxing Tournament that drew around 600 attendees and received overwhelmingly positive feedback from organisers, participants and spectators.

Across the year, approximately 20,000 people attended sporting and leisure activities within the Sports Hall.



Facility upgrades and maintenance

Council continued to invest in maintaining and improving the facility through a range of capital works, including:

- Replacement of gym equipment and pool blanket.
- Planning for a three-week maintenance closure in July 2025 for essential works, including:
 - Pool repairs, plant room upgrades, and heating system replacement.
 - Ceiling, pylon, and concrete repairs.
 - Group fitness roof and toy replacements.

Pillar 1: We belong and contribute

Jamberoo Pool wraps up successful summer season with community enhancements

Jamberoo Pool has wrapped up another successful summer season, reaffirming its role as a much-loved community facility for locals and visitors alike.

Open from mid-November to late March, the pool operated seven days a week for a total of 133 days, closing only on Christmas and Boxing Day. Over the season, the pool welcomed 4,254 visitors, with more than half (52%) of the visits occurring during school holidays. Sundays proved to be the most popular day for a swim, accounting for 30–60% of weekly attendance.

This season also marked the introduction of a small entry fee, helping to offset part of the pool's operational costs while maintaining accessibility for local families.

Responding to community feedback, Council took proactive steps to improve the facility's upkeep and comfort by purchasing and installing a new pool cover. The cover will remain in place during the off-season to prevent ducks from entering the pool and to help maintain water quality.

The pool will reopen in November 2025.

Kiama Leisure Centre athletes shine in regional and national sporting events

Athletes and staff from Kiama Leisure Centre (KLC) have achieved outstanding results in a series of major sporting competitions across the region, showcasing the community's strength, endurance and dedication to active living.

Participants represented the Centre in a range of events, including the Kiama Coastal Classic, Run Shellharbour and the Ultra Trail Jervis Bay 106km, achieving podium finishes and even breaking records.

Run Shellharbour

- Kyla Gedling – 2nd in category and 45th overall in the 5km event with a time of 26:01.
- Lucy Holman – 1st in her category and an incredible 5th overall in the marathon, clocking 3:06:16.
- David Todd – 1st in category and 6th overall in the 5km race, finishing in a swift 19:07.

Ultra Trail Jervis Bay 106km

Fitness instructor Lucy Holman continued her impressive form, finishing the gruelling 106km Ultra Trail Jervis Bay in 10:13:59.

She placed 2nd overall out of 86 competitors, was the 1st female finisher, and 1st in the Open category, also setting a new female course record — a remarkable achievement.

Kiama Coastal Classic

Local runners also made their mark in the Kiama Coastal Classic 12km event:

- Garry Wheeler – Finished 2nd overall out of 324 runners, 2nd male overall, and 1st in the 60–69 age group with a time of 51:08.
- David Todd – Finished 5th overall, 5th male, and 1st in the 30–39 age group with a time of 55:10.



Garry Wheeler at Kiama Coastal Classic

World Triathlon Championships

Adding to the impressive list of accomplishments, KLC Patron Garry Wheeler represented the region on the world stage, placing 2nd in the World Triathlon Aquathlon Championships held in Townsville.

Pillar 1: We belong and contribute

Kiama Council's Community Development Team delivers year of growth, inclusion and connection

Kiama Council's Community Development Team has delivered an impactful year focused on collaboration, innovation and accountability to create tangible benefits for residents.



Progress Toward Reconciliation

Significant steps have been made in strengthening relationships with local First Nations communities. Council established an Aboriginal Advisory Group, providing cultural guidance and ensuring Aboriginal voices are embedded in decision-making processes.

The team participated in regional partnerships, including the Regional Local Government NAIDOC

Week Awards, and secured two NAIDOC Week grants to deliver local programs.

Council's inaugural Reconciliation Action Plan (RAP) has been developed through close consultation with community members and is set for finalisation in 2026. The RAP will guide measurable actions and deepen engagement over the next 12 to 18 months.

Youth engagement

The SENTRAL Youth Services program recorded outstanding growth, with attendance at youth drop-in sessions increasing sixfold compared to last year. School holiday activities continued to sell out and receive positive feedback from parents and young people.

The program also secured funding from the Department of Communities and Justice and the Department of Primary Industry and Regional Development, ensuring its sustainability and quality despite budget constraints.

Supporting local groups through grants

Nearly \$100,000 in community grants were distributed to local not-for-profit organisations, volunteer groups, and sporting associations to support events, programs, and services that strengthen social connections and inclusion.

These grants continue to empower grassroots initiatives that enhance wellbeing and community vibrancy.

Inclusive community events

The Community Development Team delivered a diverse program of inclusive events, including Australia Day (supported by a \$15,000 National Australia Day Council grant), Seniors Festival (\$10,000 Department of Communities and Justice grant), Youth Fest (\$3,803 Department of Communities and Justice grant), Bondi2Berry Pit Stop and National Volunteers Week.

These events celebrated connection and belonging and received strong community feedback for their inclusivity and accessibility.

Regional collaboration

We continued to collaborate with our neighbours through the Illawarra Interagency, co-convened with Shellharbour Council. The network hosted four events, bringing together service providers from Kiama, Shellharbour and Wollongong to improve coordination and outcomes across the region.

Council also worked with regional networks to advocate on key social issues, including community safety, domestic and family violence, homelessness, disaster recovery, youth services, and mental health

Pillar 1: We belong and contribute

Disability Inclusion Action Plan

Kiama Council has continued to deliver on the priorities set out in its four-year Disability Inclusion Action Plan (DIAP), reaffirming its commitment to building an inclusive and accessible community for people of all abilities. The plan is guided by universal design principles and applies across all areas of Council's work, from infrastructure and events to service delivery and community engagement.

Key highlights during this period include:

- Council partnered with the School of Performing Arts to host a public awareness event in celebration of the International Day of People with Disability. A drama workshop was held on 9 December 2024 at the Joyce Wheatley Community Centre.
- A review of MLAK key usage and access to public toilets across the LGA led to a decision to keep all accessible toilets open at all times, reducing reliance on MLAK keys—particularly for visitors.
- Staff awareness of the DIAP is promoted through induction sessions and ongoing policy reviews to ensure inclusivity is embedded in Council practices.
- Council developed an Accessible Events Guideline to support staff in planning inclusive

events that consider the needs of people with disability.

- Accessibility measures are now a standard feature in Council event planning, including accessible pathways, viewing platforms and sensory tents.
- Council's website was updated to include comprehensive information on accessible facilities and resources.
- People with disability were actively consulted during the development of Council's Community Engagement Strategy to ensure their perspectives were represented.
- An Accessibility Audit of 12 Council facilities and amenities was scoped, budgeted and delivered, resulting in recommendations for accessibility improvements.
- Hindmarsh Park was upgraded to be fully accessible, featuring a range of inclusive play equipment.
- Council successfully met its reporting requirements to the Department of Justice and remains on track with the Disability Inclusion Action Plan.

Through these initiatives, Kiama Council continues to strengthen its commitment to inclusion, ensuring people of all abilities can participate fully in

community life and enjoy equal access to local spaces, services and opportunities.

Kiama Council launches Creative Kiama 2025–2029 cultural plan and delivers year of public art initiatives

Kiama Council has formally adopted its Cultural Plan – Creative Kiama 2025–2029, following extensive community consultation and internal staff engagement. The plan sets the strategic direction for arts and culture over the next four years, guided by four pillars: First Nations First, Creative Learning, Creative Opportunities & Partnerships, and Creative Infrastructure.

The 2024-25 year saw Council deliver a range of significant cultural initiatives aligned with the new plan.

Old Fire Station Community Arts Space

The Old Fire Station continues to operate as a key exhibition venue, hosting weekly exhibitions that attract an average of 1,000 visitors. The space showcases a wide variety of disciplines, including quilting, woodcraft, ceramics, pottery, jewellery, painting and photography, providing opportunities for both emerging and established artists.

Pillar 1: We belong and contribute

Art in Unexpected Places

Council's curatorial program, Art in Unexpected Places, has expanded public access to creative works. Initiatives include the Art on Bin Shelters program, providing artists with paid opportunities to display work, and the artistic transformation of electrical substations in Kiama and Gerringong.

Paint the Town Femme

A highlight of the year was Paint the Town Femme, funded through the NSW Government's Women's Week initiative. The project included a large-scale mural on Morton Street, additional substation artworks, and for the first time in 25 years, new curated art on the wall adjacent to the Old Fire Station. Local First Nations artists contributed to these installations, creating a lasting cultural legacy and enhancing representation in public spaces.



Local photographer Rowan Hollingworth



Local artist Claire Foxton

Creative Learning and Community Participation

In line with the Cultural Plan, Council expanded creative learning programs to engage the community and support skills development, professional growth and wellbeing. Programs were delivered through the Library's school holiday activities, the Makers and Creators series, the 2025 Seniors Festival and Youth Fest, ensuring participation across all age groups.



Women's Week 2025 Community art workshop

Pillar 1: We belong and contribute

Kiama libraries report busy year with growing community engagement

Kiama Council's libraries have continued to serve as a central hub for the community, recording over 89,000 visits in the past 12 months.

Early literacy programs

Early literacy remains a key focus, with 156 programs delivered to babies, toddlers, preschoolers and their families. These sessions, which include rhymes, songs, and parent-child book sharing, were attended by 3,563 participants, fostering a love of reading and learning from an early age.

Community programs and lifelong learning

A total of 338 general programs engaged 9,121 community members, offering opportunities in lifelong learning, author talks, book clubs, Maker and Creator sessions, and Scrabble Club. Popular ongoing activities include the after-school Dungeons and Dragons sessions at Gerringong Library and the Ink Well Writers group, which continue to attract strong participation.

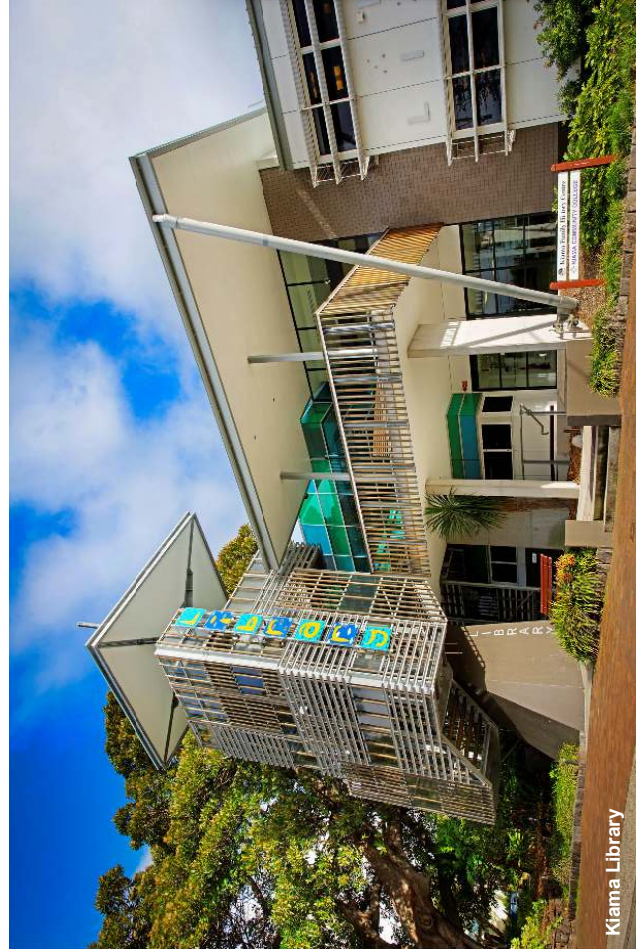
Digital resources

Library e-resources remain in high demand, particularly audiobooks and e-magazines. There were 18,275 audiobook loans and 23,631 e-magazine loans across the two online platforms, highlighting the growing role of digital resources in community learning and entertainment.

Membership growth

Library membership has expanded, with 1,044 new members joining over the past year, bringing the total number of members to 11,115.

These statistics reflect the library's ongoing role in supporting literacy, learning and community engagement across Kiama.



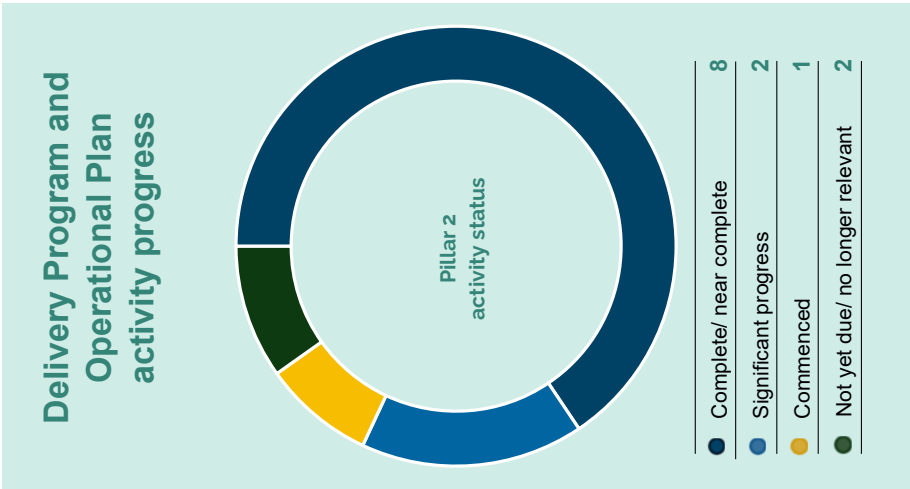
Kiama Library



Item 13.2

Enclosure 1

Pillar 2: We thrive in a sustainable environment



Pillar highlights

Coastline Management Program certified and gazetted in September and October 2024.

Council was successful in 3 Coastal and Estuary grant applications and Crown Reserves Improvement Fund grant to conduct weed control at Seven Mile Beach reserve.

Draft Local Housing Strategy (V2) endorsed for public exhibition in February 2025, then exhibited for 60 days. 200+ submission received which have been reviewed and considered. Final strategy to be presented at July Council meeting for endorsement.

Significant progress made against the Corporate Emissions Strategy including:

- Negotiated electricity contracts to increase renewable electricity supply aiming to reach 50% renewable electricity by July 2025.
- Divested disused electricity meters and secured carbon offsets, which save Council \$10,000 annually.
- Gas procurement contract resulting in \$100,000 - \$150,000 savings alongside ongoing engagement with Illawarra Shoalhaven Joint Organisation (ISJO)

Commenced and no longer relevant item updates

The scoping proposal for the Development Control Plan (DCP), has been placed on hold during the completion of the Local Housing Strategy and identification of relevant actions. Once this process is finalised the scoping of the DCP will be undertaken.

The action to ensure planning instruments facilitate Community Emissions Strategy recommendations has been placed on hold until the Community Emissions Strategy is adopted.

Collaboration with Wollongong City Council, Shellharbour City Council, ISJO and Local Land Service to review the Illawarra Biodiversity Strategy continues. The review is currently in the planning stage with all councils involved in workshops to scope work and seek grant funding

Pillar 2: We thrive in a sustainable environment

Kiama Council Waste Services made strides toward sustainability in 2024-25

Kiama Council has reported strong progress in waste management and resource recovery for the 2024-25 financial year, with household and business waste services contributing significantly to environmental goals.

Household waste collection

Council collected a total of 9,515.32 tonnes of waste from households—equivalent to approximately 12.69 olympic-sized swimming pools. Impressively, 72% of this total (6,808 tonnes) was made up of recycling and Food and Garden Organics (FOGO), placing the region on track to meet the NSW Government's target of 80% average resource recovery from all waste streams by 2030.

