

12 MINUTES OF COMMITTEES

12.1 Minutes: Infrastructure and Liveability Advisory Committee meeting - 11 June 2024

Responsible Director: Infrastructure and Liveability

Attachments

1 Minutes - Infrastructure and Liveability Advisory Committee - 11 06 24 - PDF [↓](#)

Enclosures

Nil

RECOMMENDED

That the Minutes of the Infrastructure and Liveability Advisory meeting held on 11 June 2024 be received and accepted.

Background

The Minutes of the Infrastructure & Liveability Advisory Committee meeting held on 11 June 2024 are attached for Councillors' information.



**MINUTES OF THE
INFRASTRUCTURE AND LIVEABILITY
ADVISORY COMMITTEE MEETING**

commencing at 5.09pm on

TUESDAY 11 JUNE 2024

Council Chambers, 11 Manning Street, KIAMA NSW 2533

Item 12.1

Attachment 1

**MINUTES OF THE INFRASTRUCTURE AND LIVEABILITY ADVISORY
COMMITTEE** **11 JUNE 2024**

**MINUTES OF THE INFRASTRUCTURE AND LIVEABILITY ADVISORY
COMMITTEE**

**HELD AT KIAMA MUNICIPAL COUNCIL
ON TUESDAY 11 JUNE 2024 AT 5.09PM**

PRESENT: Cr Mark Croxford
Cr Stuart Larkins
Dr Tony Gilmour
Roy Rogers
Michael Malone | Director Infrastructure and Liveability

1 APOLOGIES

Dr Fiona Mackie

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Chair declared the meeting open and acknowledged the traditional owners:

"I would like to acknowledge the traditional owners of the Land on which we meet, the Wadi Wadi people of the Dharawal nation, and pay my respect to Elders past, present and emerging."

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

3.1 Infrastructure and Liveability Advisory Committee meeting on 14 May 2024

[24/007IALAC](#)

Resolved that the Minutes of the Infrastructure and Liveability Advisory Committee meeting held on 14 May 2024 be received and accepted.

(Member Rogers and Cr Croxford)

4 BUSINESS ARISING FROM THE MINUTES

MM advised that Council goes in to Caretaker mode soon, and after that the Committee will be refreshed. He raised the point should we be getting another member, being that there is only a couple of meetings left with the current committee anyway.

**MINUTES OF THE INFRASTRUCTURE AND LIVEABILITY ADVISORY
COMMITTEE**

11 JUNE 2024

Action: MM to advise when the last official meeting will be with the Public Officer and advise the Committee.

SL and MC noted that if there is an August meeting, the Committee might like to do a review, and make recommendations to the next Committee.

TG advised that in previous meetings, the Committee had agreed to take a step back and look at Pillar 4, and see how Council has moved ahead with those issues. If there is a meeting held in August, it might be a good time to discuss this.

MM advised that we received draft Waste report from the consultants, it does have some challenges for staff to work out and is not definitive. Staff are engaging some additional external advisors to assist with this. MM also advised that the Waste Strategy won't go to Council until July. Given these issues, the Committee will not be reporting on the Waste Report.

If there is an August meeting, TG suggested that we also look at paid parking.

5 DISCUSSION ITEMS

5.1 Declarations of Conflict of Interest

Nil

5.2 Draft submission paper on Leisure Centre Facilities

TG asked for feedback on the draft submission. SL advised that there are some good points in the submission, and he would like to make sure that the information is utilised in the Council plans moving forward.

MC added that we need to understand the cost effectiveness of renovating or modernising the facility. MC agreed with the point about looking at a 'multi-purpose' facility, which is beyond just a Leisure Centre. A new facility could potentially incorporate a range of facilities such as a new Council Chamber, commercial office space, a leisure centre, a community centre, which will address multiple community needs in one project. We would have to have a look for funding sources for this, as they are limited currently. MC advised we need to think of the 'end in mind' and look forward 40 years. MC advised that Council needs to do a feasibility study, to compare the costs and benefits of renovating versus building. It must be also informed from Master Plan.

24/008IALAC

Recommended that the Committee note the draft report, and that Committee members work through the draft report for a formal recommendation for the July meeting.

(Councillor Larkins and Member Gilmour)

**MINUTES OF THE INFRASTRUCTURE AND LIVEABILITY ADVISORY
COMMITTEE**

11 JUNE 2024

5.3 Town Centre Traffic and Parking

MC advised that this report provides a great foundation, however money/funding is a concern.

MC asked MM with the builds for Akuna Street and Akuna Street South, what provisions have been made for alternative parking once those two parking sites are lost. MM advised that the developer and Council are working together to seek options for parking, park and ride and other alternatives to minimise potential impact on existing businesses.

SL suggested that the Committee also look into a disability parking audit, and the EV rollout.

RR requested that all feedback be sent via email, to move forward on finalising the document. SL advised disability parking and Electric Vehicles needs its own separate points.

MC added that we need to contemplate 'smart parking' solutions, such as installing signage to identify potential parking spots. MC suggested that we could also do a desktop study to review the existing parking allocation around the town centre, to see if it is efficient, or if it could be improved on.

The Committee agreed to put Paid Parking as a topic for the next meeting.

6 REPORTS FOR INFORMATION

Nil

7 GENERAL BUSINESS

8 CLOSURE

There being no further business the meeting closed at 6.17pm

These Minutes were confirmed at the Ordinary Meeting of Council held on 9 July
2024

12.2 Minutes: Sustainable Communities Committee - 2 July 2024

Responsible Director: Planning, Environment and Communities

Attachments

- 1 Minutes Sustainable Communities Advisory Committee - 2 July 2024 [↓](#)

Enclosures

Nil

RECOMMENDED

That the Minutes of the Sustainable Communities Committee meeting held on 2 July 2024 be received and accepted.