Commercial waste services

Waste services were extended to 335 local businesses, resulting in the collection of 1,198 tonnes of commercial waste.

Community Recycling Centre Contributions

The Community Recycling Centre at the Minnamurra Waste and Recycling Facility received 111.69 tonnes of materials, including e-waste, paints, textiles, fire extinguishers, batteries, oils, aerosols, light globes, gas bottles, polystyrene and smoke detectors.

Sustainability programs and events

Council continued to support community sustainability through the following initiatives:

- 3 Home composting workshops with 34 attendees.

- 2 Second hand Saturday events attracting 171 registered participants.
- Textile turnover event: saw over 2,600L of textiles donated, with 80% finding a new home.
- More than 3.5 tonnes of household chemicals were safely disposed of at our Household chemical clean out.



Bulky Waste Drop-Off

In 2024-25 23 hosted two bulky waste drop-offs attracting 2,531 attendees. The events saw 376.31 tonnes of waste collected—260 tonnes of which were recycled, reused or repurposed, achieving a 58% resource recovery rate.

Kiama Council continues to recognise the vital link between environmental health and community wellbeing. Through targeted programs and infrastructure investment, Council is helping residents and businesses live more sustainably—now and into the future.

Pillar 2: We thrive in a sustainable environment

Kiama's Coastal Management Program officially certified by NSW Minister

Kiama Council's Coastal Management Program (CMP) was formally certified by the NSW Minister for Climate Change, Energy, Environment and Heritage in September 2024, marking a major milestone in the long-term protection and sustainable management of the region's coastline.

The CMP provides a practical, science-based framework for Council, partner organisations, and the community to work together in managing Kiama's coastal environments. It identifies key coastal hazards and risks, helps preserve vital habitats, enhances recreational spaces, and strengthens the coastline's resilience against future challenges such as climate change.

Covering the open coast from Minnamurra in the north to Seven Mile Beach in the south, the program reflects years of detailed research, consultation and technical analysis.

The development of the CMP followed a comprehensive five-stage process:

- Scoping study – establishing priorities and defining the project area.
- Technical studies – conducting detailed scientific assessments.
- Identifying and evaluating actions – developing practical management options.
- Exhibiting Draft CMP – engaging the community for feedback.
- Implementing and monitoring – putting approved actions into practice and tracking outcomes.

While the CMP addresses Kiama's open coastal areas, the management of estuaries and rivers continues under separate legislation and management plans.

The program was prepared under the NSW Government's Coastal Management Framework, meeting the requirements of the Coastal Management Act 2016, the Resilience and Hazards State Environmental Planning Policy 2021 (SEPP), and the methodology set out in the NSW Coastal Management Manual.

The project was delivered with funding and technical support from the NSW Government's Coast and Estuary Program, ensuring that Kiama's unique coastal landscapes are managed through best-practice environmental planning and collaboration.



Minnamurra River



Aerial photo of Gerringong

Pillar 2: We thrive in a sustainable environment

Kiama Council develops Local Housing Strategy to guide future growth

Kiama Council prepared it's Local Housing Strategy to go to Council for endorsement in July 2025.

The strategy establishes a long-term framework for the delivery of new homes across the Municipality. The strategy comes after extensive community and stakeholder consultation, ensuring that growth meets housing supply targets while remaining sustainable and responsive to community needs.

The NSW Government has set a target of 900 additional homes in Kiama by 2029, with an estimated population increase of 6,917 residents by 2041. The Strategy provides guidance on the types, locations and timing of new housing, while ensuring that infrastructure and services are in place to support growth.

Extensive community engagement underpinned the development of the Local Housing Strategy. Council hosted information sessions, pop-up stalls and online consultations, receiving over 280 formal submissions. Thousands of residents participated in consultations, with all feedback carefully considered. A Public Exhibition Engagement Report captured key issues raised, Council's responses, and resulting changes to the draft Strategy.

The Local Housing Strategy is designed not only to meet the NSW Government's five-year housing target but also to shape the Municipality's growth over the next 20 to 30 years. It provides a roadmap for sustainable development, balancing housing demand with infrastructure, environmental considerations and community priorities.

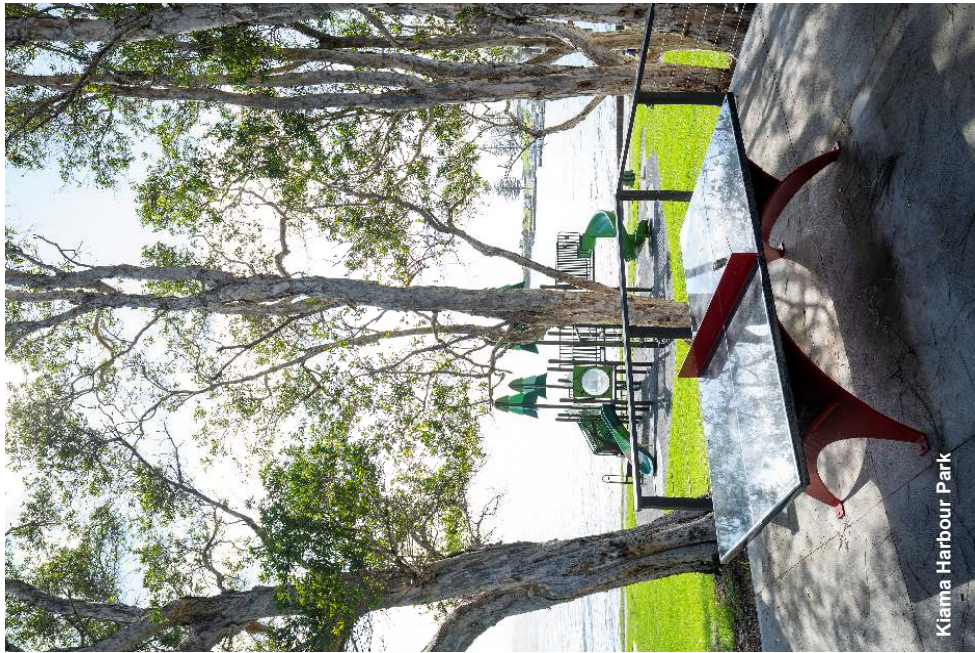
Mayor, Councillor McDonald said the Local Housing Strategy would ensure the right amount and types of new homes would be provided in the right locations, supported by infrastructure.

"This Strategy puts the interests of our community front and centre in the process of meeting our housing targets," Cr McDonald said.

"It represents 18 months of effort by Council's planning team, working with various NSW Government agencies, especially infrastructure and transport providers, local landowners and most importantly our existing residents."



Pillar 2: We thrive in a sustainable environment

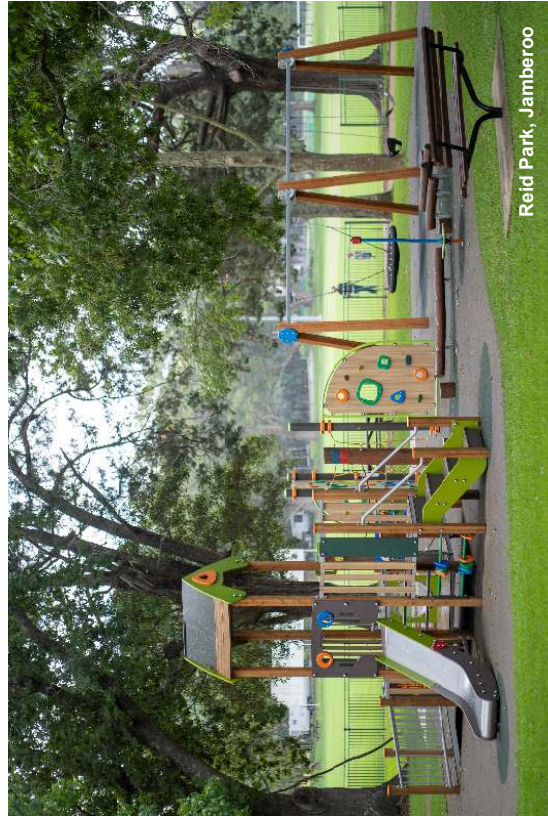


Kiama Council operations team maintain high standards across local playgrounds, parks and open spaces

Kiama Council's operations team has completed 128 playground maintenance inspections, alongside 32 annual compliance inspections, ensuring all playgrounds meet Australian Standards.

Council's Parks Staff continue to provide regular maintenance across 137 parks and open spaces, maintaining high-quality recreational areas for the community.

Throughout the reporting period, operational staff were also called upon to respond to weather and storm events in addition to routine maintenance. These efforts, often undertaken in challenging conditions, help keep the Local Government Area functioning efficiently and reduce recovery times following severe weather.



Pillar 3

**We create a strong
and diverse economy**

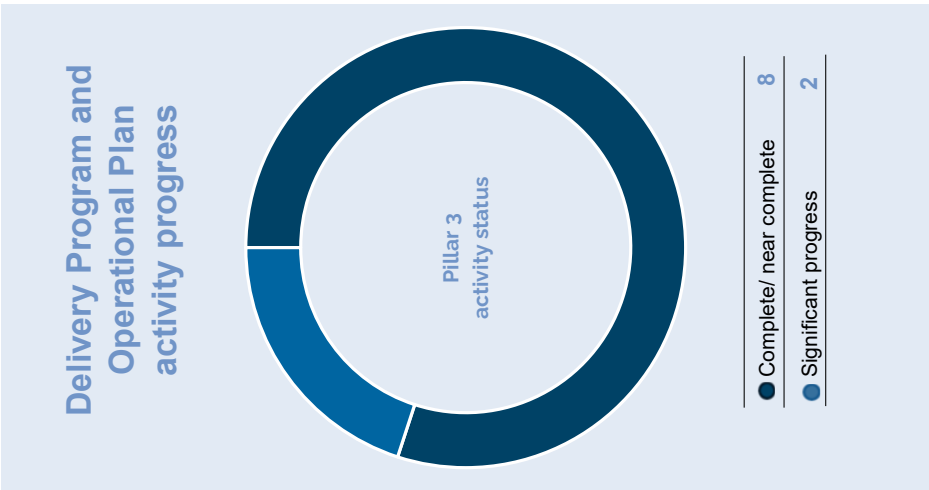


The image shows a large outdoor community event, likely a festival or fair, held on a green lawn. Numerous colorful tents and booths are set up across the field, with many people walking around. In the background, there are multi-story residential buildings and a parking lot filled with cars. A paved path leads from the lawn towards a sandy beach area on the right side of the image.



KIAMA MUNICIPAL COUNCIL
your council, your community

Pillar 3: We create a strong and diverse economy



Pillar highlights

Successfully delivered 2024 Winter Street Festival and 2024 New Years Eve Fireworks events.

Grants and Donations Policy changes have been integrated into Destination Event Funding Program guidelines.

17 events sponsored through the Destination Event Funding Program. Funded events included the Crooked River Winter Wine Festival, Kiama Rugby Sevens, Sydney FC Football Festival, Kiama Triathlon, and Folk by the Sea.

Council secured \$350,000 three-year grant from Transport for NSW (TfNSW) to fund the Winter Street Festival in 2025, 2026 and 2027.

Tourism and Events service review finalised.

Service review recommendations implemented for The Pavilion Kiama.

Council has resolved to prepare a Visitor Economy Strategy to incorporate the relevant components of the Regional Economic Development Strategy. Preparation has commenced and will continue in 2025-26.

Pillar 3: We create a strong and diverse economy

Holiday Parks see major upgrades and strategic improvements in 2024-25

Kiama Council's Holiday Parks experienced a year of meaningful progress in 2024-25, with a strong focus on compliance, accessibility, infrastructure upgrades and customer service enhancements.

Compliance and oversight

Council conducted a comprehensive compliance review across all Holiday Parks, ensuring operations meet regulatory standards and best practices. These efforts reinforce Council's commitment to safety, sustainability and high-quality service delivery.

Infrastructure improvements

Significant road widening and internal access upgrades were completed, improving traffic flow and safety throughout the parks. These enhancements also support future growth and increased visitor capacity.

Accessible amenities at Surf Beach

In a major step toward inclusivity, accessible amenities were installed at Surf Beach Holiday Park. These new facilities ensure all visitors, regardless of mobility, can enjoy a comfortable and welcoming experience.

Cabin and facility upgrades

Minor upgrades were carried out across cabins, amenities blocks and camp kitchens, improving functionality and guest comfort. These works reflect Council's ongoing commitment to maintaining high standards across all park facilities.

Customer service enhancements

Upgraded phone systems were installed at all Holiday Parks, streamlining communication and enabling faster, more responsive customer service.

Asset management modernisation

New processes were introduced to strengthen asset control and management, providing greater transparency and efficiency in tracking and maintaining Council-owned assets.

Leadership and coordination

Council welcomed a new Holiday Parks Coordinator to lead operations and drive strategic improvements. This role is key to ensuring the parks continue to deliver exceptional experiences for both residents and visitors.



Pillar 3: We create a strong and diverse economy

Kiama strengthens visitor economy with record growth, major events and innovative campaigns

Kiama's visitor economy has surged over the past year, driven by strategic investment in local business capability, major community events, and targeted tourism marketing campaigns.

Building skills and connections

Destination Kiama delivered six professional development workshops focused on innovation and digital marketing for small businesses, complemented by four seasonal networking events that drew more than 240 local business representatives. These initiatives have strengthened industry capability and collaboration across the visitor economy.

Council also sponsored major business recognition programs, including the inaugural Kiama Business Awards and the 2024 Illawarra Business Awards, promoting excellence and collaboration within the region. Five locals received the Above and Beyond Award for their exceptional contributions to Kiama's tourism and business community.

Boosting the Night-time Economy

In June 2025, Council hosted a Night-time Economy Forum in partnership with the NSW Office of the 24 Hour Economy. Twenty-five local business representatives and stakeholders took part in shaping the future of Kiama's "after dark" economy, paving the way for new evening attractions and economic opportunities.

Visitor Centre growth despite reduced hours

The Kiama Visitor Information Centre reported a 4.47% year-on-year increase in visitation, servicing 59,614 enquiries across in-person, phone and email interactions. Despite reduced opening hours from April, an average of 156 visitors were welcomed daily — one every 2.3 minutes.



Pillar 3: We create a strong and diverse economy

Flagship events drive record attendance

The 2024 Kiama Winter Festival, supported by the NSW Government's Open Streets Funding Program, drew an estimated 8,000 attendees. The two-day event celebrated local art and culture with Indigenous lighting projections and two large-scale murals, while local businesses reported sales boosts between 40% and 99%.



Street performer in Terralong Street

Council has since secured nearly \$350,000 through Transport for NSW's Open Streets Program to fund the festival for three more years (2025–27), reinforcing its status as a signature community event.

Kiama's New Year's Eve Sky Show also drew crowds of up to 20,000 to the foreshore, with entertainment running from late afternoon into the evening. Across 2024–25, Council supported 17 major and destination events through its Destination Event Funding Program, ensuring a vibrant, year-round calendar that bolsters visitor appeal.

Marketing success: "The Coast in Chill Out" and "Go Grand"

The Coast in Chill Out winter campaign achieved outstanding results, reaching more than 844,000 people and generating 2.64 million impressions. The campaign drove a 640% increase in new website users on kiama.com.au, while social media followers grew by over 40%. Participating local businesses received nearly 2,500 direct leads through the campaign page.

A new regional marketing collaboration, Go Grand, launched in June 2025 in partnership with neighbouring councils and Destination Sydney Surrounds South, is already showing promising early outcomes. These initiatives have helped reduce seasonal fluctuations, boosting visitation during cooler months and promoting Kiama's distinctive coastal and cultural experiences.

The Pavilion's sustainable future

At The Pavilion Kiama, Council has begun implementing recommendations from its 2024 Service Review, focusing on reversing declines in wedding bookings while growing midweek and non-wedding events. New initiatives, including the Crafted Kiama event series, aim to strengthen the venue's financial sustainability and community relevance.

From record event attendance to industry upskilling and innovative digital campaigns, Kiama Council's 2024–25 Tourism Strategy is delivering strong outcomes for local businesses, visitors, and the wider community — cementing Kiama's place as a vibrant, forward-looking coastal destination.



The Pavilion Kiama



Pillar 4

**We are part of a
connected and liveable
community**

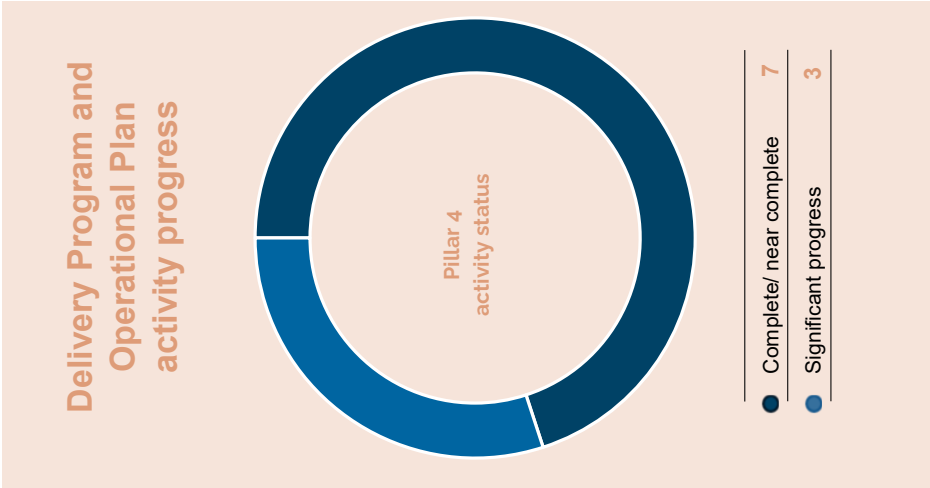


KIAMA MUNICIPAL COUNCIL
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Item 13.2

Enclosure 1

Pillar 4: We are part of a connected and liveable community



Pillar highlights

- All planning proposals processed within legislative and policy requirements.
- Kiama Council met Development Application (DA) processing timeframes set out in the Environmental Planning and Assessment (Statement of Expectations) 115 day average assessment days. Kiama Council achieved an average of 105 assessment days for DAs in 2024-25.
- Continued advocacy to Urban Development Program and relevant State Agencies to ensure infrastructure for our LGA is being adequately planned for, funded and delivered.
- Hindmarsh Park redevelopment was successfully completed and opened to the public in 2024.
- In the 2024-25 year Kiama Council applied for and successfully obtained \$8,909,761.63 of grant funding under a range of grant programs.
- Preparation undertaken to introduce a dedicated counter Duty Planner 9-11am Monday – Friday from Q1 2025-26. The Duty Planner will provide planning and development advice to members of the public.

Pillar 4: We are part of a connected and liveable community

Cemetery reforms bring clarity, compassion and cultural respect

Kiama Council has welcomed sweeping reforms introduced under the Cemeteries and Crematoria Amendment Bill 2025, aimed at modernising cemetery operations and improving experiences for families and communities.

Simplified monument repairs

Under the new legislation, non-right holders can now undertake minor monument repairs with operator consent, removing bureaucratic barriers and allowing families to care for loved ones' memorials more easily.



Modernised notification standards

Outdated requirements for newspaper and gazette notices have been replaced with risk-based, reasonable notification efforts. This change improves accessibility and ensures families are informed in a timely and practical manner.

Clarified interment rights

New provisions help cemetery operators resolve disputes and determine rightful holders of interment rights, enhancing transparency and reducing delays during emotionally difficult times.

Cultural sensitivity mandated

Operators are now required to take all reasonable steps to ensure interments respect religious and cultural practices in designated cemetery sections—an important step toward inclusivity and dignity in burial practices.

In response, Kiama Council has proactively updated internal procedures and staff training to ensure full compliance and maintain community confidence.

New Plaques and Memorials Policy launched

Complementing the legislative reforms, Council introduced its Plaques and Memorials Policy in March 2025. This policy provides a consistent framework for commemorative installations across public spaces, including cemeteries.

Key features include:

- Clear eligibility criteria for commemorating individuals, events or organisations.
- Design standards that preserve the aesthetic and environmental values of public spaces.
- Equitable approval processes for community-initiated requests.
- Protection and respectful maintenance of existing memorials.

With the new regulations taking effect from 1 September 2025, Council will continue engaging with stakeholders, educating the community and refining practices to ensure local cemeteries remain places of dignity, remembrance and cultural respect.

Pillar 4: We are part of a connected and liveable community

Kiama Council adopts first Dog Friendly Spaces Strategy

Kiama Council has taken a major step toward creating safer and more enjoyable spaces for pets and their owners, with the adoption of its first Dog Friendly Spaces Strategy at the June 2025 Ordinary Meeting.

The new strategy provides a strategic, long-term approach to planning and managing dog-friendly spaces across the Kiama Municipality. It aims to balance the needs of dog owners with those of other open space users, while protecting the natural environment and maintaining the community's much-loved public spaces.

Community at the heart of the Strategy

Council developed the strategy in close partnership with the community, receiving an enthusiastic response during its consultation phases. More than 500 people contributed to the initial co-design survey, helping to shape early priorities and ideas. The draft strategy also attracted over 40 formal submissions, as well as valuable feedback gathered through community pop-ups and informal discussions.

This strong participation reflects the community's passion for responsible dog ownership and access to well-managed public spaces.

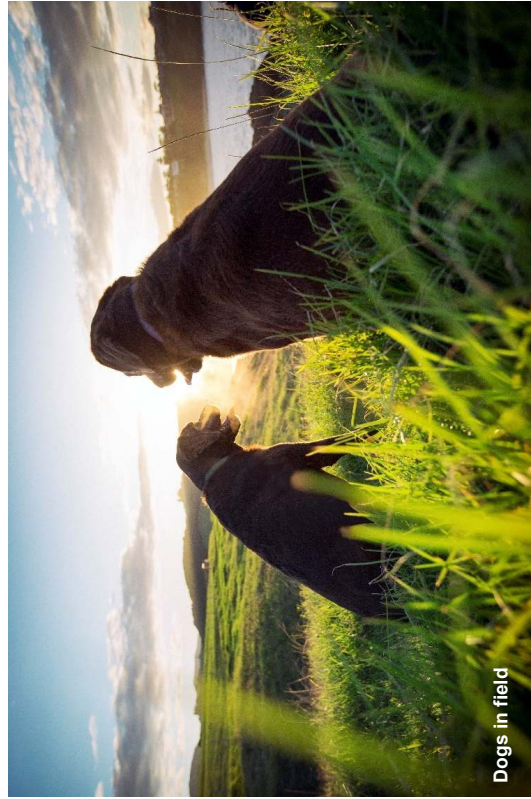
A plan for better, safer spaces

The strategy clearly defines what constitutes a dog friendly space, lists all current off-leash and dog-friendly areas, and sets out actions to improve facilities and management practices.

Proposed actions include:

- An audit of signage to improve clarity and compliance across existing sites.
- Upgrades to infrastructure such as waste bins, seating and water stations.
- The creation of a new fenced off-leash area in Jamberoo, giving local residents more safe and accessible options for exercise and recreation.

Council's Dog Friendly Spaces Strategy forms part of a broader commitment to enhancing community wellbeing, responsible pet ownership and the sustainable use of Kiama's open spaces.

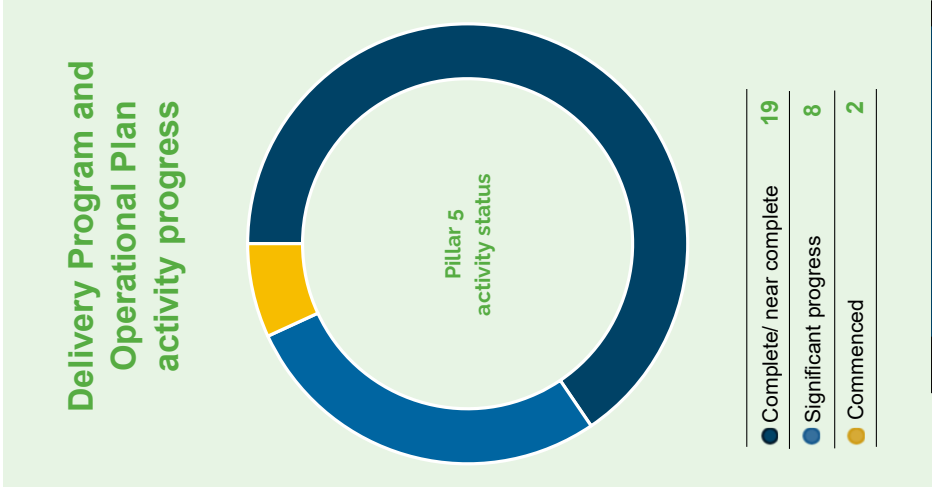


Pillar 5

We expect accountable and transparent leadership: a financially sustainable Council



Pillar 5: We expect accountable and transparent leadership; a financially sustainable Council



Pillar highlights

- New Budget Policy was finalised and adopted by Council.
- Council's return on investments in 2024-25 financial year of 5.15% outperformed the AusBank Bill Index of 4.39%.
- Media Policy and Social Media Policy were both updated.
- Introduced monthly Mayoral videos along with additional video content.
- Community Engagement Strategy reviewed, updated and endorsed in June 2025.
- Salary structure review finalised and implementation of new structure commenced in November 2024.
- New Salary System Policy endorsed by Council in March 2025.
- Policy Review has progressed significantly with the Policy Framework and Procedures being endorsed by the Executive Leadership Team.
- Risk Appetite Statement was developed and endorsed by Council during the year following review, feedback and consultation.

Commenced items update

OneCouncil module implementation plan project manager and implementation resources in place. Design workshops to commence July 2025. Project is on track in terms of both timeline and budget.

Council's Risk team has investigated risk reporting program options and selected BeSafe as the best option for council. It offers greater functionality over alternate programs including real time electronic incident capture and improved reporting. Rollout to commence in the second half of 2025.

Pillar 5: We expect accountable and transparent leadership; a financially sustainable Council

Kiama Council strengthens property portfolio in strategic year of planning

In a year defined by strategic foresight and careful planning, Kiama Council has made several significant moves to enhance its property portfolio and support long-term community outcomes.

Shoalhaven Street acquisition

Council acquired a key Shoalhaven Street property, adjacent to the existing Council Depot. This strategic purchase consolidates Council's holdings in the area, creating opportunities for integrated infrastructure, improved operational efficiency and enhanced service delivery.

Gerringong partnership closure

Council also finalised the divestment of a property in Gerringong, previously held in partnership with the Housing Trust. The site had fulfilled its purpose in providing housing support, and the respectful conclusion of this collaboration allows both parties to redirect resources toward new initiatives.

Crown Land Plan of Management endorsed

A major milestone was achieved with the formal endorsement of Council's Crown Land Plan of Management by the Minister for Crown Lands. This approval reinforces Council's commitment to responsible land stewardship and ensures future use aligns with environmental values and community needs.

Financial sustainability and public engagement

Council continued to implement its Long Term Financial Plan through targeted divestments, unlocking value from underutilised assets while reinforcing fiscal sustainability. As part of this initiative, the Property & Asset Recycling Strategy 2025-2028 was placed on public exhibition, inviting community feedback and promoting transparency.

Looking ahead

These actions reflect a proactive and balanced approach to property and asset management—one that prioritises both financial responsibility and community benefit. As Kiama continues to grow, Council remains committed to making sustainable choices that serve current residents and future generations.



Mayor Cameron McDonald and Depot Manager Peter Luke

Pillar 5: We expect accountable and transparent leadership; a financially sustainable Council

Council advances workforce initiatives and employee development for 2025-26

Our People and Performance Team implemented a series of key workforce initiatives aimed at strengthening employee engagement, transparency and career development. A major milestone was the transition to an updated salary system, positioning the Council with a more competitive salary structure, alongside a clearer appraisal process and attainable pathways for career progression.

Employee feedback played a significant role in shaping future workforce strategies. Insights from the recent employee engagement and alignment survey, combined with data from the Workforce Management Strategy and supervisor professional development programs, are being used to inform the Organisation Development Strategy for 2025-26.

Council also celebrated staff contributions through Recognition of Service awards, honouring 35 employees for their dedication and commitment.

In a boost for workforce growth and youth employment, successful Fresh Start grant applications secured funding for five new apprentice and cadet positions.

Staff development remained a strong focus, with a wide range of learning opportunities provided throughout the year, including workshops on internal job applications and career advancement.

Council also marked several important awareness days with staff events, fostering inclusion and wellbeing by celebrating International Men's Day, International Women's Day, and R U OK? Day.

These initiatives reflect the Council's ongoing commitment to creating a supportive, equitable and forward-looking workplace for all employees.



Council enhances records management with digital innovations

Council has made significant progress in modernising its information management systems through the advancement of its records and archiving program. This initiative strengthens the security, accessibility and long-term preservation of Council documents, supporting greater efficiency and compliance across all operations.

In addition, the introduction of a new virtual mailroom marks a major step forward in Council's digital transformation. The system streamlines the handling of correspondence by digitising mail processes, enabling faster distribution and improved tracking of communications.

Together, these developments are enhancing service delivery, reducing paper dependency and supporting a more agile and sustainable workplace.

Pillar 5: We expect accountable and transparent leadership; a financially sustainable Council

Council strengthens commitment to workplace safety

The Council has completed a comprehensive Workforce Safety Culture review, resulting in a renewed focus on safety through the development of a new Safety Vision, Commitment Statements and an updated Safety Framework.

The new Safety Vision places safety at the heart of all decision-making, reinforcing the Council's dedication to providing a safe and inclusive workplace for everyone. The accompanying Commitment Statements outline the principles guiding this approach, including prioritising safety in every aspect of work, empowering employees to make safe choices, and embedding safety and wellbeing into daily actions and behaviours.

The revised framework also highlights the importance of open communication, proactive risk management, and continuous improvement. Leaders are encouraged to engage with their teams to promote innovation and learning, while the Council continues to invest in tools, training and resources that support safe outcomes.

Recognition of safety champions and role models remains a key feature of the updated approach, ensuring that excellence in safety practices is both valued and celebrated across the organisation.

Customer Service Charter enhances customer service

Kiama Council has taken significant steps to improve customer engagement and service delivery with the endorsement of its first Customer Service Charter. The Charter outlines the Council's commitment to the community, setting clear standards for how services are delivered and reinforcing a customer-focused approach across all operations.

Council streamlines community bookings

Council has introduced a new internal booking system for community facilities, including community halls, the exhibition space at the Old Fire Station, and the SENTRAL recording and rehearsal studio. The new system has simplified the booking process and provided improved data insights, enabling more efficient management of community assets.