Background

The minutes of the meeting are attached for Councillors' information.



**MINUTES OF THE
SUSTAINABLE COMMUNITIES
ADVISORY COMMITTEE MEETING**

commencing at 5pm on

TUESDAY 2 JULY 2024

Joyce Wheatley Community Centre, Terralong Street, Kiama
NSW 2533

Item 12.2

Attachment 1

**MINUTES OF THE SUSTAINABLE COMMUNITIES ADVISORY COMMITTEE 2
JULY 2024**

**MINUTES OF THE SUSTAINABLE COMMUNITIES ADVISORY
COMMITTEE**

HELD AT KIAMA MUNICIPAL COUNCIL

ON TUESDAY 2 JULY 2024 AT 5PM

PRESENT: Michael Bowden
Narreda Grimley
Liam Pettigrew
Alan Smith
Jessica Rippon | Director Planning, Environment and Communities

1 APOLOGIES

Cr Neil Reilly, Mayor
Cr Imogen Draisma

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Michael Bowden declared the meeting open and acknowledged the traditional owners:

"I would like to acknowledge the traditional owners of the Land on which we meet, the Wadi Wadi people of the Dharawal nation, and pay my respect to Elders past and present."

3 DECLARATIONS OF INTEREST

Nil

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 Sustainable Communities Committee - Minutes - 4 June 2024

24/001SCA

Resolved that the Minutes of the Sustainable Communities Committee meeting held on 4 June 2024 be received and accepted.

(Unanimously accepted)

**MINUTES OF THE SUSTAINABLE COMMUNITIES ADVISORY COMMITTEE 2
JULY 2024**

5 BUSINESS ARISING FROM THE MINUTES

Nil

6 REPORTS FOR INFORMATION

6.1 Discussion and Workshop Short Term Rental Accommodation:

24/002SCA

Recommended that Council:

- a) Thank the South Precinct for providing their input and feedback to the Sustainable Communities Advisory Committee
- b) Provide the South Precinct with the outcome of the discussions and workshop on STRA's
- c) Review the Enforcement Policy to incorporate clear guidance on the role and actions that would be undertaken by Council for STRA's
- d) Model the Enforcement/Compliance Policy on the Bryon Bay Council example policy or other best practice guidelines.

Opening and Introduction

JR sought members' input on future responsibilities and items within the committee's remit. The Mayor had suggested that the Committee could potentially take responsibility for reviewing some outdated council policies, and JR sought the committee's appetite for this task.

Committee members discussed the potential benefits of reviewing council policies. It was generally felt that the current Committee represented a good cross-section of the local LGA community. Members expressed willingness to review only policies that related specifically to the Committee's responsibilities and if they were presented to the Committee in draft form, the committee did not believe that writing policies was a voluntary role however would be happy to input and contribute to the review and finalisation of any appropriate policies.

The committee reaffirmed its role as an advisory body, providing recommendations and community feedback to the Council, not making decisions. Based on the feedback, JR will send out a short survey to gather further input on what the committee felt worked well and what did not given the tenure of the committees would end in August 2024.

ACTION: JR will circulate a short survey to gather input on what the committee felt had worked well and what did not.

**MINUTES OF THE SUSTAINABLE COMMUNITIES ADVISORY COMMITTEE 2
JULY 2024**

Short Term Rental Accommodation (STRA) Compliance

The committee discussed how the Council could manage compliance with STRA, using policy enforcement documents from Byron Shire Council and Kiama Municipal Council as a basis for comparison.

Key points of discussion included:

- **Enforcement Pros and Cons:** The impact of enforcing noise, parking, and other issues on both STRA and local residents was considered. The example of other councils, which had faced backlash after fining residents for parking on verges, over driveways etc if they were located in the same streets as STRA, was noted.
- **Fees for STRA Owners:** There was caution against imposing high fees that might lead to properties sitting empty, thus reducing tourism revenue.
- **Local Property Managers:** A suggestion was made to require non-local STRA owners to appoint local property managers responsible for resolving issues.
- **State Government Regulations:** It was noted that the State government might differentiate between hosted and non-hosted STRAs.
- **Valid Complaints:** The need to investigate current STRA issues to determine if complaints were valid or neighbourly disputes was discussed. A benchmark similar to DA submissions could be used to manage complaints.
- **Complexity of Enforcement:** The committee acknowledged the complexity of STRA enforcement and the need for staff to manage compliance effectively. It was agreed that this was a complex issue and there was not a one size fits all model that could be applied to all STRAs.

ACTION: JR will draft new compliance enforcement framework/policy which would include STRAs and circulate it to committee members for feedback.

Conclusion

The committee recognised that while managing compliance would be challenging, enforcement could potentially generate income for the Council.

It was also agreed that the Sustainable Communities Advisory Committee should continue in its current format and structure as there had been value in discussions and the provision feedback on key Council projects which had assisted outcomes.

The committee recommended that the Sustainable Communities Advisory Committee continue in its current format and structure.

**MINUTES OF THE SUSTAINABLE COMMUNITIES ADVISORY COMMITTEE 2
JULY 2024**

7 GENERAL BUSINESS

8 CLOSURE

There being no further business the meeting closed at 6.10pm

These Minutes were confirmed at the Ordinary Meeting of Council held on 23 July 2024

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Chair

Item 12.2

Attachment 1