Following the successful internal rollout, the Council plans to expand the range of bookable items and extend the system to external customers in the 2025–26 financial year, pending further refinements. These initiatives reflect Kiama Council's ongoing commitment to enhancing community access, transparency and service quality.



Pillar 5: We expect accountable and transparent leadership; a financially sustainable Council

Kiama Council expands community engagement through media and digital platforms

Kiama Council has strengthened its communication with the community through a range of new and ongoing media initiatives. A monthly "Your Council, Your Community" centre spread was introduced in local newspaper The Bugle, providing a regular Mayor's column and highlighting key Council projects, including the Local Housing Strategy and Local Government Week activities.

Council's digital engagement also grew significantly, with subscriptions to its monthly e-newsletter Kimunico, almost doubling over a 12-month period. This increase was driven by a more targeted communication approach and active promotion at community pop-up events.

In addition, Council introduced monthly Mayor's update videos, offering residents a summary of the highlights and key reports from each Council meeting.

To support local advocacy efforts, Council also produced promotional videos for initiatives such as the Spring Creek Covenant and Jamberoo Preschool in the lead-up to the federal election, ensuring community priorities were clearly represented to decision-makers.

Council advances IT and Enterprise Resource Planning (ERP) upgrades

Kiama Council's IT team continues to enhance operations with cost-effective, reliable technology solutions while strengthening cyber security to keep systems safe and resilient.

Council has also launched the next phase of its Enterprise Resource Planning uplift project, focusing on the Property and Rating component, with delivery targeted for July 2026. This initiative aims to modernise systems, improve service delivery and reinforce digital infrastructure across the organisation.



Blue Haven update

2024-25



KIAMA MUNICIPAL COUNCIL
your council, your community

Item 13.2

Enclosure 1

Blue Haven update 2024-25

It has been a busy year for Blue Haven Bonaira and Terralong.

The sale of the Blue Haven Bonaira site and associated operations to Hall & Prior Aged Care Group was a significant process and event for everyone involved, with settlement and transfer occurring in early April 2025.

The operations sold and transferred to Hall & Prior included residential aged care, in-home aged care and the Bonaira retirement village operations. Additionally, the Commonwealth Home Support Program and the Community Transport Program which has been run by Kiama Council's Blue Haven, were transferred to other providers with the assistance of the respective government agencies.

Kiama Mayor Councillor McDonald said the transition of our Blue Haven Bonaira operations was a moment to reflect and feel proud of Council's 40+ year involvement in aged care provision in our municipality.

"I hope our staff and our community feel pride in the facilities, the services and the staff providing those services that we have delivered here at Blue Haven Bonaira and Blue Haven Terralong for many years."

"Blue Haven encapsulates Kiama Council's strong history of caring for our community. That's why, when the previous Council resolved to sell Blue Haven Bonaira, we were adamant it should stay open, in our community and that staff would retain their conditions and entitlements."

"It's also because we care for our community, that we're handing over Bonaira to aged care specialists Hall & Prior and we warmly welcome the Hall & Prior team to our area," Mayor, Councillor McDonald said.



Mayor Cameron McDonald and Hall & Prior CEO, Graeme Prior

The next chapter

Blue Haven began its operations in Terralong Street Kiama around 1980 after much planning, consideration and lobbying from the mid-1970s. The original nursing home at Havilah Place and independent living units have evolved and provided services to older people and their families in the Kiama community ever since.

The Bonaira site (formerly the Kiama District Hospital) was acquired by Kiama Council in 201 after many years of proposals, planning and fundraising. The \$106 million state-of-the-art aged care facility Council built on the site comprised a 134-bed nursing home and 59 independent living units. It opened in late 2019.

With the changing regulatory environment, increased governance and compliance, workforce and financial challenges, Council made the decision to sell in 2023.

Important to Council in the decision and sale process was the continuation of services in the Kiama community and the transfer of all staff as part of the process. These important criteria were achieved. Existing residents and clients as well as future residents and clients can continue to receive these valuable seniors living and aged care services. The existing staff have transferred on terms and conditions no less favourable than their existing terms.

Council would like to thank all the residents, clients and the staff for their patience and understanding during the very long sale process. We also thank Council staff who worked on the sale and transfer. In concluding, we welcome Hall & Prior Aged Care Group to the Kiama community and the Illawarra more broadly.

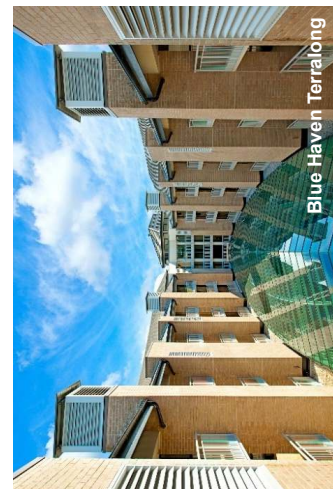
Blue Haven Terralong Village

Terralong Retirement Village, which comprises 203 independent living units owned and operated by Kiama Council, has also had a busy year. A new manager was appointed alongside the recently established onsite administration and maintenance team. The overall team represents a new operating structure for the Village and has been well received by residents.

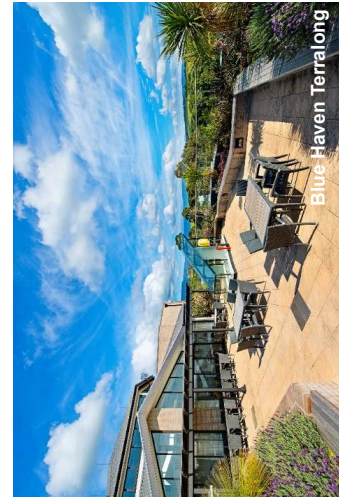
The Village has seen the introduction of a new emergency call system, comprehensive review of fire safety conditions and processes and improved maintenance and liaison processes across the village. Unit refurbishment processes are now more extensive.

With 203 units across 5 stages, with the first stage built in 1980, the Village is due for a Strategic Plan and detailed Asset Condition Report to help guide the future direction and focus. Building regulations, consumer expectations, increased competition and seniors living requirements need to be considered and planned. The original nursing home site known as Havilah Place needs to be demolished and this too adds to the strategic review.

The sale of Blue Haven Bonaira ended Council's direct involvement in aged care provision, but not the continuation of those services in the Kiama community. Terralong Retirement Village along with others, has much to offer the community in seniors accommodation.



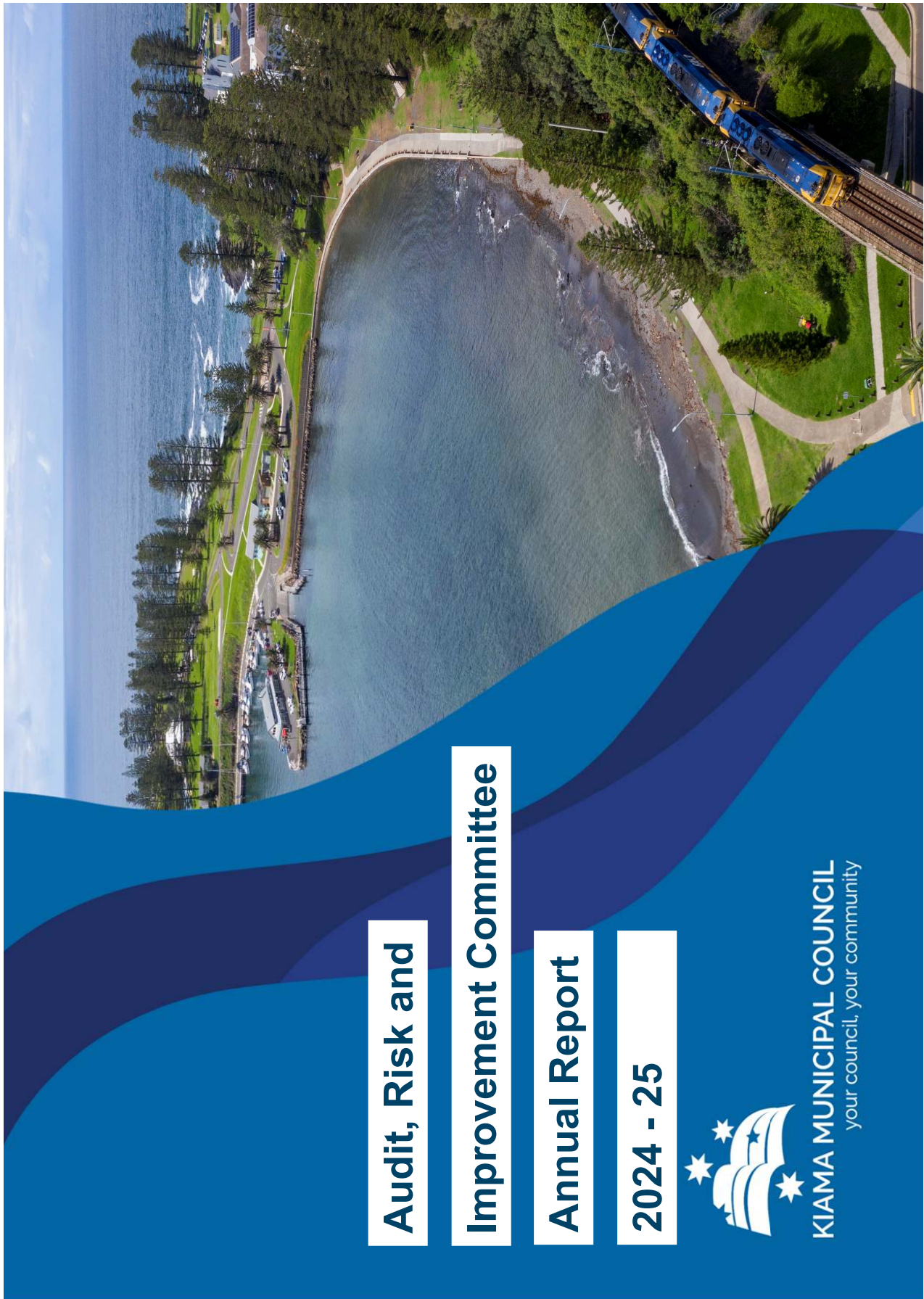
Blue Haven Terralong



Blue Haven Terralong



Blue Haven Terralong



Item 13.2

Enclosure 1

Audit, Risk and Improvement Committee Annual Report

Introduction

This annual report has been prepared to inform Council of the activities of the Audit, Risk and Improvement Committee (ARIC) for the 12-months ending June 2025.

The ARIC is a key component of Council's governance framework. The objective of the ARIC is to provide independent assistance and advice to the Chief Executive Officer and Council by overseeing and monitoring Council's governance, risk and control frameworks, and its fulfilment of external accountability requirements.

The ARIC works under Terms of Reference which align with the Office of Local Government Guidelines.

The Terms of Reference require the ARIC to provide an annual report on its activities to Council. It is considered that the scope and approach of these activities have fulfilled the Committee's responsibilities. The Committee comprises a strong mix of skills from independent members and Council representatives who all challenge management as necessary and contribute to the discussion of committee business during meetings. Meetings are well structured, held at regular intervals and action

items are tracked and reported back at each meeting.

The Committee appreciates the full cooperation of the Chief Executive Officer and her staff to ensure it can fully meet its mandate. I would like to thank all members and management representatives for their contribution during the year.

David Pendleton
Kiama Council ARIC Chair



David Pendleton, ARIC Chair



**Audit Risk and
Improvement Committee**

<https://www.kiama.nsw.gov.au/Council/Council-meetings/Council-Committees/Audit-Risk-and-Improvement-Committee>

Audit, Risk and Improvement Committee Annual Report

Council's Audit, Risk and Improvement Committee

Governance

On 1 July 2024, the Local Government (General) Amendment (Audit, Risk, and Improvement Committees) Regulation 2023 (Regulations) commenced. The Regulations were supplemented by the Office of Local Government's Guidelines for Risk Management and Internal Audit for Local Government (Guidelines).

Council has undertaken a significant program of work to ensure it meets the Regulation and Guideline requirements. This work encompasses all core requirements of the Regulation and all requirements of the Guidelines in relation to the risk management, internal audit, and Audit, Risk and Improvement Committee (ARIC) related activities of Council. Notably, ARIC and Council has adopted and implemented:

- An updated Risk Management Policy and framework consistent with the requirements.
- An Internal Audit Charter consistent with the model charter in the Guidelines.
- An ARIC Terms of Reference (TOR) consistent with the model TOR in the Guidelines.
- Changes to ARIC membership as required by the Guidelines (Councillor members are now non-voting members of ARIC).
- A four-year strategic work plan.

- Additional reporting requirements as required by the Guidelines.

Membership

The Committee comprises three appointed independent external members and one non-voting Councillor member as required under the Guidelines.

Independent members

David Pendleton (Independent Chair)
-appointed as Chair on 12 April 2022 (member since 28 September 2021)

David is a finance professional with over 30 years of experience in senior executive roles in media, audit, superannuation and infrastructure. Most recently he was Chief Operating Officer and Chief Financial Officer at the Australian Broadcasting Corporation where he was responsible for all financial, operational and technical functions of the Corporation.

He is currently a non-executive director, an independent member, and chair of several audit and risk committees in NSW and Victoria. David was formerly a director of MediaHub Australia, the National DAB Licence Company and Symphony Australia.

David has a Bachelor of Business from University of Technology Sydney. He is also a graduate and a member of the Australian Institute of Company Directors (GAICD), a Fellow of the Certified Practising Accountants (FCPA), and a Senior Fellow of the Financial Services Institute of Australia.

Rhonda Wheatley (Independent Member)
- appointed 28 September 2021

Rhonda's finance career commenced in manufacturing and progressed across major public sector organisations such as the Ethnic Affairs Commission of NSW, Sydney Catchment Authority, the Library Council of NSW incorporating the Mitchell Library and the Library Trust, the Sydney Opera House Trust, the Public Service Commission of NSW, the NSW Department of Education and was the Chief Executive Officer of the Administration of Norfolk Island. She was awarded NSW Public Sector Certified Practising Accountant of the Year in 2003 for her significant contribution toward improving governance and the financial management of public sector organisations within NSW. Rhonda is currently the Chief Executive Officer of a large charity located on the NSW Central Coast.

Audit, Risk and Improvement Committee Annual Report

Jim Mitchell (Independent Member)
- appointed 1 February 2022

Jim is an experienced leader and administrator within the NSW Government arena. He has a wealth of experience in successfully interfacing with chief executives and board members in his professional career as an auditor, evaluator and board/committee member.

Jim has broad experience within the NSW Audit Office where he spent most of his career in executive-level management, including the position of Deputy Auditor-General and Board member of the Western Sydney Parklands Trust. In his audit and management roles, Jim was extensively involved in the review and evaluation of agency financial operations, risk, effectiveness and efficiency.

Councillor Member

Councillor Melinda Lawton (Councillor member) –
elected 15 October 2024

Melinda is a hands-on leader, committed to building and motivating teams to deliver exceptional results. She is passionate about fostering strong relationships and creating a culture of collaboration and teamwork. Her proven management skills, combined with clear and confident communication, allow her to lead effectively.

With a deep passion for the environment and a solid background in the design and construction sectors, Melinda is well-positioned to critically assess the pros and cons of new developments while ensuring the protection of our precious environment.

Observers

The Chief Executive Officer, Chief Financial Officer, Internal Auditor, Director Corporate and Commercial, Director of Strategies and Communities, Director of Infrastructure and Operations, Head of Implementation, and Manager People and Performance attend the ARIC meetings as non-voting observers.

Invitations are also extended to the NSW Audit Office and internal auditor contractors.

Councillors are welcome to attend as non-voting observers.

Audit, Risk and Improvement Committee Annual Report

Year in review

Number of meetings

The Audit, Risk and Improvement Committee met 5 times during the 12 months to review reports, audit programs, and audited financial statements. Meeting dates were:

- 30 July 2024
- 29 August 2024 (financial statements 2024 meeting)
- 23 October 2024
- 4 December 2024
- 31 March 2025

Disclosure of Interests

Disclosures are recorded at the start of each meeting and annually for all ARIC attendees.

Participation

July 2024 – June 2025 ARIC participation			ARIC meeting	
Members	Role	Eligible	Attended	
David Pendelton	Independent Member (Chair)	5	5	
Rhonda Wheatley	Independent Member	5	5	
Jim Mitchell	Independent Member	5	5	
Cr Melinda Lawton	Councillor Representative (non-voting)	3	3	
Cr Jodi Keast*	Councillor Representative (non-voting)	2	2	1

*Term ended September 2024

Internal audit

The internal audit function is performed in-house, with the assistance of an external provider where necessary. The internal auditor attends each ARIC meeting and provides internal audit reports for completed audits, a status report on the implementation of internal audit findings, and an update on progress against the annual work plan.

The strategic internal audit plan is a 4-year plan incorporating the annual work plan. It is updated annually to reflect the risk profile of Council.

Internal audits were performed in accordance with the internal audit plan, and in the 12 months to June 2025 included:

- Asset management/community assets
- Grant management
- Financial management
- Records management
- Recruitment and selection
- Rates

The implementation of management actions arising from internal audits is a critical element of an effective internal control framework and is tracked and reported at each ARIC meeting.

The below table shows a snapshot of the implementation of recommendations.

Outstanding	Number
Internal Audit Recommendations	
Opening number	28
Additions during the year	93
Completed	(62)
In progress/not yet due	(41)
Number delayed	18

Audit, Risk and Improvement Committee Annual Report

Audit of Financial Statements

The external audit of the Financial Statements for the financial year ended 30 June 2024 was conducted by the Audit Office of NSW.

The ARIC considers the findings and recommendations of the Audit Office and assesses Council's performance implementing those findings and recommendations.

The ARIC has played a vital governance role in overseeing the finalisation of the 2024 financial statements. ARIC considers and provides input and feedback on the draft Financial Statement to management and the Audit Office.

The 2024 financial statements were issued an unqualified audit opinion by the Audit Office of NSW. The removal of the qualification from the previous year reflects the significant improvement to Council's financial reporting and internal systems, controls, and processes in recent years.

Other matters considered by ARIC

In addition to the feedback and review of Council's financial statements, ARIC considered a range of other issues during the year, including:

- Council's long-term financial plan 2025-2034.
- Council's Strategic Finance and Governance Improvement Plan, Delivery Program, and Operational Plan.
- Monthly financial reports, statements of investments, cash flow forecasts and going concern assumptions.
- Quarterly budget reviews.
- Council's Performance Improvement Order (PIO) updates.
- Progress, findings and implementation plans associated with internal audits.
- Risk management including operational and strategic matters such as the implementation of Council's Enterprise Risk Management framework, review of the Enterprise Risk Management Policy, fraud and corruption strategies, child safety standards and significant incidents report.
- Civic Risk Mutual's continuous risk improvement program audit findings.
- HSE Global strategic work health and safety review.
- Update on flood risk management.
- Council's progress towards implementation of ARIC resolutions and audit recommendations.
- Technology One implementation updates.
- Cyber security progress against the Essential Eight.
- Cyber Security Policy review.
- Fraud and Corruption Policy and Statement of Business Ethics review.
- Compliance and legal updates.
- Blue Haven divestment updates.
- Review of the continuous improvement framework and prioritisation tool.
- Service review updates.

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ARIC continued to support the Council and its leadership team as it continued to navigate through financial sustainability concerns and the variation to the performance improvement order. ARIC's meeting agendas included an increased focus on continued financial management, risk management and the effectiveness of internal audit and implementation of recommendations.

Outlook for 2025-26

The Strategic Internal Audit Plan takes into consideration Council's strategic risks and issues currently faced by Council. ARIC will continue to review the Internal Audit Plan annually in line with Council's risk profile.

Management and the ARIC are committed to remaining up to date with developments in the local government sector as well as challenging current processes in audit, risk, finance and governance to ensure Council continues to develop best practices in its business models whilst maintaining robust internal controls.



Council staff and vehicle

Audit, Risk and Improvement Committee Annual Report

Audit, Risk and Improvement – Assessment of Key Responsibilities (Committee Report Card)

Committee Charter	Compliance
Committee meetings	A quorum was met at every meeting. The Committee met 5 times.
Composition	The Committee comprises 3 independent members, one non-voting Councillor
Broad range of skills and experience	The Committee is experienced and diverse with strong local government and commercial experience.
Functional separation	The Committee has no executive powers and is advisory in its capacity.
Probity	Members declared conflicts of interest if they arose.
Risk management	Risk management activities are reported at each meeting, including updates on the status of Council's Enterprise Risk Management Framework and Council's Strategic Risk Register and treatment plans. Council adopted the ERM Policy in June 2024.
Control Framework	The Committee effectively reviewed the controls, policies and procedures through the audit reports and high-level briefings.
Compliance	Legislative updates are provided through the CEO report. Other compliance issues are reported in the risk report and internal audit reports. Significant areas of compliance are well established, including work health safety and financial reporting.
Fraud and corruption	The Fraud and Corruption Control Policy was adopted by Council in May 2025. The Committee monitored the implementation of the fraud and corruption internal audit action plan and prevention strategies. Fraud control is in continual development and implementation.
Internal audit	The Committee reviewed and approved the 4-yearly Strategic Internal Audit Plan.
External audit	The Committee reviewed internal audit reports and monitored progress of the implementation of audit recommendations.
	The Committee met to review and discuss Council's 2024 financial statements and discuss issues with the Audit Office of NSW.
	The Audit Office of NSW were invited to attend all ARIC meetings.
External accountability	The Committee reviewed and monitored the implementation of recommendations in the Management Letter.
	The Committee acts as a forum for communication between the Council, senior management, internal audit, external auditors, and the NSW Audit Office.
Financial management	The Committee received and reviewed the monthly financial reports, treasury reports, cash flow forecasts, liquidity plans and the long-term financial plan. Quarterly budget updates are also provided for review.
Governance	The Committee reviewed the implementation of Council's Governance Improvement Plan and Fraud and Corruption Prevention Plan. The delegations internal audit action plan was monitored.
	Governance frameworks are continuing to evolve across different areas of Council.
Improvement	Updates received on Council's continuous improvement program and reviewed results of service reviews performed.

Kiama Municipal Council

Internal audit and risk management Attestation Statement for financial year 2024-25

I am of the opinion that council has an audit, risk and improvement committee, risk management framework and internal audit function that operate in compliance with the following requirements, except as may be otherwise provided below:

Audit, risk and improvement committee

Requirement	Compliance
1 Kiama Council has appointed an audit, risk and improvement committee that comprises of an independent chairperson and at least two independent members (section 428A of the <i>Local Government Act 1993</i> , section 216C of the <i>Local Government (General) Regulation 2021</i>).	Compliant
2 The chairperson and all members of Kiama Council's audit, risk and improvement committee meet the relevant independence and eligibility criteria prescribed under the <i>Local Government (General) Regulation 2021</i> and have not exceeded the membership term limits prescribed under the Regulation (sections 216D, 216E, 216F, 216G of the <i>Local Government (General) Regulation 2021</i>).	Compliant
3 Kiama Council has adopted terms of reference for its audit, risk and improvement committee that are informed by the model terms of reference approved by the Departmental Chief Executive of the Office of Local Government and the committee operates in accordance with the terms of reference (section 216K of the <i>Local Government (General) Regulation 2021</i>).	Compliant
4 Kiama Council provides the audit, risk and improvement committee with direct and unrestricted access to the chief executive officer and other senior management and the information and resources necessary to exercise its functions (section 216L of the <i>Local Government (General) Regulation 2021</i>).	Compliant
5 Kiama Council's audit, risk and improvement committee exercises its functions in accordance with a four-year strategic work plan that has been endorsed by the governing body and an annual work plan that has been developed in consultation with the governing body and senior management (Core requirement 1 of the Office of Local Government's Guidelines for Risk Management and Internal Audit for Local Government in NSW).	Compliant
6 Kiama Council's audit, risk and improvement committee provides the governing body with an annual assessment each year, and a strategic assessment each council term of the matters listed in section 428A of the <i>Local Government Act 1993</i> reviewed during that term (Core requirement 1 of the Office of Local Government's Guidelines for Risk Management and Internal Audit for Local Government in NSW).	Compliant. Annual Report from ARIC provided each year to Council. The Strategic Assessment is planned for the end of the Council term (2028).
7 The governing body of Kiama Council reviews the effectiveness of the audit, risk and improvement committee at least once each council term (Core requirement 1 of the Office of Local Government's Guidelines for Risk Management and Internal Audit for Local Government in NSW).	Compliant. Last assessment was performed in Nov 2023. The next assessment is planned for early 2026.

Internal audit and risk management Attestation Statement for financial year 2024-25

Memberships

The chairperson and membership of the audit, risk and improvement committees is:

Role	Member	Date Appointed/Elected	End of current term
Chairperson	David Pendleton	12 April 2022	December 2026
Independent member	Rhonda Wheatley	28 September 2021	December 2026
Independent member	Jim Mitchell	1 February 2022	December 2025
Councillor member	Melinda Lawton	15 October 2024	September 2028

Risk management

Requirement	Compliance
8 Kiama Council has adopted a risk management framework that is consistent with current Australian risk management standard and that is appropriate for the council's risks (section 216S of the Local Government (General) Regulation 2021).	Compliant
9 Kiama Council's audit, risk and improvement committee reviews the implementation of its risk management framework and provides a strategic assessment of its effectiveness to the governing body each council term (section 216S of the Local Government (General) Regulation 2021).	Compliant. The Strategic assessment is planned for the end of the Council term (2028).

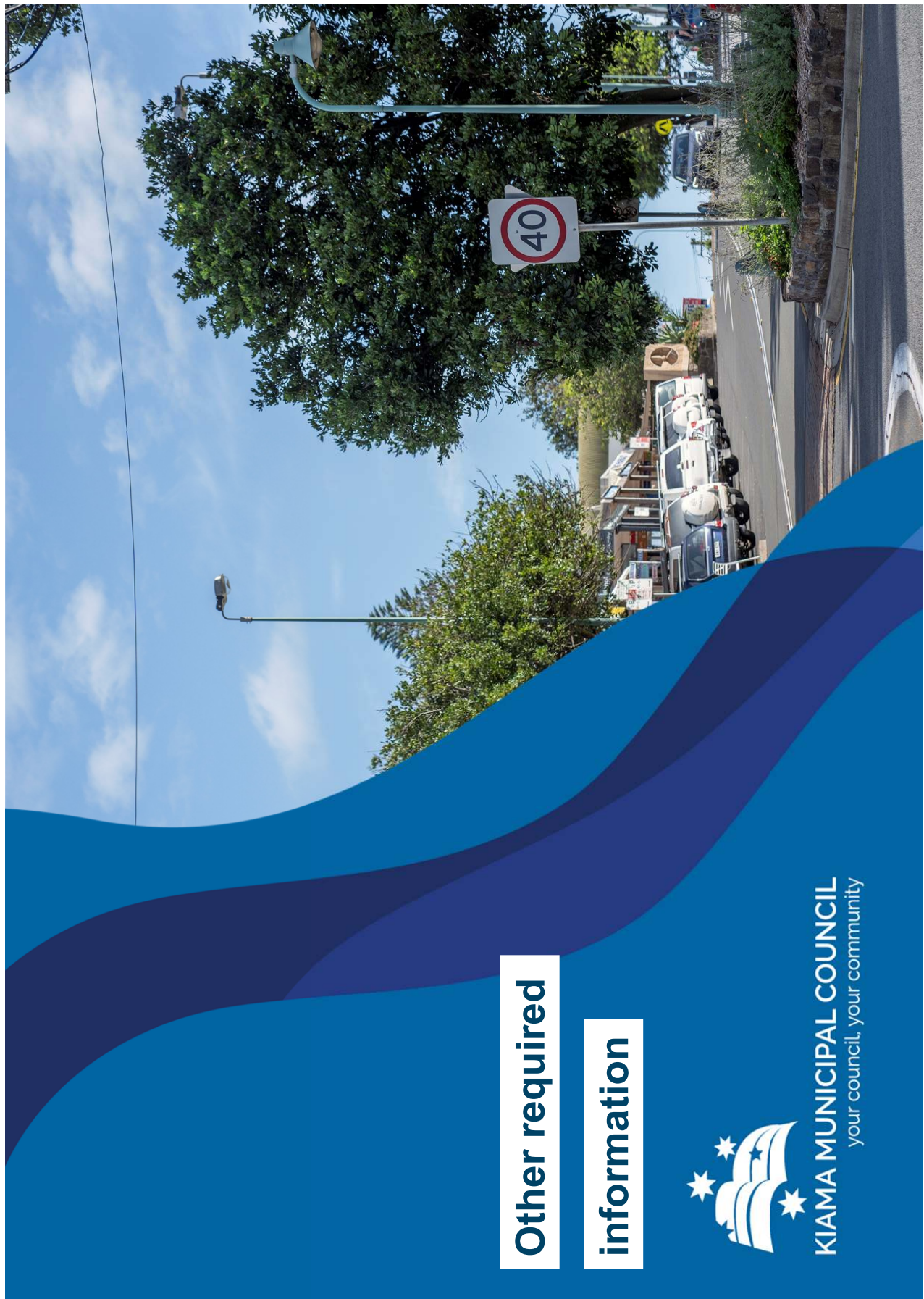
Internal audit

Requirement	Compliance
10 Kiama Council has an internal audit function that reviews the council's operations and risk management and control activities (section 216O of the Local Government (General) Regulation 2021).	Compliant
11 Kiama Council's internal audit function reports to the audit, risk and improvement committee on internal audit matters (sections 216M, 216P and 216R of the Local Government (General) Regulation 2021).	Compliant
12 Kiama Council's internal audit function is independent and internal audit activities are not subject to direction by the council (section 216P of the Local Government (General) Regulation 2021).	Compliant
13 Kiama Council has adopted an internal audit charter that is informed by the model internal audit charter approved by the Departmental Chief Executive of the Office of Local Government and the internal audit function operates in accordance with the charter (section 216O of the Local Government (General) Regulation 2021).	Compliant

14	Kiama Council has appointed a member of staff to direct and coordinate internal audit activities or is part of a shared arrangement where a participating council has appointed a staff member to direct and coordinate internal audit activities for all participating councils (section 216P of the <i>Local Government (General) Regulation 2021</i>).	Compliant
15	Internal audit activities are conducted in accordance with the International Professional Practices Framework (Core requirement 3 of the Office of Local Government's <i>Guidelines for Risk Management and Internal Audit for Local Government in NSW</i>).	Compliant
16	Kiama Council provides the internal audit function with direct and unrestricted access to staff, the audit, risk and improvement committee, and the information and resources necessary to undertake internal audit activities (section 216P of the <i>Local Government (General) Regulation 2021</i>).	Compliant
17	Kiama Council's internal audit function undertakes internal audit activities in accordance with a four-year strategic work plan that has been endorsed by the governing body and an annual work plan that has been developed in consultation with the governing body and senior management (Core requirement 3 of the Office of Local Government's <i>Guidelines for Risk Management and Internal Audit for Local Government in NSW</i>).	Compliant
18	Kiama Council's audit, risk and improvement committee reviews the effectiveness of the internal audit function and reports the outcome of the review to the governing body each council term (section 216R of the <i>Local Government (General) Regulation 2021</i>).	Compliant. The Strategic assessment is planned for the end of the Council term (2028).

As of 30 June 2025, no item has been documented as a non-compliance on the Council.

Jane Stroud
Chief Executive Officer
18/11/2025



Item 13.2

Enclosure 1

Other required information

Attendance at Council Meetings and activities

Council held 13 meetings including 3 extraordinary meetings as 20 Engagement workshops in the 2024-25 financial year.

	Ordinary Council Meetings	Extraordinary Council Meetings	Engagement workshops
Cr Matt Brown	10	3	13
Cr Mike Cains	10	3	9
Cr Imogen Draisma	9	3	5
Cr Stuart Larkins	9	3	11
Cr Melinda Lawton	10	3	15
Cr Melissa Matters	10	3	16
Cr Cameron McDonald	9	3	26
Cr Yasmin Tatrai	10	3	11
Cr Erica Warren	10	3	13



Kiama Councilors

Other required information
(continued)

Councillor induction, training and ongoing professional development

In the past year all Councillors were made aware of opportunities for professional development available to them and were involved in selecting appropriate opportunities to be undertaken towards their professional development. Recommendations for professional development are based on benchmarking.

Councillors who completed any induction training course, induction refresher course or supplementary induction course in 2024-25	Crs Cains, Lawton, Matter, McDonald, Tatrai, Warren.
Councillors who participated in any ongoing professional development opportunity in 2024-25	Crs Brown, Cains, Draisma, Larkins, Lawton, Matters, McDonald, Tatrai, Warren
The number of seminars, circulars and other activities delivered as part of the ongoing professional development program in 2024-25	2 full-day strategic weekend workshops covering multiple subjects relevant to Councillors

Councillor fees/senior staff payments

Councillor Fees and Expenses	2025 (\$)	2024 (\$)
Mayoral fee	47,101.47	51,255.32
Mayoral car expenses	2,507.67	2,963.62
Councillor fees	193,955.13	211,468.23
Councillor expenses	68,127.27	56,741.75
Costs of dedicated office equipment	-	-
Costs of telephone calls inc. mobile phones etc.	7,229.01	7,891.11
Cost of conferences, seminars & training	24,185.15	17,423.83
Mayor & Councillor interstate visits	-	1,334.92
Mayor & Councillor overseas visits	-	-
Total	337,999.36	343,079.54

Senior staff remuneration

In accordance with the Local Government Regulation 2021, this report is required to include a statement of the total remunerations package of the CEO.

As at 30 June 2025, the Chief Executive Officer was paid a total remuneration of:

Salary (\$)	Bonus/ other (\$)	Employer Contributions (\$)	Total FBT (\$)
390,979.27	-	30,509.16	6,564.18

In further accordance with the Local Government Regulation 2021, this report includes a statement of all the combined total remuneration packages of all senior staff members (except the CEO).

As at 30 June 2025, these Senior staff were paid a total remuneration of:

Salary (\$)	Bonus/ other (\$)	Employer Contributions (\$)	Total FBT (\$)
903,898.57	-	118,250.00	13,615.00

These costs include salary, superannuation paid via employer contributions and salary sacrifice, non-cash benefits and fringe benefits tax payable by council for non-cash benefits.

Senior staff include

- Director Corporate and Commercial
- Director Infrastructure and Operations
- Director Strategies and Communities

And staff employed previously in Director titles active during 2024-25.

Other required information
(continued)

List of current delegates to other bodies 2024-25

Committee	Meetings	Nature of Appointment	Number of Delegates
Civic Risk Mutual	Quarterly	Council	1 Mayor/Councillor
Cleary Bros Community Consultative Committee	As required	Council	1 Councillor
Friends of Kiama Library	Monthly	Council	1 Councillor, 1 Alternate
Healthy Cities Alliance (inc. Australian Chapter)	N/A	Council	1 Councillor
Illawarra Academy of Sport	Bi-monthly	Delegate	1 Mayor/Delegate
Illawarra Bush Fire Management Committee	Quarterly	Council Delegate, Staff	1 Councillor, CEO and/or delegate
Illawarra District Weeds Authority Committee	Quarterly	Council	1 Councillor, CEO and/or delegate
Illawarra Shoalhaven Joint Organisation	Bi-monthly	Council	Mayor, 1 Councillor, 1 Alternate, CEO
Kiama and District Sports Association	Bi-monthly	Council	1 Councillor, CEO and/or delegate
Kiama Liquor Accord	As required	Council Delegate, Staff	1 Councillor, CEO and/or delegate
NSW Public Libraries Association and the South East Zone Committee	Quarterly	Council Delegate, Staff	1 Councillor, CEO and/or delegate
Southern Regional Planning Panel	As required	Council Delegates	1 Mayor/Councillor, CEO and/or delegate, 1 Alternate

Amounts of rates and charges written off during the 2024-25 year

\$928.03 of rates and charges were written off during the 2024-25 financial year. Pension rebates of \$425,466.00 were granted for the financial year.

2024-25 Annual Rates

Rates	Ad valorem	Base Amounts	Total	Count
Residential Rates	\$9,430,240	\$9,425,275	\$18,855,515	10027
Farmland	\$586,692	\$224,661	\$811,353	239
Business Commercial	\$1,624,367		\$1,624,367	568
Business	\$377,505	\$128,780	\$506,285	137
Rural Residential	\$49,333		\$49,333	43
Total	\$12,068,137	\$9,778,716	\$21,846,853	11014

Other required information (continued)

Service Reviews

Council continued its rolling program of Service Reviews in 2024–25 to ensure services are efficient, sustainable, and aligned with the Delivery Program and Operational Plan. Reviews undertaken during the year were reported to Council for noting or action as required. Outcomes demonstrate Council's commitment to continuous improvement across the quadruple bottom line, delivering social, environmental, economic and governance benefits to the community.

Waste Services

The Waste Services and Operations Service Review was finalised in 2024–25. A key outcome was the decision to exit Council's Waste Hire Services. Assets were sold, and the service was closed, allowing Council to focus on its core waste responsibilities. Other review recommendations will guide further efficiency and sustainability improvements in 2025-26.

Holiday Parks

The Holiday Parks Service Review delivered operational and strategic recommendations in 2024–25. Operationally, Council commenced bulk buying arrangements to reduce expenditure and began developing off-peak events and festivals with

the events team to boost visitation. Strategically, Council continues development of a compliance program and conducting detailed surveys across all five parks. These actions will strengthen financial sustainability, improve visitor experience and ensure stronger compliance and governance across the Holiday Parks portfolio.



Holiday park cabins

in 2025–26 for a new plant and fleet telematics system to improve efficiency.

Council also continued to support volunteer contributions at sites including Bilva Reserve, Boat Harbour and Cronin Oval, although no further expansion is planned at this stage.



Coronation Park

The Pavilion Kiama

The Service Review of The Pavilion recommended reconfiguring management arrangements and increasing targeted marketing to improve utilisation. In 2024–25 a new marketing campaign was launched, with a revised wedding marketing strategy developed to improve conversion of bookings. These actions strengthen the Pavilion's role as a key regional events venue.

Parks and Gardens

The Parks and Gardens Service Review delivered a range of operational improvements in 2024–25. Grant funding was secured to improve drainage at Gainsborough Oval and Gerry Emery Reserve. A prioritised program of works to continue as funding becomes available. Service level hierarchies were developed for sporting fields, parks, playgrounds and open spaces, with a revised maintenance program being designed. Budget has been allocated

Other required information (continued)

Tourism and Events

The Tourism and Events Service Review led to reduced Visitor Information Centre hours (10am–4pm daily) supported by greater volunteer engagement. Resources were redirected to industry development, including an audit of the Destination Kiama Partnership Program.



Property Portfolio, Open Space and Recreation, Cemeteries and Lifeguard Services

A comprehensive review was undertaken in 2024–25 covering Council's property holdings, open space and recreation services, tree management, cemeteries management and lifeguard services. The review analysed revenue optimisation, management of leases and licences, recreation and cemetery operations and tree and vegetation

management. The draft report was received June and final report July 2025. Strategic recommendations will be considered in 2025–26.



Domestic Waste Management

The Domestic Waste Management Service Review commenced in early 2025. The review focuses on



service efficiency, program optimisation and the overall service model. A draft report will be received August 2025 and will be reported to Council in 2025–26 for consideration.

Kiama Leisure Centre

The Leisure Centre Service Review continues to guide service planning. In 2024–25 work progressed on a masterplan and a second business case to assess long-term financial sustainability. Further analysis of revenue and expenditure across fitness, swim coaching, childcare and gymnasium services is underway to ensure the Centre remains accessible and viable.



Other required information

(continued)

Stormwater management services provided (levied)

Council continued with a number of design projects for stormwater, in particular the floodplain management works progressed towards detailed designs for Gerringong and Jamberoo (partially State and Federal Government funded). Investigations on a number of reported problem areas have been undertaken for inclusion in the 2025-26 Capital Works Budget for design and construction. These include the Terralong Street drainage upgrade and the drainage upgrade at the Little Blowhole in Tingara Avenue. Council also proactively manages the stormwater network through scheduled maintenance of pits and pipes in the network. Particular attention was given to improving drainage on several roads subject to landslides in the past, including Jamberoo Mountain, Yellow Rock and Wallaby Hill Roads (partly funded through Natural Disaster Grants). A programmed inspection of a representative number of stormwater assets was also undertaken by staff and contractors to ensure ongoing management and renewal of pipes and pits is well planned.

Coastal protection management services (levied)

There were no coastal protection management levies applied.

Private works on private land

No private works on private land were carried out during the 2024-25 financial year.

There was no expenditure of SRV obtained revenue in the 2024-25 reporting period.

Special Rate Variation (SRV) works

Council did not have any Special Rate Variations in place in the 2024-25 financial year.



Environment & Health staff

Other required information

(continued)

Money granted

Total amounts contributed or otherwise granted to financially assist others.

Donations, Sponsorships and Signature Events	Amount of Assistance
Sevenmarks Gallery – Art Hour	\$7,000
Kiss Arts – The Kazador	\$7,000
Gerringong Anglican – Combined Churches Carols	\$6,716
Kiama Community Radio – KRC Live	\$2,500
Gerringong Music Club – Annual Children’s Concert	\$2,500
Kiama Pipe Band – Local Cultural Program	\$2,154
Kiama Art Society – Kiama in Print	\$2,500
Screen Illawarra – Southern Initiative	\$2,500
Noah’s Inclusion Services – Burri Burri Playgroup resources	\$2,000
Jones Beach Boardriders – South Coast Cup	\$2,000
Slow Food Saddleback – Educational Program	\$2,000
Ss Peter & Paul Catholic – Aboriginal Garden picnic table	\$2,000
Total	\$40,870

Destination Event Funding Program	Amount of Assistance
Kiama Red Cross Fun Run	\$1,500
Crooked River Winter Wine Festival	\$10,000
Elite Energy Kiama Coastal Classic	\$5,000
Kiama Rugby Sevens	\$10,500
Clearly Music, Arts and Wellness	\$8,000
Sydney FC Football Festival	\$3,700
177 th Kiama Show	\$10,000
Kiama Show Society, NSW Young Woman Zone 2 Finals	\$950
Kiama Beach Tag	\$8,000
THAT.SKATE PARK	\$5,000
Kiama Triathlon	\$10,000
Distilled	\$5,220
The Ory Kelly Gala-Dressing Hollywood	\$6,000
Going to the Southeast Saltwater	\$4,220
Folk by the Sea	\$8,000
Spanish and Latin American Outdoor Fiesta	\$10,000
Total	\$106,090

Other required information
(continued)

Section 7.11 and 7.12 Contributions

Funds received during 2024-25

Contribution Plan	Opening Balance (\$)	Contributions Received (\$)	Interest (\$)	Expenditure - Operational (\$)	Expenditure – Capital (\$)	Closing Balance (\$)
Section 7.11 Plan	0	0	0	0	0	0
Section 7.12 Plan	13,617,130	63,941	674,049	128,243	345,008	13,881,869
Total	13,617,130	63,941	674,049	128,243	345,008	13,881,869

Note: This information is from the draft and unaudited financial statements and is subject to change.



Hindmarsh Park

Other required information
(continued)

Funds expended during 2024-25

Contribution Plan	Project ID	Project description	The kind of public amenity or service	Monetary amount expended from development contributions	Value of land dedication	Value of material public benefit provided	Contributions expended to date	Amounts expended temporarily borrowed	Project status	% of cost funded by contributions (N/A if underway)
S7.12 Plan	200157	Bombo Headland Eco Walk	Open Space and Recreation	\$35,006.17	N/A	N/A	\$35,006.17	\$0	Completed	7%
S7.12 Plan	200162	Council Chambers upgrade	Community facilities	\$81,288.54	N/A	N/A	\$81,288.54	\$0	Completed	26%
S7.12 Plan	200961	Hindmarsh Park	Open Space and Recreation	\$14,157.41	N/A	N/A	\$14,157.41	\$0	Completed	<1%
S7.12 Plan	200963	Kiama Showground	Open Space and Recreation	\$68,674.00	N/A	N/A	\$68,674.00	\$0	Completed	9%
S7.12 Plan	200979	Kiama High School pedestrian crossing	Transport and Traffic	\$1,523.29	N/A	N/A	\$1,523.29	\$0	In Progress	N/A
S7.12 Plan	201072	Coronation Park power Joyce Wheatley Community Centre upgrade	Open Space and Recreation	\$15,400.17	N/A	N/A	\$15,400.17	\$0	In Progress	N/A
S7.12 Plan	201156	Community Centre upgrade	Community Facilities	\$13,507.00	N/A	N/A	\$13,507.00	\$0	In Progress	N/A
S7.12 Plan	201196	Jamberoo Dog Park	Open Space and Recreation	\$38,264.92	N/A	N/A	\$38,264.92	\$0	In Progress	N/A
S7.12 Plan	201219	Gerry Emery Reserve Clubhouse Amenities upgrade	Open Space and Recreation	\$45,000.00	N/A	N/A	\$45,000.00	\$0	Completed	55%
S7.12 Plan	201140	Jamberoo Sporting Precinct lighting upgrade	Open Space and Recreation	\$32,186.07	N/A	N/A	\$32,186.07	\$0	Completed	7%

Other required information
(continued)

Annual reporting of labour statistics – relevant date of 4 December 2024

Regulation 217(1)(d) of the *Local Government (General) Regulation 2021* contains a requirement for councils and county councils to include in their annual reporting information about labour statistics on a date which is determined annually by the Office of Local Government (OLG) the 'relevant date', including separate statements on the total number of the following:

- The number of persons directly employed by the council:
 - on a permanent basis
 - on a permanent part-time basis
 - on a casual basis, and
 - under a fixed-term contract.
- The number of persons employed by the council who are 'Senior Staff' for the purposes of the Local Government Act 1993.
- The number of persons engaged by the council, under a contract or other arrangement with the person's employer, that is wholly or principally for the labour of the person, and the numbers of persons supplied to the council, under a contract or other arrangement with the person's employer, as an apprentice or trainee.

The OLG has determined that the 'relevant date' for the 2024-25 financial year is Wednesday 4 December 2024.

The number of persons directly employed by Kiama Council and Blue Haven on 4 December 2024

Permanent full-time	255
Permanent part-time	113
Casual	147
Fixed term	44
Senior Staff	2
Contract	3



Council staff

Other required information

(continued)

Contracts over \$150,000 awarded in 2024-25

Supplier Name	Description	Amount (Inclusive)
Visy Recycling	Waste management. 60-month contract period effective from 1/7/2024.	\$2,000,000
Boral Construction Materials Group Ltd	Supply of asphaltic concrete.	\$300,000
Shellharbour City Council	Waste disposal to landfill (contract value does not include rate increases in line with Shellharbour City Council's annual Fees and Charges). 48-month contract period effective from 1/7/2024.	\$7,119,534
Perspective Carpentry and Constructions Pty Ltd	Refurbish Blue Haven Terralong St units.	\$308,492
Optimal Civil	Supply and install asphalt roadways and car parking bays at Holiday Parks.	\$1,363,514
Australis Asset Advisory Group	Inspection and revaluation of Council stormwater, drainage and other utility assets.	\$240,185
EC Operations Power Unit Trust	Jamberoo sports field lighting upgrade.	\$346,205
Maxi-Tankers	Supply and delivery of bulk diesel. Approximately 600,000 litres of diesel per year for a three (3) year term commencing 1/9/2024.	\$3,132,000
Granicus	Open Cities Intranet License, Open Cities Software as a Service (SaaS) License, Open Cities Subsite License and Open Forms Enterprise Unlimited License. 24-month contract period effective from 15/9/2024.	\$168,000
Wallawa Traffic Group Pty Ltd	Provision of traffic management services on a single lane closure of Jamberoo Mountain Road, Jamberoo due to a landslide.	\$400,000
National Tyre and Wheel Pty Ltd	Supply, fitting and repair of tyres and associated products. 36-month contract period effective from 1/1/2025.	\$450,000
Recoveries and Reconstruction (Aust) Pty Ltd	Debt recovery services for Accounts Receivable and Rate overdue accounts. 12-month contract period effective from 23/1/2025.	\$225,000
Bluestone Building Group	Kiama Surf Beach amenities building and ramp.	\$158,593
Ground Stabilisation Systems Pty Ltd	Jamberoo Mountain Road Landslide Restoration Works.	\$327,549
Leander Business Consulting	Design and implementation of data migration services. 12-month contract period effective from 23/6/2025.	\$536,470
Leander Business Consulting	OneCouncil PnR implementation - Business Lead. 24-month contract period effective from 30/6/2025.	\$337,000
Leander Business Consulting	OneCouncil PnR implementation - Technical Lead. 24-month contract period effective from 30/6/2025.	\$377,000

Other required information

(continued)

External bodies, companies and partnerships

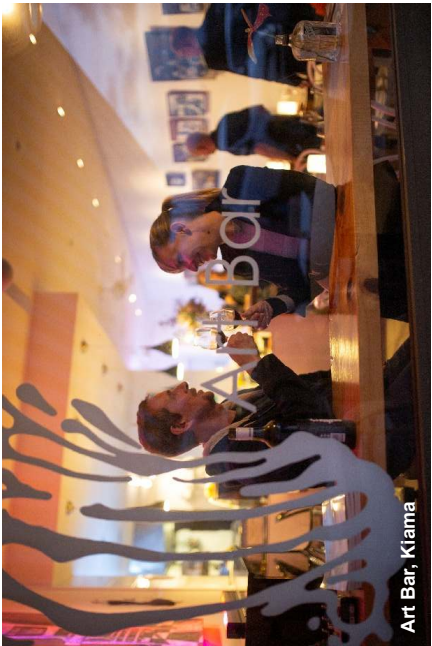
We did not hold any interest in any corporations, partnerships, trusts, joint ventures, syndicates or other bodies during the 2024-25 financial year. We participated in partnerships/joint ventures with the following corporations, trusts, joint ventures, syndicates or other bodies.

Name of partnership/joint venture	Type	Partner(s)
South Coast Library Service	Library co-operation, sharing books and other resources.	Shoalhaven City Council.
Rural Fire Service	Bushfire Management Committee, Coordinated rural fire preparedness, management response and asset protection for Illawarra Councils.	Shellharbour, Shoalhaven and Wollongong Councils and other agency stakeholders.
Illawarra Shoalhaven Joint Organisation (ISJO)	Association to combine Council resources and staff skills for regional strategy, political advocacy, joint initiatives and to maximise efficiencies.	Shellharbour, Shoalhaven and Wollongong Councils.
Illawarra District Weeds Authority	Regional approach to tackle invasive weeds and act responsibly and in compliance with biosecurity.	Shellharbour and Wollongong Councils.
Regional Arts	Promote and assist arts within the region.	Shellharbour, Wingecarribee and Wollongong Councils.
Destination Sydney Surround South	Go Grand marketing campaign.	Wollongong, Shellharbour, Kiama and Shoalhaven LGAs partnering with Destination NSW to promote South Coast as a Winter holiday destination.
Customer surcharge package 14 – Kiama Project	Improve Kiama and Jamberoo sewerage scheme.	Sydney Water.
Cities Power Partnership	Exchange information on best practice towards a target for NetZero emissions.	Councils across Australia.
Feral Animal Control Program	Regional project to control feral animals locally and regionally.	Southern Eastern Local Land Service.
Australian Coastal Councils Association	National body formed to represent the interests of coastal councils.	Other coastal councils.
Landcare Illawarra	Collaborate to support Landcare groups operating on Council land and, where possible, partner to undertake natural resource management activities and offer technical and material support.	Landcare groups in Kiama LGA.
WEAVE Artist Directory	Online directory of visual, literary and performing artists within the Kiama, Shellharbour, Wingecarribee and Wollongong regions.	Run by South Coast Arts Centre, Kiama, Shellharbour, Wingecarribee & Wollongong Councils

Other required information
(continued)

External bodies, companies and partnerships (continued)

Name of partnership/joint venture	Type	Partner(s)
Local Government Cultural Arts Network	Local Government officers working in cultural arts, networking, information sharing and regional project management.	Kiama, Shellharbour, Wingecarribee and Wollongong Councils.
CivicRisk Mutual Limited (CRML)	Council is a member of CRML, which is a local government controlled company limited by guarantee. CRML provides discretionary mutual cover to its members for liability, property, motor and other risks.	Other councils in NSW.
Kiama and District Business Chamber	Supporting local businesses within the Kiama LGA.	Various business owners and community members from throughout Kiama LGA and surrounds.
Illawarra First/ Business Illawarra	Supporting businesses within the Illawarra region.	Various business owners and community members from throughout the Illawarra region.
ISJO NetZero Accelerate	Regional net zero networking group.	Kiama, Shellharbour, Shoalhaven and Wollongong Councils and the University of Wollongong.
NSW Food Regulation Partnership	Sale of regulated safe food across NSW.	Food Authority and Local Councils.



Art Bar, Kiama



Jones' Beach amenities block

Other required information
(continued)

National Competition Policy

We have adopted the principle of competitive neutrality to business activities as part of the National Competition Policy which is applied throughout Australia at all levels of government.

The framework for its application set out in the June 1996 NSW Government Policy Statement on the Application of National Competition Policy to Local Government. The Pricing and Costing for Council Business – A Guide to Competitive Neutrality issues by the Office of Local Government in July 1997 has also been adopted.

These guidelines outline the process for identifying and allocating costs to activities and provide a standard of disclosures are reflected in our pricing and/or financial reporting systems and include taxation equivalents, council subsidies, return on investments (rate of return) and dividends paid.

We did not receive any Competitive Neutrality Complaints during the 2024-25 financial year.

Carers recognition

Council is not considered to be a 'human service agency' under the Carers Recognition Act 2010 (CR Act) and is therefore not required to report on compliance with the CR Act for this reporting period.

Declared business activity

In accordance with The Pricing and Costing for Council Business – A guide to Competitive Neutrality we declared the following are to be considered as business activities:

Category 1

Where gross operating turnover is more than \$2 million

- Kiama Coastal Holiday Parks
- Blue Haven

Category 2

Where gross operating turnover is less than \$2 million

- Commercial Waste & Hire Services
- The Pavilion Kiama

Statement of ordinary expenses

Statement of Ordinary Expenses incurred, ordinary revenue raised and assets held by Category 1 Business units – Year ended 30 June 2025.

Business Unit (\$'000)	Revenue		Expenses		Operating Results		Total Assets Held (current & non-current)
	Budget	Actual	Budget	Actual	Budget	Actual	
Kiama Coast Holiday Parks	11,214	11,432	8,582	8,928	2,632	2,504	43,410
Blue Haven	3,368	3,112	1,305	2,945	2,063	167	84,810
Total	14,582	14,544	9,887	11,873	4,695	2,671	128,220

Other required information (continued)

Obligations under the Modern Slavery Act 2018

Kiama Council was not notified of any issues of concern with the operations of Council by the Anti-slavery Commissioner during the 2024-25 financial year. Council's standard supplier terms and conditions include explanations around modern slavery and specify expectations relating to its prevention. Council's Statement of Business Ethics also reflects its position against modern slavery.

Council embeds reference to modern slavery in tender and contract documentation. Council has purchased the Local Government Procurement Modern Slavery Toolkit to help guide actions now and into the future.

Child Safe Organisation

Kiama Council acknowledges the significant and lasting impact that abuse can have on children and young people.

In the 2024-25 financial year, Kiama Council have continued to work through a program of activities and actions to maintain our status as a Child Safe Organisation.

Over the past 12 months we have:

- Included Child Safe in our mandatory training program for all staff, as well as contractors.
- Implemented Child Safe Guidelines

Swimming pool inspections

Private swimming pool inspections

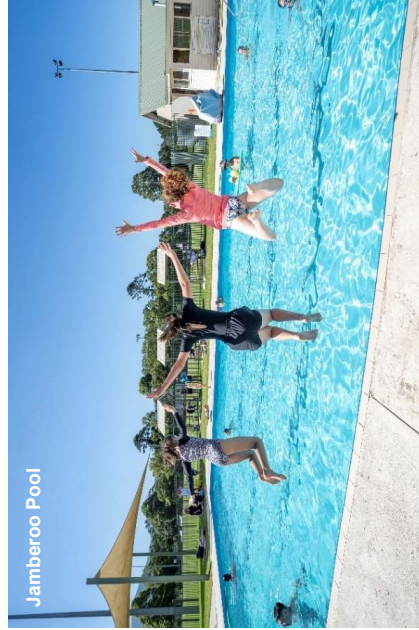
Forty-one (41) private swimming pools were inspected by Kiama Council during this reporting period in accordance with the Swimming Pools Act 1992. Sec 22D. Nineteen (19) private swimming pool inspection reports were received from private certifiers, due to being non-compliant for Kiama Council to follow-up 22E (Sale of a Home OR Tenancy Agreement) of which:

- Five was tourist and visitor accommodation.
- Two were of premises with more than two dwellings.
- Nine resulted in issuance of a certificate of compliance under S22D of the SP Act.
- Ten resulted in issuance of a certificate of non-compliance under CI 21 SP Reg resulting in reinspections.

Swimming pool barrier compliance inspections under the Swimming Pools Act 1992 and Swimming Pools Regulation 2018

Private swimming pools continue to be certified and inspected through direct requests to Council as part of the contracts of sale, tenancy agreements or occupation certificates. Kiama Council continues work based on our Swimming Pool Compliance

Program, ensuring Pool and Safety Education is covered by our multi-disciplinary Compliance Officers.



Environmental Planning and Assessment Act 1979

No planning agreements were in force during the 2024-25 financial year.

Further information



<https://www.kiama.nsw.gov.au/Council/Council-Policies/Statement-of-Business-Ethics>

Other required information (continued)

Workforce management plan including Equal Employment Opportunity (EEO)

During the 2024-25 financial year, Council has continued to strengthen its commitment to diversity, equity and inclusion through:

- Internal audit of recruitment practices to seek assurance that EEO principles are consistently applied.
- Providing all employees, volunteers, and their immediate families with free, confidential access to professional counselling and wellbeing support.
- Providing reasonable modification and ergonomic support that balance EEO with risk and safety considerations.
- Delivering initiatives and events to raise awareness and celebrate RUOK? Day, Harmony week, International Women's Day, and International Men's Day.
- Implementing Risk tools, resources, and training to support safe, respectful, and inclusive workplaces.
- Expanding flexible work arrangements, including hybrid work options, to ensure equitable opportunities regardless of role and location.

Policies and practices that promote fairness and equity

Council's suite of employment related policies recognises the complexities of working life today and supports employees to balance work and personal commitments. Key initiatives include:

- Diversity, Equity and Respect Policy.
- Prevention of Workplace Bullying and Sexual Harassment Policy.
- Nine-day fortnight accrued time and rostered days off.
- Enhanced leave provisions, including health and wellbeing leave, flexible access to Annual and Long Service leave.
- Flexible and hybrid work arrangements, including part-time and purchased leave options.
- Paid and unpaid parental leave.
- Study assistance and learning and development support.

These policies support employees across all stages of the employee lifecycle and form a key part of our employment value proposition. Importantly, Council develops and reviews its policies in consultation with staff, our Consultative Committee providing a formal channel for employees to shape the culture and practices of their workplace.

Companion animals

Kiama Council is responsible for enforcing the provisions of the Companion Animals Act 1998, which provides for effective and responsible care and management of companion animals.

As part of its responsibilities, Council is required to report a statement of activities relating to enforcing and ensuring compliance with Companion Animals legislation. Council lodged all pound data returns with the Office of Local Government within the required timeframes.

Pound data lodged with the Office of Local Government

Kiama Municipal Council continues to respond to stray dogs that may escape their properties and end up being seized by Council or members of the community. The continued growth in online platforms and social media remains a key factor in reuniting lost pets with their owners.

In the 2024-25 financial year there were a total of 26 dogs impounded. Of these 21 were reunited with their owners and a total of 5 were rehomed, and 0 dogs were euthanised. Additionally, 8 cats were impounded and 4 kittens born in our care, with 10 rehomed and 2 euthanised.

Companion animal PINS 2024-25

There were three (3) Penalty Infringement Notices (PINs) issued totalling \$880.00 of potential income when fines are fully paid.

Other required information
(continued)

Governance

Legal Proceedings

Local Government (General) Regulation 2021 – Section 217 Clause 1(a3).

The following table is a summary of the expenses incurred by Kiama Municipal Council (KMC) during the 2024-25 Financial Year in relation to legal proceedings, as well as the current status and details (where the matter is concluded).

Jurisdiction	Matter	Status	Details	Costs (at 30/06/25)
New South Wales	Advice regarding Kiama Coast Holiday Parks	Open	General Advice regarding Holiday Park Management	\$0.00
New South Wales	Holiday Parks – Contract Management and Extensions	Open	Advice regarding extension of Holiday Park Contracts	\$0.00
New South Wales	Holiday Parks – Procurement Advice	Open	Procurement advice on Holiday Parks Management contracts	\$0.00
New South Wales	Holiday Park Template Agreement	Open	Preparation of Holiday parks Management Contracts for 2026 Tender	\$0.00
New South Wales	Kiama Municipal Council – Client File	Open	General PEG client file	\$0.00
New South Wales	Kiama Council Holiday Parks – Deed of Variation	Open	Preparation of and implementation of the documentation to extend existing Holiday Park Management Contracts	\$0.00
	Gerrington Surf Life Saving Club – Licence Dispute	Open	Advice to Council on a dispute with Gerrington Surf Life Saving Club Inc regarding the Licence Agreement for Occupation of Land for Operation of Surf Club and Associated Activities. Awaiting further instructions from Council.	\$15,136.10
	General File	Open	This is a general file for the Council. No incidental work was done during the 2024-25 Financial year.	\$0.00
Land and Environment Court of NSW	Class 1 proceedings for appeal of Council's refusal of DA related to 31-37 Cooinda Place Kiama	Open	Proceeding listed for trial 19-21 August 2025, applicant still attempting to settle proceedings by agreement.	\$36,000.00
	E-Planning Pty Ltd Jamberoo Mountain Road, Jamberoo	Closed	Invoice for expert fees, sent July.	\$73,739.41
	Advice on draft Development Certification Contract	Closed		\$2,864.40

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Jurisdiction	Matter	Status	Details	Costs (at 30/06/25)
Land and Environment Court of NSW	Council at Fountaindale Management, 15 Golden Valley Way, Jamberoo; development appeal in respect of DA 10.2021.26.1 (subdivision for 50 residential lots)	Closed	Following conciliation conference, applicants appeal upheld, DA approved subject to amended plans; applicant to pay Councils costs thrown away of \$17,500.00	\$93,901.70 24-25 billed costs \$1,086.00
Federal Court of Australia	Kiama Council v Daoud - Federal Court Proceedings NSD838/2022		Federal Court proceedings brought by Landowner disaffected by consent authorities determination of Development Application.	\$165,409.06
Supreme Court of NSW	Costs Orders - Renkema-Lang v Kiama Municipal Council & Ors - Supreme Court Proceeding 2024/61606			\$85,707.00
Land and Environment Court of NSW	Contract negotiations advice - VISY (Co-mingled recycling)	Closed	Pending any further instructions concerning the contract.	\$6,825.00
Land and Environment Court of NSW	Abata Pty Limited - NSW LEC Proceedings No 2024/00279260 - appeal against an order - 295 Cloonty Road, Carrington Falls	Awaiting court judgement	Matter heard in the Land & Environment Court on 28 and 29 July 2025.	\$53,806.52
NCAT Proceedings	Redevelopment of Werri Beach Caravan Park - NCAT proceedings - Bulmer v KMC	Closed	Bulmer's application to have Council's termination notice set aside was dismissed. Bulmer to remove all goods from Site 1 on or before 10/8/25.	\$8,188.05
Land and Environment Court of NSW	Kiama Municipal Council ats Vortex Developments Pty Ltd (Plannex Environmental Planning) - Class 1 Land and Environment Court Proceedings 2022/254553	Closed	Matter finalised	\$11,716.56
	Proposed Sale of Bluehaven Bonaira	Closed	Matter finalised	\$2,856.37
	Corporate transaction documents	Closed	Matter finalised	\$198,817.30
	Proposed Sale of Bluehaven Bonaira - Property	Closed	Matter finalised	\$15,453.30
	Advice regarding defects at Bluehaven	Open	Matter finalised but open in case further advice needed.	\$74,731.36
	Employment Advice	Closed	Matter finalised	\$8,873.70
	Review of vendor financing arrangement	Open	Matter finalised but open in case further advice needed.	\$10,692.82
	Blue Haven Sale - Probity	Open	Matter finalised but open in case further advice needed.	\$4,708.99
Land and Environment Court of NSW	Kiama Spring Creek v Kiama Municipal Council - Dido Street, Kiama - Class 1	Closed	Matter finalised	\$133,352.96
Federal Circuit and Family Court of Australia Division	Preparation of Probity Plan - Growth and Housing Strategy	Closed	Matter finalised	\$11,000.00
	Kiama Municipal Council ats John Giles	Ongoing - Mr Giles to complete his works	Deed of Release - Council and JJ Giles - June 2024	\$50,779.00

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Jurisdiction	Matter	Status	Details	Costs (at 30/06/25)
Local Court NSW	Kiama Municipal Council v Morgan Lewis (prosecution)	Closed	Sentencing hearing on Wednesday 9 April - Court imposed a fine on defendant and costs awarded to Council (\$21,000)	\$97,097.00
Land and Environment Court of NSW	Kiama Municipal Council ats Cole	Closed	Development Application has been determined by the granting of consent subject to conditions	\$22,843.00
	Daniel James Sharp & Louise Nancy Sharp v Kiama Municipal Council - Proceedings No. 2023/239088	Closed	LEC Appeal against refusal of DA for dwelling house and swimming pool at Jerrara. Council raised issues about dwelling entitlements and minimum lot size. Court upheld the appeal and granted consent. External expert rural planning evidence required. Matter finalised.	\$787.31
	Kirsten Cole v Kiama Municipal Council	Closed	LEC Appeal against refusal of development application for dwelling dual occupancy. Council raised planning and stormwater issues. Matter resolved at conciliation.	\$19,318.50
	Robert Harwood v Kiama Municipal Council - Class 1 Appeal	Closed	Order for costs thrown away made. Invoice for costs has been sent to Applicant. Awaiting payment. No outstanding matters for Sparke Helmore.	\$27,919.35
	Debra Moore v Kiama Municipal Council (NCAT Matter No. 2024/177834)	Closed	Mediation Agreement finalised. NCAT Application has now been withdrawn.	\$7,415.60
	Class 1 - Corporate Client Services v KMC - Refusal of DA 10.2023.101.1 - 162 Princes Highway, Kiama	Open	Judgment has been handed down granting consent in accordance with section 34 agreement. Order for costs thrown away made. Sparke Helmore to quantify costs.	\$29,620.48
	PEXA Registration Positive Covenant	Closed	Completed	\$626.31
	Easement - Belinda Street, Gerringong	Closed	Completed	\$700.61
	PEXA Registration Gainsborough Chase Reserve	Closed	Completed	\$646.21
	Sale of un-named lane off Akuna Street, Kiama	Open	Purchaser's solicitor to provide contract for exchange	\$0
	Urgent Advice re: GIPA Application	Closed	Advice provided	\$479.60
Land and Environment Court of NSW	Michael Joseph v Kiama Municipal Council Land and Environment Court Proceedings 2023/278471	Closed	Judgment handed down on 21 February 2025 awarding Council's cost in the amount of \$45K. Payment has been made and funds transferred to council.	\$74,842.84 inc GST
Land and Environment Court of NSW	Spencer v KMC – Class 1 Appeal against refusal DA10.2023.98.1, 110 North Kiama Drive, Kiama Downs	Closed	Class 1 appeal commenced by Jennifer and Ricardo Spencer against Council's refusal of the DA. A section 34 agreement was entered into and judgment was handed down on 30 August 2024.	\$55,027.21 inc. GST

Jurisdiction	Matter	Status	Details	Costs (at 30/06/25)
Supreme Court of Appeal	Michael Joseph v Kiama Municipal Council Supreme Court of Appeal Proceedings 2024/413777	Open	Court of Appeal proceedings commenced by Michael Joseph against the Land and Environment Court, Mr and Mrs Spencer and the Council which seeks to invalidate the development consent granted by the Land and Environment Court proceedings 2023/278471. Following multiple notices of motion, the Council has been successful in having all allegations against it struck out and has filed a submitting appearance. Costs orders have been made in Council's favour. Costs recovery will be commenced shortly.	\$121,458.51 inc. GST
Land and Environment Court of NSW	Kiama Municipal Council v Crawl – Land and Environment Court of NSW proceedings 2025/191218. Class 1 Application commenced by John Bruce Crawl and Wendy Lee Crawl.	Withdrawn	Proceedings commenced by John Bruce Crawl and Wendy Lee Crawl seeking an appeal against deemed or actual refusal of development application DA 10.2025.17.1. The Applicants discontinued the proceedings on 11 July 2025.	\$3,227.60 inc. GST

Other required information
(continued)

Public Interest Disclosures Act 2002

The Public Interest Disclosures Act 2002 (PID Act 2002) encourages and facilitates the disclosure, by public officials, of:

- Corrupt conduct
- Maladministration
- Serious and substantial waste of public money
- A breach of the *Government Information (Public Access) Act (GIPA), 2009*
- A breach of pecuniary interest obligations under the *Local Government Act, 1993*

The PID Act sets out a comprehensive framework for protecting public officials who disclose wrongdoing and provides clear pathways for those wanting to make disclosures. Council's internal reporting policy contains the procedures relating to the lodgement, receipt, assessment and handling of public interest disclosures.

The following pages document Kiama Municipal Council's GIPA Annual Report for the 2024-25 reporting period.



Other required information
(continued)

GIPA Annual Report 2024-25

Government Information (Public Access) Act 2009

The *Government Information (Public Access) Act (GIPA Act)* requires us to be proactive with the release of information it holds. It creates an environment where members of the public can freely access most of this information. The GIPA Act requires councils to make information readily available to members of the public, unless there is an overriding public interest against disclosure.

GIPA Annual Report 2024-25

Our GIPA Annual Report outlines our obligations for the financial year. It is a requirement for the GIPA Act and must be submitted to the Minister of Local Government and the NSW Information Commissioner within four months of the end of financial year. The following information is required to be included:

Clause 8A: Details of the review carried out by the agency under Section 7(3) of the Act during the reporting year and the details of any information made publicly available by the agency as result of the review.

Review carried out by the agency	Information made publicly available by the agency	
	Yes	Yes

Applicants seeking submissions received by the agency for Development Applications that have been on public exhibition no longer require a Formal GIPA to access the information. Additional records have been uploaded departmentally to the agency's public website if they are determined to be 'open access' information.

Multiple formal applications received by the agency have been able to be responded to informally due to the scope of what is being sought by the applicant.

Clause 8B: The total number of access applications received by the agency during the reporting year (including withdrawn applications but not including invalid applications).

Total number of applications received	16
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Clause 8C: The total number of access applications received by the agency during the reporting year that the agency refused either wholly or partly, because of information referred to in Schedule 1 to the GIPA Act (information for which there is a conclusive presumption of overriding public interest against disclosure).

No. of applications refused	Wholly		Partly		Total
	2	100.00%	0	0.00%	2
% of Total	100.00%	0.00%			



Other required information (continued)

Schedule 2 Statistical information about access applications.

Table A: Number of applications by type of applicant and outcome*

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny information is held	Application withdrawal	% of total
Media	0	0	0	0	0	0	0	0	0.00%
Members of Parliament	0	0	0	0	0	0	0	0	0.00%
Private Sector Business	0	0	1	0	0	0	0	1	11.11%
Not for Profit Organisations or Community Groups	0	0	0	0	0	0	0	0	0.00%
Members of the public (by legal representative)	0	3	1	1	0	1	0	0	33.33%
Members of the public (other)	1	4	1	0	0	1	0	3	10
Total	1	7	3	1	0	2	0	4	18
% of Total	5.56%	30.89%	16.67%	5.56%	0.00%	11.11%	0.00%	22.22%	

*More than one decision can be made in respect of a particular access application. If so, a recording is made in relation to each such decision. This also applies to Table B.

Table B: Number of applications by type of applicant and outcome*

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny information is held	Application withdrawal	% of total
Personal Information Applications*	0	0	0	0	0	0	0	0	0.00%
Access applications (other than personal information)	1	7	3	1	0	2	0	4	18
Access applications that are partly personal information and partly other	0	0	0	0	0	0	0	0	0%
Total	1	7	3	1	0	2	0	4	15
% of Total	5.56%	38.89%	16.67%	5.56%	0.00%	11.11%	0.00%	22.22%	

*A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

Other required information
(continued)

Table C: Invalid applications

Reason for invalidity	No. of applications	% of Total
Application does not comply with formal requirements (section 41 of the Act)	2	100.00%
Application is for excluded information of the agency (section 43 of the Act)	0	0.00%
Application contravenes restraint order (section 110 of the Act)	0	0.00%
Total number of invalid applications received	2	100.00%
Invalid applications that subsequently became valid applications	0	0.00%

Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 off Act

	No. of Applications	% of Total
Overriding secrecy laws	1	50.00%
Cabinet Information	0	0.00%
Executive Council Information	0	0.00%
Contempt	0	0.00%
Legal professional privilege	1	50.00%
Excluded Information	0	0.00%
Documents affecting law enforcement and public safety	0	0.00%
Transport Safety	0	0.00%
Adoption	0	0.00%
Care and protection of children	0	0.00%
Ministerial code of conduct	0	0.00%
Aboriginal and environmental heritage	0	0.00%
Privilege generally – Sch 1(5A)	0	0.00%
Information provided to High Risk Offenders Assessment Committee	0	0.00%
Total	2	0.00%

* More than one public interest consideration may apply in relation to a particular access application and if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E

Other required information
(continued)

Table E: Other public interest considerations against disclosure matters listed in to Section 14 of the Act

	No. of times consideration used	% of Total
Responsible and effective government	1	12.50%
Law enforcement and security	0	0.00%
Individual rights, judicial processes and natural justice	7	87.50%
Business interests of agencies and other persons	0	0.00%
Environment, culture, economy and general matters	0	0.00%
Secrecy provisions	0	0.00%
Exempt documents under interstate Freedom of Information legislation	0	0.00%
Total	8	

Table F: Timeliness

	No. of applications*	% of Total
Decided within the statutory timeframe (20 days plus any extensions)	18	100.00%
Decided after 35 days (by agreement with applicant)	0	0.00%
Not decided within time (deemed refusal)	0	0.00%
Total	18	

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)

	Decision varied	Decision upheld	Total	% of Total
Internal review	1	0	1	50.00%
Review by Information Commissioner*	0	1	1	50.00%
Internal review following recommendation under section 93 of the Act	0	0	0	0.00%
Review by NCAT	0	0	0	0.00%
Total	1	1	2	
% of Total	50.00%	50.00%		

*The Information Commissioner does not have the authority to vary decisions but can make recommendations to the original decision maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

Other required information
(continued)

Table H: Applications for review under Part 5 of the Act (by type of applicant)

	No. of applications for review	% of Total
Applications by access applicants	2	100.00%
Applications by persons to whom information the subject of access application relates (see Section 54 of the Act)	0	0.00%
Total	2	

Table I: Applications transferred to other agencies

	No. of applications transferred	% of Total
Agency – Initiated Transfers	0	0.00%
Applicant – Initiated Transfers	0	0.00%
Total	0	

Authorisation and version control

Owner/Responsible Officer	Manager People and Performance	
Department	People and Performance	
Date adopted/endorsed	18 November 2025	
Resolution number (if applicable)	N/A	
Next review date	N/A	
TRIM reference	[trim ref]	
Date reviewed	Date adopted/endorsed	Brief detail of amendments

All information is correct at the time of writing and publication.

Respect

Innovation

Integrity

Teamwork

Excellence

How to contact council

Post

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Kiama Municipal Council
Po Box 75
Kiama NSW 2533

Telephone

+61 (02) 4232 0444

Online

Email: council@kiama.nsw.gov.au
Website: www.kiama.nsw.gov.au

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in

In person

Our Administration Building located at 11 Manning Street Kiama is open 8.45am to 4.15pm Monday to Friday (excluding public holidays)



KIAMA MUNICIPAL COUNCIL

your council, your community

Item 13.2

Enclosure 1

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Kiama Municipal Council
General Purpose Financial Statements
for the year ended 30 June 2025



Item 14.1

Enclosure 1